

**FoiNO**

210

FOI

**RequestDate**

03/04/2013

**Request Summary**

Providers of Trust fixed telecommunications and internet services

**Disclosure Letter**

The ICT services for the Trust are provided by Hampshire IT Solutions (HITS) in Southampton and Island Portsmouth Health ICT Services (IPHIS) in Portsmouth who may hold the information you are seeking. If you have not already done so, then you may wish to write to:

Hampshire IT Solutions

Unit 3d

Barton Park

Eastleigh

SO50 6RR

Email: [enquiries@hampshireitsolutions.nhs.uk](mailto:enquiries@hampshireitsolutions.nhs.uk)

The Freedom of Information Officer

NHS Hampshire (IPHIS)

Aldershot Centre for Health

Hospital Hill

Aldershot

Hampshire GU11 1AY

Email: [foi@hampshire.nhs.uk](mailto:foi@hampshire.nhs.uk)

**FoiNO****RequestDate**

211

FOI

04/04/2013

**Request Summary**

List of Staff Job Titles and Pay Grades

**Disclosure Letter**

I confirm that we hold the information as in the excel spread-sheet below.

Please be aware row 117 to row 181 of the attached spread sheet have been partially redacted and titled as 'miscellaneous'. These are positions occupied by one employee who may be identified as a result of releasing their job title; therefore this information has been withheld. Pay grades and number of people per pay grade has been disclosed for the single occupancy job titles.

The information has been withheld in line with Section 40(2) of the FOI Act 2000 relating to personal information which is classified as any information that could identify a living individual. Section 40(2) is an absolute exemption and therefore does not require a public interest or prejudice test.

The Trust considers that Principle 1 of the Data Protection Act 'whether it would be fair and lawful to disclose personal information' which includes the reasonable expectations, rights and freedoms of our employees, would be breached with the disclosure of single occupancy job titles.

**FoiNO**

**RequestDate**

212

FOI

04/04/2013

**Request Summary**

List of and annual spend on Trust suppliers

**Disclosure Letter**

Excel document attached to disclosure email

**FoiNO**

213

FOI

**RequestDate**

04/04/2013

**Request Summary**

Is there a Trust wide digital dictation system

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust as we do not currently have a Trust wide Digital Dictation system in place.

The Acute Trusts who cover the Solent area may hold the information you are seeking. If you have not already done so, then you may wish to write to Portsmouth Hospitals NHS Trust at foia.executive@porthosp.nhs.uk and University Hospital Southampton NHS Foundation Trust at freedomofinformation@uhs.nhs.uk

**FoiNO****RequestDate**

214

FOI

09/04/2013

**Request Summary**

Number of Public Health/Welfare Funerals undertaken by the Trust in last 3 financial years

**Disclosure Letter**

The total number of public health funerals (where the deceased has no relatives or there is no one else willing to pay) that the Trust has undertaken for the financial years 2010/11, 2011/12, 2012/13?

2010/2011 = information not held as Solent NHS Trust was not established until 1st April 2011

2011/2012 = 3

2012/2013 = 4

The number of public health funerals that the Trust has undertaken by gender for the past 3 financial years?

2011/2012 = Male = 3

2012/2013 = Male = 2 Female = 2

The number of public health funerals that the Trust has undertaken by age for the past 3 financial years?

2011/2012

75-80 = 1

80-85 = 1

85-90 = 1

2012/2013

45-50 = 1

70-75 = 1

75-80 = 1

95-100+ = 1

Since April 2010, how many cases have there been where family and friends refuse to finance or make arrangements for their relatives funeral?

This information is not held by the Trust

How much have the burials/cremations cost the Trust broken down by year for the last three financial years? This cost information does not need to include administrative or staff costs, and before any costs are claimed back by the local authority from the deceased's estate

2011/2012 = Approximately £3000

2012/2013 = Approximately £4000

How much does your trust typically (average cost) pay for a Public Health Funeral?

Approximately £1000

What does your Trust provide at a Public Health Funeral?

**FoiNO**

215

FOI

**RequestDate**

10/04/2013

**Request Summary**

Nurses currently employed by the Trust have criminal convictions

**Disclosure Letter**

1 - How many nurses currently employed by your Trust have criminal convictions? - None

2 - In each case please list a) the conviction and b) the date of the conviction. – n/a

3 - In each case please also state the nationality of the nurse with the conviction – n/a

**FoiNO**

216

FOI

**RequestDate**

10/04/2013

**Request Summary**

English language classes provided or offered by the Trust to foreign members of staff.

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

Solent NHS Trust has not identified a need to provide any English for Speakers of Other Languages (ESOL) courses between 2010 and 2013 for its staff using our annual Training Needs Analysis.

If an ESOL need were to be identified then the individual would be signposted to their nearest college of further education.

Solent NHS Trust has its own Access to Communication service that provides an interpreter service for patients where English is a second or other language.

**FoiNO****RequestDate**

217

FOI

10/04/2013

**Request Summary**

A breakdown of the nationalities of all staff currently employed by your NHS Trust

**Disclosure Letter**

Please be aware that the Trust sought advice from the Information Commissioner's Office (ICO) relating to the possibility of identifying individuals where a small number occupied a nationality. The ICO advised that if the total number of staff listed under specific nationalities is under five, the information cannot be disclosed as it may identify individuals and this would be in breach of the Data Protection Act. Therefore, the information in the format requested is withheld under Section 40 Person Information of the Freedom of Information Act and Principle 1 of the Data Protection Act. Section 40 is an absolute exemption which does not require a public interest or prejudice test.

We have however, grouped the number of staff who fall into this exemption as a result of the 'under five' rule and the overall total staff number is 86.

Nationality - CountOfNationality

American - 5

British - 3876

French - 6

German - 6

Ghanaian - 5

Indian - 36

Irish - 26

Pakistani - 6

Philippine - 18

Polish - 46

Portuguese - 5

Romanian - 5

South African - 11

Zimbabwean - 19



**FoiNO**

218

FOI

**RequestDate**

16/04/2013

**Request Summary**

Name and contact details of manager who is responsible for vehicle fleet manager or the person in charge of purchasing new vehicles

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust as all our vehicles are leased.

**FoiNO**

218

FOI

**RequestDate**

16/04/2013

**Request Summary**

Name and contact details of vehicle fleet manager or the person in charge of purchasing new vehicles

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust as all our vehicles are leased.

**FoiNO**

219

**RequestDate**

17/04/2013

**Request Summary**

Children's Therapies; physio, ot, slt, dietetics

**Disclosure Letter**

I can confirm that the Trust holds the information requested for Children's Therapies: Occupational Therapy, Physiotherapy and Speech & Language Therapy. However, the information is exempt under Section 43 Commercial Interests of the Freedom of Information Act and is therefore being withheld.

The information falls under the terms of Section 43, which is a qualified exemption, as the service is undergoing a tender process and it is considered by the Trust that the information, if released at present, would prejudice the commercial interests of those involved in the current tender.

The exempt information will be available for release at a later date and the service has advised that this should be the end of October 2013. However, please be advised that this is an estimated date as it is reliant on the commissioners of the service adhering to their projected procurement timescales.

You are not required to resubmit your request, once the information is available for release, we will contact you to disclose the information you require or will let you know if the timescales for disclosure are delayed and the reasons for the delay.

The Trust does not hold the information requested for Dietetics & Nutrition as we do not provide these services.

**FoiNO**

220

FOI

**RequestDate**

19/04/2013

**Request Summary**

Trust Pain Services

**Disclosure Letter**

1.Does your Trust have a Pain Service?

Yes

2.If yes, does this service provide specialist treatments for Neuropathic Pain?

Yes

There are further details available relating to the Trust Pain services available on our website [www.solent.nhs.uk](http://www.solent.nhs.uk) under the 'our services' section.

**FoiNO****RequestDate**

221

FOI

22/04/2013

**Request Summary**

Number of compromise agreements with former staff in past 10 financial years

**Disclosure Letter**

In response to your request I can confirm the following information.

There have been no standalone Compromise Agreements outside of the Department of Health's national Mutually Agreed Resignation Scheme (MARs) since the commencement of Solent NHS Trust on the 1st April 2011.

Any confidentiality agreements contained within the MARS scheme is limited to the content of the arrangement and does not preclude any individual raising a concern.

**FoiNO**

222

FOI

**RequestDate**

23/04/2013

**Request Summary**

Medicines Management Formulary

**Disclosure Letter**

- 1.The name of the committee which updates Prescribing Formulary?
- 2.The name of the committee which authorises new entries to the formulary?
- 3.Review dates and next scheduled update dates?
- 4.Which other organisations (if any) use the formulary?

The information relating to questions 1, 2 and 4 is exempt under Section 21 'accessible by other means' of the Freedom of Information Act 2000. Section 21 is an absolute exemption therefore there is no requirement to hold a public interest test.

The information you require is available on our website at the following link:

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=0&fldKey=208>

Regarding the information requested in question 3, reviews are held constantly with updates made to the Formulary when changes occur.

**FoiNO**

223

FOI

**RequestDate**

30/04/2013

**Request Summary**

Number of suicides and murder, attempted murder and manslaughter convictions of patients treated under Mental Health Services.

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

The information you require may be held by the University of Manchester's National Confidential Inquiry into Suicide and Homicide by People with Mental Illness. If you have not already done so, then you may wish to write to:

National Confidential Inquiry into Suicide and Homicide  
by People with Mental Illness  
Centre for Suicide Prevention  
Mental Health and Neurodegeneration Research Group  
School of Community-Based Medicine  
University of Manchester  
2nd Floor, Jean McFarlane Building  
Oxford Road  
Manchester M13 9PL

**FoiNO****RequestDate**

224

FOI

01/05/2013

**Request Summary**

Numbers of staff currently employed on Zero Hour and Casual Worker contracts

**Disclosure Letter**

- 1)The number of staff currently employed (directly or indirectly) on Zero Hour Contracts broken down into clinical and non-clinical roles for each of the last four years. Please note that in 2010, the workforce size doubled due to Portsmouth and Southampton Primary Care Trusts merging.
- 2) The number of staff currently employed (directly or indirectly) on Casual Worker Contracts broken down into clinical and non-clinical roles for each of the last four years. The Trust does not employ casual worker contracts.



**FoiNO**

**RequestDate**

225

FOI

02/05/2013

**Request Summary**

Maternity Services

**Disclosure Letter**

Information not held as maternity services are not provided by the Trust.

**FoiNO**

226

FOI

**RequestDate**

02/05/2013

**Request Summary**

Student sexual health

**Disclosure Letter**

1.What percentage of your patients are students?

We do not routinely capture whether our patients identify as students in learning/education on our patient records. However, we saw 9,774 young people aged 16-18 years in 2012/13, and a further 25,981 aged 19-24 years in 2012/13.

2.What is the most common STI?

This depends on which age group you consider and the profile of our service users, however across the service in 2012/13 Chlamydia was the most commonly diagnosed STI due to the Chlamydia Screening Programme focusing on young people aged 15-24 years.

3.Are the majority of your patients male or female?

For Genito-Urinary Medicine services we saw 19,526 females of all ages in 2012/13 and 16,696 males of all ages in 2012/13. But for Reproductive and Sexual Health Services we saw 35,244 females of all ages in 2012/13 and 2,753 males of all ages in 2012/13.

**FoiNO**

**RequestDate**

227

FOI

07/05/2013

**Request Summary**

ADHD information publications

**Disclosure Letter**

Documents released (add link)

**FoiNO**

228

FOI

**RequestDate**

08/05/2013

**Request Summary**

A&amp;E Services

**Disclosure Letter**

Information not held as Solent do not provide A&E Services

**FoiNO**

229

FOI

**RequestDate**

10/05/2013

**Request Summary**

Information relating to the Darzi Practice in Adelaide Health Centre

**Disclosure Letter**

1.Can you tell me how many patients were registered with the practice at the end of the financial year please?

2973

2.Can you also tell me the number of full time equivalent doctors; is sit still 2.11?

Currently 1.88 Whole Time Equivalent (wte)

3.Can you let me know the costs of running the centre for the last 12 months?

£0.8m for 2012/13 (Staff and associated direct costs)

4.Can you let me know the number of full time equivalent nurses that work there?

Contracted Nursing in April 2013 8.2 wte

**FoiNO**

230

FOI

**RequestDate**

15/05/2013

**Request Summary**

PBX system and LAN/WAN network maintenance

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

The ICT services for the Trust are provided by Hampshire IT Solutions (HITS) in Southampton and Island Portsmouth Health ICT Services (IPHIS) in Portsmouth who may hold the information you are seeking. If you have not already done so, then you may wish to write to:

Hampshire IT Solutions

Unit 3d

Barton Park

Eastleigh

SO50 6RR

Email: [enquiries@hampshireitsolutions.nhs.uk](mailto:enquiries@hampshireitsolutions.nhs.uk)

The Freedom of Information Officer

NHS Hampshire (IPHIS)

Aldershot Centre for Health

Hospital Hill

Aldershot

Hampshire GU11 1AY

Email: [foi@hampshire.nhs.uk](mailto:foi@hampshire.nhs.uk)

**FoiNO****RequestDate**

231

FOI

16/05/2013

**Request Summary**

Information regarding staff within the Trust on pay protection

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust, as all Agenda For Change pay protection ceased on the 31st March 2011, which is prior to Solent NHS Trust coming into effect.

The Department of Health (Legacy Management Team for the previous organisations – Southampton City PCT and Portsmouth City Teaching PCT) may hold the information you are seeking. If you have not already done so, then you may wish to write to [reviews&informationteam@dh.gsi.gov.uk](mailto:reviews&informationteam@dh.gsi.gov.uk).

**FoiNO**

232

FOI

**RequestDate**

17/05/2013

**Request Summary**

Details of annual expenditure (Financial year April 2012 – March 2013) by each eClass code used in your trust.

**Disclosure Letter**

Document sent



**FoiNO****RequestDate**

233

FOI

20/05/2013

**Request Summary**

Information Governance Staff and IG Toolkit V10

**Disclosure Letter**

1.What is the current total annual cost (including pensions, benefits etc) of employing and/or contracting the following positions?

- Information Governance Manager & Freedom of Information Manager roles are incorporated within the Head of Information Governance's Job Description. This post is a Band 8a.
- Information Security Manager role is incorporated within the IT Development & Contracts Manager's Job Description. This post is a Band 8b.
- Data Quality Manager role is incorporated within the Head of Information Service's Job Description. This post is a Band 8b.

Pay Scales for NHS Bandings are available publically <http://www.nhscareers.nhs.uk/working-in-the-nhs/pay-and-benefits/agenda-for-change-pay-rates/>

Pension contributions are outlined in the table below;

2.Please indicate whether the following are full time employees or contractors?

- Head of Information Governance
- IT Development & Contracts Manager
- Head of Information Services

The above are all full-time employees

3.Please provide the scores for each of the requirements for version 10 of the Information Governance Toolkit.

I can confirm that the Trust holds this information. This information is exempt under section 21 (Information accessible by other means) of the Freedom of Information Act.

This information can be located, publically on the Department of Health's Information Governance Toolkit site. <https://www.igt.connectingforhealth.nhs.uk/home.aspx?>, under the 'Report' section.

4.Please provide the contact details for your information governance manager, and head of information technology.

- Head of Information Governance  
Address: Solent NHS Trust Headquarters  
Adelaide Health Centre  
Western Community Hospital Campus  
William MacLeod Way  
Southampton  
SO16 4XE
- IT Development & Contracts Manager  
Address: Solent NHS Trust Headquarters  
Adelaide Health Centre  
Western Community Hospital Campus  
William MacLeod Way  
Southampton  
SO16 4XE

**FoiNO**

234

FOI

**RequestDate**

21/05/2013

**Request Summary**

Solent NHS Trust IT Infrastructure

**Disclosure Letter**

1.If your IT is not totally Outsourced then how many individual Staff (headcount) are employed within your IT Department?

Two members of staff

2.To which Company or Companies are the following areas of IT Outsourced:

- Infrastructure?
- Desktops/Laptops/Thin Clients?
- Systems Development / Applications Management?

Hampshire IT Solutions and IPHIS NHS

3.How many Desktops are in use?

Approx. 3000

4.How many Laptops are in use?

Approx. 1000

5.How many Thin Clients are in use?

0

6.Which Server Platform(s) and Operating System(s) do you use?

MS XP and 7. MS Server 2008 and Linux

7.How many Physical Servers are in use?

Approx. 40

8.How many Virtual Servers are in use?

75

9.What is the name and job title of the most senior person in IT?

Jenny Hausen, Associate Director of IT

**FoiNO**

235

FOI

**RequestDate**

22/05/2013

**Request Summary**

How many coils were done via the family planning service for patients belonging to Raymond Road Surgery in 2012

**Disclosure Letter**

In the year from 1st January 2012 to 31st December 2012, there were 12 insertions of IUD/IUS devices for women from the Raymond Road Surgery.

**FoiNO**

236

FOI

**RequestDate**

28/05/2013

**Request Summary**

The Trust vehicle fleet

**Disclosure Letter**

1.What is the total number of vehicles in the organisation's fleet?

The majority of lease cars are subject to an agreement between the individual staff member and the lease car company. As a Trust we hold 28 pool vehicles

2.How many of the vehicles are Cars?

Nine

3.How many of the vehicles are Vans?

Twelve

4.How many of the vehicles are LGV/HGV?

None

5.What percentage of Cars are leased?

22%

6.Who is the lease provider for Cars?

Derwent Fleet Management Service

7.What percentage of Vans, LGV and HGV are leased?

66%

8.Who is the lease provider for Vans, LGV and HGV?

As question 6

9.Are the Vans, LGV and HGV vehicles maintained in a garage owned and operated by the organisation?

No

10.If the organisation does not maintain its own vehicles, please provide the name of the company or organisation that maintains the Vans, LGV and HGVs

With Trust owned vehicles, individual services are responsible for ensuring the maintenance of the vehicles and arrange this directly with local garages to their service base. Lease vehicles are maintained under the Lease.

11.If there is a contract in place for Van, LGV/HGV maintenance please advise of the date the contract was let and when the contract is scheduled to be reviewed.

**FoiNO**

237

**RequestDate**

06/06/2013

**Request Summary**

Digital dictation and transcription services

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

Solent NHS Trust does not hold any contracts relating to the provision of digital dictation, transcriptions or speech recognition services

**FoiNO**

238

**RequestDate**

06/06/2013

**Request Summary**

Chaplaincy services and costs

**Disclosure Letter**

1) Please state how many paid Health Care Chaplains were employed at the hospital on the following dates. The 1st April 2009, 1st April 2010, 1st April 2011, 1st April 2012, 1st March 2013  
April 2009 – March 2013, One part-time (for Older Person's Mental Health (OPMH) Services)  
April 2009 and April 2010m One whole time equivalent (for Adult Mental Health (AMH) Services)

2) Please state how many hours per week you employed paid Healthcare Chaplains for at your Trust on these dates. If during the period covered by this request your NHS Trust has merged with any other NHS organisations, please add in the figures for chaplaincy hours within those organisations.

a. How many paid chaplaincy hours were there per week.

OPMH – one session per week (4 hours)

AMH – 37.5 hours

b. How many paid chaplaincy hours were vacant, but still in the financial establishment and still in the process of being appointed.

Nil

c. In each financial year please state how many paid Healthcare Chaplains were made redundant.

The OPMH post ceased on the 17th April 2013

AMH - None

The Faith profile of your Chaplaincy

3) Please state how many hours per week you employed paid healthcare chaplains for at your Trust of the following faiths and on the dates on 1st April 2009, 1st April 2010, 1st April 2011, 1st April 2012, 1st March 2013. If during the period covered by this request your NHS Trust has merged with any other NHS organisations, please add in the figures for chaplaincy hours within those organisations

a. Christian ( all denominations ): OPMH 4 hours per week, AMH 37.5 hours per week

b. Buddhist

c. Muslim

d. Hindu

e. Jewish

f. Sikh

g. Other

Agenda for Change Banding

• In each of the financial years below please indicate the Agenda for Change banding for paid Healthcare Chaplains who left your Trust, and how many hours they worked.

• For each chaplain that left please indicate the Agenda for Change banding and how many hours the chaplain replacing them was employed to work.

• Where more than one chaplain directly replaced one who left, please add the hours of the replacements together.

2008-2009: OPMH – Band 7 (one session per week), AMH – Band 7 (37.5 hours)

2009- 2010: OPMH – Band 7 (one session per week), AMH – Band 7 (37.5 hours)

2010-2011: OPMH – Band 7 (one session per week)

**FoiNO**

239

**RequestDate**

06/06/2013

**Request Summary**

Details of ALL ICT/Telecoms tendering exercises that have occurred over the last twelve months

**Disclosure Letter**

1.Details of the contract being offered and why?

- Business requirement to improve ICT systems to resolve problems caused by a fragmented network and aging infrastructure;
- Contract for 7 years to provide ICT services covering service desk and desk-side support, networking, cloud-based hosting, end-user devices including PCs, laptops and tablets, office applications, telephony and innovation support;
- The Outline Business case considered a number of alternative options to outsourcing which were rated against the following 7 critical success factors - business and strategic fit, value for money, achievability, affordability, user experience, flexibility and risk appraisal – the outsourcing model scored the highest against this criteria.

2.Names of suppliers contacted and why

Procurement through OJEU ITT.

3.Individual 'Bid' values returned by each supplier as their response

OJEU advertisement indicated range from £40-70m.

4.Supplier chosen as the winner

CGI UK Ltd.

5.Reasons why the winner was chosen

Scored highest through the evaluation process which weighted a pre-defined set of requirements categorised into price, quality and commercial and legal.

6.Length of contract awarded and when it's due to expire

Contract 7 year + 2 +2 – expiry date 2020 with option to extend for up to 4 years.

7.Evidence of savings produced as a result of each tendering exercise

As the contract will be modernising the Trust's infrastructure, it is key to enabling other programmes which will deliver significant savings.

**FoiNO****RequestDate**

240

FOI

07/06/2013

**Request Summary**

Estates/facilities/capital projects Team(s)

**Disclosure Letter**

- 1.An up-to-date version of your estates/facilities/capital projects organisational structures including names, email addresses, telephone numbers and reporting lines where possible. Solent NHS Trust has had no in-house estates function for the last 2 years (2011/12 and 2012/13) as we have purchased it from another Trust, therefore cannot provide detailed information relating to the Estates/Facilities/Project departments.
- 2.Any current vacancies in the estates/facilities/projects department (may be included in the Organisation Structures if easier).  
Please refer to Q1
- 3.Total spend on both agency (temporary) workers and permanent recruitment fees by the estates/facilities/projects departments over the last 2 years.  
Please refer to Q1



**FoiNO****RequestDate**

241

FOI

12/06/2013

**Request Summary**

full job titles and details of the trust's employees which contain various words or phrases

**Disclosure Letter**

This information is exempt under section 12 (Exemption where cost of compliance exceeds appropriate limit) of the Freedom of Information Act and is therefore being withheld. The reason for this is that it is estimated that the cost of complying with the request would exceed the appropriate limit (18 hours). However if you would like to redefine your request, narrowing your scope, Solent NHS Trust will be happy to consider the new request, under the Freedom of Information Act 2000.

**FoiNO**

242

FOI

**RequestDate**

12/06/2013

**Request Summary**

the management of idiopathic overactive bladder (IOAB) in Multiple Sclerosis and Spinal Cord Injury

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

University Hospital Southampton NHS Foundation Trust ([freedomofinformation@suht.swest.nhs.uk](mailto:freedomofinformation@suht.swest.nhs.uk))and/or Portsmouth Hospital NHS Trust ([foia.executive@porthosp.nhs.uk](mailto:foia.executive@porthosp.nhs.uk) ) may hold the information you are seeking. If you have not already done so, then you may wish to contact them.

**FoiNO**

243

**RequestDate**

13/06/2013

**Request Summary**

information relating to nursing staff

**Disclosure Letter****A.Nursing Vacancies**

1.How many nursing vacancies do you have as at 1 June 2013? As of 1 June 2013 we were actively advertising for 4 staff nurses on NHS Jobs

2.What was your nursing establishment (how many nursing posts did you have including vacancies) at 1 June 2012 and 1 June 2013. Please give WTE and numbers of posts.

01-Jun-12: Nurses FTE: 973.35 and Nurses Headcount: 1173

01-Jun-13: Nurses FTE: 919.18 and Nurses Headcount: 1080

Reason for reduction in WTE and posts is due to transfer of services under TUPE and loss of contracts.

3.What bands are you recruiting to? Band 5 nurses

4.Please indicate which areas of nursing your Trust is finding it difficult to recruit to. Community Adult Nursing

**B.Overseas Recruitment**

1.Since January 2012 has your Trust attended an overseas recruitment event to recruit nursing staff? No

2.Does your Trust intend to recruit nursing staff from overseas in the next six months? No

3.What do you believe are the reasons your Trust is unable to recruit the nursing staff required from within the UK? Due to current restructuring and redeployment options we have not had a need to recruit wider at present.

**C.Agency Use**

1.How much money was spent by the Trust on employing nursing staff from agency (nursing staff, including health care assistants, nursing auxiliaries, nursing assistants etc) from 01 January 2010 to 31 December 2010? Annual Cost - £1,262,687

2.How much money was spent by the Trust on employing nursing staff from agency (nursing staff, including health care assistants, nursing auxiliaries, nursing assistants etc) from 01 January 2011 to 31 December 2011? Annual Cost - £1,270,969

3.How much money was spent by the Trust on employing nursing staff from agency (nursing staff, including health care assistants, nursing auxiliaries, nursing assistants etc) from 01 January 2012 to 31 December 2012? Annual Cost - £1,649,701

**FoiNO****RequestDate**

244

FOI

14/06/2013

**Request Summary**

Organisation Chart for the Finance and/or Accountancy function of the Organisation

**Disclosure Letter**

I can confirm that the Trust holds this information. This information is exempt under section 21 (Information accessible by other means) of the Freedom of Information Act and is therefore being withheld.

This information can be found on our public website [http://www.solent.nhs.uk/\\_store/documents/solent\\_nhs\\_trust\\_organisational\\_charts.pdf](http://www.solent.nhs.uk/_store/documents/solent_nhs_trust_organisational_charts.pdf) I can confirm that the Trust holds this information. This information is exempt under section 21 (Information accessible by other means) of the Freedom of Information Act and is therefore being withheld.

This information can be found on our public website [http://www.solent.nhs.uk/\\_store/documents/solent\\_nhs\\_trust\\_organisational\\_charts.pdf](http://www.solent.nhs.uk/_store/documents/solent_nhs_trust_organisational_charts.pdf)

**FoiNO**

245

**RequestDate**

18/06/2013

**Request Summary**

Hospital and GP Surgery Car Park costs

**Disclosure Letter**

Please Note: We only charged parking fees for one site, between the years of 2011 – 2013, prior to this the car parks were own by a various Trust's / PCT's

1)The cost (for staff and patients, at each car park operated under the jurisdiction of the Trust) in each of the last 2 years

Patients Car parking

a.1 hour parking £1.60

b.2 hour parking up to 3 hours £3.10

c.1 day parking £6.10 ( Charges to patients and Staff not based on site)

Staff Parking charges

Staff non-barrier parking would be £0.50 for one day a week

Staff Barrier car park would be charged £1 for one day a week

2)The total net income from car parks operated by the CCG/Trust in each of the last 2 years

2011-12: £378,435

2012-13: £364,372

3)The total profit made from car parks operated by the CCG/Trust in each of the last 2 years

2011-12: £90,165

2012-13: £76,102

4)The total number of patients using CCG/Trust operated car parks in each of the last 2 years

Following conversations with Southampton city council parking Department we have estimated a figure for the year 01/04/2011 to 30/03/2012 is 58,000

The Actual Figure for 01/04/2012 to 30/03/2013 is 58,257

5)The category of patients exempt from car park charges in each of the last 2 years

- Blue Badge Holders patients are exempt from parking charges
- Patient Travel claims- Please refer to [www.dh.gov.uk/publications](http://www.dh.gov.uk/publications)
- Government Healthcare Travel costs scheme

**FoiNO**

246

FOI

**RequestDate**

19/06/2013

**Request Summary**

breakdown of the locum usage for the GP surgeries you have taken on in your CCG for the year 2012 – 2013

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust, as we are not a CCG.

The following CCG's may hold the information you are seeking. If you have not already done so, then you may wish to write to;

- West Hampshire CCG (covering Winchester, Andover, Eastleigh and New Forest) – [FOI@westhampshireccg.nhs.uk](mailto:FOI@westhampshireccg.nhs.uk)
- South Eastern Hampshire CCG (Havant & Waterlooville and some areas of East Hampshire (part of the SE Hants Pathfinder)) – [sehccg.enquiries@nhs.net](mailto:sehccg.enquiries@nhs.net)
- Fareham & Gosport CCG (part of the SE Hants Pathfinder) – [fgccg.enquires@nhs.net](mailto:fgccg.enquires@nhs.net)

**FoiNO**

247

**RequestDate**

19/06/2013

**Request Summary**

outsourcing IT provisions

**Disclosure Letter**

1.What are the expected savings by outsourcing IT provision rather than having in house or continuing with existing hosting arrangements?

This programme of work is designed to achieve delivery of critical strategic programmes, operational efficiencies and ultimately improve quality of patient care and outcomes. The evaluation of tenders submitted by the bidders included a significant weighting on value for money compared to the existing arrangements.

2.Why/what was the rationale for outsourcing and what was it based on?

Following the introduction of the Health Act 2012 and the intended withdrawal of other trusts from local HIS services, Solent NHS Trust took the opportunity to conduct a strategic review to evaluate our current and future ICT requirements and the range of options available to meet them.

The review concluded the outsourcing was the preferred option for reasons including:

- Strategic fit
- Value for Money
- Affordability
- User experience
- Risk

3.What do you see the benefits being for Solent staff, the organisation and patients by privatisation of the IT provision?

The key expected benefits of the outsourcing of the services include:

- Ability to focus on the core business of patient care
- Improved patient care quality and outcomes
- Access to increased opportunities for innovation
- A flexible Trust specific ICT infrastructure
- Support for Cost Improvement Programmes

4.Are there any risks identified and documented in relation to outsourcing your IT provision in light of 2E2 going into administration?

Each bidder's financial standing was evaluated to pre-qualify to participate in the procurement and at subsequent key stages of the procurement. The contract terms follow current best practice for monitoring the financial standing of the organisation.

5.How is this being funded or is the intention to fund through Solent's current budget and will this have any impact on Solent's current bid for foundation status?

This programme is being funded internally and it is our expectation that it will not adversely affect the application for Foundation Trust status.

**FoiNO**

248

**RequestDate**

19/06/2013

**Request Summary**

information for agency locums for April - June 2012 for specific services

**Disclosure Letter**

OT's: £10,854  
Physiotherapists: £125,784  
SLT's: £0  
Dieticians: £0  
Podiatrists: £0



**FoiNO**

249

**RequestDate**

19/06/2013

**Request Summary**

Service treatment charges

**Disclosure Letter**

1)A list of all services or treatments, including (but not limited to) dressings, sample bottles etc. that were previously without charge and have had a charge introduced since May 2010.

No new charges

2)A list of all services or treatments that have had charges increased since May 2010.

No charges, relating to the Trust charging patients directly, have increased since May 2010.

**FoiNO**

250

FOI

**RequestDate**

21/06/2013

**Request Summary**

Hand Drying Questionnaire

**Disclosure Letter**

Questionnaire Released

**FoiNO**

251

**RequestDate**

24/06/2013

**Request Summary**

Local Area Network (LAN) Contracts

**Disclosure Letter**

1)Existing Supplier: Who is the current supplier?

LAN services are currently provided by our existing HIS Services:

Hampshire IT Solutions (HITS)

Unit 3D

Barton Park

Eastleigh

SO50 6RR

Island & Portsmouth Health Informatics Service (IPHIS)

St James Hospital

Locksway Road

Southsea

PO4 8LD

Email: enquiries@hampshireitsolutions.nhs.uk

2)Annual Average Spend: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.

Average Annual Spend HITS - £684,137

The average annual network costs For LAN and WAN are £211,251, unfortunately we cannot break this down to say specifically how much is spent on the LAN

Average Annual Spend IPHIS - £755,391

The average annual Voice & data network costs are £123,625, unfortunately we cannot break this down to say specifically how much is spent on the LAN

3. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.

Both contracts in total cover an average 3,800 users

4. Contract Type: Managed

5. Hardware Brand: What is the hardware brand of the LAN equipment?

Cisco

6. Contract Description: Please provide me with a brief description of the overall contract.

Managed service contracts provided through NHS Shared Services. HITS is hosted by South Central CSU, IPHIS is hosted by Portsmouth Hospital Trust

7. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.

**FoiNO**

252

**RequestDate**

26/06/2013

**Request Summary**

Fixed Telephony, Broadband and WAN contract data

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

Solent NHS Trust does not own these contracts internally. The contracts are sub- contracted either through a shared IT service (Hampshire IT Solutions or Island & Portsmouth Health Informatics Service) or through what was the Primary Care Trust's, but is now Central Southern Commissioning Support Unit

Hampshire IT Solutions (HITS)

Unit 3D

Barton Park

Eastleigh

SO50 6RR

Island & Portsmouth Health Informatics Service (IPHIS)

St James Hospital

Locksway Road

Southsea

PO4 8LD

Email: [enquiries@hampshireitsolutions.nhs.uk](mailto:enquiries@hampshireitsolutions.nhs.uk)

NHS Central Southern

Wessex House

Oxford Road

Newbury

RG14 1PA

Email: [contact.cscsu@nhs.net](mailto:contact.cscsu@nhs.net)

**FoiNO**

253

**RequestDate**

03/07/2013

**Request Summary**

Hospital sites within the Trust where Acute Mental Health Inpatient care is provided

**Disclosure Letter**

1.The name of the hospital sites within the Trust where Acute Mental Health Inpatient care for working age adults is provided.  
Provided on St James' Site; in a building called The Orchards

2.The number of Acute Mental Health Inpatient beds for working age adults at each of these sites.  
21, the beds are for adults 18+

When an individual is nearing or over 65 there may be discussion about most appropriate environment as our Older Persons Mental Health wards may be more appropriate.  
We only take 16 and 17 years olds in an emergency if no alternative can be found. We then work proactively to relocate the client to an appropriate bed, usually a CAMHS specific one.

**FoiNO**

254

**RequestDate**

03/07/2013

**Request Summary**

spend by the Trust on public relations/media/press/ communication

**Disclosure Letter**

1. The total spend by your Trust on public relations/media/press/communication staff for the financial years

a) 2010-11: £118,946.05

b) 2011-12:£183,747.08

c) 2012-13: 203,714.48 \*1 on maternity leave and 1 maternity cover

TOTAL: £505,407.61 NB: \*1 on maternity leave and 1 maternity cover

2. The number of staff employed by your Trust in the public relations/media/press/communication department in each of the above years.

a) 2010-11: 5

b) 2011-12: 6

c) 2012-13: 8 NB: \*1 on maternity leave and 1 maternity cover

3. The salary of the highest individual earner in the public relations/media/press/communication department in your Trust and his or her job title in each of the above years.

a) 2010-11: £47,411.03, B8A

b) 2011-12: £47,817.19, B8B

c) 2012-13: £39,254.89, B8B (point 0.8)

4. The amount spent by your Trust in each of the above years on external public relations/media/press/communications agencies.

a) 2010-11: 0

b) 2011-12: 0

c) 2012-13: £4999.99

**FoiNO**

255

**RequestDate**

03/07/2013

**Request Summary**

The first 33 type-written complaints (letter or email) that the Trust received after 1st of January, 2012

**Disclosure Letter**

Copies of redacted letters released

**FoiNO**

256

**RequestDate**

12/07/2013

**Request Summary**

copy of your Trusts Management of Organisational Change Policy

**Disclosure Letter**

Organisational Change and Consultation Policy



**FoiNO**

258

**RequestDate**

17/07/2013

**Request Summary**

Information relating to salaried primary dental care service/community dentists

**Disclosure Letter**

1. Number of dentists employed on salaried dentist terms and conditions (headcount) by band, age and headcount as of 01 June 2013: Table released
2. Number of dentists employed on salaried dentist terms and conditions in each category as of 01 June 2013: Table released
3. The number of positions as of 1 June 2013 and recruitment activity in the year ending 1 June 2013: Table released  
Please note Solent now provide services across the whole of Hampshire including Portsmouth and Southampton and staff from Southern Healthcare and some from Virgin Care have TUPE'd into this service.
4. What was the contract value received by the service for the past three financial years?
  - 2012/13 £3.9m
  - 2011/12 £3.8m
  - 2010/11 £3.7m
5. What was the revenue budget provided to the clinical director of the salaried service to run the service for the past three financial years?
  - 2012/13 £3.3m
  - 2011/12 £2.9m
  - 2010/11 £2.8m
6. In the financial year 2012-13, what percentage of the contract value was allocated to dental public health functions? 2012/13 4% was allocated to dental public health functions

**FoiNO**

259

**RequestDate**

22/07/2013

**Request Summary**

corporate services/affairs directorate structure

**Disclosure Letter**

Structure Released

**FoiNO**

260

**RequestDate**

22/07/2013

**Request Summary**

Statistics regards Mental Health Patients

**Disclosure Letter**

1)In the past two financial years, and the current year (2011-12/2012-13/2013-14) how many patients that have been/being treated for mental health conditions across Solent NHS Trust-run centres have (broken down by centres):

a)Been registered as an unauthorised absence

2011/12

At the time, the information being requested was not recorded centrally, but individually on risk management forms. In order for Solent NHS Trust to be able to identify the relevant information you are requesting, it would require a manually review of all incident forms from 2011/12, in order to identify the relevant information to answer this request. It is estimated that the time taken to undertake this task will exceed the 18 hours outlined under Section 12 of the Freedom of Information Act to provide an answer to a request; we are therefore exempting this question under Section 12 of the Act. We have however provided the information for 2012/13 and 2013/14 below, as in these years the information was recorded centrally.

2012/13

Centre 1, Category A: 5, Category B: 0, Category C: 5

Centre 2, Category A: 4, Category B: 1, Category C: 8

Centre 3, Category A: 1, Category B: 2, Category C: 0

TOTAL, Category A: 10, Category B: 3, Category C: 13

2013/14

Centre 1, Category A: 1, Category B: 0, Category C: 1

Centre 2, Category A: 2, Category B: 0, Category C: 3

Centre 3, Category A: 2, Category B: 1, Category C: 0

TOTAL, Category A: 5, Category B: 1, Category C: 4

Category A - this relates to patients who are at a stage in their treatment where they have leave to go out of the unit alone. This is normal practice as the patient and clinical team work together towards discharge. The number relates to the number of individuals who stayed out longer than was planned when they left the unit. The timescales varied from minutes to several hours late.

Category B - This relates to client who are given leave but must be escorted with a member of staff. Normally the escort is there to support the patient who may not have left the unit for several days or weeks (clients who are assessed as a risk to themselves or others due to mental illness are not permitted any leave). The number shows the number of clients on this leave who refused to return with the member of staff.

Category C - This relates to the number of individuals who had used up or had no leave that left the unit without informing staff. Center 1 & 2 are open wards, this means the door is open, sometimes clients leave through it.

B)How many have been referred to Hampshire Constabulary as a 'concern for welfare' case?

**FoiNO**

261

**RequestDate**

24/07/2013

**Request Summary**

Statistics on ashma patients

**Disclosure Letter**

Closed, as Further Clarification Required see FOI 287 for new request

**FoiNO**

262

**RequestDate**

29/07/2013

**Request Summary**

A list of all job titles currently employed and pay bands (links to FOI 241)

**Disclosure Letter**

1)A list of all job titles currently employed - including the number of employees with the same job title (eg, Art Therapist, x5)  
Spreadsheet released

2)A list of pay scales for each job title (eg, Art Therapist, Pay scale band 7).

I can confirm that the Trust holds this information and under Section 21 of the Act 'Information Accessible by Other Means' can confirm that this is available to the public, using the below link  
<http://www.nhsemployers.org/Aboutus/Publications/PayCirculars/Pages/pay-circular-AforC-1-2013.aspx>

**FoiNO**

263

**RequestDate**

29/07/2013

**Request Summary**

The total amount of money paid to trade unions by the organisation

**Disclosure Letter**

1)A list of trade unions which received payments from your organisations and the total amounts paid to each union for the financial years stated below not including membership dues or salary costs.

a)2011-12: None

b)2012-13: None

2)Which trade unions your organisation provide staff time to work on trade union duties and or activities in:

a)2011-12: Unison, Amicus, RCN, BMA, BDA, T&GWU

b)2012-13: Unison, Amicus, RCN, BMA, BDA, T&GWU

3)The estimated number of full-time equivalent staff that were provided for each trade union in:

a)2011-12: Unison 1.0, RCN 0.65, BMA 0.3, BDA 0.1, Amicus 0.1, T&GWU 0.2

b)2012-13: Unison 1.0, RCN 0.65, BMA 0.3, BDA 0.1, Amicus 0.1, T&GWU 0.2

The RCN provides the staff side lead for the Trust

4)Does the organisation provide facilities to deduct trade union subscriptions from salaries in the payroll process?

Yes

5)If so, for each union please state what your organisation charged for this service and the total amount collected in:

2011-12

AMICUS: 1,885.80

GMBATU: 235.40

TGWU: 1,529.46

UNISON: 67,801.54

2012-13

AMICUS: 1,693.79

GMBATU: 218.46

TGWU: 1,603.91

UNISON: 61,324.75

The Trust does not charge for this service

**FoiNO**

264

**RequestDate**

01/08/2013

**Request Summary**

Copies of Human Resource Policies

**Disclosure Letter**

The following Policies were released;  
Redeployment and Redundancy Policy. Please note that within Solent NHS Trust this is known as an Organisational Change & Consultation Policy

Protection of Pay and Conditions of Service Policy

Mutually Agreed Resignation Scheme Policy

**FoiNO**

265

**RequestDate**

26/07/2013

**Request Summary**

number of Subject Access Requests received on the 29/06/2010, by Cavendish House

**Disclosure Letter**

In respect to your question regarding the number of requests received by Cavendish house on 29.06.2012, I can confirm that one Subject Access request was received..



**FoiNO**

**RequestDate**

266

02/08/2013

**Request Summary**

Agency staff and costs

**Disclosure Letter**

Cancelled due to duplicate request FOI 267

**FoiNO**

267

**RequestDate**

02/08/2013

**Request Summary**

Agency staff and costs

**Disclosure Letter**

To be uploaded

**FoiNO**

268

**RequestDate**

02/08/2013

**Request Summary**

Off Framework agencies

**Disclosure Letter**

To be uploaded

**FoiNO**

269

**RequestDate**

25/07/2013

**Request Summary**

Patient catering budget/spend

**Disclosure Letter**

Please note the below information covers the following inpatient Services/Hospitals;

- Western Community Hospital, Southampton
- Royal South Hants Hospital, Southampton

St James Hospital & St Mary's, both based in Portsmouth are not included in this response, as Solent NHS Trust did not take on the provision of catering until April 2013. If you require this information Portsmouth Hospital NHS Trust may hold the information you are seeking. If you have not already done so, then you may wish to write to foia.executive@porthosp.nhs.uk

1.What is the annual total catering budget for patient food in your Trust (in £s)?

£273,976

2.How much does your Trust spend on ingredients (i.e. cost of food ingredients only and not other catering costs e.g. labour, equipment and management costs) for each patient per day

£4.00

3.For food served to patients, how much does your Trust spend each year on:

- a.Meat: £30,000
- b.Milk: £36,500
- c.Fruit & Vegetables: £55,000

4.For food served to patients, how much does your Trust spend each year on:

- a.Meat which is certified to meet Assured Food Standards or LEAF marque standard, i.e. has a Red Tractor or LEAF logo on it? £30,000
- b.Milk which is certified to meet Assured Food Standards or LEAF marque standard, i.e. has a Red Tractor or LEAF logo on it? £36,500
- c.Fruit and Vegetables which is certified to meet Assured Food Standards or LEAF marque standard, i.e. has a Red Tractor or LEAF logo on it? £55,000

5.For food served to patients, how much does your Trust spend each year on tea and coffee?

£3,860

6.For food served to patients, how much does your Trust spend each year on tea and coffee which is certified to meet Fairtrade standards (i.e. has a Fairtrade logo on it) or Rainforest Alliance standards (i.e. has a Rainforest Alliance logo on it)?

£0

7.For food served to patients, how much does your Trust spend each year on fish?

£5,200

**FoiNO**

270

**RequestDate**

02/08/2013

**Request Summary**

Spend in the last two years on medical locums and similar agency staff

**Disclosure Letter**

1.The total Trust spend on medical locum staff in the last 2 years, either financial or calendar year (estimate if not known).

2011-12: £2,186,219

2012-13: £1,111,976

2.The total Trust spend on other agency staff, above and beyond point 1, in the last 2 years, either financial or calendar year (estimate if not known).

2011-12: £2,475,679

2012-13: £3,167,601

3.If available, the breakdown of spend by staff group I.e. Doctor, Nurse, AHP, Admin & Clerical, HSS).

2011-12;

Nursing Agency Spend: £1,308,037

AHP Agency Spend: £228,292

Admin Agency Spend: £634,212

Other Agency Spend: £305,138

2012-13;

Nursing Agency Spend: £1,619,289

AHP Agency Spend: £553,107

Admin Agency Spend: £466,577

Other Agency Spend: £528, 628

4.Who is responsible in the Trust for the management and commissioning of medical locum/agency staff?

Each service is responsible for managing their medical locums which they do using the National GPS Framework.

**FoiNO**

271

**RequestDate**

26/07/2013

**Request Summary**

Copies of all documentation relating to assessments of all band 6 staff that were undertaken as part of the Implementation of an Integrated Adult Community Health Team Model for Southampton City consultation recruitment process

**Disclosure Letter**

I can confirm that the Trust holds this information, however this information is exempt under section 40 – Personal Information of the Freedom of Information Act and is therefore accordingly being withheld.

**FoiNO**

272

**RequestDate**

09/08/2013

**Request Summary**

Patients with Cauda Equina Syndrome

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

University Hospital of Southampton NHS Foundation Trust and Portsmouth Hospitals NHS Trust may hold the information you are seeking. If you have not already done so, then you may wish to write to them;

University Hospital of Southampton NHS Foundation Trust  
Freedom of Information officer  
Mailpoint 79  
Univeristy Hospital Southampton NHS Foundation Trust  
Tremona Road  
Southampton  
SO16 6YD  
Email: [freedomofinformation@uhs.nhs.uk](mailto:freedomofinformation@uhs.nhs.uk)

Portsmouth Hospitals NHS Trust  
Information Governance Manager  
Portsmouth Hospitals NHS Trust  
Room 2.03  
De La Court House  
Queen Alexandra Hospital  
Southwick Hill Road  
Cosham  
Portsmouth  
Hampshire  
PO6 3LY  
Email: [foia.executive@porthosp.nhs.uk](mailto:foia.executive@porthosp.nhs.uk)

**FoiNO**

273

**RequestDate**

09/08/2013

**Request Summary**

Copy of Do Not Attempt Cardiopulmonary Resuscitation policy

**Disclosure Letter**

Do Not Attempt Cardiopulmonary Resuscitation Adult Policy



**FoiNO**

**RequestDate**

274

12/08/2013

**Request Summary**

Staffing levels, ICT Services and Financial Structures

**Disclosure Letter**

See letter

**FoiNO**

275

**RequestDate**

13/08/2013

**Request Summary**

Consultant vacancies / posts

**Disclosure Letter**

- 1.The number of current consultant vacancies in your organisation broken down by specialty and duration of vacancy.
- 2.The number of 'frozen' consultant posts, that is those posts which have been vacated in the last 24 months which you have decided not to refill
- 3.The number of post CCT fellowships or other non-standard CCT posts you have advertised in the past 24 months.

In response to all of the above queries, Solent NHS Trust does not have any current consultant vacancies; however we do have two Adult Mental Health posts on the horizon that we foresee will be advertised.

**FoiNO**

276

**RequestDate**

13/08/2013

**Request Summary**

IM&amp;T Structure and Plan

**Disclosure Letter**

1.I would be most grateful if you could let me have the contact details of senior people/person in your IM&T Department (e.g. Head of information).

Jenny Hausen, Associate Director for IM&T,  
Solent NHS Trust HQ, Adelaide Health Centre, William MacLeod Way, Southampton, SO16 4XE

2.Could you also supply the organisational structure of your IM&T Department?

I can confirm that the Trust holds this information and under Section 21 of the Act 'Information Accessible by Other Means' can confirm that this is available on our public website.

Organisational Structure <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=3&fldSubMenu=2&fldKey=325>

3.Finally could you please send with that the latest version of your IM&T Plan, also known as the Informatics Plan.  
Startegy released

**FoiNO**

277

**RequestDate**

13/08/2013

**Request Summary**

Number of Chiropractors/Podiatrists employed over the last five years

**Disclosure Letter**

Table released

**FoiNO**

278

**RequestDate**

14/08/2013

**Request Summary**

Children's services and Nursing

**Disclosure Letter**

1. Your Trust area 0 to 19 year population – how many children is this?

Portsmouth 50,600

Southampton 55,700

2. The ethnicity mix of this population

This information can be obtained via <http://www.ons.gov.uk/ons/index.html> and therefore is exempt under Section 21 of the Act: Accessible by Other Means

3. How many WTE community paediatric nurses do you have?

31.32 WTE

4. What is the total FTE of the community paediatric nursing service?

70.38 WTE

5. Do you have skill mix? If so, what does it comprise of? Together with the WTE of each specialist nurse

Paediatric nurses, Nursery nurses, HCA's, Nurse therapist, Psychologist, social worker, Citizens Advice worker, Administrators.

For WTE of each specialist nurse please see answer to Q6.

6. Do you have specialist Nurses? And if so, what areas do they cover?

Paediatric advanced nurse practitioner 1.0 wte

Diabetes Nurses: 3.1wte

Asthma Nurses: 3.5wte

Transition Nurse: 1.0 wte

Palliative Care Nurse: 1.0

7. How many community paediatric nursing teams do you have?

Community Children's Nursing Team

Children's Outreach Assessment and Support Team

Children's Continuing Care Team

Supportive Care Team

Peripatetic Nursing Team

8. What are the services hours of working?

**FoiNO**

279

**RequestDate**

14/08/2013

**Request Summary**

Staff and obesity

**Disclosure Letter**

1.How many staff (including both full and part time staff) currently work for the Trust?

Solent NHS Trust currently employees 3690 staff excluding Bank Staff (Temporary Staff) and 4078 including Bank staff

2.How many staff were referred to, or referred themselves to, Occupational Health in the last 12 months?

Solent NHS Trust have received 1299 referrals into Occupational Health, between July 2012 – July 2013

3.In what percentage of those referrals was obesity the primarily or a contributing factor? If possible, for this last question, please split the information between 'contributing factor' and 'primary factor'.

Following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

This information is only recorded as part of the persons clinical record and is not held on any central database. The information requested is not something that Solent NHS Trust report on / a required KPI.

4.I understand that you take information from staff at the point of joining that allows you to calculate their BMI. Of the staff joining the trust in the last year, what percentage were over-weight, obese or clinically obese?

Following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

We do not collect weight and BMI information for all staff, only as part of wellness checks offered for those who want them. This information is only recorded as part of the persons clinical record and is not held on any central database. The information requested is not something that Solent NHS Trust report on / a required KPI.

**FoiNO**

280

**RequestDate**

16/08/2013

**Request Summary**

Copy of Incident Management Policy

**Disclosure Letter**

Policy for the Investigation, Analysis and Learning from Incidents, Complaints and Claims released

**FoiNO**

281

**RequestDate**

20/08/2013

**Request Summary**

Wi-fi Contract

**Disclosure Letter**

## 1.Current Provider

Hampshire IT Solutions (HITS)

## 2.Number of Users- This is normally the total number of staff with the organisation.

HITS is based on number of sites rather than number of users. There are approx. 4,000 users in Solent overall.

## 3.Contract Description- Please can you provide me with a brief contract description of the overall contract.

HITS provided technical services to Solent as a shared NHS service. These services include Service Desk, Desktop support, Server hosting and support, network and telecoms, technical project management.

## 4.Contract Expiry Date- Please

March 2014

## 5.Contract Review Date

N/A

## 6.Contact Details- I require the person from within the organisation responsible for the Wi-Fi contract. Can you please provide me with their full contact detail including contact number and an email address.

Within HITS will be the Infrastructure Manager, Stuart Baker.



**FoiNO**

282

**RequestDate**

20/08/2013

**Request Summary**

AWOL policy/procedural document

**Disclosure Letter**

Documents released

**FoiNO**

283

**RequestDate**

22/08/2013

**Request Summary**

How many unique locum doctors the Trust employed through an agency

**Disclosure Letter**

1.Can you please confirm how many unique locum doctors the Trust employed through an agency in each of the following financial years (or, if more convenient, in calendar years starting from 1st January 2010):

a)2010/2011: The Trust did not come into existence until April 2011

b)2011/2012:

Adult Mental Health: 5

Elderly Care: 1

Substance Misuse: 0

Child & Adolescent Mental Health: 0

c)2012/2013:

Adult Mental Health: 5

Elderly Care: 0

Substance Misuse: 2

Child & Adolescent Mental Health: 1

**FoiNO**

284

**RequestDate**

27/08/2013

**Request Summary**

Car leasing and associated costs

**Disclosure Letter**

1.How many cars does your Trust currently lease

Individuals within the Trust currently lease 102 vehicles

The Trust itself leases 15 vehicles

a)How many has it leased in the last five years

The Trust has only been in existence since 01/04/11. The details of lease cars held since then are as follows:

2011

Trust leased: 28

Individual leased: 78

2012

Trust leased: 18

Individual leased: 90

2013

Trust leased: 9

Individual leased: 102

2.What is the total cost to the Trust of car leasing this year

The Trust expects to spend £330,000 in the 2013/14 financial year

a)What was the total cost to the Trust in each of the last five years

The Trust was only formed on 1st April 2011 and therefore can only provide information since this date, as below:

2011/12 £136,000

2012/13 £332,000

3.What make, model and age are the cars that are currently leased by the Trust?

There are a variety of vehicles leased, from milk floats to vans to cars, to a people carrier. It depends on the needs of the service. All vehicles are less than 3 years old as the lease lasts for three years.

4.What staff grades qualify for lease cars and what make and model of car is available to each grade

Community staff of all grades who are visiting clients as an essential part of their duties who travel in excess of 3000 business miles a year are eligible for a lease car. The individual pays for all

**FoiNO**

285

**RequestDate**

28/08/2013

**Request Summary**

Overpayments to staff during the last three financial years

**Disclosure Letter**

1.The total amount of money paid in salary overpayments during the following financial years by your organisation:

- a)2012-2013 £232,663
- b)2011-2012 £147,480
- c)2010-2011 N/A

2.The total correct amount that should have been paid in salaries in the following financial years to staff by your organisation:

- a)2012-2013 £123,865k
- b)2011-2012 £130,498k
- c)2010-2011 N/A

This information provided is the total of initial overpayments only and does not include monies subsequently recovered.

Solent NHS Trust makes every effort in all cases to recover overpayments and these will be sought as required by the Public Accounts Committee in alignment with the Solent NHS Trust Policy on the 'Treatment of Salary Overpayments and Underpayments'.

Solent NHS Trust does not hold the information in relation to the years 2010-11, as the organisation was established on 1st April 2011.

**FoiNO**

286

**RequestDate**

28/08/2013

**Request Summary**

Spend on locum staff provided by agencies for the period January – June 2013 in specific services

**Disclosure Letter**

1.Spend on locum staff provided by agencies for the period January – June 2013 in specific service.

Occupational Therapists: £106,530

Physiotherapists: £226,816

Speech & Language Therapists: £11,172

**FoiNO**

287

**RequestDate**

28/08/2013

**Request Summary**

Statistics on asthma patients (linked to FOI 261)

**Disclosure Letter**

## Children Services:

1.Number of patients diagnosed as severe asthma, i.e. BTS steps 4 or 5

22

2.Number of patients diagnosed as having severe allergic asthma, i.e. severe persistent confirmed allergic IgE-mediated asthma

5

3.How many asthma patients are you treating with a combination of all 3 of the following; Inhaled high-dose corticosteroids AND Long-acting beta2 agonists AND Oral corticosteroids (4 or more courses in the past 12 months)

6

4.Of these how many are also currently or have trialled Leukotriene receptor antagonists or Theophyllines

2

5.How many patients have been treated with Omalizumab [Xolair] – split into Asthma patients and Non-Asthma patients

Astma: 1

Other: 0

Adult Services: This information is not recorded in this detail, however if you have not done so already you may wish to contact Secondary Care Providers (Hospital NHS Trusts) as they may hold the detailed information you are requesting for Adults.

**FoiNO**

288

**RequestDate**

11/09/2013

**Request Summary**

Contract information with regards to the organisation's telephone maintenance contract (VOIP or PBX):

**Disclosure Letter**

I can confirm that the Trust holds this information, however this information is exempt under Section 12 of the Freedom of Information Act (the cost of compliance would exceed this limit) and is therefore being withheld.

Solent NHS Trust does not centrally record the information you are request as our telecommunications support is currently provided to Solent NHS Trust via a Service Level Agreements with Hampshire IT Solutions and Island and Portsmouth Health Informatics Service.

This is an absolute exemption and there is therefore no requirement to consider the public interest.

**FoiNO**

289

**RequestDate**

12/09/2013

**Request Summary**

Software application to assist with Appraisals / Revalidation for doctors

**Disclosure Letter**

1.Does the Trust use a software application to assist with Appraisals / Revalidation for doctors?

Yes

2.Is the software application owned by the NHS or a third party?

In-house: Yes

Contracted: No

3.What is the name of the Software Application?

We use Equiniti for colleague 360 appraisals. We use an in-house system for management of appraisal data and for colleague 360.

4.(If the software is provided by a third party) What is the name of the third party provider?

Equiniti

5.(If the software is provided by a third party) When does the contract with the third party expire or is due for renewal?

31st July 2015



**FoiNO**

290

**RequestDate**

16/09/2013

**Request Summary**

A&amp;E Departments

**Disclosure Letter**

I am writing to advise you that, I have established that the information you requested is not held by this Trust, as we do not have any A&E Departments.

The University Hospital of Southampton NHS Foundation Trust and Portsmouth Hospital NHS Trust may hold the information you are seeking. If you have not already done so, then you may wish to write to [freedomofinformation@uhs.nhs.uk](mailto:freedomofinformation@uhs.nhs.uk) and [foia.executive@porthosp.nhs.uk](mailto:foia.executive@porthosp.nhs.uk)

**FoiNO**

291

**RequestDate**

19/09/2013

**Request Summary**

Apomorphine Challenges

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust. The reason for this is that the information being requested relates to Secondary Neurological services and not Community Services.

Secondary Care Providers (Hospital NHS Trusts) may hold the information you are seeking. If you have not already done so, then you may wish to contact them.

**FoiNO**

292

**RequestDate**

23/09/2013

**Request Summary**

Vehicle, leasing and maintenance contracts

**Disclosure Letter**

1.Contract Type: Maintenance, Leased, Hire  
Leased to include maintenance.

2.Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates.  
The suppliers of the lease contracts are the Leasing Companies names on the GPS Lease Car Framework Agreement as administered by NHS Derwent Shared Services

Annual lease cost for business use only vehicles - £71,589.53.

Annual lease cost for business/private vehicles less driver's contribution - £37,648.02. The above does not include insurance, Class 1A NI contributions or fuel costs.

3.A small description of the contract.  
Please refer to the GPS Lease Car Framework Agreement.

4.The expiry date of each individual contract.  
The GPS Framework Agreement Period expires on 15 May 2015.  
The individual car leases expiry dates vary from 22/11/13 – 29/09/16

5.The contract review date.  
As per the attached end dates, notification of the end of contracts is given 6 months in advance.

6.Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contact one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.  
Contact for Fleet Management: Emma Forster, Fleet Manager, Derwent Shared Services. Emma.forster@derwentsharedservices.nhs.uk  
Solent NHS: Hilary Todd Associate Director Contracts and Procurement. Hilary.Todd@solent.nhs.uk

7.If the contract above was awarded within the last six months could you please provide me with the suppliers that where shortlisted?  
NA

8.I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements. Extending contract, going to tender etc.  
All contracts are accessed towards the end of the contract term and strategy decided on an individual basis following procurement rules.

**FoiNO**

293

**RequestDate**

24/09/2013

**Request Summary**

Employee Sickness Data

**Disclosure Letter**

- 1.What was the total number of days lost for your organisation due to sickness absence over the last 2 financial years?
- 2.What is the Total number of employees (headcount broken down in to the organisational structure and also covering the same time period as requested in question 1).
- 3.What is the FTE (full time equivalent) broken in to the organisational structure and also the same time period as requested in question 1.

Table released

- 4.During the last financial year April 2012 to March 2013 what percentage of your organisations “return to work meetings” are held and documented on:
  - (A)The day employee returns
  - (B)The week employee returns but not on first day
  - (C) RTW interview held outside the week employee returned or not held

The information you are requesting is not held centrally, but locally within each service. In order to compile this information the time needed would be in excess of 18 hours and therefore we are exempting this part of your request under Section 12 of the Act.

**FoiNO**

294

**RequestDate**

25/09/2013

**Request Summary**

Number of patients currently being treated for schizophrenia

**Disclosure Letter**

I can confirm that the Trust holds this information, however this information is exempt under Section 12 of the Freedom of Information Act (the cost of compliance would exceed this limit) and is therefore being withheld.

Solent NHS Trust does not centrally record the information you are request and does not record in the detail you are requesting. In order to fulfil this request we would have to manually review all our records and therefore would exceed the time limit and cost set out under the Act.

This is an absolute exemption and there is therefore no requirement to consider the public interest.

**FoiNO**

295

**RequestDate**

25/09/2013

**Request Summary**

Pest infestations

**Disclosure Letter**

Solent NHS Trust is only responsible for Pest Control at the following Hospitals;

- Western Community Hospital
- Royal South Hants Hospital

1.How many times has your Trust had to call out pest control services to deal with an infestation at any of your hospital premises in each of the following financial years: 2009/10, 2010/11, 2011/12, 2012/13 and 2013/14 (to date)?

- 2009-10; Western Community Hospital 20 call outs & Royal South Hants Hospital 13 call outs
- 2010-11; Western Community Hospital 22 call outs & Royal South Hants Hospital 9 call outs
- 2011-12; Western Community Hospital 23 call outs & Royal South Hants Hospital 11 call outs
- 2012-13; Western Community Hospital 36 call outs & Royal South Hants Hospital 18 call outs
- 2013-to date; Western Community Hospital 22 call outs & Royal South Hants Hospital 8 call outs

2.For each infestation that occurred in the years listed in the above question, please list:

a)the type of vermin/pest involved

- 2009-10; Western Community Hospital 10 x Ants, 4 x Contracted check, 5 x Wasps problems & 1 x Fly ants. Royal South Hants Hospital 1 x Ants, 4 x Contracted checks, 4 x wasps, 1 x Rat, 2 x Biting insects & 1 x Flies
- 2010-11; Western Community Hospital 16 x Ants, 4 x Contracted checks, 1 x Wasp & 1 x Rat. Royal South Hants Hospital 3 x Ants, 4 x Contracted check, 1 x Wasp & 1 x Biting insects
- 2011-12; Western Community Hospital 17 x Ants, 4 x Contracted Checks, 2 x Biting insects. Royal South Hants Hospital 3 x Ants, 4 x Contracted Checks, 2 x Rats & 2 x Biting Insects
- 2012-13; Western Community Hospital 20 x Ants, 4 x Contracted Checks, 10 x Wasps, 2 x Rats/Mice, 1 x Flies & 1 x Flying Ants. Royal South Hants Hospital 1 x Ant, 7 x Contracted checks, 6 x Pigeon's, 3 x Biting insects & 1 x Flies
- 2013-to date; Western Community Hospital 13 x Ants, 5 x Contracted Checks, 3 x Wasps & 1 x Rat/Mice. Royal South Hants Hospital 3 x Contracted Checks, 4 x Rats & 1 x Biting Insects

b)the ward/department within the hospital which was affected.

- Ants plus biting insects within ward plus outpatients areas
- Wasps, Rats, Pigeons and Flying ants around the outside of the Building

3.Please provide details of the amount spent on pest control services by your Trust in each of the following financial years: 2009/10, 2010/11, 2011/12, 2012/13 and 2013/14 (to date)

2009-10; £3,736.24

2010-2011; £3,904.79

2011-2012; £4,19.28

2012 -13; £4,650

2013-to date; £ 1,986

**FoiNO**

296

**RequestDate**

01/10/2013

**Request Summary**

Current recycling and waste support and maintenance contracts.

**Disclosure Letter**

I can confirm that the Trust holds this information; however this information is exempt under Section 43 (Commercial Interests) of the Freedom of Information Act and is therefore being withheld.

The reason for this exemption is that the Trust is currently out for tender on this contract, until the end of October 2013. However if you still require this information after this date then please feel free to reapply for the information.

**FoiNO**

297

**RequestDate**

30/09/2013

**Request Summary**

Speech therapy service for children who stammer

**Disclosure Letter**

1. Is the trust commissioned to provide a speech therapy service for children who stammer? Not specifically. We are commissioned to provide services to children with speech, language and communication difficulties including fluency.

2. If so, what is: the age range?; the current waiting time from referral to assessment?; the current waiting time from assessment to first appointment?; and the current number of children on the waiting list for assessment and first appointment? What does your speech therapy service consist of for children who stammer? The age range: We provide a service for children and young people between the ages of 0 and 19. However, it would only be appropriate to see a child from probably the age of 3 regarding dysfluency. We do have groups running for children and young people from the ages 7- teens. We aim for early intervention and therefore it is unusual that we would be giving input to young people who stammer past the age of 16 years. Once the child or young person has been given the strategies to use to increase stutter-free speech, they have all the tools necessary to become as fluent as they have the capacity to do so. The child, young person and parents are given the freedom in order to contact the service at any time for further support and advice.

The current waiting time from referral to assessment: We aim to see all new referrals within 18 weeks. Our departmental aim is to see children referred for stammering within a 6 week timeframe as they take priority along with children with feeding and swallowing issues. The child or young person is invited to assessment in a setting local to them and therefore there may be some variation on waiting times across the localities in which the department covers. However, the child, young person, parents are given a choice about where they are seen and they can request to travel to a neighbouring location in order to be seen quicker if they wish. We generally are able to reach our target.

The current waiting time from assessment to first appointment: Following initial assessment, all children who stammer would be provided with a child specific advice package indicating the child's risk factors contributing to their stammer and the ways in which they can be supported in order to promote their level of fluency. This will be provided verbally at the initial assessment session and followed up in writing. The child who stammers therefore is given immediate indirect intervention through this advice. Therefore children receive their first phase of intervention at the initial assessment appointment.

If the child also requires a direct intervention package e.g. Palin PCI, Lidcombe therapy or a bespoke package of care, they will be seen within 18 weeks from the date of the initial assessment.

The current number of children on the waiting list

- for assessment: The number of children waiting for an initial assessment following referral is currently 31

- Southampton Waiting list; 12 (Current average waiting time – 4.75 weeks)

- Portsmouth Waiting list; – 19 (Current average waiting time – 5.88 weeks)

- for first appointment: There are no children waiting for their first appointment as they all would have received individualised indirect advice at initial assessment. Therefore, there is nil wait for this.

Overview of our Paediatric Dysfluency service model: The dysfluency care pathway is supported by a universal level of training for health care and educational professionals. This training aims to highlight the need for all children who are demonstrating some level of dysfluency to be referred as soon as possible to the Speech and Language Therapy Service. We have also devised a poster and business cards which give details of the risk factors associated with a stammer in order to heighten awareness.

Our model of service delivery is based upon evidence and best practice. We accept all referrals for children who have been identified by our referrers as dysfluent and provide at least an initial assessment exploring a recognised multi-factorial model related to dysfluency. From this a profile of risk is then created in order to indicate if the child is at a higher or lower risk of a persistent stammer. We aim to identify the children who are at risk of a persistent stammer to ensure resources are allocated to those who need them most. As it is not known exactly what causes stammering, we take a holistic approach examining all the factors which may be contributing to dysfluency (as advised by the British Stammering Association).

The overall aim of intervention is for the child to achieve an optimum level of fluency appropriate to their level of functioning and motivation. We therefore can offer multiple packages of care through childhood and adolescence in order to support the ever changing nature of the condition.



**FoiNO**

299

**RequestDate**

07/10/2013

**Request Summary**

How many nurses within the Trust are qualified to confirm death at a patients residence

**Disclosure Letter**

How many nurses within the Trust are qualified to confirm death at a patient's residence?

- Solent West (Southampton): no staff are currently trained in verification of death, although training is pending.
- Solent East (Portsmouth): 30 members of staff, within our Community Nursing Services who are trained in verification of death.

**FoiNO**

302

**RequestDate**

15/10/2013

**Request Summary**

A&amp;E Departments

**Disclosure Letter**

I am writing to advise you that, I have established that the information you requested is not held by this Trust, as we do not have any A&E Departments.

The University Hospital of Southampton NHS Foundation Trust and Portsmouth Hospital NHS Trust may hold the information you are seeking. If you have not already done so, then you may wish to write to [freedomofinformation@uhs.nhs.uk](mailto:freedomofinformation@uhs.nhs.uk) and [foia.executive@porthosp.nhs.uk](mailto:foia.executive@porthosp.nhs.uk)

**FoiNO**

309

**RequestDate**

04/11/2013

**Request Summary**

Information relating to 'unapproved' or 'off-framework' agency expenditure. The information required relates to agency expenditure on Medical Locums / Hospital Doctors

**Disclosure Letter**

- 1.How much was the total off-framework / unapproved agency spend on Medical Locums / Hospital Doctors during financial year 2012/2013?
- 2.Which off-framework / unapproved agencies were used to recruit Medical Locums / Hospital Doctors and could you breakdown of expenditure across these agencies during financial year 2012/2013?
- 3.Could you provide a breakdown of expenditure on off-framework / unapproved agencies used to recruit Medical Locums / Hospital Doctors by specialism and grade during financial year 2012/2013?

**FoiNO**

310

**RequestDate**

01/11/2013

**Request Summary**

Information in relation to the SLA with Hampshire IT Solutions and Island and Portsmouth Health Informatics Service

**Disclosure Letter**

1.Can you please send me the following information in relation to the SLA with Hampshire IT Solutions (HITS) and Island and Portsmouth Health Informatics Service (IPHIS):

a.The number of users

HITS: 2100 users approx

IPHIS: 1800 users approx.

b.The number of sites:

140 sites across Hampshire

c.Hardware Brand (Telecoms):

- Majority of estate is MITEL across Southampton and West Hampshire
- System in Southampton is currently owned by Commissioning Support Unit and is supported by Azzuri
- Some MITEL assets in Portsmouth supported through Alternative networks, but these are not clustered with the Southampton estate
- Some legacy PBXs

d.Contract Description of the SLA:

Two separate SLA's renewed annually with HITS and IPHIS for provision of ICT Support Services including networking, servers, data centres, desktop support, service desk and telephony

e.Contract Dates:

Contracts end – IPHIS 31st December 2013 and HITS 31st March 2014

f.Who is the internal contact responsible for this contract? Full Contact details including full name, job title, direct contact number and direct email address.

Gareth Banks

Head of IT Contracts and Development

Gareth.Banks@solent.nhs.uk

023 8060 8900

**FoiNO**

311

**RequestDate**

12/11/2013

**Request Summary**

Annual spend on Oral nutrition, Vitamin & Mineral Supplements

**Disclosure Letter**

1. What is the annual (2012/2013 or most recent) total spend within your NHS Trust on Oral Nutrition?

By Oral Nutrition we refer to Chapter 9, Section 4 and Section 9 of the British National Formulary and take this to include Food for Special Diets, Enteral Nutrition as well as Food Preparations such as nutritional shakes. By spend we mean the Net Ingredient Cost (NIC) of all Oral Nutrition given to patients.

Portsmouth Adult Inpatient Wards: £1463.81

Southampton Adult Inpatient Wards: £1550.26

2. What is the annual (2012/2013 or most recent) total spend within your NHS Trust on Vitamin supplements?

By Vitamin Supplements we refer to Chapter 9, Section 6 of the British National Formulary.

3. What is the annual (2012/2013 or most recent) total spend within your NHS Trust on Mineral supplements?

By Mineral Supplements we refer to Chapter 9, Section 5 of the British National Formulary.

The information for Q2&Q3 is not held separately by the Trust and therefore a joint response is provided below.

Southampton Adult Inpatient Wards: £751

Portsmouth Inpatient Wards: This information is held by Portsmouth NHS Trust, who provides this service on behalf of Solent NHS Trust.

**FoiNO**

317

**RequestDate**

18/11/2013

**Request Summary**

Trust's Chief Executive

**Disclosure Letter**

1.In the 2012/13 financial year did the Trust chief executive receive a bonus and if so how much was it?

No

2.How much paid holiday is the chief executive contractually entitled to in the 2013/14 financial year?

Entitlement is in accordance with standard NHS terms and conditions of employment

3.How much in pension contributions will be paid by the Trust to the Trust chief executive in the 2013/14 financial year?

This information is exempt under Section 40 (Personal Information) of the Freedom of Information Act and is therefore being withheld.

This is an absolute exemption and there is therefore no requirement to consider the public interest.

4.Does the Trust chief executive currently receive private health insurance as part of his pay package?

No

5.Does the Trust chief executive currently receive a company car/car allowance as part of their pay package? If so what is the company car/how much is the allowance?

No

**FoiNO**

321

**RequestDate**

25/11/2013

**Request Summary**

Charges for personal television facilities

**Disclosure Letter**

1.The daily rate charged for personal television facilities in 2009/10, 2010/11, 2011/12, 2012/13 and 2013/14

Solent NHS Trust does not charge its inpatients for the use of television facilities, where these facilities are available.

2.The cost per minute for (a) outgoing and (b) incoming telephone calls from bedside units in 2009/10, 2010/11, 2011/12, 2012/13 and 2013/14

N/A

**FoiNO**

323

**RequestDate**

25/11/2013

**Request Summary**

Number of men and women who have been treated for a broken nose or had nose-resetting operations

**Disclosure Letter**

1.How many a) men and b) women have been treated for a broken nose or had nose-resetting operations in the following financial years:

- a)2004-05
- b)2007-08
- c)2010-11
- d)2012-13

2.Please also include a breakdown by age to include the following categories:

- i)under 20
- ii)20-59
- iii)60 and over

In response to your FOI Request, we have looked at Solent NHS Trust's Urgent & Primary Care Service (GP Practices, Walk Centre & Minor Injuries Unit) and established the following:

a)April 1st 2004 – 31st March 2005

No recorded cases

b)April 1st 2007 – 31st March 2008

Female under 20 years old – 2 cases

Male under 20 years old – 2 cases

Male between 20 – 59 years old – 3 cases

c)April 1st 2010 – 31st March 2011

Male between 20 – 59 years old – 1 case

d)April 1st 2012 – 31st March 2013

Female between 20 – 59 years old – 1 case

Male between 20 – 59 years old – 1 case

3.Where possible (but not if by doing so it takes the FOI request over cost limits) please state whether alcohol was recorded as being a contributory factor in the injury or whether the patient was under the influence of alcohol when admitted to hospital - depending on how or whether your Trust records this information.

There is no information recorded relating to whether any of the above were alcohol related.



**FoiNO**

324

**RequestDate**

27/11/2013

**Request Summary**

Information relating to patients who have died within the care of the Trust

**Disclosure Letter**

1.  Has the Trust\*, or the employees within the Trust\*, contacted the local council or coroner for when a patient has died within the care of the Trust\*, and was in need of a public health funeral?  
In 2012/13 to date no patient deaths have occurred within Solent NHS Trust, whereby a public health funeral would be applicable. However if there was a need then the local council would be contacted.
2.  Has the Trust\*, or the employees within the Trust\*, contacted the local council or coroner for when a patient has died within the care of the Trust\*, and there were no known next of kin to provide a funeral?  
In 2012/13 to date this has not occurred. Please refer to Q1
3.  What is the name of the person(s) who refers this information to the council or coroner? (Include name, department, address, and email address)  
This would be undertaken by the Ward Manager for the relevant department
4.  What is the name and address of the solicitor used by the Trust\* after a patient has died? Does this solicitor have a contract with the Trust\*?  
This is N/A
5.  Does the Trust\*, or the employees within the Trust\*, contact an external company to trace the next of kin of the patient who has died within the care of the Trust\*? What is the name of the company or firm who identifies/traces the next of kin?  
No
6.  If this is done internally, what is the name and address details of the internal staff & department who deals with this? (Include name, department, address, and email address)  
This is not undertaken by the Trust
7.  Under what circumstances has the Trust\*, or employees within the Trust\* contacted the Treasury Solicitor, Bona Vacantia Duchy of Cornwall, Duchy of Lancaster, QLTR, Ultimus Haeres, Farrer & Co.  
N/A
8.  What is the name of the person(s) who refers information to the Treasury Solicitor, Bona Vacantia Duchy of Cornwall, Duchy of Lancaster, Ultimus Haeres, QLTR and/or Farrer & Co? (Include name, department, address, and email address)  
N/A
9.  When there is no known next of kin or family members present, who is responsible for providing the funeral? (Include name, department, address, and email address)  
This is referred to the local council or if the patient was not in council accommodation then this is paid by the Trust.
10.  Has the Trust\*, or hospitals within the trust ever been listed as an informant on <http://www.bonavacantia.gov.uk/output/advertised-estates.aspx> under the heading "Click here for the list

**FoiNO**

325

**RequestDate**

28/11/2013

**Request Summary**

Spend on Agency Staff in 2012

**Disclosure Letter**

I confirm that we hold the information as below.

2011-12;

Nursing Agency Spend: £1,308,037

AHP Agency Spend: £228,292

Admin Agency Spend: £634,212

Other Agency Spend: £305,138

2012-13;

Nursing Agency Spend: £1,619,289

AHP Agency Spend: £553,107

Admin Agency Spend: £466,577

Other Agency Spend: £528, 628

**FoiNO**

**RequestDate**

326

03/12/2013

**Request Summary**

A&E Hospitals

**Disclosure Letter**

Info not held

**FoiNO**

327

**RequestDate**

03/12/2013

**Request Summary**

Did not attend data

**Disclosure Letter**

2.  Do you use an SMS Text reminder service for appointments?

Yes

3.  If yes – what % reduction in DNA rates have you seen since its introduction?

Please refer to the Spreadsheet provided as an answer for Q1.

4.  If yes – is this rolled out to all services\teams?

No this is not rolled out to all services, only those that have requested it (currently nine services)

5.  If only used in a selection of services can you confirm if these are:

a.  Community Mental Health Teams: Yes

b.  Children and Young Peoples Services: Yes

c.  Early Intervention Services: No

d.  Drug and Alcohol services: No

e.  Improved Access to Psychological Therapies (IAPT): No

f.  If other than listed above, please can you state: Physiotherapy and Speech & Language Services

6.  If yes – have you used the solution for other reminders as well as just for appointments? If yes, could you provide examples?

We have a Sexual Health Same Day Service, whereby patients text the service to reserve a walk-in slot. Sexual Health Services also use the SMS System for sending global messages to specific client groups.

7.  Have you ever looked in to or piloted an SMS Text reminder service but not rolled it out?

No

8.  If yes – what were your reasons for not taking forward?

Not applicable

9.  If no – why have you not considered SMS Text for appointment reminders?

Not applicable

**FoiNO**

328

**RequestDate**

09/12/2013

**Request Summary**

A list of current policies, procedures and work force drivers relevant to the work of an Occupational Therapist at Oakdene Rehabilitation Unit.

**Disclosure Letter**

2. Any ethical considerations which must be abided by, as well as legislation would also be very helpful.

Regarding the ethical considerations which must be adhered to, staff are governed by the code of ethics of the Health Professions Council (HCPC) and College of Occupational Therapy (COT).

**FoiNO**

329

**RequestDate**

10/12/2013

**Request Summary**

Bounty Photographers

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust, as we do not provide a maternity service.

The Acute Hospital NHS Trusts may hold the information you are seeking. If you have not already done so, then you may wish to write to them.

**FoiNO**

330

**RequestDate**

12/12/2013

**Request Summary**

Private healthcare for NHS employees

**Disclosure Letter**

Info withheld

**FoiNO**

331

**RequestDate**

12/12/2013

**Request Summary**

Private car parks and fines

**Disclosure Letter**

Info withheld



**FoiNO**

**RequestDate**

332

12/12/2013

**Request Summary**

Foreign nationals and treatment

**Disclosure Letter**

Info withheld

**FoiNO**

333

**RequestDate**

20/12/2013

**Request Summary**

How many people were diagnosed with insomnia between 2010 and 2012 and what proportion of them were treated with drugs

**Disclosure Letter**

1. How many people were diagnosed with insomnia between 2010 and 2012 and what proportion of them were treated with drugs

**Paediatric Services:**

316 children on data-base (ie discharged ), of whom 11 were prescribed hypnotics and 26 were prescribed melatonin (2 children received both)

NOTE in 10/26 cases prescribed melatonin this was for circadian rhythm disorder so was strictly prescribed as a chronobiotic not hypnotic

**Diagnoses:**

221 Behavioural insomnias of whom 3 prescribed hypnotics and 12 prescribed melatonin and 2 prescribed both

62 Circadian rhythm disorder of whom 1 prescribed hypnotic and 10 prescribed melatonin

63 Parasomnias of whom 3 prescribed hypnotics

2 children with severe head banging were also prescribed hypnotics.

TOTAL 37 prescriptions in 35/316 children (11%) (NOTE all but 3 children prescribed medication had significant underlying health or neurodevelopmental problems e.g. autisms/severe learning difficulties/ADHD)

**Primary Care Services:**

For Primary Care there were 162 cases of insomnia reported between 1st Jan 2010 and 31st December 2012, 122 of which received medication.

**FoiNO**

334

**RequestDate**

23/12/2013

**Request Summary**

Cosmetic Surgery

**Disclosure Letter**

Info not held

**FoiNO**

335

**RequestDate**

27/12/2013

**Request Summary**

Annual Report

**Disclosure Letter**

Info withheld

**FoiNO**

336

**RequestDate**

31/12/2013

**Request Summary**

Liverpool Care Pathway

**Disclosure Letter**

1. Since January 1st 2010 has your Trust used the Liverpool Care Pathway for the Dying Patient (LCP)?

As a Community Provider there is work across the health systems on the Liverpool Care Pathway for the Dying Patient to ensure consistency in each economy. However Solent NHS Trust does not have a single approach to the use of the Liverpool Care Pathway for a number of reasons:

- Our patients may be discharged / transferred to our care from local acute providers already on the LCP. This presents the opportunity to review the care of the patient (and their family) and to adapt the LCP to their individual needs. Therefore the LCP may be stopped in favour of a more individualised care plan. However the key elements of the LCP particularly regarding nutrition and pain management remain a priority.
- For patients within our care (not transferred or discharged from acute sector) will have the support of the Palliative Care Teams. These teams are less reliant on the LCP and will devise individualised care plans in conjunction with the patients GP and family (as well as the patient).

2.If yes, does your Trust still use the LCP?

Therefore we currently do still utilise the LCP and the principles of the LCP but alongside individualised care plans

3.If yes, when does your Trust plan to stop using the LCP?

We are working with our Commissioners and the local health care economy to develop core standards and essentials of care to support the dying patient and their family. There has been an initial workshop and discussion and are currently waiting for further appointments to progress forward.

**FoiNO**

337

**RequestDate**

06/01/2014

**Request Summary**

Policies and procedures

**Disclosure Letter**

Placed on hold - further information required

**FoiNO**

338

**RequestDate**

08/01/2014

**Request Summary**

Medicines formularies

**Disclosure Letter**

1. Please list all the medicines formularies used by your organisation.

There are 2 formularies in use within Solent NHS Trust due to the geography of the area and the different prescribing committees. They are: District Formulary West (Southampton, Winchester and Basingstoke area) overseen by the District Prescribing Committee (DPC) and District Formulary East (Portsmouth and SE Hants) overseen by the Area Prescribing Committee (APC). Solent does not have its own pharmacy so decisions are then ratified via the local acute trusts (UHS and PHT) to ensure supply is available for Solent inpatients

2. Is this shared with any other trust or CCG?

District Formulary West is shared with Southern Health, University Hospitals Southampton and Hampshire Hospitals NHS Trust as well as Southampton City and West Hants CCG. District Formulary East with Southern Health, Portsmouth Hospitals Trust and local CCGs

3. Who oversees the management of the formulary?

The DPC and APC

4. Who is the main contact for the formulary?

DPC: Neil Hardy neil.hardy2@nhs.net

APC: Janet Brember (janet.brember@portsmouthccg.nhs.uk)

5. Please provide a list of all products on the formulary related to the management of diabetes with formulary status

Available via the Solent Website: <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=4&fldKey=591>

6. Can you advise when each of these products were added to the formulary

Available from the lead of the DPC (Neil Hardy neil.hardy2@nhs.net) or APC Janet Brember (janet.brember@portsmouthccg.nhs.uk)

7. Please provide dates for Formulary meetings in 2014

Available via the Solent Website: <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=4&fldKey=591>

8. Please advise who sits on the formulary committee.

Available from the lead of the DPC (Neil Hardy neil.hardy2@nhs.net) or APC Janet Brember (janet.brember@portsmouthccg.nhs.uk)

9. Please provide criteria for acceptance of a product onto the formulary

Available from the lead of the DPC (Neil Hardy neil.hardy2@nhs.net) or APC Janet Brember (janet.brember@portsmouthccg.nhs.uk)

10. Please provide a copy of the formulary

**FoiNO**

339

**RequestDate**

09/01/2014

**Request Summary**

Policies & Procedures

**Disclosure Letter**

Placed on hold - further information required



**FoiNO**

340

**RequestDate**

14/01/2014

**Request Summary**

Contract information with regards to the organisation's telephone maintenance contract (VOIP or PBX):

**Disclosure Letter**

Response available upon request

**FoiNO**

341

**RequestDate**

13/01/2014

**Request Summary**

Fixed Telephony, Broadband and WAN Contract Information

**Disclosure Letter**

Information not held

**FoiNO**

342

**RequestDate**

17/01/2014

**Request Summary**

IT department structure and future IT projects

**Disclosure Letter**

1.A granular organisational chart for the IT department, from director downwards.

This information is exempt under Section 21 (Information accessible by other means) of the Freedom of Information Act and is therefore being withheld. This information is available on our public website [http://www.solent.nhs.uk/\\_store/documents/solent\\_nhs\\_trust\\_organisational\\_charts.pdf](http://www.solent.nhs.uk/_store/documents/solent_nhs_trust_organisational_charts.pdf)

2.A list of the Clinical Systems used within the trust.

- RiO
- TPP
- Nebula
- R4
- Inform

3.A list of upcoming IT / ICT / IM&T projects

This information is exempt under Section 43 (Commercial Interests) (s) of the Freedom of Information Act and is therefore being withheld.

**FoiNO**

343

**RequestDate**

23/01/2014

**Request Summary**

Details of expenditure (or a reasonable estimate) on assessing and bidding for NHS tenders

**Disclosure Letter**

1. Please provide details of expenditure (or a reasonable estimate) on assessing and bidding for NHS tenders in 2011/12, 2012/13 and 2013/14 to date and an estimate of total expenditure for 2013/14.

See documents released

2. Please also state how many staff (FTE) currently work on NHS service tenders.

7.6wte (x c.50% of time), plus input from clinical and corporate teams as required.

**FoiNO**

344

**RequestDate**

29/01/2014

**Request Summary**

Details of expenditure (or a reasonable estimate) on competition requirements

**Disclosure Letter**

1. Please provide details of expenditure (or a reasonable estimate) on assessing and bidding for NHS tenders in 2011/12, 2012/13 and 2013/14 to date and an estimate of total expenditure for 2013/14. - See documents released

**FoiNO**

345

**RequestDate**

29/01/2014

**Request Summary**

Private patient income in 2013/14

**Disclosure Letter**

1.How much did the Trust budget to receive in private patient income in 2013/14?

£86,000

2.How much has the Trust actually received in private income so far in 2013/14?

£111,311

a.If possible - and not if the question takes the FOI over cost limits - for question 2 please state how much of this private income came from non-UK residents/foreign nationals. –  
Not easily identifiable

**FoiNO**

346

**RequestDate**

03/02/2014

**Request Summary**

Information relating to Clinical Commissioning Group Services

**Disclosure Letter**

Solent NHS Trust does not hold the information you are requesting as we are not a Clinical Commissioning Group Organisation.

**FoiNO**

347

**RequestDate**

03/02/2014

**Request Summary**

A&E admissions with mental health

**Disclosure Letter**

Solent NHS Trust does not operate an A&E Department and therefore we are unable to answer the questions raised.



**FoiNO**

348

**RequestDate**

05/02/2014

**Request Summary**

Cost of translation and interpretation services

**Disclosure Letter**

- 1)the total sum spent on translation and interpretation services by your trust
- 2)the list of languages for which such services were obtained
- 3)for each of the languages listed the sum spent on translation and interpretation services for that language

Please note: the costs provided for Translation Services are the full operating costs, including overheads for running the department within Solent NHS Trust. Solent NHS Trust provides a commissioned service for the CCG as well as other NHS organisations and the private sector within the Solent area, on a cost per request basis. The data shown includes translations for all organisations. Income has not been included.  
See documents released

**FoiNO**

349

**RequestDate**

05/02/2014

**Request Summary**

Provider of our clinical record back office system

**Disclosure Letter**

Response available upon request

**FoiNO**

350

**RequestDate**

05/02/2014

**Request Summary**

Links to FOI 292 - companies used by Solent from the GPS and an annual spend with each

**Disclosure Letter**

1. Links to FOI 292 - companies used by Solent from the GPS and an annual spend with each

Current annual lease cost to the Trust for business use only vehicles - £63,869.91

Current annual lease cost to the Trust for business/private vehicles, post user contribution - £39,971.46

The above does not include insurance, Class 1A NI contributions or fuel costs.

Total annual cost to the Trust for vehicle leases is therefore - £103,841.37

Breakdown of above costs per Lessor

Alphabet: £18,469.29

Arnold Clark: £12,639.33

Automotive Leasing: £30,363.97

Inchcape Fleet Solutions Ltd: £1,259.38

Ing Car Lease: £22,091.13

Lex Autolease: £4,054.02

Lex Vehicle Leasing: £3,675.70

Lloyds TSB Autolease: £3,376.00

TCH Leasing: £49.06

Volkswagen Group Leasing: £7,863.49

Total: £103,841.37

**FoiNO**

351

**RequestDate**

07/02/2014

**Request Summary**

Organisational Structure Information

**Disclosure Letter**

I can confirm that the Trust holds this information, however this information is exempt under section 21 (Information Accessible by Other Means), as this information is available on our Public Website <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=3&fldSubMenu=2&fldKey=325>.

**FoiNO**

352

**RequestDate**

07/02/2014

**Request Summary**

Information relating to referrals (Self or Health Care provider) for podiatry treatments

**Disclosure Letter**

- 1.Number of referrals (Self or Health Care provider) for Solent NHS trust podiatry treatments in the years 2011-2012, 2012 - 2013
- 2.Number of accepted referrals (Self or Health Care provider) for Solent NHS trust podiatry treatments in the years 2011-2012, 2012 - 2013.
- 3.Number of rejected referrals (Self or Health Care provider) for Solent NHS trust podiatry treatments in the years 2011-2012, 2012 - 2013.
- 4.Eligibility criteria to receive Solent NHS trust podiatry treatments in 2011, 2012 and 2013

**FoiNO**

353

**RequestDate**

10/02/2014

**Request Summary**

Waiting times for talking therapies to treat mental health conditions

**Disclosure Letter**

Have established that the information you requested is not held by this Trust, in the format requested and therefore we are unable to answer your request.

**FoiNO**

354

**RequestDate**

11/02/2014

**Request Summary**

Details of any office accommodation your organisation provides to staff to carry out trade union business

**Disclosure Letter**

1. Please provide details of any office accommodation your organisation provides to staff to carry out trade union business. Please include details of:

- space measured in square feet

St James Hospital, Portsmouth 73.88 sq. ft

Royal South Hants Hospital, Southampton 417 sq.ft.

- how much of this space is contained within entirely separate buildings (i.e. occupied solely by staff carrying out trade union business)

These spaces are both within shared buildings, where other services are provided.

- whether a professional valuation of the market rental value of the space has been sought either in-house or externally, and if so, what the valuation of the space was

Neither space has had a professional valuation of the market rental value for the space, either internally or externally.

- any charges your organisation levies for office space given to trade unions.

No charges are made to the union for the office space occupied by them.

2. Please advise any estimates for other costs met for those staff on trade union facility time apart from salaries - including travel expenses, office supplies, telephone expenses and energy bills.

Under the Agenda for Change agreement paragraph 25.20 we are required to provide access to:

- private accommodation, administrative facilities and access to meeting rooms;
- internal and external telephones
- internal and external mail system
- computer facilities
- sufficient notice boards
- joint documents relating to the local partnership process
- access to suitable transport facilities
- back filling of posts, where practical.

As a result we do meet photocopying, stationery, telephone, computer, energy charges. However we do not cover bulk photocopying or mailing charges.

**FoiNO**

355

**RequestDate**

11/02/2014

**Request Summary**

Complaints procedure policy

**Disclosure Letter**

Compliants Policy



**FoiNO**

356

**RequestDate**

12/02/2014

**Request Summary**

Overall charge, inclusive of all staffing , accommodation and treatment costs per patient per week for residential Detoxification and Rehabilitation at the facility Baytrees Residential Detoxification Unit

**Disclosure Letter**

Response available upon request

**FoiNO**

357

**RequestDate**

13/02/2014

**Request Summary**

Information on the remuneration of executive Directors, total expenses and the number of employees within Solent NHS Trust fir 2013/14

**Disclosure Letter**

I can confirm that the Trust holds this information, however this information is exempt under section 22 (intended for future publication) of the Freedom of Information Act and is therefore being withheld. This information will be published in our Annual Accounts, due to be published on our public website in May 2014 (<http://www.solent.nhs.uk/>).

**FoiNO**

358

**RequestDate**

17/02/2014

**Request Summary**

A protocol or other guidelines for assessing a patient's capacity to make decisions/give consent - under the terms of the Mental Capacity Act 2005

**Disclosure Letter**

- 1.Does your NHS Trust have a protocol or other guidelines for assessing a patient's capacity to make decisions/give consent - under the terms of the Mental Capacity Act 2005?
- 2.If so, please could you provide a copy of this protocol/guidance.
- 3.If not, how is decision making capacity/capacity to consent assessed by clinicians in practice?
- 4.Is there different guidance for mental health patients?

See Documents Released

**FoiNO**

359

**RequestDate**

18/02/2014

**Request Summary**

ICT Documents

**Disclosure Letter**

Upon assessment and in this case, under section 14(1), 12 and 43 (as we are currently going through a transitional process with our ICT Providers) of the Freedom of Information Act, we have concluded that on this instance, we are unable to comply with this request for information.

**FoiNO**

360

**RequestDate**

19/02/2014

**Request Summary**

Policies on psychosocial/psychological treatment of depression in adults

**Disclosure Letter**

1.Policies on psychosocial/psychological treatment of depression in adults

We follow NICE guidelines for treatment of depression and these are readily available on line from NICE national website <http://www.nice.org.uk/>

**FoiNO**

361

**RequestDate**

18/02/2014

**Request Summary**

Printed labels supplies, for either ad-hock or tender processes.

**Disclosure Letter**

Upon assessment and in this case, under section 14(1) and 12 of the Freedom of Information Act, we have concluded that on this instance, we are unable to comply with this request for information.

**FoiNO**

362

**RequestDate**

24/02/2014

**Request Summary**

Information relating to patients admitted to the Trust who are deaf

**Disclosure Letter**

1.The number of patients admitted to the Trust who are deaf. Please provide data for the past 4 years up until the date this request was received (January 2010 - the date this request was received).

Following a search of our paper and electronic records, I have established that the information you requested is not held centrally by the Trust and therefore are unable to supply the information being requested.

2.The number of times the Trust has provided a sign language interpreter for deaf patients. Please provide data for the past 4 years up until the date this request was received (January 2010 - the date this request was received).

As referrals are done directly by services, Solent NHS Trust does not record this information centrally and therefore are unable to supply the information being requested.

3.Details of any contracts the Trust has with third party organisations providing external sign language interpreters. Please provide information covering the past four years up until the date this request was received.

As a need arises for British Sign Language within Solent the individual service will make a referral to the local provider SONUS (Hampshire Deaf Association).

4.The number of complaints the Trust has received concerning sign language interpreters. Please provide data for the past 4 years up until the date this request was received (January 2010 - the date this request was received).

Solent NHS Trust do not hold this information in a way in which this can be easily identifiable, however if we did receive a complaint it would be directly on to the company that provided the translator and therefore not recorded by Solent NHS Trust.

**FoiNO**

363

**RequestDate**

25/02/2014

**Request Summary**

Agencies

**Disclosure Letter**

Upon assessment and in this case, under section 14(1) and 12 of the Freedom of Information Act, we have concluded that on this instance, we are unable to comply with this request for information.



**FoiNO**

**RequestDate**

364

05/03/2014

**Request Summary**

How much money generated from car parking charges at the Trust's car parks was spent on / reinvested in actual health care

**Disclosure Letter**

- 1) In the 2012-13 financial year, how much money generated from car parking charges at the Trust's car parks was spent on / reinvested in actual health care?
  - 2) What specific health care services was it spent on / reinvested in?
  - 3) If 100 per cent was not spent on health care, what was the rest of the money spent on?
- 100% of the money generated from car parking is re-invested in health care. It has not been invested in specific projects, but supports service delivery across the trust.

**FoiNO**

365

**RequestDate**

06/03/2014

**Request Summary**

Insurance contracts

**Disclosure Letter**

1.Contract information relating to insurance services which include the following:

- Motor
  - Property
  - Accident and Liability
- See Documents Released

**FoiNO**

366

**RequestDate**

07/03/2014

**Request Summary**

Mobile Phone Contracts

**Disclosure Letter**

Upon assessment and in this case, under section 14(1) and 12 of the Freedom of Information Act, we have concluded that on this instance, we are unable to comply with this request for information.

**FoiNO**

367

**RequestDate**

11/03/2014

**Request Summary**

The use of biologics in the treatment of metastatic melanoma (MM)

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

The University of Southampton NHS Foundation Trust and Portsmouth Hospital NHS Trust may hold the information you are seeking. If you have not already done so, then you may wish to contact them.

**FoiNO**

368

**RequestDate**

11/03/2014

**Request Summary**

The use of biologics in the treatment of chronic myeloid leukaemia (CML)

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

The University of Southampton NHS Foundation Trust and Portsmouth Hospital NHS Trust may hold the information you are seeking. If you have not already done so, then you may wish to contact them.

**FoiNO**

369

**RequestDate**

11/03/2014

**Request Summary**

Buildings the trust runs services out of that NHS Property Services owns

**Disclosure Letter**

1. Please could you tell me if NHS Property Services owns any of the buildings the trust runs services out of?

Solent operate services out of 38 buildings where NHS Property Services are our landlords. Of those I believe NHS PS own the freehold of 26 but this should be verified direct with NHS PS.

2. If so, have any of the buildings required refurbishment or maintenance since April 2013 and did the trust or NHS Property Services pay for this work?

Where Solent occupy such premises we pay a service charge which, typically, would include a proportion of maintenance and/or refurbishment costs. A service charge is normally levied based on an estimate produced by the landlord (NHS PS), and charged over a one year period. At the end of the period the actual costs should be verified by the landlord and a full statement with balancing accounts issued to all affected tenants as soon as possible after the end of the year. As we are still within the active year (April 2013 to March 2014) this has not yet taken place and so the actual costs for the year are not known. Unfortunately the breakdown supplied with the estimated charges, at this point in time, is insufficient to identify the elements requested.

3. If work was required how much was spent?

In terms of the total costs for any such works this information would be held by NHS PS as they are the ones carrying out the works and Solent will only have visibility of a relevant proportion, which may not cover all works.

**FoiNO**

370

**RequestDate**

14/03/2014

**Request Summary**

How Solent NHS Trust deals with transgender patients, staff and others

**Disclosure Letter**

1.How Solent NHS Trust deals with transgender patients, staff and others. Please could I have a copy of any relevant policy, procedure, guidance, etc. Please find attached our Records Management & Information Lifecycle Policy, which has a highlighted section on Transgender Patient Records.

**FoiNO**

371

**RequestDate**

14/03/2014

**Request Summary**

How Solent NHS Trust deals with patient information and records, including data sharing with other NHS bodies and databases

**Disclosure Letter**

1.How Solent NHS Trust deals with patient information and records, including data sharing with other NHS bodies and databases. Please could I have a copy of any relevant policy, procedure, guidance, etc.

Please find attached our Information Security Policy and Records Management & Information Lifecycle Policy, which has highlight how records are held and information is shared.

Please also see the following links;

Hampshire Health Records: <http://www.hantshealthrecord.nhs.uk/>

Summary Care Record: <http://www.nhscarerecords.nhs.uk/>

All staff within Solent NHS Trust also receive annual mandatory training on Information Governance, Information Security and Records Management.



**FoiNO**

372

**RequestDate**

19/03/2014

**Request Summary**

LAN Maintenance

**Disclosure Letter**

1.Existing Supplier: Who is the current supplier for each contract?

Solent NHS Trust do not have a specific LAN support company as some companies may have – LAN support is part of the bigger ICT support package.

Therefore, CGI UK Ltd are the support company

250 Brook Drive

Reading

Berkshire

RG2 6UA.

CGI also carry out management of the LAN equipment.

Computercentre – a sub-contractor of CGI carry out some of the installation

We are currently discussing commercials around cabling installation and support so cannot answer that component.

2.Annual Average Spend for Supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.

As this is part of a larger contract we are unable to supply this information.

3.Number of Users: Please can you provide me with the number of users each contract covers. Approximate number of users will also be acceptable.

LAN supports over 4000 members of staff

4.Number of Sites: The number of sites where equipment is supported by these contract.

Across 60 Solent majority sites and over an additional 100 other sites

5.Contract Type: For each contract is the contract Managed, Maintenance, Installation, Software

With CGI we now have a managed LAN support contract

6.Hardware Brand: What is the hardware brand of the LAN equipment?

Cisco equipment

7.Contract Description: Please provide me with a brief description of the overall contract.

Managed LAN contract covering all routers and switches – inc Wireless

**FoiNO**

373

**RequestDate**

27/03/2014

**Request Summary**

Social media policy / guidelines

**Disclosure Letter**

1.

a.Does your organisation have a policy or guidelines (or document by similar name) for staff on your organisation's permissible use of social media for business purposes?

No

b.If yes, when was this policy (or guidelines) introduced?

N\A

c.Please also provide an electronic copy (or link to online version) of the policy and / or guidelines.

N\A

2.

a.Does your organisation provide guidelines (or document by similar name) for staff on the use of social media for business or personal purposes?

No

b.If yes, when were these guidelines (or document by similar name) introduced?

N/A

c.Please also provide an electronic copy (or link to online version)

N/A

3.Since 1 January 2005 and for each calendar year to date, please detail how many staff in your organisation have been cautioned or disciplined (or similar) for their inappropriate or unsuitable use of social media either on work or personal accounts? Please break figures down by year with headline / brief summary of reason for disciplinary action.

Please note: Unfortunately we are not able to break this information down by year, as the information could potentially be identifiable, due to the low number of staff concerned.

Between 2010 – 2013

5: Inappropriate use of Facebook

7: Inappropriate use of internal messaging system

4.

a.Has social media use by your staff, either on work or personal accounts / profiles, even been the source of media coverage?

No

b.If yes, please detail names of media titles and dates of coverage.

**FoiNO**

374

**RequestDate**

31/03/2014

**Request Summary**

Babies diagnosed with issues of ankylossia (tongue-tie)

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

Acute Hospital Trusts may hold the information you are seeking. If you have not already done so, then you may wish to contact them.

**FoiNO**

375

**RequestDate**

31/03/2014

**Request Summary**

Perinatal Mental Health

**Disclosure Letter**

I am writing to advise you that, following a search of our paper and electronic records, I have established that the information you requested is not held by this Trust.

Acute Hospital Trusts may hold the information you are seeking. If you have not already done so, then you may wish to contact them.