

FOI_760 16/17 – FOI request concerning Solent NHS Trust’s gender considerations in the treatments of female mental health patients.

I confirm that we hold the information as below.

1. Gendered support

Please provide information on the following relating to mental health services:

- A. The Trust’s policy(ies) on ensuring compliance with equality duties with regards to including the specific needs of female patients in the service planning and commissioning process**
- B. The Trust’s policy on working with female patients in a gender specific way**
- C. The Trust’s policy on offering a choice of a female primary or allocated nurse or keyworker to female inpatients**
- D. The Trust’s policy on offering a choice of a female care coordinator to female patients in the community**
- E. The Trust’s policy on offering female patients a choice of being treated in women-only mental health services**



CLS09 Delivering
Same Sex Accomodat

2. Please provide information on the following relating to mental health inpatient services for the years 2010/11- to 2014-15

- A. The number and proportion of female patients within the trust area who were accommodated in:**
 - i. Single-sex bays on mixed wards with single sex bathroom facilities – where this is the case, please state what kinds of dividers exist between bays**
Nil
 - ii. Mixed-sex accommodation**
Nil
- B. How many mental health inpatient services with female patients did not include a women-only day space?**
None
 - i. How many female patients were accommodated in these inpatient services**
N/A

Solent NHS Trust was established on 1st April 2011 and provides Community Healthcare for Southampton and Portsmouth.



3. Patient age

Please provide a breakdown of how many female patients were supported in community and inpatient services, in 2014/15, broken down by type of service, ethnicity, and age where possible.

	Under 30	30 – 60	61+
Community Mental Health Team	391	867	104
Criminal Justice Service	30	42	3
Crisis Resolution Home Treatment Service	120	229	22
Eating Disorder Service	6	3	0
Emergency Psychiatric Service	1	1	0
Inpatient Acute Care Pathway	17	31	3
Inpatient Rehabilitation	1	4	1
Mental Health Liaison Team	278	320	48
Physiotherapy Service	2	4	6
Psychological Services – Secondary Care	0	2	0
Sexual Health Service	6	9	1
Total	852	1512	188

A. Please provide details on the numbers of girls under age 18 who have been admitted to adult mental health services each year from 2010/11-2014/15?

77 admissions for this time period

4. Patients' histories of abuse

For the year 2014-15, please provide information on:

- Your policy on routine enquiry about abuse for patients coming in to mental health services, broken down into community and inpatient services
- Your policy on training and supporting staff to perform routine enquiry about abuse
- Your policy for providing follow-up support where patients disclose previous or on-going domestic or sexual abuse while in inpatient or community mental health services

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Management of Allegations of Abuse



Self Neglect and Adult Safeguarding



Clinical and Safeguarding Supervi



AP02 - Domestic Abuse Policy 2015.pdf

5. Violence in in-patient facilities

For the years 2010/11- 2014/15, please provide information on:

Please note: Due to the reconfiguration of the incident system since 2010/11, it has only been possible to provide data from April 2013 – March 2015

- A. The number of incidents of physical violence committed by patients against other patients in inpatient mental health facilities, broken down by gender and ethnicity of perpetrator and victim, and age of victim**
502 violence incidents

	Under 30	30-60	61+	Not stated
Male	25	54	64	143
Female	18	22	45	84
Not stated				47

- i. **The number of these incidents of a sexual nature, if available**
4 of the above incidents relate to that of a sexual nature.

- B. The number of instances of verbal abuse committed by patients against other patients in inpatient mental health facilities, broken down by gender and ethnicity of perpetrator and victim, and age of victim**
94 non-physical assault incidents

	Under 30	30-60	61+	Not stated
Male	5	12	8	27
Female	1	5	10	18
Not stated				8

- i. **The number of these incidents of a sexual nature, if available**
None

6. Use of physical restraint

For the years 2010/11- 2014/15, please provide information on the following, providing a breakdown by ethnicity and age of patients for each item where possible:

Please note: Due to the reconfiguration of the incident system since 2010/11, it has only been possible to provide data from April 2013 – March 2015

- A. The total number of incidents of physical restraint by one or more members of staff on female patients in inpatient mental health services**
65 incidents

Solent NHS Trust was established on 1st April 2011 and provides Community Healthcare for Southampton and Portsmouth.



Under 30	30-60	61+	Not recorded on incident system
6	14	5	40

B. The total number of female patients who experienced physical restraint by one or more members of staff in inpatient mental health services
35 patients

Under 30	30-60	61+	Not recorded on incident system
2	6	4	23

C. The total number of incidents of prone physical restraint by one or more members of staff on female patients in inpatient mental health services
19 incidents

Under 30	30-60	61+	Not recorded on incident system
1	5	1	12

D. The total number of incidents where police were involved in physically restraining a female patient in inpatient mental health services
2 incidents

Under 30	30-60	61+	Not recorded on incident system
	1	1	

7. Impact of physical restraint

For the year 2014-15, please provide information on:

- the total number of incidents of physical restraint on female patients in inpatient mental health services which resulted in the patients'
- physical injury,
- psychological harm,
- death, broken down by ethnicity where possible.

This information is not held centrally and is therefore exempt under Section 12 of the Freedom Of Information Act as to collate this information would be in excess of 18 hours.

FOI_761 16/17 – FOI request concerning Solent NHS Trust's contract information

I confirm that we hold the information as below.

1. Please could you send me contract information relating to banking services, audit services and card processing services?

Please see the below document below detailing Solent NHS Trusts contract information requested, additionally, there is not a contract for our banking service, Solent NHS Trust holds bank accounts with Government Banking Services and NatWest.



20160413_FOI761_
Reponse.xlsx

Solent NHS Trust was established on 1st April 2011 and provides Community Healthcare for Southampton and Portsmouth.



Solent NHS Trust Headquarters, Highpoint Venue, Bursledon Road, Southampton, SO19 8BR
Telephone: 023 8060 8900 Website: www.solent.nhs.uk

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FOI_762 16/17 – FOI request concerning Solent NHS Trust’s CAMHS service waiting times.

I confirm that we hold the information as below.

1. How many children and young people have been referred to CAMHS services in your Mental Health Trust and from what sources (GPs, schools etc.) in each of the last three years?

Referral Source	2013	2014	2015	Grand Total
Accident and Emergency Department	8	8	2	18
Carer	11	10	7	28
Community Mental Health Team (AMH)	3	13	1	17
Community Mental Health Team (CAMHS)	493	342	115	950
Community Mental Health Team (Learning Disability)	-	2	1	3
Community based paediatrics	149	199	171	519
Drug Action Team/ Drug Misuse Agency	1			1
Education Services	247	470	465	1182
Employer	-	-	1	1
General Medical Practitioner	977	1842	1816	4635
Health Visitor	66	171	26	263
Hospital based paediatrics	119	221	159	499
Independent Sector – Medium Secure Inpatients	2	-	1	3
Inpatient service (CAMHS)	10	152	121	283
Other (National code: 97)	2	-	-	2
Other Agency	30	72	67	169
Other Primary Health Care	1	7	45	53
Other Secondary Care Speciality	71	125	9	205
Permanent Transfer from MH	12	11	4	27
Police	-	1	6	7
Probation	-	-	1	1
School Nurse	32	76	38	146
Self – Referral	74	135	105	314
Social Services	111	199	181	491
Temporary transfer from another Mental Health NHS Trust	-	1	-	1
Transfer by graduation from CAMHS to Adult Mental Health Services	13	18	1	32
Voluntary Sector	1	3	1	5
Grand Total	2433	4078	3344	9855

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2. How many children and young people were referred to CAMHS services in your Mental Health Trust from each local authority or CCG area in each of the last three years?

CCG	2013	2014	2015	Grand Total
NHS Fareham and Gosport CCG	61	97	65	226
NHS North East Hampshire and Farnham CCG	-	3	1	4
NHS North Hampshire CCG	1	10	2	13
NHS Portsmouth CCG	1252	2160	1589	5001
NHS South Eastern Hampshire CCG	47	106	57	210
NHS Southampton CCG	946	1522	1513	3981
NHS West Hampshire CCG	24	43	39	106
NULL	102	137	78	317
Grand Total	2433	4078	3344	9855

3. How many children and young people have been referred to Tier 2 CAMHS services in your Mental Health Trust in each of the last three years?

Tier 2	2013	2014	2015	Grand Total
Grand Total	675	1721	1438	3834

4. What is the current waiting list for children and young people to access CAMHS services in your Mental Health Trust?

Average wait time is 8 weeks

5. How many children and young people have had to wait more than four hours for a mental health inpatient bed in each of the last three years?

All children who require admission to an inpatient bed over the last 3 years waited more than 4 hours. Please note that Solent NHS Trust do not operate these facilities.

6. How many children and young people have been admitted to an adult psychiatric ward because no specialist CAMHS Tier 4 beds were available over the last three years?

April 13 to March 2016: One Male and Two Female young people under 18 years.

7. How many children and young people have been admitted to paediatric wards whilst waiting for a specialist CAMHS Tier 4 bed over the last three years?

This information is not held by Solent NHS Trust as we do not provide these facilities.

FOI_763 16/17 – FOI request concerning Solent NHS Trust’s Chief Executive Emails regarding the new Junior Doctors Contract.

I confirm that we hold the information as embedded below.

- 1. Please provide me with all emails sent or received by your Chief Executive on the subject of the new Junior Doctors contract.**



FOI_764 16/17 – FOI request concerning Solent NHS Trust’s locked rehabilitation units and their total expenditure for 2015-16.

I confirm that we hold the information as below.

1. How many adults with mental health problems are placed in a locked rehabilitation unit outside your local Foundation Trust area in the financial year 2015/16?

Please note that Solent NHS Trust is not a Foundation Trust, however we can advise that 7 adults were placed in a locked rehabilitation unit outside Solent NHS Trust’s area within the period 01/04/2015 – 31/03/2016

2. What was your total expenditure in the financial year 2015/16 for locked rehabilitation unit placements?

Solent NHS Trust do not cover these costs, these are covered by the relevant Commissioner.



FOI_765 16/17 – FOI request concerning Solent NHS Trust’s gas, electricity and water contracts/agreements.

I confirm that we hold the information as below.

1. Contracts/ agreements relating to the supply of gas, electricity and water.

Please see the document below of Solent NHS Trust’s contracts relating to the supply of gas, electricity and water



FOI765_Disclosure_V
1_IGT.xlsx

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FOI_766 16/17 – FOI request concerning Solent NHS Trust's Electronic Management Systems

I confirm that we hold the information as below.

- 1. Do you have/use an Electronic Document Management System for your Medical Records? If so, what is the name of it? How many users currently use the Electronic Document Management System?**

TPP SystemOne, Box-It, R4 and Inform are Electronic Document Management Systems that Solent NHS Trust use there are currently approximately 3500 users over all the systems.

- 2. Are your Medical Records currently being scanned? If so, is this being done within your organisation or by an external company? If scanning is being done by an external company can you provide their name?**

No

- 3. Do you have/use an Electronic Patient Record (EPR) system? If so, what is the name of it?**

SystemOne

R4

Inform

- 4. Do you have/use a Clinical Portal or/and a Patient Portal? If so, what are the name(s) of it?**

No



FOI_767 16/17 – FOI request concerning Solent NHS Trust's CCIO and CIO names

I confirm that we hold the information as below.

1. The names and email addresses of the people who are in the roles:

Please note: The below people are all contactable via Solent NHS Trust Headquarters: 023 806 08900

a) Chief Commercial Officer (CCO)

Sarah Austin – Chief Operating Office and Commercial Director

b) Chief Executive Officer (CEO)

Sue Harriman

c) Chief Clinical Information Officer (CCIO)

Dr Jonathan Prosser

d) Clinical IT Lead

This role is covered by the CCIO, Dr Jonathan Prosser

e) Chief Information Officer (CIO) / IT Director

Simon Sturgeon – Chief Information Officer

f) Deputy IT Director

Solent NHS Trust does not have this position

g) Caldicott Guardian

Dr Daniel Meron – Chief Medical Officer

FOI_768 16/17 – FOI request concerning Solent NHS Trust’s Mental Health services including referrals, waiting times, expenditure, strategies and policies.

I confirm that we hold the information as below.

1. The percentage of the total referrals to therapy via IAPT in each of the last five years that were aged 65 or over.

Financial Year	Proportion of older adults who entered treatment
2011/2012	2.96%
2012/2013	2.02%
2013/2014	2.70%
2014/2015	5.22%
2015/2016	5.0%
Financial Year	Proportion of older adults referred to the service
2011/2012	2.89%
2012/2013	3.46%
2013/2014	4.42%
2014/2015	4.67%
2015/2016	4.40%

2. The median waiting time for treatment for all patients for IAPT therapy in each of the last five years

This information is only available for the last 2 years. The average wait time for assessment is 2 weeks and the average wait time for treatment is 3 weeks.

3. The median waiting time for treatment for patients aged 65 and over for IAPT therapy in each of the last five years.

This information is only available for the last 2 years. The average wait time for assessment is 2 weeks and the average wait time for treatment is 3 weeks.

4. The median waiting time for treatment for patients aged 65 and over for old age psychiatry in each of the last five years.

We do not record this information, in order to establish this we would have to review every case individually, which would exceed the 18 hours allocated under the Act.

However OPMH have a contract with the GP’s in Portsmouth that all patients are seen within 6 weeks.

5. The total expenditure on mental health care for adults in each of the last five years.

	2011 / 2012	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016
Adult Mental Health	£20,834,103	£17,035,910	£18,006,918	£14,661,649	£15,834,852

6. The proportion of this expenditure spent on people aged 65 and over in each of the last five years.

	2011 / 2012	2012 / 2013	2013 / 2014	2014 / 2015	2015 / 2016
Older Persons Mental Health (Over 65s)	£5,414,858	£4,431,596	£5,075,056	£4,812,299	£4,536,800

7. Any strategies or policies you have in place in relation to co-morbidities of physical and mental health conditions?

The service focuses on providing holistic health interventions and assessments where we can and this would be covered in numerous policies that are relevant to mental health services. Specific strategies that the service utilises for co-morbidities of physical and mental health conditions include:

- Inpatient staff being trained in the use of SBAR to inform nursing and medical handovers
- The use of NEWS as our standardised physical health monitoring tool to ensure patients' physical health is effectively monitored
- We employ a physical health care matron across our service whose role is to support front line services to assess, care plan and treat patients with physical health needs
- Our AMH community team have a bespoke health and wellbeing team that provides a wealth of physical health interventions for people open to the service - including Lithium Level monitoring, Depot administration as well as healthy weight advice and smoking cessation
- Both our AMH and OPMH services have agreed CQUIN targets with our commissioners that focuses on physical health interventions

FOI_769 16/17 – FOI request concerning the number of beds at each hospital within Solent NHS Trust.

I confirm that we hold the information as below.

1. Could you please tell me how many beds there are at each of the hospitals in the Solent NHS Trust?

Please note: Solent NHS Trust only has community wards within hospitals and therefore any answers provided will reflect these wards rather than the hospital as a whole.

Hospital	Ward	Number of Solent NHS Trust beds
Western Community Hospital	Snowdon	14 beds
St James Hospital	Kite	10 beds
Royal South Hants Hospital	Lower Brambles	24 beds
Royal South Hants Hospital	Fanshawe	19 beds
St Mary's Hospital	Spinnaker Ward	16 beds
Jubilee House	Jubilee House	25 beds
St James Hospital	Oakdene	14 beds
St James Hospital	Brooker Functional	8 beds
St James Hospital	Brooker Organic	14 beds

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FOI_770 16/17 – FOI request concerning Solent NHS Trust’s contract information relating to; EPR, CRM, HR, Payroll and Finance software solutions.

I confirm that we hold the information as below.

I require the organisation to provide me with the following contract information relating to the following corporate software/applications:

1. Enterprise Resource Planning Software Solutions (ERP)

N/A – Solent NHS Trust does not have this

2. Customer Relationship Management (CRM) Solutions

N/A – Solent NHS Trust does not have this

3. Human Resources (HR) and Payroll Software Solutions

Allocate

4. Finance Software Solutions

SBS Oracle - Outsourced

Along with the actual contract information for the above can you also provide me with the maintenance and support contract associated with each of the categories above if it not already within the existing contract.

For each of the categories above can you please provide me with the relevant contract information listed below:

1. Software Category: ERP, CRM, HR, Payroll, Finance
HR

2. Software Supplier: Can you please provide me with the software provider for each contract?
Allocate

3. Software Brand: Can you please provide me with the actual name of the software. *Please do not provide me with the supplier name again please provide me with the actual software name.*
The software is called Allocate

4. Contract Description: *Please do not just state two to three words can you please provide me detail information about this contract and please state if upgrade, maintenance and support is included. Please also include the modules included within the contract.*

This is Solent NHS Trust’s Human Resources staff system. The module within this contract is called: Saas

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5. **Number of Users/Licenses: What is the total number of user/licenses for this contract?**
4000
6. **Annual Spend: What is the annual average spend for each contract?**
£50,000
7. **Contract Duration: What is the duration of the contract please include any available extensions within the contract.**
12 month rolling contract
8. **Contract Start Date: What is the start date of this contract?**
Please include month and year of the contract.
1st April 2016
9. **Contract Expiry: What is the expiry date of this contract? Please include month and year of the contract.**
31st March 2017
10. **Contract Review Date: What is the review date of this contract?**
Please include month and year of the contract. If this cannot be provided please provide me estimates of when the contract is likely to be reviewed.
1st January 2017
11. **Contact Details: I require the full contact details of the person within the organisation responsible for this particular software contract (name, job title, email, contact number).**
Simon Sturgeon CIO, he is contactable through Solent NHS Trust's headquarters reception on 0238 060 8900
12. **If the organisation has an outsourced provider that looks after all software can you please request this information from your provider?**
N/A
13. **If any of the information is not available please can you provide me with the notes on the reasons why?**
N/A

FOI_771 16/17 – FOI request concerning Solent NHS Trust’s Electronic Patient Record System.

I confirm that we hold the information as below.

1. Do you currently have an Electronic Patient Record system(s) in place?

Yes

2. Can you provide a name for the system(s)?

TPP SystemOne

R4

Inform

3. How much are you currently spending on this system annually for licensing and support fees?

TPP SystemOne	£400,000 per year (approx.)
R4	£100,000 per year
Inform	£100,000 per year

4. What is the date of contract expiry for the system(s)?

All of the above named system contracts expire in March 2017, please note that although the contracts expire in 2017, there is a 12 month rolling renewal attached to the contracts.

5. How many users? (An estimation if unsure)

TPP SystemOne	3500 approx.
R4	100 approx.
Inform	300 approx.

6. How is your system hosted?

All of the above systems are hosted by the system provider in an approved datacentre.

7. Who is responsible for your local implementation of the objectives set out by the NHS in the Five Year Forward View?

Simon Sturgeon – Chief Information Officer (In relation to ICT)

Sue Harriman – Chief Executive Officer (Trust Wide)

FOI_772 16/17 – FOI request concerning Solent NHS Trust’s Clinical Coding

I confirm that we hold the information as below.

1. Do you employ clinical coders? If so, how many WTE?

Yes – 0.6 wte

2. Do you buy in clinical coding expertise? If so, how often?

No

3. What band are your clinical coders?

Agenda for change band 4

4. If you buy in clinical coding which agencies do you use and what is the cost?

N/A

5. If you do not use clinical coders how do you code your patients?

N/A

6. Could you please forward a copy of your clinical coding policy and/or procedure

Please see embedded below Solent NHS Trust’s Clinical Coding Policy



SolentNHSTrust_ClinicalCodingPolicy.pdf



FOI_773 16/17 – FOI request concerning Solent NHS Trust’s at risk of homelessness or homeless patients and associated spending.

I confirm that we hold the information as below.

1. How many expectant mothers registered as having no fixed address have been in the care of midwives during 2015/16?

Solent NHS Trust does not run any midwife services, and therefore do not hold this information.

2. How many people who are registered with the NHS as at risk of homelessness or homeless are accessing mental health services in 2015/16?

314. Please note that this includes the following categories, which covers **actual** homeless and those that are **at risk** of homelessness.

• Foyer - accommodation for young people aged 16-25 who are homeless
• Foyer - accommodation for young people aged 16-25 who are homeless or in housing need
• Homeless
• Night shelter/emergency hostel/Direct access hostel
• Other homeless
• Rough sleeper
• Sofa surfing (sleeps on different friends floor each night)
• Squatting
• Staying with friends/family as a short term guest

3. What is the current level of spend in relation to the healthcare of those within the homeless community in Portsmouth and which services are these?

As an SLM Solent NHS Trust does not operate Homeless Healthcare or related services within Portsmouth

4. What is the level of spend for primary care services provided by Solent NHS Trust specifically for the homeless community during 2015/16

Solent NHS Trust’s homeless healthcare total expenditure for 2015/16 was £478,152; this covered Primary Care, Mental Health and Special Services. Please note this cost only refers to Southampton services as Solent NHS Trust do not provided these services outside the area.



FOI_774 16/17 – FOI request concerning Solent NHS Trust's Electronic patient record, patient administration system and other contract information

I confirm that we hold the information as below.

1. Who is the Trust's current supplier for their Electronic Patient Record?

TPP System One, Inform and R4

2. What is the contract start and end date for the Electronic Patient Record?

31/03/2017 – although the contracts expire in 2017, there is a 12 month rolling renewal attached to the contracts.

3. Who is the Trust's current supplier for your Patient Administration System?

TPP System One, Inform and R4

4. What is the contract start and end date for the Patient Administration System?

31/03/2017 – although the contracts expire in 2017, there is a 12 month rolling renewal attached to the contracts.

5. When are you due to start looking to re-procure your clinical systems?

Solent NHS Trust currently has no plans to re-procure its clinical systems.

6. Who supplies the Trust's integration system?

CGI Ltd

7. Who is the Trust's current Chief Clinical Information Officer?

Dr Jonathan Prosser - Chief Clinical Information Officer

8. Which member of the board is responsible for IT?

Alex Whitfield – Chief Operating Officer

9. As part of planning for the replacement of PAS how much has your organisation assigned a specifically for data migration to offset the risks to revenue generation post go-live of the new system?

Not applicable as Solent NHS Trust currently has no plans to re-procure its clinical systems.

10. How many FTEs does the Trust employ to clean data and handle data quality problems?

Solent NHS Trust has a Data Assurance Team of 3.8 WTE

11. Does the Trust use any external organisation to provide tools and /or services for data quality improvements?

Yes, an external auditor is used for annual clinical coding

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12. What is the estimated cost of cleaning data for statutory reporting?

The total cost associated with maintaining Solent NHS Trust's Data Assurance Team is approximately £200,000 per year.

13. What is the estimated cost of cleaning data for clinical risk avoidance?

The total cost associated with maintaining Solent NHS Trust's Data Assurance Team is approximately £200,000 per year.

14. Who is responsible within your organisation for identifying the technical requirements for systems that support sustainability plans as described in the Five Year Forward View?

Simon Sturgeon – Chief Information Officer

FOI_775 16/17 – FOI request concerning Solent NHS Trust's live contracts in relation to non-medical equipment

I confirm that we hold the information as below.

1) Can you please provide a full version of Solent's contracts register that lists all the contracts the organisation has around non-medical equipment.

Please include the following:

- Existing Supplier
- Annual Spend
- Contract Brief
- Contract Dates
- Department
- Product Categories
- Contract Owner (including job title & email address)

2) Can you also provide the contact details of the person responsible for uploading and publishing the contracts register

I can confirm that with regards to the above questions that this information is exempt under section 22 of the Freedom of Information Act 2000 as information intended for future publication. Solent NHS Trust's will publish a list of **all** contracts on the publication scheme on our internet website in May 2016 and intend to do this annually.

3) Can you please provide a full version of Solent's contracts register that lists all the contracts the organisation has around non-medical equipment.

Please include the following:

- Existing Supplier
- Annual Spend
- Contract Brief
- Contract Dates
- Department
- Product Categories
- Contract Owner (including job title & email address)

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I can confirm that with regards to the above questions that this information is exempt under section 22 of the Freedom of Information Act 2000 as information intended for future publication. Solent NHS Trust's will publish a list of **all** contracts on the publication scheme on our internet website in May 2016 and intend to do this annually.

FOI_776 16/17 – FOI request concerning Solent NHS Trust’s commercial activity in maternity wards

I confirm that we hold the information as below.

- 1) Which commercial organisations are permitted to promote or distribute their products or the products of other organisations in the Trust’s maternity wards; what revenues accrue to the Trust from that activity; and what evidence is there that patients welcome such activity?**

I can confirm that I have established that the information you requested is not held by this Trust, as Solent NHS Trust are a Community Mental Health Trust and therefore do not provide maternity services.



FOI_778 16/17 – FOI request concerning women aged 50+ to give birth in Solent NHS Trust maternity units and IVF treatment received abroad.

I confirm that we hold the information as below.

- 1. How many women aged 50 and over gave birth in any of your maternity units in 2014, 2015 and 2016 to date?**
- 2. If possible, for each year please tell me how many of these women had IVF abroad.**

I can confirm that I have established that the information you requested is not held by this Trust, as Solent NHS Trust are a Community Mental Health Trust and therefore do not provide maternity services.

FOI_779 16/17 – FOI request concerning Solent NHS Trust's contact details and job titles of staff.

I confirm that we hold the information as below.

- 1. Please provide contact details as listed below, where you don't have exact job title as above, please provide the equivalent or if your Trust does not hold such position please advise.**

Please note: All of the below are contactable through Solent NHS Trust Headquarters reception on 0238 060 8900

- a) Chief Finance Officer (CFO)**
Andrew Strevens – Director of Finance & Performance
- b) Chief Information Officer (CIO)**
Simon Sturgeon
- c) Head of ICT**
Julian Snook, commences 03/05/2016
- d) Chief Executive Officer (CEO)**
Sue Harriman
- e) Director of Human Resources**
Julie Pennycook – Director of HR and OD
- f) Medical Director & Caldicott Guardian**
Dr Daniel Meron – Chief Medical Officer

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FOI_780 16/17 – FOI request concerning Solent NHS Trust agency workers, spend, shifts and contact details.

I confirm that we hold the information as below.

- 1. Under the new “Monitor Rates” for Agency workers can you tell me how many agencies you are working with who you have agreed to “Break Glass” for the rates paid for? This question is specifically for Band 7 Specialist Nursing – Emergency Nurse Practitioner & Primary Care Practitioner.**

Solent NHS Trust have not made any agreements with agency for ‘Break Glass’ working.

- 2. Under the new “Monitor Rates” for Agency workers can you tell me how many agencies you are working with who you have agreed to “Break Glass” for the rates. This question is for all agencies**

Solent NHS Trust currently work with 2 agencies using break glass rates.

- 3. How many and which agencies are you currently using who are deemed to be “Off Framework”. Not working within the Framework guidelines.**

One – Newcross

Off framework usage needs to be signed off by Operational Directors and Chief Nurse prior to booking.

- 4. What is your agency spend in months from April 2015 to date for the category of Band 7 Specialist Nursing**

2015	
April	£40k
May	£44k
June	£35k
July	£0
August	£0
September	£10k
October	£0
November	£1k
December	£0
2016	
January	£0
February	£0
March	£7k

- 5. How many shifts per month have gone unfilled for Specialist Nursing Band 7 Emergency Nurse Practitioner and Primary Care Practitioner?**

Nil

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6. A list of the managers names / nurse in charge for the following departments within your trust (A&E / Minor Injury Unit / Walk In Centre / Urgent Care Centre)

These services are not provided by Solent NHS Trust.

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FOI_781 16/17 – FOI request concerning Public Health Funerals

I confirm that we hold the information as below.

1. How many public health funerals has this NHS Trust arranged each year from 2010 to 2015?

Solent NHS Trust was established in 2011, since this time we have arranged one funeral in September 2012.

2. How much money has this NHS Trust spent on public health funerals each year from 2010 to 2015?

£2739

3. What was the most expensive, and the cheapest, public health funeral this NHS Trust arranged during 2010-2015? How much did each cost?

There has only been one funeral, please refer to Q2

4. What was the age and gender of the youngest person and oldest person to be given a public health funeral from 2010-2015?

Please note that due to the minimal funerals arranged this part of your request is being exempt under S40 of the FOI Act (Personal Information)

5. How many burials were there during 2010-2015? How many cremations were there during 2010-2015?

There was only one funeral in 2012, we have no record of what type of funeral this was.

6. Where does this NHS Trust bury/cremate a person for a public health funeral?

This information is not held by the Trust

7. How many times is an unmarked grave used?

This information is not held by the Trust

FOI_782 16/17 – FOI request concerning Solent NHS Trust’s Director of Finance

I confirm that we hold the information as below.

1. Director of Finance

Solent NHS Trust’s Director of Finance and Performance is Andrew Strevens

2. Contact details

Mr Strevens can be contacted via Solent NHS Trust’s headquarters on 0238 060 8900

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FOI_783 16/17 – FOI request concerning Solent NHS Trust’s policy regarding refusal to treat patients.

I confirm that we hold the information as below.

1. What is your policy of refusing to carry out corrective surgery on patients who smoke? (or the reasoning/legality of this policy?)

Solent NHS Trust does not have a policy to refuse smokers, however the clinician referred to a policy in place for Portsmouth Residents for elective surgery (embedded below).



Fitness for Surgery
Initiative_Smoking.pd

To clarify, **‘elective surgery’** or **‘elective procedure’** is surgery that is scheduled in advance because it does not involve a medical emergency. It does not relate to patient choosing to have surgery.

As part of any surgical procedure, it is important to highlight the risks of proceeding and the risks caused by smoking are well documented. Solent policy is to offer patients smoking cessation advice, signposting them to specialist services as required. This is the policy adopted by the Podiatric Surgery team. In the event that the patient declines smoking cessation advice then the team will specifically counsel patients regarding the very significant increased risks.

2. When the policy was implemented, by whom and what validity this discrimination has in law?

Please refer to Q1, Solent NHS Trust does not have a Policy.

3. What other sections of humanity do you refuse to treat? (as according to your own equality and diversity policy; no one will be discriminated against on their lifestyle?)

Please refer to Q1, Solent NHS Trust does not have a Policy.

Solent NHS has an Equality and Diversity Policy which is currently being rewritten due to legislation changes.

Please see Solent NHS Trust’s Equality and Human Rights Strategy below:

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=9&fldSubMenu=0&fldKey=94>

FOI_784 16/17 – FOI request concerning Solent NHS Trust's pressure area care mattress contracts.

I confirm that we hold the information as below.

1. Is the Trust currently under contract with regards to pressure area care mattresses? If so with who?

There is no current contract.

These are purchased ad-hoc against the NHS Supply Chain Frameworks

2. When is this contract due to end?**3. How many mattresses are in the contract?****4. Is this a rental or a purchase contract?****5. Does the contract cover the servicing of these?****6. Does this contract cover bariatric as well?****7. Does the contract include beds?****8. If not who is this contract held with?**

N/A

9. How many static (foam) mattresses on average does Solent NHS Trust purchase in a year?

Under 20 through NHS Supply Chain

10. Which manufacturer's products do you use and is this under contract?

Pentaflex and Sidhill and no this is not under contract

11. Who is the main Tissue Viability Nurse for the Foundation Trust?

Monique Rosell, Southampton

Pam Wood, Portsmouth

12. Who is the main Procurement Manager for Solent NHS Trust?

Sue Wareham, Head of Procurement

13. Who would manage the procurement of mattresses within the trust?

Sue Wareham, Head of Procurement

14. Does the Trust receive any decontamination service for beds and mattresses? If so with who?

Ad-hoc

FOI_785 16/17 – FOI request concerning Solent NHS Trust's use of compromise agreements

I confirm that we hold the information as below.

Please advise in relation to the 5 years between January 2011 and December 2016 inclusive:

1) How many compromise agreements has the Trust entered into with staff or former staff? Please include all COT3 agreements in this figure.

The Trust has issued 86 compromise agreements between April 2011 and December 2014.

Between Jan 2015 and April 2016 a further 36 settlement agreements have been issued.

Of these agreements 119 have been as a result of employees applying for and being successful in their application under the NHS Mutually Agreed Resignation Scheme.

2) How many of these compromise agreements require staff members not to disclose the existence of the compromise agreement itself?

None

3) How many of these compromise agreements contain non-disparagement clauses that require staff members not to criticize the employees of the Trust?

None

4) How many of these compromise agreements were entered into by the Trust with staff who had previously made public interest disclosures, (whether or not these were raised by formally invoking the Trust's whistleblowing policy)?

None

5) If staff who have entered into a compromise agreement with the Trust were to voice concerns about reprisal by the Trust for whistleblowing, would the Trust consider this to be an actionable breach of non-disparagement clauses, or would it consider the raising of such concerns to be qualifying disclosures under PIDA?

The Trust would not consider this to be an actionable breach of any non-disparagement clause.

FOI_786 16/17 – FOI request concerning Solent NHS Trust's financial position for 2014/15 and 2015/16.

I confirm that we hold the information as below.

- 1. Please provide information on the financial position, for 2014/15 and 2015/16 for; the trust/CCG, all NHS hospitals within the trust and the mental health trusts. (Please set out the gross assets and liabilities in each case and whether the Trust was in surplus or deficit and the level thereof.)**

The information for 2014-15 has been supplied below, however the information for 2015-16 has not been audited or approved and therefore will not be available until June 2016.

2014-15	
Total Assets	£132,185k
Total Liabilities	£17,803k
Retained deficit for the year	(£6,500k)
Adjusted deficit for the year	(£6,274k)

Please Note: Adjusted deficit excludes impairments and adjustments in relation to donated asset reserve elimination.

FOI_787 16/17 – FOI request concerning Solent NHS Trust's organisational structure charts

I confirm that we hold the information as below.

- 1. Please can you send me the latest organisational structure charts for the following departments? IT / IM&T/ Information / Informatics / Performance / Business Intelligence PMO / Transformation Finance Chief executive / director level team.**

I can confirm that the Trust holds this information on our public website and is therefore exempt under Section 21 of the Freedom of Information Act. This is accessible through the following link:

http://www.solent.nhs.uk/store/documents/org_charts_20160301.pdf



FOI_788 16/17 – FOI request concerning Solent NHS Trust’s contact details for the HR person responsible for Locum appointments.

I confirm that we hold the information as below.

- 1. Please can you give me the contact details for the HR person that deals with Locum appointments? Please can I have their full name, job title, email address and direct dial telephone number.**

Elizabeth Pallett is the HR Recruitment Lead responsible for dealing with Locum appointments; she can be contacted via Solent NHS Trust Headquarters on; 0238 060 8900

FOI_789 16/17 – FOI request concerning Solent NHS Trust's information sharing agreements

I confirm that we hold the information as below.

1. How many data sharing agreements or information sharing agreements does the trust currently have with private organisations to share patient files or records?

Solent NHS Trust does not have any Information Sharing Agreements with "Private Organisations". Any sharing with Private organisations is done under a contractual arrangement as a sub contractor.

2. For each, please state i) the organisation concerned, ii) the number of patients involved and iii) the purpose of the agreement.

N/A

3. Please also specify whether patients were asked beforehand if their information could be shared or whether the agreement was made on the basis of implied consent.

N/A

FOI_790 16/17 – FOI request concerning Solent NHS Trust’s CAMHS services in Portsmouth.

I confirm that we hold the information as below.

1. Guidance in relation to the thresholds for admission to crisis and community CAMHS support

Please see embedded document below – Leaflet for CAMHS provision.



CAMHS Professionals
FINAL.pdf

2. The median waiting time after referral and the number of referrals which have been over 10 weeks (include repeat referrals as separate)

Current median – 13 weeks

274 waiting over 10 weeks

3. The interquartile range (in weeks) for waiting times after referral to CAMHS during

2013/14	10 weeks
2014/15	10 weeks
2015/16	5 weeks

4. Total staffing costs identified for CAMHS service in 2015/16 setting out number of FTE posts

Costs	£2,101,401
FTE	50.05

5. Clinical audits in relation to CAMHS provision by Solent NHS Trust

There have been 10 audits within CAMHS

6. Correspondence with CQC in relation to CAMHS provision in Portsmouth by Solent NHS Trust

CQC review in March 2014 and visit due in June 2016. To view Solent NHS Trust’s Quality Report 2014 please see:

http://www.cqc.org.uk/sites/default/files/new_reports/AAA0657.pdf

7. Number of safeguarding alerts raised by Solent NHS Trust to Portsmouth City Council for children under 18 during 2013/14, 2014/15, 2015/16

This information is not held by Solent NHS Trust; however Portsmouth City Council may hold the requested information.

8. Number of times restraint techniques were used upon under 18s in the care of Solent NHS Trust during;

2014/15	0
2015/16	0

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FOI_791 16/17 – FOI request concerning Solent NHS Trust's CAMHS services

I confirm that we hold the information as below.

1. How many children in 2015/16 were referred for help with;

	No. Children
Portsmouth	1755
Southampton	1580
Total	3335

2. Please provide a copy of report which set out your intelligence and understanding on the reasons for which children in Portsmouth are being transferred to CAMHS

Type of referral: The table below represents the difficulties presented in the referrals received in April 2016. The majority of referrals present multiple difficulties therefore the number of presenting problems in the table represents the number of referrals that listed that difficulty as part of the mental health problem.

Presenting problem	Number of referrals that included this presenting problem
Behavioural difficulties	18
Attachment	4
Query Neurodevelopmental	4
ADHD/Query ADHD	6
ASD/Query ASD	16
Anxiety	21
O.C.D	15
Low Mood	24
Suicidal Ideation/Attempt	4
Self-harm	10
Post Overdose	1
Trauma	2
Query Learning disabilities	1
Hearing Voices/Visual Hallucinations	3
Eating Difficulties	1
Anger/Aggression	8
Tourettes/Tics	4
Emotional deregulation	2
Selective mutism	1

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3. How many children from Portsmouth were referred to CAMHS who were;

	Children in the care of Portsmouth City Council	Children Detained under S136 of the Mental Health Act	Children with learning difficulties up to the age of 25	Children who are subject to child protection concerns
2013/14	39	1	98	78
2014/15	52	2	91	98
2015/16	82	2	90	80
Total	173	5	279	256

*Please note that children can fall into more than one of the above categories

4. For Portsmouth, can you confirm the number so referrals in 2015/16 from Portsmouth by reasons of rejection? If possible, please breakdown by the following reasons;

Condition not suitable for the service provided	540
Second opinion required	No data collected on this
Child Protection issue	No data collected on this
The condition had not lasted long enough	No data collected on this
Not met referral criteria	540 (as above)
The service had not been commissioned to meet the need (e.g. learning disability or substance misuse)	0
The service lacked available capacity	0
A lack of information alongside the referral	0
The client did not engage with the service	11
Condition not serious enough to meet the eligibility threshold for the service	As above in not met criteria
Another service was deemed more appropriate	As above in not met criteria and all referred will be directed to another service if deemed appropriate
Young people above 18 C	0
Referral made on wards to another specialist service	1

FOI_792 16/17 – FOI request concerning the new Junior Doctor's Contract

I confirm that we hold the information as below.

I acknowledge that trusts are currently putting planning on-hold whilst negotiations are on-going. I would appreciate if the questions could please be answered as per the situation last Friday when planning was still taking place.

1. Is the trust on course to implement the new contract in August 2016?

The trust has an implementation plan in place; however there will be no F1 Doctors within Solent NHS Trust, in August 2016. Therefore the implementation plan is set up to issue the first contract in time for F1 rotation in February 2017.

2. What steps the trust has taken to discuss with junior doctors working within it or under lead employer arrangements about the implementation of the contract and the perspective of trainees?

The first meeting with Junior Drs was arranged to take place on the 10th May 2016, however this meeting has been placed on hold at present, as requested due to the national holding position. .

3. Has the trust advertised / is planning to advertise for the new guardian role(s)? If so please supply further information about the job specification, essential requirements and person specification.

This role is advertised and the National Guidelines were utilised as a template to formulate the content of the job/person specification.

In addition I would be grateful if you could provide any materials pertaining to the implementation of the new contract within your trust. This should include but not be limited to:

4. New rota designs (with comparisons from before). If rotas have not yet been designed, the date by which they will be available.

Rota designs currently have been compared to new requirements, 4/5 were not compliant and need to be redesigned. Due to the current holding position, the date for this is still to be confirmed

5. Any modelling relating to the effects for the trust (including cost impact, levels of staffing across the week, impact upon training).

To follow on from point 4 above.

6. Details of any plans to change services offered in order to implement 7 day services as a result of this contract change.

None known.

7. Any correspondence from or to NHS employers, Health Education England or the local deanery regarding contract implementation.

Please see embedded documents below.



In addition, please find communications from these organisations which can be publically viewed www.nhsemployer.org.

You may also wish to approach the Deanery directly regarding any correspondence they may have circulated in addition.



FOI_793 16/17 – FOI request concerning Solent NHS Trust’s flexible work policies/ schemes available for staff.

I confirm that we hold the information as below.

1. Total number of employees per desk (relating to desk sharing)

Solent NHS Trust does not record this information.

2. Percentage of employees that work from home and how often

Solent NHS Trust does not record this information; these arrangements are agreed at a local level between employee and manager.

3. The percentage of employees that work part-time and how often

Employee Category	Total
Full Time	1617 (47.5%)
Part Time	1790 (52.5%)
Grand Total	3407

4. Whether there exists a specific flexible working scheme

Solent NHS Trust fully supports flexible working through the Trust and has various policies that support this. The Trust is working this year to develop a Flexible Working Policy.

FOI_794 16/17 – FOI request concerning Solent NHS Trust's commercial IT software products.

I confirm that we hold the information as below.

- 1. Have you deployed commercial IT software products to automate your policies around patient observation and the capturing of vital signs for early-warning of deterioration?**

No

- 2. If your answer to Question 1 is YES, please confirm the commercial names of these software products and confirm the date when their current support contracts will expire.**

N/A

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FOI_795 16/17 – FOI request concerning Solent NHS Trust's breaches of the Data Protection Act 1998

I confirm that we hold the information as below.

I am writing under the Freedom of Information Act 2000 to request details of breaches of the Data Protection Act within in your organisation; specifically I am asking for:

- 1)
 - a) **Approximately how many members of staff do you have?**
3500
 - b) **Approximately how many contractors have routine access to your information? (see www.suresite.net/foi.php for clarification of contractors if needed)**
15
- 2)
 - a) **Do you have an information security incident/event reporting policy/guidance/management document(s) that includes categorisation/classification of such incidents?**
Solent NHS Trust use the mandated Health & Social Care Information Centre's (HSCIC) "Checklist Guidance for Reporting, Managing and Investigating Information Governance and Cyber Security Serious Incidents Requiring Investigation"
 - b) **Can you provide me with the information or document(s) referred to in 2a?**
<https://www.igt.hscic.gov.uk/resources/HSCIC%20SIRI%20Reporting%20and%20Checklist%20Guidance.pdf>
- 3) **Do you know how many data protection incidents your organisation has had since April 2011? (Incidents reported to the Information Commissioners Office (ICO) as a Data Protection Act (DPA) breach). How many breaches occurred for each Financial Year the figures are available for?**

*Please note we only have this recorded since 2013/14, when the guidance above was changed and the type of incidents reported to the ICO were modified;

 - 2013/14: Five
 - 2014/15: Three
 - 2015/16: Eleven (one was unfounded). Please note that five of these incidents happened within a short space of time, around data being sent to the wrong address through human error. Solent NHS Trust believes in openness and transparency so reported these individually. Processes have now been changed to reduce the risk of reoccurrence.

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* Please note that in 2015/16, although Solent NHS Trust follow the HSCIC guidance, it took a tougher stance on IG incidents, as part of transparency and wanting to learn from all incidents. As a result Solent reported any Level 1 incident, that could possibly be or potentially become a Level 2 incident to the ICO

All cases have been reviewed by the ICO and no action has been taken against the Trust, due to the contributory factors and actions implemented as a result of the incidents, in order to prevent reoccurrence.

4) Do you know how many other information security incidents your organisation has had since April 2011? (A breach resulting in the loss of organisational information other than an incident reported to the ICO, e.g. compromise of sensitive contracts or encryption by malware). How many incidents occurred for each Financial Year the figures are available for?

* Please note we have interpreted these to be Level 1 incidents, as indicated in the HSCIC Guidance.

2013/14: Six

2014/15: Four

2015/16: Twenty. Please note seven of these incidents happened within a short space of time, around data being sent to the wrong address through human error. Solent NHS Trust believes in openness and transparency so reported these individually. Processes have now been changed to reduce the risk of reoccurrence.

* Please note that in 2015/16, although Solent NHS Trust follow the HSCIC guidance, it took a tougher stance on IG incidents, as part of transparency and wanting to learning from all incidents. As a result investigated any Level 0 incident, that could possibly be or potentially become a Level 1 incident

5) Do you know how many information security events/anomaly your organisation has had since April 2011? (Events where information loss did not occur but resources were assigned to investigate or recover, eg nuisance malware or locating misfiled documents). How many events occurred for each Financial Year the figures are available for?

Between 2011/12 – 2015/16, there were no reported incidents involving malware, which effected the loss of patient information.

With regards to time spent on misfiled documents, this is not recorded, unless the document can not be located, after a thorough search.

6) Do you know how many information security near misses your organisation has had since April 2011? (Problems reported to the information security teams that indicate a possible technical, administrative or procedural issue). How many near-misses occurred for each Financial Year the figures are available for?

2013/14: 220

2014/15: 163

2015/16: 221

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These incidents include the following criteria

Stolen Notes/PID
Lost Notes/PID
PID sent to wrong address
PID sent to the wrong person
PID in wrong record
Records Error
PID Saved / Stored insecurely
NHSMail not used for PID
Post Issues (way in sent/received)
PID found in public place
Breach by staff – Unintentional or Deliberate
Printing Issues (left on printer / wrong printer)
Cyber Security
Other

- PID = Personally Identifiable Data

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FOI_796 16/17 – FOI request concerning Solent NHS Trust's maternity leave policy

I confirm that we hold the information as below.

1. Please can you forward me Solent NHS Trust's maternity leave policy?

Please note: We are currently refreshing the guidelines in association with recent changes. Please see the embedded document Solent NHS Trust's Maternity Guidance Document.



HR39 - Maternity
Guidelines Final 2015

For further clarification please contact the HR Team or Helen Pretty - HR Support Services Manager on 0238 060 8900.

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FOI_797 16/17 – FOI request concerning nursing, AHP and medical locum shifts that fall outside of Monitor guidelines.

I confirm that we hold the information as below.

- 1) From 1st April to the 30th April 2016 how many nursing staff shifts fell outside of Monitor guidelines?**
330 nursing shifts
- 2) From 1st April to the 30th April 2016 how many AHP shifts fell outside of Monitor guidelines?**
Nil
- 3) From 1st April to the 30th April 2016 how many medical locum shifts fell outside of Monitor guidelines?**
Nil

FOI_798 16/17 – FOI request concerning Solent NHS Trust’s Adult Mental Health Therapy Services

I confirm that we hold the information as below.

- 1. What is the current waiting time for treatment for talking therapies in your area in primary healthcare? Please break down the wait for each type (or ‘choice of modality’) which is available in your area.**

Therapy	Average waiting time
Step 2	
Mood Management Course	4 weeks
Overcoming Worry Course	4 weeks
Stress Management Course	4 weeks
Panic & Phobia Course	4 weeks
Guided CBT	4 weeks
Counselling	
Brief Counselling	2 weeks
Interpersonal Therapy	3 weeks
Dynamic Interpersonal Therapy	3 weeks
Counselling for Depression	3 weeks
Couple Therapy for Depression / Behavioural Couple Therapy	3 weeks
Step 3	
1:1 CBT	3 weeks
1:1 ACT	3 weeks
1:1 EMDR	3 weeks
1:1 NET	3 weeks
Compassionate Focused Therapy Course	2 weeks
Psychoeducation Course for PTSD	3 weeks
Boost Your Mood	3 weeks

- 2. What is the current longest wait for talking therapies in your area in primary healthcare? That is, what length of time has the person who’s been waiting the longest been waiting? Please give the wait for each type of therapy (or ‘choice of modality’) which is available in your area.**

4 weeks

- 3. What is the current waiting time for treatment for talking therapies, appointments with psychologists or psychiatrists in your area in secondary healthcare? (Please break down the wait for each type (or ‘choice of modality’) which is available in your area.**

Secondary healthcare – Assessment by a psychologist is arranged when indicated and provided within 2-6 weeks. Waiting times vary from 8 – 53 weeks depending on the therapy.

4. What is the current longest wait for talking therapies, appointments with psychologists or psychiatrists in your area in secondary healthcare? That is, what length of time has the person who's been waiting the longest been waiting? Please give the wait for each type of therapy (or 'choice of modality') which is available in your area.

Secondary healthcare	
CAT	53 weeks
Mindfulness for psychosis group	32 weeks
CBT for psychosis	29 weeks
Family work for psychosis	8 weeks
Bipolar group	2 weeks
Other CBT	31-33 weeks
ACT	36 weeks
DBT	3-35 weeks

For the above questions please provide the figure for referral to first treatment waiting time, not referral to 'assessment' or 'intervention' time.

5. How many referrals have there been into adult mental health services in your area at a) primary care level and b) secondary care level in the calendar years 2013, 2014, 2015 and 2016 to date.

We have interpreted that Primary Care and Secondary Care level as referrals received into primary care and secondary care settings for talking therapies.

Primary Care – Financial year	Secondary Care – Calendar year
2013/14: 4622	2013: 232
2014/15: 5694	2014: 306
2015/16: 5675	2015: 400
2016/17 – to date: 972	2016 to date: 249

6. What is the maximum number of talking therapy sessions an adult, eligible for therapy, can receive in your area at primary and secondary care level.

Primary Care: We offer stepped care model which means patients can have two or more treatments in one referral episode. We also offer treatment in line with NICE guidelines recommendations. The longest single treatment is anywhere from 16 – 20 sessions.

Secondary Care:

1

Psychosis Pathway

Low intensity Cognitive Behaviour Therapy (CBT) based discrete interventions (sleep, worry etc) Approximately 8, 1-1 sessions

High intensity CBT for psychosis/third wave approaches (including Person Based Cognitive Therapy & mindfulness), 1-1, at least 16 sessions

Family work, at least 10 sessions

Psychosis group - TBC

4

Anxiety Pathway

CBT, 1-1, 12-16 sessions

ACT, 1-1, 16 sessions

Third wave approaches including mindfulness

2

Emotion Dysregulation Pathway

Low intensity ECS Low intensity Emotional Coping Skills (ECS) group, 12 weeks

High intensity ECS High Intensity Emotional Coping Skills Group (ECS) (More target behaviours/higher risk), 26 weeks

Full DBT Dialectical Behaviour Therapy (DBT) (group and 1-1 sessions) (Prominent BPD features or BPD, high risk DSH), 6-12 months

5

Trauma Pathway

Trauma focused CBT, 1-1

And

Eye Movement Desensitization and Reprocessing (EMDR), 1-1

20-40 sessions

3

Mood Disorder Pathway

Depression
CBT, 1-1, 16-20 sessions
ACT, 1-1, 16 sessions
Third wave approaches including mindfulness

Bipolar Disorder
Bipolar psycho-education group, 12 weeks

CBT, 1-1, 16-20 sessions
Third wave approaches including mindfulness

6

Transdiagnostic Pathway

ACT, 1-1, 16 sessions

Cognitive Analytic Therapy (CAT), 1-1, 16-24 sessions

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INVESTOR IN PE

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FOI_799 16/17 – FOI request concerning Solent NHS Trust’s Child & Adolescent Mental Health Therapy Services

I confirm that we hold the information as below.

1. In Child and Adolescent Mental Health Services (CAMHS), what is the current waiting time for a young person to receive talking therapies? Please give the wait for each type of therapy (or ‘choice of modality’) which is available in your area.

West

- Cognitive Behaviour Therapy – 19 weeks
- Counselling – 14 weeks
- Family Therapy – 10 weeks
- Psychotherapy – 2 weeks

East

May 2016

CAMHS Single point of Access Team: 2 weeks to access Brief CBT Therapy. Group work for Anxiety is run 3 times per year.

CAMHS Learning Disability Team: 3 weeks to access all therapy modalities below and Group work is offered every 8 weeks to 12 weeks for Positive Behaviour Support, Stepping Stones, Sensory Integration, Caring for Traumatized children

CAMHS Looked After Children Team: 10 weeks for all therapy modalities and Group work every 8 to 12 weeks.

CAMHS Extended Team: 2 week shortest wait and 42 weeks for longest wait. Group work is offered every 12 weeks for Emotional coping skills.

Modalities included:

Emotional Coping Skills Group	Controlling Worries Group	Art Psychotherapy	Psychotherapy	Specialist CBT	Occupational Therapy – sensory input	Family Therapy
Stepping Stones Group	Sensory Integration Group	Caring for the Traumatized Child Group	Dyadic Developmental Psychotherapy	Positive Behaviour Support	Systemic Therapy	



2. In CAMHS, what is the current longest wait to receive talking therapies? Please give the wait for each type of therapy (or 'choice of modality') which is available in your area.

West

Cognitive Behaviour Therapy – 47 weeks

Counselling – 42 weeks

Family Therapy - 20 weeks

Psychotherapy – 2 weeks

East

42 weeks for longest wait

3. What is the maximum number of talking therapy sessions a young person, eligible for therapy, can receive in your area at primary and secondary care level.

There is no set number of sessions that a young person can have with our service. If there is a clinical need for therapeutic intervention then it will be offered to the young person with a care plan that reflects that need for the therapeutic intervention. All therapeutic intervention will have an evidence base for its use, e.g. NICE Guidelines for the treatment of depression in young people.

4. How many referrals have there been into child and adolescent mental health services in your area at a) primary care level and b) secondary care level in the calendar years 2013, 2014, 2015 and 2016 to date.

WEST

Row Labels	2013	2014	2015	2016	Grand Total
Primary	757	1236	1499	641	4133
Secondary	258	365	90	2	715
Grand Total	1015	1601	1589	643	4848

East

Row Labels	2013	2014	2015	2016	Grand Total
Primary	1235	2242	1671	678	5826
Secondary	183	235	84	34	536
Grand Total	1418	2477	1755	712	6362

FOI_800 16/17 – FOI request concerning Solent NHS Trust’s internet unique page views.

I confirm that we hold the information as below.

- 1. Would you kindly supply me with the GROSS total number of unique page views your website received for the period 1 April 2015 to 30 April 2016, inclusive. I do not need details of the individual page views, solely the gross total for the above period.**

Solent NHS Trust had 585,452 page views over the specified period



FOI_ 801_16/17 – FOI request concerning the Trust’s Annual Report and Business Plans

I confirm that we hold the information as below.

1. Most current Annual Report and Organisation Business Plan

I can confirm that the Trust holds this information, however this information is exempt under section 21 (Information Accessible by Other Means) of the Freedom of Information Act and is therefore being withheld. This is an absolute exemption and there is therefore no requirement to consider the public interest.

However this information is available on our public website <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=10&fldKey=656>



FOI_802 16/17 – FOI request concerning IT Budget and Services

I confirm that we hold the information as below.

- 1. What is your overall IT Budget for 2016/17?**
£7,161k for IT provisions
- 2. Do you run a shared IT service with any other government/NHS entities?**
No
- 3. Do you have a BRM Programme in place in your IT Department (IT Business Relationship Management, IT Business Partner, Business Liaison)?**
Yes
- 4. If you do have a programme, how many BRM's/IT Business Partners/etc are currently employed by the Trust?**
3

Solent NHS Trust was established on 1st April 2011 and provides Community Healthcare for Southampton and Portsmouth.



FOI_803 16/17 – FOI request concerning the Trust's financial and accounting services

I confirm that we hold the information as below.

The Trust's Financial and Accounting services (processing of accounts payable and accounts receivable invoices etc.):

1) Who is the Trust's service provider (in-house or 3rd party provider)?**a) If outsourced to a 3rd party provider, what is the name of the service provider you use?**

NHS Shared Business Service (SBS)

b) If outsourced to a 3rd party provider, how long did the transition to the service provider take?

Solent NHS Trust does not hold this information as this transition took place within the Primary Care Trust (PCT) before Solent NHS Trust existed.

c) If outsourced to a 3rd party provider, was the transition fee paid prior to the service start date and what was the transition price paid?

Solent NHS Trust does not hold this information as this transition took place within the Primary Care Trust (PCT) before Solent NHS Trust existed.

d) If outsourced to a 3rd party provider, what is the value of the service contract per annum?

Annual contract value £207k for 2015-16

e) If outsourced to a 3rd party provider, when did the contract start and when is the contract due to expire?

Contract start date: 01/04/2011

Contact end date: 31/03/2017

f) If outsourced to a 3rd party provider, is the Trust's intention to re-procure these services through a Trust run OJEU procurement exercise when the current contract expires?

This is currently under discussion with Hampshire consortium.

g) If not, what is the route through which you will contract these services?

This is currently under discussion with Hampshire consortium.

h) If the Trust provide these services in-house, does the Trust intend to investigate outsourcing these services in the next 12 months?

N/A

2) What is the volume of Accounts Payable invoices processed per annum by the Trust?

30,306

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3) What is the volume of Accounts Receivable invoices processed per annum by the Trust?

4,671

4) What is the accounting software that the Trust use?

Oracle R12

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FOI_804 16/17 – FOI request concerning Solent NHS Trust’s annual IT budget.

I confirm that we hold the information as below.

1. Annual IT Budget

Please provide split between: Capital expenditure/ Revenue Expenditure

2. How much of you capital expenditure is spent on outsources IT services?

Provide split between: Capital Expenditure/ Revenue Expenditure

3. What is your anticipated capital refresh budget for data centre investment?

This request was cancelled by the requestor

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FOI_805 16/17 – FOI request concerning Solent NHS Trust's gift and hospitality register.

I confirm that we hold the information as below.

1. I would like a breakdown of the last five years, items which have been logged on your organisation's gifts and hospitality register by staff, detailing:

- Date item was declared
- Description of item
- Reason for the gift/hospitality
- Value
- Whether the item was accepted or declined
- Additionally, does your organisation have a monetary limit on gifts (ie gifts worth under £50 are allowed) and can cash gifts ever permitted?

Please see the embedded document below of Solent NHS Trust's gifts and hospitality register.



Register of Gifts and
Hospitality Log.pdf

Please see the embedded document below (*Solent Register of Interest Gifts and Hospitality Policy*) for the guidelines in which staff are required to declare items on Solent NHS Trust's gift and hospitality register.



SOLENT Register of
Interest Gifts and Ho:

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FOI_806 16/17 – FOI request concerning Solent NHS Trust's board papers, and minutes of discussions from the meeting 29th March 2016

I confirm that we hold the information as below.

- 1. Please provide a copy of the Part 2 board papers for the items together with the minutes of the discussions (redacting where necessary any information which today remains sensitive information or which it is in the public interest (tested at the date that you process this request) that the information remain confidential) and any resolutions concerning these items which were passed by the board at the meeting on 29 March 2016.**

Please find attached a copy of the papers requested. Please be advised that some information has been redacted in accordance with the following FOI Act Exemptions;

S40 – Personal Information
S41 – Information given in confidence
S43 – Commercial Interest



Board Papers 1.pdf



Board Papers 2.pdf



Board Papers 3.pdf



Board Papers 4.pdf



FOI_807 16/17 – FOI request concerning Solent NHS Trust’s annual spend on products and services.

I confirm that we hold the information as below.

1. Please could you tell me how much your hospital trust spends per annum (the latest financial year available) on the following products/services;

Printers	£4,040.58
Photocopiers	£138k
Managed Print Services	Not Applicable
Ink & Toner	£127,737.91
Onsite and Offsite Storage of electronic Data	This is consumed within Solent NHS Trust’s IT sub-contractor arrangement and therefore is unable to be broken down

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FOI_808 16/17 – FOI request concerning Solent NHS Trust's policies

I confirm that we hold the information as below.

1) A list of all your policies

Please see the embedded document below;



20160621_FOI808_Policies.pdf

*Please note that it is recognised that some of these policies are out of date however, a programme of review has been implemented.

2) Copies of any policy that is not available on your website

All Solent NHS Trust's approved policies have now been available on our public website, for ease of public access;

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=5&fldKey=592>

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FOI_809 16/17 – FOI request concerning Solent NHS Trust's sickness absence policy

I confirm that we hold the information as below.

1. Could you please email a copy of Solent's sickness absence policy?

Please see embedded document below.



HR51 Managing
Absence and Wellbeir

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FOI_810 16/17 – FOI request concerning Solent NHS Trust’s Children’s and young adults mental health service budget and expenditure.

I confirm that we hold the information as below.

We are requesting information for the financial years: 2010/11, 2011/12, 2012/13, 2014/15, 2015/16, 2016/17. And if available - we are also requesting the projected budget (or settlement) for the financial years covering the remainder of *Future in Mind* and the *Five Year Forward View for Mental Health*, which includes: 2017/18, 2018/19, 2019/2020, 2020/21.

1) Please provide us with the following information;

All mental health services

a) Budget

b) Expenditure

	2011/2012		2012/2013		2013/2014		2014/2015		2015/2016		2016/2017
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Adult Mental Health	15,948,524	15,419,246	13,179,111	12,604,314	12,612,569	11,476,393	9,591,572	9,849,351	10,678,647	11,298,052	9,545,009
Older Persons Mental Health	5,539,776	5,414,858	4,302,140	4,431,596	4,573,287	5,075,056	4,222,786	4,844,517	4,708,960	4,536,800	4,199,580
IAPT	785,921	749,209	1,279,775	1,227,779	1,110,684	1,437,498	1,678,123	1,655,839	1,653,269	1,680,214	1,724,115
CAMHS	3,320,935	3,223,094	6,591,572	6,286,951	6,476,000	6,474,498	5,736,463	5,663,272	5,326,027	5,205,283	5,656,842
Future in Mind									83,461	132,537	108,970
Grand Total	25,595,156	24,806,406	25,352,598	24,550,640	24,772,540	24,463,445	21,228,944	2,012,980	2,450,364	22,852,887	21,234,516

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INVESTOR IN PE

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Child and Adolescent Mental Health service (if you attribute CAMHS Tier 1-4 please specify)

c) Budget

d) Expenditure

CAMHS budget and expenditure is detailed in the above table.

Mental health urgent and emergency care (including mental health crisis care) for children and young people – if only total spend is available please approximate proportion that is spent on children and young adults)

e) Budget

f) Expenditure

This information has been identified as above and is unable to be broken down further.

2) Any additional, discretionary monies (Child, adolescent or young adult mental health (please specify source))

A) Budgeted for

B) Spent on

This information is not held by Solent NHS Trust; however we believe that both Southampton and Portsmouth CCGs with NHS England may hold the requested information.

Southampton CCG foi@southamptoncityccg.nhs.uk	Portsmouth CCG CCGFOI@portsmouthcc.gov.uk	NHS England England.contactus@nhs.net
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FOI_811 16/17 – FOI request concerning addresses for making Subject Access Requests.

I confirm that we hold the information as below.

1. Please provide contact details and addresses where Subject Access Requests can be sent

- Hospital
- A&E
- Radiology, including MRI, CT scans and X-Rays
- Urgent Care Centre Notes

The above services are not provided by Solent NHS Trust and therefore would not hold any records for these services. we would recommend that you contact the relevant Clinical Commissioning Group (CCG) who would commission these services, so they can advise on the appropriate contact.

- Physiotherapy
- CBT notes
- Minor Injuries Unit (RSH) – if episode of care date is prior to August 2014

All information requests for the above services are handled centrally by Solent NHS Trust's Information Governance Team, who can be contacted directly;

Information Governance Team
Highpoint Venue
Bursledon Road
Southampton
SO19 8BR

SNHS.SolentIGTeam@nhs.net



FOI_812 16/17 – FOI request concerning Solent NHS Trust’s WRES report for 2014/15

I confirm that we hold the information as below.

1. Please provide a copy of your Workforce Race Equality Standard (WRES) Report for 2014/15?

Please see embedded document below



FOI_812_wres-reporting-2015.pdf



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FOI_813 16/17 – FOI request concerning Solent NHS Trust’s DOLS applications

I confirm that we hold the information as below.

1) How would you class the organisation - Acute Trust, community Trust, mental health trust etc.

Solent NHS Trust is a Community and Mental Health Trust

2) How many DOLS standard applications have been received in the last five years?

All DOLs are categorised as urgent, please see Q3

3) How many DOLS urgent applications have been received in the last five years?

Please note: Solent NHS Trust began recording data in 2014; therefore information provided is from April 2014 to date. All DOLs applications are categorised as urgent and processed in the same way.

a) Please include a breakdown of financial year

2014/15	110
2015/16	136
2016 to date	27
Total	273

b) Please include a breakdown of the circumstance of the DOLs setting

Solent NHS Trust is community based and monitor all inpatient facilities. All DOLs are applied from inpatient wards.

c) Please include a breakdown of the processing time by authorising organisation

The processing time by the authorising organisation is not held centrally and collating this information would be in excess of time limits outlined within the Freedom of Information Act 2000.

4) If relevant or recorded - how many occasions should a DOLS application have been made but not undertaken?

This information is not recorded by Solent NHS Trust. However the information requested may be held by local authority applicants. (Southampton City Council, Portsmouth City Council and Hampshire County Council)



FOI_814 16/17 – FOI request concerning Solent NHS Trust’s bladder scanners and related information.

I confirm that we hold the information as below.

- 1) How many bladder scanners are registered and in working order with your equipment library (or equivalent)?**
13
- 2) How many ultrasound bladder scanners did your Trust buy in the 2015/16 financial year?**
6
- 3) Is there a hospital training record for those healthcare workers that are trained to use ultrasound bladder scanners?**
Yes
- 4) Do you have a hospital policy which includes the indications for use of ultrasound bladder scanners across all departments and ward areas?**
There is no Trust wide policy on the use of bladder scanners. They are used within the specialist service by staff trained in their full use.
- 5) How many incontinences nurses or clinical nurse specialists are employed by your Trust?**
4.88 WTE
- 6) How many urology nurse specialists are employed by your Trust?**
None



FOI_815 16/17 – FOI request concerning Solent NHS Trust’s parking fees and times

I confirm that we hold the information as below.

- 1) **How many car parks out of the total number designated for hospital patients/visitors offer free parking, as of your most up-to-date statistics? (please state how many and out of the total)**
Solent NHS Trust has ownership of 2 hospital car parks. One offers free parking; however this is being reviewed
- 2) **If you charge fees for hospital patients/visitor designated parking, do you have the same pricing structure at all your parking sites? (Yes/No)**
Yes
- 3) **What is your most commonly charged minimum rate for patient/visitor parking (excluding any free parking), and for how long does this allow somebody to park?**
The minimum charged rate for patient/visitor parking is £1.50, this allows for a 1 hour stay.
- 4) **What is your most commonly charged maximum rate for patient/visitor parking (excluding any free parking), and for how long does this allow somebody to park?**
 - The most common rate for patient/visitor parking is 4 hours this is charged at £4.00.
 - The maximum charged rate for patient/visitor parking is £9.00, this allows for a 16 hour stay.
- 5) **What percentage of car parks designated for hospital patients/visitors allow payment by debit or credit card? Please approximate if necessary, and state if you do so**
100%
- 6) **What percentage of car parks designated for hospital patients/visitors allow payment on exit? Please approximate if necessary, and state if you do so**
100% (Solent NHS Trust has an ANPR system that allows patients/visitors to pay on exit.)



FOI_816 16/17 – FOI request concerning Solent NHS Trust’s policy on self-harm and suicide

I confirm that we hold the information as below.

1) Please provide a copy of Solent NHS Trust’s policy for self-harm and suicide.

Solent NHS Trust does not currently have a policy for self-harm and suicide, although it is referenced in ([Operational policy for the provisions of place of safety and assessments under section 135 and 136 of the Mental Health Act 1983](#)). There is currently a more specific draft policy awaiting approval within the Trust. Once approved this will be made available on our publication scheme:

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=5&fldKey=592>



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FOI_817 16/17 – FOI request concerning Solent NHS Trust’s mpMRI scanners.

I confirm that we hold the information as below.

- 1) **Do you conduct multi-parametric MRI (mpMRI) scans (using T2-weighted, diffusion-weighted and dynamically enhanced sequences) before prostate biopsies? If no, it would be helpful to know what the main reasons are:
If yes, it would be helpful if you can you provide an estimate of the percentage of men who receive an mpMRI scan before prostate biopsy:**
- 2) **How many scanners do you have available to use for mpMRI scans before prostate biopsy?**
- 3) **For each individual scanner used for mpMRI scans before prostate biopsy, please provide the following: Make, model, magnetic field strength, age, due for replacement?**
- 4) **How many mpMRI scans before prostate biopsy do you estimate you carry out per year?**
- 5)
 - i. **Do you intend to increase the number of mpMRI scans before prostate biopsy following the first results from the large clinical trial PROMIS?
The ASCO 2016 abstract has shown mpMRI as a triage test can identify one quarter of men (27%) who might safely avoid unnecessary biopsy, without impairing the detection of clinically significant cancer (http://abstract.asco.org/176/AbstView_17...).**
 - ii. **If yes, do you currently have sufficient resources and capacity to cope with this increase?**

I can confirm that I have established that the information you have requested is not held by this Trust, as Solent NHS Trust are a Community Mental Health Trust and therefore do not provide these services.



FOI_818 16/17 – FOI request concerning Solent NHS Trust's fleet management

I confirm that we hold the information as below.

1) Maintenance/support contracts for vehicle telematics?

Solent NHS Trust does not have any maintenance /support contracts for vehicle telematics

2) Makes and models for all vehicles can you also put this with the supplier of the vehicles?

Please see the embedded document below



NHS Solent
Report.xls



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FOI_819 16/17 – FOI request concerning Solent NHS Trust's wait times for outpatient Mental Health

I confirm that we hold the information as below.

1. **How long was the average waiting time to access outpatient adult mental health counselling in the trust in 2015 (latest figures)?**
2. **How long was the average waiting time to access adult outpatient mental health counselling in the trust in 2011?**
3. **How many people referred for adult mental health counselling in 2015 in the trust failed to receive counselling?**

This request was cancelled by the requestor



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FOI_820 16/17 – FOI request concerning Solent NHS Trust’s Chronic Fatigue Syndrome Services - Portsmouth

I confirm that we hold the information as below.

1. How many patients were referred to your service (number for men, women and children, by CCG)?

For the financial year April 2015 – March 2016, 78 patients were referred into the service. All patients were referred from Portsmouth City CCG. Please see referral breakdown below.

Adult Female	65
Adult Male	12
Children	1

*Please note this is the number does not include referrals not accepted

2. How many were diagnosed with CFS/ME or post-viral fatigue syndrome (PVFS)?

The Chronic Fatigue Syndrome Service does not diagnose and does not require a formal diagnosis from GPs for treatment. Therefore this information is not routinely collected.

3. What was the yearly cost of providing your specialised CFS service?

The yearly cost for providing the service, including staffing and corporate overheads, is £174,545

4. What was the cost of first-appointment CFS assessment?

The cost of an initial assessment undertaken by 2 health professionals, including Multi-Disciplinary Team discussions and report writing is £183.20.



FOI_821 16/17 – FOI request concerning Solent NHS Trust’s mental health provision for homeless persons.

I confirm that we hold the information as below.

I would like to be informed about mental health provision in the Trust for single/non-statutory homeless persons. *i.e. those without dependent children who either sleep rough or reside in hostel-type accommodation.*

1. How this population group and their mental health needs are worked with within the Trust and whether there is any provision dedicated to this population, as in for example outreach work or clinical consultation with local hostel accommodation.

Primary health care for homeless people in Southampton is provided by the Homeless Healthcare Team with full registration and provision of tailored health care to meet the specific needs of homeless people.

Within this the team takes mental health extremely seriously as it can frequently form a component of an individual’s health care needs whether homeless or not, but particularly in cases where complex trauma has been experienced.

To address this health need the team has since its inception seconded mental health clinicians to the team, their focus as specialist mental health workers within the team is to assess patients most referred internally from the Primary Health Care clinicians and thereafter either take on a Care Co-ordinator role with the patient or signpost to more appropriate services should mental health input not be indicated.

Each week a mental health referral meeting takes place with all the above workers and clinicians from the primary care, the purpose of the meeting is to triage referrals and direct appropriately.

Solent NHS Trust provides secondary mental health services in Portsmouth and whilst we don’t have dedicated provision within our CMHT to working with this client group, we do work closely with the primary care providers of homelessness services in the city, including Central Point Rethink and the Salvation Army. Through these close working relationships we are able to provide individualised mental health support and treatment for people as part of their overall package of care

2. If there any specialist projects/staff of this nature, a description of them in terms of dedicated staffing (numbers and professional disciplines), particular conditions (e.g. psychological trauma, psychosis) or sub-populations worked with, access/referral pathways for service users to access them, and intervention models/approaches informing the work.

In Southampton the following dedicated resources are provided. The current complement is two whole time equivalent workers (WTE), comprised of 56 hours of Community Mental



Health Nurse (CMHN) time, and 19 hours of mental health occupational therapist. In addition to this, the team has access to 1PA of Consultant Psychiatrist time.

Particular areas of interest are Personality disorder, particularly Emotionally Unstable Personality Disorder (EUPD), bipolar disease and psychosis. Of particular interest to the team are the management of Generalised Anxiety Disorder (GAD), and autism. The former is often managed in primary care and we have harnessed a session per week from Steps to Wellbeing (Increased Access to Psychological Therapies IAPT) which takes place in the surgery.

As advised in Q2, Solent NHS Trust does not provide a dedicated resource for Portsmouth, but provides a supportive service.

3. Any training mental health professionals have access to, or undergo, to improve staff awareness around working with this population.

Mental Health Colleagues have recourse to the local mental health trust to gain access to relevant training courses and for clinical supervision from practitioners in the field of mental health.

The wider team gain a great deal of insight into mental health issues by virtue of this model of joint working, and enhance their own skills with patients as a result of assessments and in house training sessions. The Mental Health workers recently undertook a training session for the wider team on EUPD.

The mental health provision within the team has been at the current level for fifteen years, when HHT was established in 1992 there was only one wte CMHN and within ten years our staffing levels in this essential area doubled.



FOI_822 16/17 – FOI request concerning Solent NHS Trust's investigation of deaths

I confirm that we hold the information as below.

Please note; Solent NHS trust is unable to quantify data pre-April 2012 in a way that is consistent with the current reporting system. Therefore information provided in the response below is for the period of 1st April 2012 – 27th June 2016.

1. The number of investigations that followed deaths, including sudden and unexpected deaths, in your organisation since 2011.

During 1st April 2012 – 27th June 2016 there have been 91 deaths which met the criteria of Serious Incidents Requiring Investigation (as defined in the NHS England Serious Incident Framework 2015). There were 19 deaths which met the criteria of High Risk Incidents Requiring Investigation.

a) Whether any investigation occurred

All deaths meeting the criteria of Serious Incidents Requiring Investigation (as defined in the NHS England Serious Incident Framework 2015) and 19 deaths which met the criteria of High Risk Incidents Requiring Investigation were investigated accordingly.

b) If so, how many were independently conducted?

Of the above incidents; 4 were conducted independently by an external investigator.

c) Who carried these out?

All Serious Incidents (SI) and High Risk Incidents (HRI) are investigated by Solent NHS Trust staff, with the exception of the above 4 incidents that were carried out by approved external investigators due to the level of work load or investigation required.

2. The number of severe incidents involving patients in your organisation and the amount that were investigated since 2011.

During 1st April 2012 – 27th June 2016 there have been 416 incidents which met the criteria of Serious Incidents Requiring Investigation (as defined in the NHS England Serious Incident Framework 2015).

a) Whether any investigation occurred

All incidents meeting the criteria of Serious Incidents Requiring Investigation (as defined in the NHS England Serious Incident Framework 2015) were investigated accordingly.

b) If so, how many were independently conducted?

Of the above incidents; 3 were conducted independently by an external investigator.

c) Who carried these out?



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All SI and HRI incidents are investigated by Solent NHS Trust staff, with the exception of the above 3 incidents that were carried out by approved external investigators due to the level of work load or investigation required.

3. The number of investigations of any severe incidents or deaths that concluded that fault or neglect of a third party or staff member had contributed to the death of a patient under the care of your organisation at the time.

Solent NHS Trust does not record this information within incident investigation reports and therefore this information is unable to be provided.

4. Have you undertaken, or plan to undertake, an assessment of your avoidable mortality rates in response to Professor Sir Bruce Keogh's request to all medical trust directors in December 2015? If so, what have your findings been?

Solent NHS Trust monitors all unexpected deaths on a monthly basis. We conduct Mortality Reviews, and Serious Incidents Requiring Investigation processes as appropriate.



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FOI_823 16/17 – FOI request concerning Solent NHS Trust’s IT system for mental health patients

I confirm that we hold the information as below.

1) System’s name and suppliers name?

TPP SystmOne – Please note that SystmOne is not limited to Solent NHS Trust’s mental health services.

2) How much is the support and maintenance?

Please refer to question 3.

3) How much was your total spend on the application for the last year?

The total spend on the application is approximately £400,000 per year.

4) When is the system due for renewal?

31/03/2017 – although the contract expires in 2017, there is a 12 month rolling renewal attached to the contract.

5) Who in your Trust has ownership for this system?

Solent NHS Trust’s Chief Information Officer has ownership for this system.

6) Approximately how many users of the system do you have trust wide?

There are approximately 3500 users.

7) When was your last Application upgrade?

The application was last upgraded in June 2016.

8) Which groups uses the system: CMHT, CAMHS, Acute services, Home Treatment Team, Assertive Outreach Team, Eating Disorders Team, Early Intervention Team, AMHPs.

This is a Trust wide system and is used by all Solent NHS Trust’s mental health services.

9) Do health and social care workers jointly use the system or do social care use a separate system for case management?

Solent NHS Trust does not employ social care workers; however the AMHPs do have access to SystmOne

10) If separate, what system do social workers use?

N/A

11) Is the system used mobile by workers or in care setting only?

SystmOne is available for staff in both care and remote working settings.

12) Is your current solution customisable? If so, do you pay a developers license for this functionality?



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Each unit of SystemOne has been customised to fit each service's needs.

13) Can you also provide details of your Corporate IT Directors/Heads of IT?

Alex Whitfield, Chief Operating Officer
Simon Sturgeon, Chief Information Officer
Julian Snook, ICT Service Manager

14) Where can I find details of your IT Strategy for the next 5 years?

Solent NHS Trust's IT Strategy is currently under review.



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FOI_824 16/17 – FOI request concerning Solent NHS Trust’s Estates and IT resources

I confirm that we hold the information as below.

1) Please complete the attached spread sheet requiring information regarding;

- *Number of staff within the organisation*
- *Number of sites under Solent NHS Trust estate (broken down)*
- *Annual IT spend – last financial year*
- *IT Budget – Next financial year*
- *Number of PC’s within the network*
- *Number of laptops/ mobile devices*
- *Name of main IT contact*
- *Plans for new sites over the next three years*
- *Equipment/software details*

Please see the embedded document below.



FOI_824_Disclosure_
V1.xlsx



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FOI_825 16/17 – FOI request concerning Solent NHS Trust’s Caldicott Guardian

I confirm that we hold the information as below.

1) Please provide me with the contact name and details for the Caldicott Guardian for Solent NHS Trust?

Solent NHS Trust’s Caldicott Guardian is Dr Daniel Meron, Chief Medical Officer, contact details provided below;
Solent NHS Trust Headquarters
Highpoint Venue
Bursledon Road
Southampton
SO19 8BR
Tel: 023 8060 8900



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FOI_826 16/17 – FOI request concerning Solent NHS Trust’s policies

I confirm that we hold the information as below.

1) Please provide the following procedures:

- **Safeguarding Children and Young People Policy 2015**
- **Data Protection, Caldicott & Confidentiality Policy**
- **Information Governance Risk Policy and Strategy**
- **Access to Records Policy 2016**
- **Information Security Policy 2016**

Please see the embedded documents below, please note all approved Solent NHS Trust policies are now also available on our internet page;

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=5&fldKey=592>



CP01 Safeguarding
Children and Young P



IG02 - Data
Protection Policy V3.



IG13 Information
Security Policy_V4_IC



IG04 Access to
Records Policy_V4_IC



IG13 Information
Security Policy_V4_IC



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FOI_827 16/17 – FOI request concerning Solent NHS Trust's operations

I confirm that we hold the information as below.

Which of the following operations are performed at your trust?

- 1. Laparoscopic cholecystectomy**
- 2. Inguinal hernia repair (open and/or laparoscopic)**
- 3. Diagnostic laparoscopy**

If so, can you please inform me as to whether your trust uses standardised/pre-printed consent forms for each procedure. If there is a consent form, will you please either email me a copy, or inform me as to what the "Risks" and "Benefits" of the procedure are documented as for each procedure.

I can confirm that I have established that the information you have requested is not held by this Trust, as Solent NHS Trust are a Community Mental Health Trust and therefore do not provide these services.



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FOI_828 16/17 – FOI request concerning Solent NHS Trust’s telephone system

I confirm that we hold the information as below.

1) What manufacturer telephone system are you using?

This is provided as part of the managed service from CGI. Solent NHS Trust is currently migrating to a unified communications solution.

2) How many extensions are there on your telephone system?

Solent NHS Trust is licenced for 3500 extensions

3) Who maintains your telephone system?

CGI maintains Solent NHS Trust’s telephone system with their chosen sub-contractors

4) When does your telephone system maintenance contract expire?

Solent NHS Trust’s maintenance contract expires in line with the CGI contract in 2022

5) Are you using Lync or Skype for Business?

Solent NHS Trust uses Skype for Business



FOI_829 16/17 – FOI request concerning Solent NHS Trust’s payroll processing function, transitional recruitment function and resourcing services

I confirm that we hold the information as below.

The Trust’s Payroll Processing function (This is inclusive of NHS payroll and pension administration services; time/attendance & expense claims and technical payroll processing (e.g. HMRC and other statutory submissions and payroll reconciliation):

- a) **Who is the Trust’s service provider (in-house or 3rd party provider)?**
NHS Shared Business Service
- b) **If outsourced to a 3rd party provider, what is the name of the service provider you use?**
NHS Shared Business Service
- c) **If outsourced to a 3rd party provider, what is the value of the contract per annum (excluding transition fee)?**
The annual contract value for NHS Shared Business Service is £195k for 2016-17
- d) **If outsourced to a 3rd party provider, what was the transition fee paid?**
Solent NHS Trust do not hold this information as the transition took place within the Primary Care Trust before Solent NHS Trust was formed.
- e) **If outsourced to a 3rd party provider, when did the contract start and when is the contract due to expire?**
Contract start date: 01/04/2011
Contract end date: 31/03/2017
- f) **If outsourced to a 3rd party provider, is the Trust’s intention to re-procure these services through a Trust run OJEU procurement exercise when the current contract expires? *If yes, who is the Trust’s contact for discussing these services and what are their contact details? If not, what is the route through which you will contract these services?***
The intention to re-procure these services is currently under discussion.
- g) **If the Trust provides these services in-house, does the Trust intend to investigate outsourcing these services in the next 12 months? *If yes, who is the Trust’s contact for discussing these services and what are their contact details?***
Not applicable as the services is outsourced to a 3rd party provider.
- h) **What are the systems that the Trust (and/or 3rd party provider) utilises in conjunction with these services and what function do they perform?**



Solent NHS Trust currently uses the Electronic Staff Records System. This electronic system is the HR, payroll, and training system with links to a variety of other electronic systems, such as; DBS, NMC, GMC and HPC registration, NHS Pensions, Rostering, expenses and e-filing systems.

Please indicate where any of the service areas apply electronic self-service functionality and if so which system is the platform for data submission

All data submissions are directly input into the ESR system via FileZilla.

i) What are the volumes of activity that are associated with each of the services areas per annum? (*number of payslips processed per annum*)

Between January and December 2015 46,941 payslips were produced.

The Trust's Transactional recruitment function (This relates to the administration of recruitment administration - from approval to conditional offer - through NHS jobs.);

a) Who is the Trust's service provider (in-house or 3rd party provider)?

This is provided in house by Solent NHS Trust

b) If outsourced to a 3rd party provider, what is the name of the service provider you use?

N/A

c) If outsourced to a 3rd party provider, what is the value of the contract per annum (excluding transition fee)?

N/A

d) If outsourced to a 3rd party provider, what was the transition fee paid?

N/A

e) If outsourced to a 3rd party provider, when did the contract start and when is the contract due to expire?

N/A

f) If outsourced to a 3rd party provider, is the Trust's intention to re-procure these services through a Trust run OJEU procurement exercise when the current contract expires? *If yes, who is the Trust's contact for discussing these services and what are their contact details? If not, what is the route through which you will contract these services?*

N/A

g) If the Trust provides these services in-house, does the Trust intend to investigate outsourcing these services in the next 12 months? *If yes, who is the Trust's contact for discussing these services and what are their contact details?*

There are currently no plans to investigate outsourcing for these services in the next 12 months.

h) What are the systems that the Trust (and/or 3rd party provider) utilises in conjunction with these services and what function do they perform?



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NHS jobs is used for recruitment as it has automatic links to the electronic staff records system. All staff have limited Self-Service access to ESR and managers short list applicants online.

Please indicate where any of the service areas apply electronic self-service functionality and if so which system is the platform for data submission

- i) What are the volumes of activity that are associated with each of the services areas per annum? (*number of AfC recruitment plans per annum (excluding bank) and number of recruitment plans per annum (excluding bank)*)

Solent NHS Trust ran 950 recruitment exercises in the last year; including bank exercises.

The Trust's Resourcing Services (This relates to the sourcing of permanent candidates (e.g. through NHS Professionals or 3rd party agencies))

- a) Who is the Trust's service provider (in-house or 3rd party provider)?

This is provided in house by Solent NHS Trust

- b) If outsourced to a 3rd party provider, what is the name of the service provider you use?

N/A

- c) If outsourced to a 3rd party provider, what is the value of the contract per annum (excluding transition fee)?

N/A

- d) If outsourced to a 3rd party provider, what was the transition fee paid?

N/A

- e) If outsourced to a 3rd party provider, when did the contract start and when is the contract due to expire?

N/A

- f) If outsourced to a 3rd party provider, is the Trust's intention to re-procure these services through a Trust run OJEU procurement exercise when the current contract expires? *If yes, who is the Trust's contact for discussing these services and what are their contact details? If not, what is the route through which you will contract these services?*

N/A



- g) **If the Trust provides these services in-house, does the Trust intend to investigate outsourcing these services in the next 12 months? If yes, who is the Trust's contact for discussing these services and what are their contact details?**

There are currently no plans to investigate outsourcing for these services in the next 12 months.

- h) **What are the systems that the Trust (and/or 3rd party provider) utilises in conjunction with these services and what function do they perform?**

Solent NHS Trust currently uses the Allocate bank module as it feeds into the electronic staff records system.

Please indicate where any of the service areas apply electronic self-service functionality and if so which system is the platform for data submission

All data submissions are directly input into the ESR system via FileZilla.

- i) **What are the volumes of activity that are associated with each of the services areas per annum? (number of AfC new starters per annum (excluding bank) and number of medical new starters per annum (excluding bank))**

For the period of 01/04/2015 – 31/03/2016 Solent NHS Trust has had 460 new starters.

Medical & Dental	63
AfC	397
Grand Total	460



FOI_830 16/17 – FOI request concerning Solent NHS Trust's print management arrangements

I confirm that we hold the information as below.

1. Does your organisation currently have a contract for photocopiers, Multi-function devices or printers?

Solent NHS Trust does not have singular contracts for the supply of such equipment. There are several agreements for various machines, mostly with Canon and Ricoh.

2. When this contract is due to end?

Each machine has a separate end date through to 2019

3. Who is this contract with?

Canon and Ricoh are the main suppliers

4. How many devices are supplied and what manufacturer are they?

There are approximately 80 MRD's

5. What procurement framework was used?

CCS and CBC

6. When does your organisation intend to tender for these services?

Solent NHS Trust will review this during 2017



FOI_831 16/17 – FOI request concerning Solent NHS Trust’s data protection policy

I confirm that we hold the information as below.

- 1) Please provide a copy of Solent NHS Trust’s Data Protection Policy that would have been in effect in 2015**



IG02 - Data Protection Policy V3.pdf



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FOI_832 16/17 – FOI request concerning Solent NHS Trust’s VAT advisory services

I confirm that we hold the information as below.

- 1) Does the organisation use an external provider for VAT advisory services? If so please state the name of the organisation used? (E.g. Ernst Young, Berthold Bauer, Liaison, CRS, KPMG etc.)?**

Solent NHS Trust uses Berthold Bauer for VAT advisory services

- 2) Please state the contract start and end date.**

Contract start date: 8th March 2016

Contract end date: 7th March 2017

- 3) Please confirm the total amount of VAT recovered by the provider in 2015/16**

The total amount of VAT recovered in 2015/16 was £572k

- 4) Please state the total amount paid for these services in 2015/16**

Solent NHS Trust paid £17 for these services in 2015/16

- 5) Did the organisation use an external provider to re-review VAT recovered in the last financial year (15/16)? If so please state the name of the company used.**

Engaged with EY

- 6) Please state the total amount of additional VAT recovered by the provider in 2015/16**

This is currently on-going

- 7) Please state the total amount paid to the VAT advisor in 2015/16**

This is unknown at this time



FOI_833 16/17 – FOI request concerning Solent NHS Trust’s audits of agencies

I confirm that we hold the information as below.

- 1) **The names of agencies that have failed your audits over the last three financial years (2015/16, 2014/15 and 2013/14**
- 2) **The reasons said agencies failed your audits**
- 3) **The names of agencies that have had to be re-audited**
- 4) **Any information you have on agencies which have been found to have provided fake/forged documentation (including CVs/DBS, health check forms, references etc.) on behalf of locums doctors and nurses to NHS clients**

Solent NHS Trust operate with framework providers and therefore all audits are conducted as part of the process to be on the framework.



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FOI_ 834 16/17 – FOI request concerning Solent NHS Trust’s clinical audit strategy, programme and reports

I confirm that we hold the information as below.

1) Your clinical audit strategy (or equivalent documents) that was in effect for the 2015/16 financial year

Please see the embedded documents below.



Item 1 + 2 -
Research Service Eva

2) Your clinical audit strategy (or equivalent documents) that is in effect for the 2016/17 financial year, if different to request 1

Please see Question 1

3) Your clinical audit policy / policies (or equivalent) that was in force for the 2015/16 financial year

Please see the embedded documents below.



Item 3 - V3 Clinical
Audit Policy.pdf

4) Your clinical audit policy / policies (or equivalent) that is in force for the 2016/17 financial year, if different to request 3

Please see the embedded documents below.



Item 4 CLS06 Clinical
Audit and Service Eva

5) Your clinical audit programme for the 2015/16 financial year, i.e. the list of audits planned for 2015/16

Please see the embedded documents below.



Item 5 - Solent NHS
Trust Audit and Evalu

6) Your clinical audit programme for the 2016/17 financial year, i.e. the list of audits planned for 2016/17

Please see the embedded documents below.



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Item 6 - Solent NHS
Trust QI-Audit-Evaluat

7) Your clinical audit annual report for 2014/15
Please see the embedded documents below.



Item 7 - V7 Annual
Report Clinical Audit 2

8) Your clinical audit annual report for 2015/16
Please see the embedded documents below.



Item 8 Clinical Audit
and Evaluation updat

**9) All clinical audit reports completed in 2015/16 that were "re-audits";
*i.e. the report was completed after more than one cycle of data collection and
analysis, even if the first cycle of data collection was conducted before 2015/16***
Please see email 2/2

**10) The audit protocols and action plans relating to the clinical audits in request 9, if
these are not already included in the report**
Please see Question 9



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FOI_835 16/17 – FOI request concerning Solent NHS Trust’s community dental service(s)

I confirm that we hold the information as below.

1. Does your organisation provide a community dental service*?

**By community dental service we mean a service that provides dental care in community settings to children and vulnerable adults, including elderly and housebound people, people with physical disabilities or mental illness.*

Solent NHS Trust does provide a community dental service.

2. How many community dental service(s)* are provided by your organisation?

**Community dental services providing dental care to a population living in a particular geographical area, not specific functions or parts of a service.*

Number of services:	One
---------------------	-----

3. What geographical area(s) does this service/these services cover?

Solent NHS Trust covers Hampshire, including Southampton and Portsmouth

4. How many Personal Dental Service (PDS) agreements does your organisation currently have to provide community dental services?

Please write '0' if you provide no services under a PDS agreement

Number of PDS agreements:	One
---------------------------	-----

5. How many SPCDS contracts/agreements does your organisation currently have to provide community dental services?

Please write '0' if you provide no services under a SPCDS contract/agreement

Number of SPCDS contracts:	One
----------------------------	-----

6. Have/has any of the geographic area(s) covered by the community dental service(s) that your organisation provides been the subject of a dental public health needs assessment in the past two years?

No

7. Did your organisation receive the results of this public health needs assessment(s)?

N/A



8. **Currently, how many (headcount) dentists are employed by your organisation on 'Salaried Primary Dental Care Service Contracts' in each of the following bands?**

Band A:	18
Band B:	17
Band C Clinical:	10
Band C Managerial:	1
Other Dentist:	

9. **Currently, how many whole time equivalent* (WTE) dentists are employed by your organisation on community dentists' terms and conditions in each of the following bands?**

*By 'whole time equivalent' we mean total hours worked by all dentists divided by average hours worked by a full-time dentist.

Band A:	13.04
Band B:	10.15
Band C Clinical:	5.31
Band C Managerial:	0.6
Other Dentist:	

10. **Currently, how many (headcount) dentists are employed on each of the following grades by your organisation on Hospital Medical and Dental Contracts and who perform paediatric or special care dentistry?**

Dental Core Trainee (DCT/SHO):	2
Specialty Trainee (StR):	1
Staff and Associate Specialist grades:	0
Consultant:	0

11. **Currently, how many whole time equivalent* (WTE) dentists are employed on each of the following grades by your organisation on Hospital Medical and Dental Contracts and who perform paediatric or special care dentistry?**

*By 'whole time equivalent' we mean total hours worked by all dentists divided by average hours worked by a full-time dentist.

Dental Core Trainee (DCT/SHO):	2
Specialty Trainee (StR):	1
Staff and Associate Specialist grades:	0
Consultant:	0

Please answer the following questions (Questions 12-17) for all the community dental service(s) that your organisation provide.

12. **What percentage of your continuing care patients have been offered a recall appointment within NICE dental recall guidelines in the past year?**

90% of Solent NHS Trust's continuing care patients were offered a recall appointment within the past year

13. How many patients has/have your community dental service(s) provided treatment for in each of the following years?

6 th April 2013 to 5 th April 2014	15,511
6 th April 2014 to 5 th April 2015	15,066
6 th April 2015 to 5 th April 2016	15,380
Total	45957

14. During the financial year 6th April 2015 to 5th April 2016, how many patients were referred and accepted into your community dental service(s) from a *General Dental Practitioner (GDP)*?

During 2015/16 there were 5075 patients' referred and accepted into Solent NHS Trust's community dental service(s) from a GDP

15. During the financial year 6th April 2015 to 5th April 2016, how many patients were referred and accepted into your community dental service(s) from another healthcare professional (*apart from a GDP*)?

During 2015/16 there were 1070 patients' referred and accepted into Solent NHS Trust's community dental service(s) from another healthcare professional, excluding GDP

16. Of all new patients referred and accepted into your community dental service(s) during the financial year 6th April 2015 to 5th April 2016, how many waited or are scheduled to wait more than 18 weeks for initial assessment?

None of the patients referred and accepted into Solent NHS Trust's community dental service(s) waited or are scheduled to wait more than 18 weeks for an initial assessment

17. Of all new patients referred and accepted into your community dental service(s) during the financial year 6th April 2015 to 5th April 2016, how many waited or are scheduled to wait more than 18 weeks for commencement of treatment?

None of the patients referred and accepted into Solent NHS Trust's community dental service(s) waited or are scheduled to wait more than 18 weeks for commencement of treatment



FOI_836 16/17 – FOI request concerning Solent NHS Trust’s e-Rostering system

I confirm that we hold the information as below.

1. Do you use an E-Rostering system to manage your staff rotas?

Yes

2. Who provides this?

Allocate

3. What is the current value?

- a) £37,380 per annum for Health Roster, Bank Staff & E-expenses
- b) £47,000 per annum for Cloud Hosting

4. What is the length of the contract?

Contract	Length	Expiry
HealthRoster, Bank Staff & E-expenses	3 years	February 2019
Cloud Hosting	4 years	November 2019

**Please note: Although the contracts expire in 2019, they is a rolling renewal attached to the contracts.*

FOI_837 16/17 – FOI request concerning Solent NHS Trust’s numbers of physical restraint

I confirm that we hold the information as below.

1. How many incidents of physical restraint have there been in your organisation in the following periods:

2012	65
2013	88
2014	124
2015	93
2016 to date (1 st Jan to 30 th June 2016)	105
Total	475

2. Of the above figures, for each year please state how many of the people who were restrained were identified as having a learning disability?

This information is not recorded within Solent NHS Trusts incident reporting system.

3. How many incidents of seclusion have there been in your organisation in the following periods:

2012	63
2013	81
2014	116
2015	85
2016 to date (1 st Jan to 30 th June 2016)	75
Total	420

*Please note: the increase in the amount of seclusion incidents are due to the introduction of the new Code of practice on 1st April 2015.

This now means that any and all times an individual is placed in the seclusion suite, it is recorded as either secondary or tertiary seclusion. Secondary seclusion is where staff remain in the same area as the individual and tertiary seclusion is where the individual is locked in a room by themselves with staff observing from outside the room. All tertiary seclusions are reported through the High Risk Incident (HRI) process, multiple episodes of secondary seclusion or whereby it lasts for more than 6 hours is also recorded via the HRI process. Any episodes of secondary seclusion are reviewed using a shortened SBARD report.

4. Of the above figures, for each year please state how many of the people who were put into seclusion were identified as having a learning disability?

This information is not recorded within Solent NHS Trusts incident reporting system.

5. How many nurses (whole-time equivalent) does your organisation employ?

Solent NHS Trust currently employs 781.8 WTE nurses

Solent NHS Trust was established on 1st April 2011 and provides Community Healthcare for Southampton and Portsmouth.



6. How many healthcare assistants (whole-time equivalent) does your organisation employ?

Solent NHS Trust currently employs 679.6 WTE health care assistants

7. How many registered nursing positions did you have in;

2012	
2013	
2014	
2015	962.0
2016 to date (1 st Jan to 30 th June 2016)	885.4

*Information prior to this date is not held

8. Of the above registered nursing posts, how many were left unfilled.

This information is exempt under Section 12 of the Freedom of Information Act (Time taken to complete request) as it would exceed the 18 hours allocated under the Act. In order to ascertain this information Solent NHS Trust would need to undertake a manual trawl of all posts to see if they were covered by a permanent member of staff, a bank member of staff or an agency member of staff.

9. How many healthcare assistant positions did you have in:

2012	
2013	
2014	
2015	764.8
2016 to date (1 st Jan to 30 th June 2016)	718.3

*Information prior to this date is not held

10. Of the above healthcare assistant positions, how many were left unfilled.

This information is exempt under Section 12 of the Freedom of Information Act (Time taken to complete request) as it would exceed the 18 hours allocated under the Act. In order to ascertain this information Solent NHS Trust would need to undertake a manual trawl of all posts to see if they were covered by a permanent member of staff, a bank member of staff or an agency member of staff.



11. Please provide any information here about how your organisation is trying to reduce its use of physical restraint and move towards positive behaviour support?

Solent NHS Trust Adult Mental Health has a dedicated Physical Intervention Lead, who not only provides physical skills training in restraint, but theoretical training in violence reduction which in itself helps reduce the need for restraint.

The training that is provided is 'Prevention and Management of Violence and Aggression', (PMVA), and the governance line is from West London Mental Health Trust who train our trainers and provide mentorship for the Lead. The training focuses on prediction of violence and employing the principle of least restrictive practice/intervention.

The Lead also reviews incidents of restraint and can provide de-briefs and reports to see what, if any, lessons can be learnt. As well as review of restraints, the Lead also reviews seclusions and they are reported to the scrutiny committee.

The Lead has a team of 4 other trainers who work clinically and can provide direct support and advice. This includes support with care planning and positive behavioural support plans.



FOI_838 16/17 – FOI request concerning Solent NHS Trust's IT Service Management

I confirm that we hold the information as below.

1) Is your IT Service Management function and associated software application based In house or Outsourced to a 3rd Party?

Solent NHS Trust's IT Service Management function is outsourced to CGI Ltd.

2) If this In House, is this an On Premise or a SaaS solution?

N/A

3) Please provide the full name and version of the ITSM software application in use?

This information is not held as Solent NHS Trust's IT Service Management function is outsourced to CGI Ltd.

4) What is the lifetime value of the contract and over how many years? Please provide high level % in terms of software, maintenance and services.

Solent NHS Trust has a complete infrastructure contract with CGI; with a value of approximately £5m per year. We do not have spending costs broken down specifically as requested. This is a 7 year contract and due for renewal in 2022.

5) As part of the existing contract how many support operatives (agents) are licenced/subscribed to use the solution? (These are individuals who work on the desk in resolver groups, not customers using a Self Service function)

This information is not held as Solent NHS Trust's IT Service Management function is outsourced to CGI Ltd.

6) When is the contract due for renewal?

The contract renewal date is February 2022

7) How was the current solution procured – directly with the Vendor, through a Framework or via G Cloud?

This is provided by CGI as part of Solent NHS Trust's contract with them

8) What are your published procurement thresholds for tendering purposes?

N/A

9) What is the Authorities strategy with regards to Cloud solutions as opposed to In House installations?

N/A



10) Has the organisation ever procured through the G Cloud Framework?

This information is not held as Solent NHS Trust's IT Service Management function is outsourced to CGI Ltd.



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FOI_839 16/17 – FOI request concerning patients attending A&E with suspected Carbon Monoxide Poisoning

I confirm that we hold the information as below.

- 1) How many cases have attended A&E with suspected carbon monoxide poisoning between 1st July 2014 - 30th June 2015
- 2) How many children aged 0-18 have attended A&E with suspected carbon monoxide poisoning between 1st July 2014 - 30th June 2015
- 3) How many adults aged 60+ have attended A&E with suspected carbon monoxide poisoning between 1st July 2014 - 30th June 2015
- 4) How many cases have attended A&E with suspected carbon monoxide poisoning between 1st July 2015 - 30th June 2016
- 5) How many children aged 0-18 have attended A&E with suspected carbon monoxide poisoning between 1st July 2015 - 30th June 2016
- 6) How many adults aged 60+ have attended A&E with suspected carbon monoxide poisoning between 1st July 2015 - 30th June 2016
- 7) How many cases have been treated in A&E with suspected carbon monoxide poisoning between 1st July 2014 - 30th June 2015
- 8) How many children aged 0-18 have been treated in A&E with suspected carbon monoxide poisoning between 1st July 2014 - 30th June 2015
- 9) How many adults aged 60+ have been treated in A&E with suspected carbon monoxide poisoning between 1st July 2014 - 30th June 2015
- 10) How many cases have been treated in A&E with suspected carbon monoxide poisoning between 1st July 2015 - 30th June 2016
- 11) How many children aged 0-18 have been treated in A&E with suspected carbon monoxide poisoning between 1st July 2015 - 30th June 2016
- 12) How many adults aged 60+ have been treated in A&E with suspected carbon monoxide poisoning between 1st July 2015 - 30th June 2016

I can confirm that I have established that the information you have requested is not held by this Trust, as Solent NHS Trust are a Community Mental Health Trust and therefore do not provide A&E services.



FOI_840 16/17 – FOI request concerning Solent NHS Trust's ICT expenditure

I confirm that we hold the information as below.

1) Please could you provide me with information about your ICT expenditure, as broken down in the attached template?



FOI_Response.xlsx

Within the response, please include:

- a) Expenditure from all parts of your organisation (central services and departments);*
- b) As well as your own organisation, expenditure for any subsidiary organisations that fall within the scope of your accounts; and*
- c) Both revenue (or operating) expenditure and capital expenditure*



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FOI_841 16/17 – FOI request concerning contact details of specific job roles within Solent NHS Trust

I confirm that we hold the information as below.

1) For the Director / Senior Manager please provide name, job title, email address, and phone number who are responsible for the following roles within your organisation;

Corporate Governance

Rachel Cheal, Company Secretary

Rachel.cheal@solent.nhs.uk

Information Governance & Data Protection

Sadie Bell, Head of Information Governance

Sadie.bell@solent.nhs.uk

Information Security

Simon Sturgeon, Chief Information Officer

Simon.sturgeon@solent.nhs.uk

All of the above named persons are contactable on Solent NHS Trust's headquarters switchboard; 023 8060 8900



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FOI_842 16/17 – FOI request concerning energy efficiency within Solent NHS Trust

I confirm that we hold the information as below.

1) Policy & Management

- 1. Has the Trust got a board approved Sustainable Development Management Plan (SDMP) which meets the SDU guidance issue?**
Yes
- 2. Have you got an action plan that identifies sustainable targets and Key Performance Indicators (KPI's)?**
*No *there is an action plan, however it does not have KPI's*
- 3. Is the Organisations performance against the action plan reported formally to the board?**
Yes

2) Governance/Staff Engagement

- 1) Is there a board level nominated sustainability lead?**
Yes
- 2) Do you have a Sustainability Manager in post?**
Yes
- 3) Do you have an Energy Manager in post?**
Yes
- 4) Does your Sustainability/Energy Manager have any associated professional qualifications and or professional affiliations with CIBSE, IEMA, EI?**
No
- 5) Within the last twelve months have you undertaken any staff engagement activities?**
Yes
- 6) Within the last twelve months has the Trusts performance against sustainability been reported to staff throughout all grades?**
No

- 7) Have you taken part in NHS Sustainability Day?**
Yes



8) Do you report on sustainability/carbon aligned with patient activity?
No

3) Legal & Mandatory Compliance

1) Are Display Energy Certificates (DECs) up to date and supported by a current Advisory Report (AR)?
Yes

2) Have you got a full F-Gas register that is compliant with F Gas regulation EC517/2014?
Yes

3) Are all your Air Conditioning Inspections in date?
Yes

4) Have you logged all CRC evidential requirements and submitted the returns on time?
N/A

5) Are you fully compliant with the EU-ETS carbon trading scheme?
N/A

4) Energy & Carbon Management

1) Have you got an energy and/or carbon management policy?
Yes

2) Do you validate your utility invoices against actual meter reads?
Yes

3) Total occupied bed days for the financial year 15/16 (Annual average daily number of occupied patient beds, in wards staffed and open overnight)
130

4) What was your 2007/08 baseline CO₂e? (If you don't have an 07/08 baseline target, please detail what your baseline year and respective CO₂e is.)
Baseline 2012/13 - 6,863

5) Is the Trust on target to achieve a reduction target of 34% by 2020 on a 1990 baseline or equivalent. (The 34% target is based on the Climate Change Act. Where a 1990 baseline is not available a 28% reduction from a 2013 baseline can be used as an equivalent.)
Yes

6) Have you undertaken a full feasibility survey to incorporate CHP within any of the Trusts buildings.
No



7) Do you purchase any electricity through renewable resources?

No

8) Do you generate any of your own electricity onsite?

No

9) Have you received any external grant funding for any energy efficiency initiatives within the last twelve months?

No

5) Water

1) Is water usage currently reported?

No

2) Have you got any published targets to reduce water consumption?

Yes

3) Is your waste water volume 10% less than clean supply volume?

Yes

4) Is any water sourced through sustainable sources i.e rainwater harvesting?

No

6) Procurement Should be referred to Sue Wareham - Procurement

1) Do you have a sustainable/fair-trade procurement policy?

Yes

2) Is supplier's carbon footprint and sustainability policy reviewed as part of your purchasing criteria?

Yes

3) Does the sustainability/carbon footprint influence award decisions during procurement?

Yes

4) Is there a current procedure in place to minimise packaging of inwards goods?

Yes

5) Is the cost of recycling taken into account during the procurement process?

Yes

6) Do you have a sustainable food policy?

Yes

7) What was your total un-served main meals requested for the financial year 15/16?



Solent NHS Trust does not record this information, in terms of number of un-served meals (in whole).

7) Transport Possibly HR?

1) Do you have a travel/transport policy or health transport plan?

Yes

2) Have you integrated your transport policy with any other local businesses or councils?

No

3) Total business mileage for the organisation for the financial year 15/16. (This should include all business mileage undertaken by all staff in their own, organisation owned or leased vehicles. This does not include public, patient transport mileage, volunteer services or emergency ambulance services mileage.)

This information is not held by Solent NHS Trust. Business mileage is processed by NHS Shared Business Services who may hold the information requested.

Corporate FOI department
NHS Shared Business Services
Waterside House
Town Quay
Southampton
SO14 2NH

4) Has your business miles reduced within the last twelve months?

N/A – Please refer to Q3

5) Do you have a Cycle to work scheme available?

No



FOI_843 16/17 – FOI request concerning Solent NHS Trust’s SBS contract dates.

I confirm that we hold the information as below.

- 1) Please could you confirm the contract end date for your Finance and Accounting service currently provided by SBS?**
The contract end date is 31st March 2017



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FOI_844 16/17 – FOI request concerning scoliosis correction surgery and spinal cord monitoring

I confirm that we hold the information as below.

- 1) **Details of any hospitals within your Trust which were carrying out scoliosis correction surgery in 2006**
- 2) **Whether spinal cord monitoring was available at the hospitals listed in your response to question 1**
- 3) **The type of spinal cord monitoring available at the hospital listed in your response to question 1**

I can confirm that I have established that the information you have requested is not held by this Trust. Solent NHS Trust was established in 2011 and is a Community Mental Health Trust and therefore do not provide these services.



FOI_845 16/17 – FOI request concerning Solent NHS Trust’s pharmaceutical payments and internal investigations relating to conflict of interest.

I confirm that we hold the information as below.

- 1) NHS trusts are reportedly meant to keep a register of payments from pharmaceutical companies (and other relevant companies) to staff, in case of conflicts of interest. I am requesting a copy of the register for this Trust - which I would hope includes details of all relevant payments to staff and any related potential conflicts of interest.**

If this Trust does not have a complete register, I would request: the release of the information on this topic that the Trust does hold; and an explanation of why the Trust does not hold a complete register.

Please see the embedded document below



FOI_845_Response.
pdf

- 2) I am also requesting the number of staff members who have been the subject of internal investigations or disciplinary proceedings in relation to purported conflicts of interest, or the failure to declare them, and the outcomes of these investigations or proceedings.**

NIL



FOI_846 16/17 – FOI request concerning Solent NHS Trust spend on Agency Locum Doctors 2015/16

I confirm that we hold the information as below.

1) The total amount you spend on Agency Locum Doctors for the financial year 15/16 (April – March)

£1,267,887

2) For the above information to be broken down by grade and specialty (example provided below) in £'000

Specialty	FY1/2	ST1/2	ST3-6	Staff Grade	Consultant
Other				16	1,224
A&E					
Medicine					
Anaesthetics					
Medicine					
Surgery					
Paeds				17	11
Pathology					
O & G					
Ophthalmology					



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FOI_847 16/17 – FOI request concerning Solent NHS Trust spend on Agency nurses 2015/16

I confirm that we hold the information as below.

1) The total amount you spend on Agency Nurses for the financial year 15/16 (April – March)

Solent NHS Trust's spend for agency nurses for the financial year 2015/16 was £2,324,000

2) For the above information to be broken down by banding and specialty (example provided below) in £'000

Specialty	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Band 7	Band 8a	Band 8b	Band 8 c	Band 8d
Other		265	59	2	1442	56	115				
Old Age		93			215						
CAMHS		3									
Forensics											
Addictions			16		40		18				



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FOI_848 16/17 – FOI request concerning sexual assaults on inpatients in psychiatric units within Solent NHS Trust.

I confirm that we hold the information as below.

- 1) I am writing to request anonymous information about recorded rape (Section 1 of the Sexual Offences Act 2003) and sexual assault by penetration (Section 2 of the Sexual Offences Act 2003) offences that have been reported and recorded by your staff between 1st January 2011 and 31st December 2015 involving a victim who was an inpatient in a psychiatric unit at the time of the offence - this group would include patients who were on section 17 leave from the hospital.**

The number of offences in each year reported would be sufficient. I recognise that there is a danger of unintentionally breaching confidentiality if there are small numbers of incidents

2011	0
2012	0
2013	0
2014	0
2015	0



FOI_849 16/17 – FOI request concerning Solent NHS Trust’s temporary agency staff and related contracts

I confirm that we hold the information as below.

- 1) Please advise the total staff headcount that are employed directly by Solent NHS Trust, with each part-time employee counted as one employee. Please exclude all temporary agency workers from this figure.

a) Total medical & clinical staff	2416
b) Total non-medical & non-clinical staff	1250

- 2) Please identify each supplier that Solent NHS Trust has a contract with to supply temporary agency workers.

Solent NHS Trust has no contracts with suppliers for temporary agency workers

- 3) Please identify:

- a. the type of contract that Solent NHS Trust has with each of these suppliers (preferred supplier list/ framework/ etc. If framework, please indicate

Solent NHS Trust has no formal contracts, however procures staff on an ad-hoc basis through the use of Frameworks

- b. which - e.g. MSTAR/ YPO/ Panel London/ Pan London/ NPS All Wales/ Crown Commercial Services/ etc; and
LPP, Crown Commercial Services, HTE

- c. whether this is on a neutral/ master/ hybrid vender model, or the lot number.
In most of the frameworks Solent NHS Trust uses Lot 4.

- 4) Please advise for each contract identified within (2) above of:

- a. the current end date of the contract;

N/A

- b. the date(s) that any break clause(s) can be enabled;

N/A

- c. the length of time of any extension that can be enabled.

N/A



5) Please advise of the full name of the main contact at Solent NHS Trust who is responsible for the main (or majority of the) contract(s) identified within (2) above, together with thier:

- a. **job title;**
Sue Wareham, Head of Procurement
- b. **group (either team, division or department, whichever is the smallest identifiable group)**
Procurement
- c. **telephone number**
023 8060 8900
- d. **Email;**
sue.wareham1@solent.nhs.uk
- e. **full postal address, inc postcode**
Solent NHS Trust Headquarters
Highpoint Venue
Bursledon Road
Southampton
SO19 8BR

6) Please identify all suppliers that Solent NHS Trust has sourced a temporary agency worker from - but does not have a contract with - from 1 April 2015 to 31 March 2016.

Solent NHS Trust has sourced off-framework temporary workers from Thornbury, Newcross and Platinum Nursing.
Please see the table below for a list of the on-framework agencies that Solent NHS Trust has used within this time period.

High Resolution Resourcing	Athona	NRS Global
ID Medical	Blue Arrow	Pulse
Imperial Staffing	BNA (British Nursing Association)	RIG Healthcare
Interserve	Brook Street	Sugarman Medical
Just OT	Care Providers Healthcare	TFS Healthcare
Mayday	Cromwell	Wimborne
Medical Staffing	Hallam Medical	Your World

7) For each temporary agency supplier (either a. contracted as identified within (2) above; b. non-contracted as identified within (6) above; and c. all workers Solent NHS Trust has sourced directly), how much has been spent on each supplier (or directly), from 1 April 2015 to 31 March 2016?

Thornbury	£729,108.29
Platinum Nursing	£4998.00
Newcross	£243,434.25
Total	£977,540.54



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FOI_850 16/17 – FOI request concerning Solent NHS Trust’s staff and agency information

I confirm that we hold the information as below.

1) Staff Numbers - Average headcount of permanent and non-permanent staff over the entire 2015/16 financial year or just the headcount as at Thursday, March 31st 2016. Can you please split this into the major speciality/grades used by the trust?

Please note there are no mechanisms for recording/ reporting on non-permanent staff at headcount level, only Full-Time equivalent (FTE), therefore, for consistency, values below are in FTE.

SIP	Avg
Admin & Estates	602.9
Healthcare Assistants and Other Support Staff	703.8
Managers and Senior Managers	73.2
Medical & Dental	142.1
Nursing & Midwives	834.5
Other	1.1
Scientific, Therapeutic & Technical	549.5
TOTAL	2907.2

Non-Permanent	Avg
Admin & Estates	58.1
Healthcare Assistants and Other Support Staff	73.5
Managers and Senior Managers	1.4
Medical & Dental	7.9
Nursing & Midwives	50.8
Scientific, Therapeutic & Technical	17.0
TOTAL	208.7

2) Staff Cost - Total staff cost during the 2015/16 financial year split into permanent and non-permanent staff.

Staff Type	Staff Cost 15/16 - £'000s
Permanent	109,692
Non-Permanent	8,697
TOTAL	118,389



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3) **Agency Hours - Hours worked by agency staff in the 2015/16 financial year split by speciality/grade depending on how you report this within your trust.**

Agency	Hours worked
Admin & Estates	22,916
Healthcare Assistants and Other Support Staff	21,202
Medical & Dental	13,145
Nursing & Midwives	43,654
Scientific, Therapeutic & Technical	8,099
TOTAL	109,015

4) **Agency Spend - Total amount spent on agency staff in the 2015/16 financial year split into the categories or speciality/grade used by the trust.**

Staff Type	Agency Spend 15/16 - £'000s
Registered Nursing	1,883
Qualified Scientific, Therapeutic and Technical	321
Support to Clinical Staff	442
Infrastructure Support	1,235
Medical Staff Group	1,310
TOTAL	5,191

5) **Do you use a direct engagement model within your trust? *Direct engagement model means the Trust pays agency staff directly and then pays the agency commission separately. The alternative to this is to pay the agency a lump sum for any work done by agency staff and the Agency in turn pays their own staff.***

No



FOI_851 16/17 – FOI request concerning Solent NHS Trust’s CAMHS service manager

I confirm that we hold the information as below.

1) Who is your CAMHS service manager?

Portsmouth CAMHS service manager is Mandy Burton, Better Care Centre Manager
Southampton CAMHS Service manager is Katie Linaker, Better Care Centre Manager



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FOI_852 16/17 – FOI request concerning Solent NHS Trust’s Autism Spectrum Disorder Assessments

I confirm that we hold the information as below.

1) Please complete the below table

a) How many under-5s are waiting for an ASD assessment?	48
b) How many young people aged 5-17 (inclusive) are waiting for an ASD assessment?	191
c) How many have been waiting longer than 12 weeks?	176
d) What is the average waiting time for an ASD assessment?	6-9 months
e) What is the longest waiting time for an ASD assessment?	56 weeks

2) Sharing good practice

We are keen to gather information on good practice from other areas to support us to develop and implement a new approach to recognition, referral and diagnosis of autism. If you have information you would like to share with us e.g. what you did, how it worked and lessons learned, then please use the use box below and/or send information with your response to the questions above.

In line with NICE clinical guideline 128 NHS England Commissioning set up a local autism multi-agency strategy group in 2013 who continue to meet quarterly with providers to look at on-going issues and progress of services providing diagnosis and post diagnosis support in the community across children’s and adult services.

A local autism panel (team) was set up in 2013 to look at all new referrals and decide on assessment. We meet on a monthly basis and usually discuss an average of 20 new referrals at each panel. The autism case coordinator administers the panel meetings and gathers evidence including information from parents/carers, pre-school/school information, speech and language therapy input, community paediatric involvement, medical history, Children’s Services involvement, EHC plans and any other relevant information that may inform the panel on the need for assessment.

Where appropriate the Autism panel will endorse the diagnostic evidence when referred by a Community Paediatrician without the need of any additional assessment.

This works well for the under 5’s referred to the panel and the Community Paediatrician involved then delivers the diagnosis directly to the family and offers a referral to Autism Hampshire who are commissioned to provide post-diagnostic support (information, guidance and advice).

54 endorsements were agreed at panel from April 2015 to March 2016.



Rates of referral continue to rise year on year:

April 2013 – March 2014	192 referrals
April 2014 – March 2015	244 referrals
April 2015 – March 2016	361 referrals

I have attached the Solent NHS GP tutorial for your information as it outlines what we expect when GPs are making referrals.

The Southampton autism pathway is currently being reviewed and strategic managers met in March 2016 to discuss.

If you would like further information or a discussion regarding the Solent NHS Child and Adolescent Autism Service I would be very happy for you to contact me on 02380716676 or email sue.harrison@solent.nhs.uk

3) Autism pathway

For comparison, would you also include a copy of your autism pathway and any appropriate hyperlinks to relevant web pages/sites?



Amended Issue 98
Paediatric Medicine 16



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FOI_853 16/17 – FOI request concerning Solent NHS Trust’s FOI disclosure logs since 01/01/2014

I confirm that we hold the information as below.

- 1) **Would you be kind enough to point me to your FOIA Disclosure Log for the Trust from 01/01/2014? If the Trust does not publish one, I wish a list of FOI requests (not replies) made to the Trust since 01/01/2014.**

Please see the embedded documents below. Please note Solent NHS Trust’s disclosure logs are now also available on our website:

<http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=8&fldKey=59>

5



Disclosure Log

Report 2013-2014.pc



Disclosure Log

Report 2014-15.pdf



Disclosure Log

Report 2015-16.pdf



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FOI_854 16/17 – FOI request concerning Solent NHS Trust’s guidance and policies relating to Patient Gender Reassignment

I confirm that we hold the information as below.

1) Provide copies/guidance/literature/presentations/policies/procedures on the following:

a) The Trusts Patient Gender Reassignment Policy and all associated documentation (i.e. creation of a new patient record etc.)

This information is contained within Solent NHS Trust’s Records Management & Information Lifecycle Management Policy for Clinical and Corporate Records Policy, available via our public facing website:

http://www.solent.nhs.uk/_store/documents/ig03recordsmanagementandinformationlifecyclepolicy2016.pdf

b) Provide staff guidance on how RiO duplicate case records are resolved, i.e. the procedure to remove a wrong record etc.

c) Provide a current RiO staff user guide and associated literature.

d) Provide staff guidance/process on how to amend patient/service users RiO record when the patient/service user has undergone Gender Reassignment.

Solent NHS Trust no longer uses RiO, however there is some generic guidance detailed within Appendix E of the above policy



FOI_855 16/17 – FOI request concerning Solent NHS Trust’s workforce spend for 2014/15 and 2015/16

I confirm that we hold the information as below.

- 1) Please complete all of the questions disclosed in the attached. Please provide all of this information in excel format by completing and returning the spread sheet provided. Please provide this information for each of the last two full financial years (i.e. 2014/15 and 15/16), as indicated by the two tabs of the spread sheet. Where questions are not applicable or no spend has occurred, please leave the fields blank and complete all other questions.**

Please see embedded document below



Workforce
Spend.xlsx



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FOI_856 16/17 – FOI request concerning Solent NHS Trust’s bank rates for 2014/15 & 2015/16

I confirm that we hold the information as below.

- 1) Under the FOI act, please complete all of the questions disclosed in the attached. Please provide all of this information in excel format by completing and returning the spread sheet provided. Please provide this information for each of the last two full financial years (i.e. 2014/15 and 15/16), as indicated by the two tabs of the spread sheet. Where questions are not applicable or no spend has occurred, please leave the fields blank and complete all other questions.**

Please see the embedded document below.



FOI_856_Response.
xlsx



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FOI_857 16/17 – FOI request concerning Solent NHS Trust’s absences in 2014/15 & 2015/16

I confirm that we hold the information as below.

- 1) Under the FOI act, please complete all of the questions disclosed in the attached. Please provide all of this information in excel format by completing and returning the spread sheet provided. Please provide this information for each of the last two full financial years (i.e. 2014/15 and 15/16), as indicated by the two tabs of the spread sheet. Where questions are not applicable or no spend has occurred, please leave the fields blank and complete all other questions.**

Please see the embedded document below, please note; Solent NHS Trust are only able to obtain the sickness and maternity to the breakdowns requested. Solent NHS Trust’s system is unable to provide the output required for other absence types.



FOI_857_Response.
xlsx



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FOI_858 16/17 – FOI request concerning companies that provide Solent NHS Trust with antibiotics

I confirm that we hold the information as below.

- 1) Please could you provide me with a list of all companies' currently supplying antibiotics - or that have supplied antibiotics in the last three years - to Solent NHS Trust. Please include; the details, where possible, of the antibiotic products these companies supply or have supplied**

Please see the table below



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Antibiotic	Company	Company2	Company 3	Company4
Amoxicillin 125mg in 5ml oral suspension	AAH	Phoenix		
Amoxicillin 250mg capsules	Mawdsley Brooks	Sigma Pharmaceuticals		
Amoxicillin 250mg in 5ml oral suspension	AAH	Phoenix		
Amoxicillin 250mg injection	AAH			
Amoxicillin 500mg capsule	AAH	Mawdsley Brooks		
Azithromycin 200mg in 5ml suspension	Mawdsley Brooks	Alliance		
Azithromycin 250mg capsules	Oxford District Pharmacy Store	AAH	Phoenix	Mawdsley Brooks
Benzathine benzylpenicillin 2.4million units injection	Idis	Oxford District Pharmacy Store	UL Medicines	
Benzylpenicillin 1.2g inection	Regional Drug Purchasing Centre			
Cefaclor 250mg in 5ml suspension	Alloga			
Cefaclor 375mg modified release capsules	Alloga			
Cefalexin 125mg in 5ml suspension	Alloga			
Cefalexin 250mg capsules	AAH	Alloga		
Cefalexin 250mg in 5ml suspension	AAH	Alloga		
Cefalexin 500mg capsules	AAH	Alloga	Phoenix	
Cefixime 200mg tablets	Alliance	Phoenix		
Ceftriaxone 1g injection	Mawdsley Brooks	AAH		
Cefuroxime 750mg injection	Regional Drug Purchasing Centre			
Chloramphenicol 0.5% eye drops	AAH			
Chloramphenicol 1% eye ointment	AAH			
Ciprofloxacin 0.3% eye drops	AAH			
Ciprofloxacin 250mg in 5ml suspension	AAH			

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Ciprofloxacin 250mg tablets	AAH	Mawdsley Brooks		
Ciprofloxacin 500mg tablets	Mawdsley Brooks	AAH		
Clarithromycin 250mg in 5ml oral liquid	Phoenix	AAH		
Clarithromycin 250mg tablets	Oxford District Pharmacy Store	Ranbaxy		
Clarithromycin 500mg tablets	AAH	Ranbaxy	Mawdsley Brooks	
Clindamycin 150mg capsules	AAH	Mawdsley Brooks		
Clindamycin 2% vaginal cream	Alliance			
Clincomycin 300mg injection	Regional Drug Purchasing Centre	AAH		
Co-amoxiclav 1.2g injection	AAH			
Co-amoxiclav 125/31 suspension	AAH	Mawdsley Brooks		
Co-amoxiclav 250/62 suspension	AAH	Mawdsley Brooks		
Co-amoxiclav 375 tablets	Oxford District Pharmacy Store	Phoenix	Mawdsley Brooks	
Co-amoxiclav 625 tablets	AAH	Mawdsley Brooks		
Co-trimoxazole 960 tablets	AAH			
Co-trimoxazole 480 tablets	Sigma Pharmaceuticals	AAH		
Demeclocycline 150mg capsules	Alliance			
Doxycycline 100mg capsules	AAH	Phoenix		
Doxycycline 100mg dispersible tablets	Alliance			
Doxycycline 50mg capsules	AAH	Phoenix		
Ertapenem 1g injection	AAH			
Erythromycin 250mg ec tablets	AAH	Mawdsley Brooks	Oxford District Pharmacy Store	
Erythromycin 250mg in 5ml suspension	Phoenix	AAH		

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Erythromycin stearate 500mg tablets	AAH			
Ethambutol 100mg tablets	AAH			
Flucloxacillin 1g injection	AAH			
Flucloxacillin 125mg in 5ml suspension	Regional Drug Purchasing Centre	Mawdsley Brooks		
Flucloxacillin 250mg capsule	Alloga	AAH	Sigma Pharmaceuticals	Phoenix
Flucloxacillin 250mg in 5ml suspension	AAH			
Flucloxacillin 500mg capsules	Oxford District Pharmacy Store	Phoenix	AAH	Alloga
Fosfomycin trometamol 3g granules	Idis			
Fusidic acid 1% eye drops	Alliance			
Fusidic acid 2% cream	Regional Drug Purchasing Centre	AAH	Alliance	
Gentamicin sulfate 0.3% eye/ear drops	Alliance	AAH		
Gentamicin sulfate 80mg injection	Regional Drug Purchasing Centre	Phoenix	AAH	
Gentamicin HC ear drops	Phoenix			
Linezolid 600mg tablets	AAH			
Meropenem 500mg injection	AAH	Phoenix		
Metronidazole 0.75% (rosex) cream	AAH			
Metronidazole 0.75% aqueous gel	Alliance	AAH		
Metronidazole 0.75% vaginal gel	AAH			
Metronidazole 200mg in 5ml suspension	Rosemont			

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Metronidazole 200mg tablets	AAH	Sigma Pharmaceuticals	Regional Drug Purchasing Centre
Metronidazole 400mg tablets	Oxford District Pharmacy Store	Regional Drug Purchasing Centre	AAH
Minocycline 100mg tablets	AAH	Phoenix	
Minocycline 50mg tablets	AAH		
Moxifloxacin 400mg tablets	AAH	Phoenix	
Mupirocin 2% cream	Alliance		
Mupirocin 2% nasal ointment	Alliance		
Mupirocin 2% ointment	AAH		
Naseptin cream	Alliance		
Nitrofurantoin 100mg capsules	AAH		
Nitrofurantoin 100mg mr capsules	Phoenix		
Nitrofurantoin 25mg in 5ml suspension	Alliance		
Nitrofurantoin 50mg capsules	Oxford District Pharmacy Store	Alliance	AAH
Ofloxacin 0.3% eye drops	AAH		
Ofloxacin 200mg tablets	Phoenix	AAH	
Ofloxacin 400mg tablets	Phoenix	AAH	
Oxytetracycline 250mg tablets	AAH		
Phenoxymethylpenicillin 250mg in 5ml oral solution	Mawdsley Brooks	Phoenix	
Phenoxymethylpenicillin 250mg tablets	Mawdsley Brooks	Phoenix	
Pipercillin and tazobactam 4.5g injection	AAH	Mawdsley Brooks	
Procaine benzylpenicillin 1.2million units injection	Idis		
Rifampicin 150mg capsules	AAH		

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Rifampicin 300mg capsules	AAH	Phoenix		
Rifaximin 550mg tablets	Forum Healthcare LTD			
Spectinomycin 2g injection	Idis			
Trimethoprim 100mg tablets	AAH			
Trimethoprim 200mg tablets	Phoenix	Oxford District Pharmacy Store	AAH	
Trimethoprim 50mg in 5ml suspension	Sigma Pharmaceuticals	Regional Drug Purchasing Centre	Alliance	
Vancomycin 125mg capsules	AAH			
Vancomycin 500mg injection	AAH	Regional Drug Purchasing Centre		

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FOI_859 16/17 – FOI request concerning persons presented with self-harm or suicidality

I confirm that we hold the information as below.

- 1) I am applying to make a freedom of information request. I wish to know how many people aged 14-25 have presented to your services with self-harm and suicidality (ICD-10 term/code: 'Intentional Self-Harm' (X60-X84)). I would like the figures for the past 5 years (either calendar or financial).

This information is not routinely collected by Solent NHS Trust and is not a mandated requirement. In order to collate this information this would require a manual trawl of records and therefore would exceed the 18 hours allocated under the Freedom of Information Act 2000.

However Solent NHS Trust's Portsmouth CAMHS service has recently undertaken a piece of work that allows us to provide some of the information to you as outlined below.

The data we hold is from 2011 to 2016 and refers to young people who present to Queen Alexandra Hospital and are referred into Portsmouth CAMHS (Child and adolescent mental health service) for a self-harm assessment and suicidality. This refers to young people up to age 16 and prior to leaving school in year 11.

16 years and under	
2011	18
2012	22
2013	34
2014	46
2015	42
2016 to date	25
Grand Total	187

FOI_860 16/17 – FOI request concerning Solent NHS Trust employees who have been suspended on full pay

I confirm that we hold the information as below.

1) How many of your employees were suspended on full pay in the last three financial years

a) Between 1st April 2013 - 31st March 2014	7
b) Between 1st April 2014 -31st March 2015	14
c) Between 1st April 2015 - 31st March 2016	13

2) Please include the overall amount paid to those employees while they were suspended. Please also break these figures down by year.

a) Between 1st April 2013 - 31st March 2014	£ 81,222.55
b) Between 1st April 2014 -31st March 2015	£ 127,338.14
c) Between 1st April 2015 - 31st March 2016	£ 73,484.33

3) I would also like details of the roles of the employees who have been suspended.

a) Please can you split the employees into clinical and non-clinical roles?

Clinical	23
Non- clinical	11
Total	34

b) What were the reasons for their suspensions?

Reason	Clinical	Non clinical	Total
Potential misconduct	21	11	32
Potential ill health capability	2	0	2
Total	23	11	34

c) What were the outcomes of these suspensions?

Reason	Outcome
Misconduct – dismissal	10
Misconduct – sanction issued	10
Resignation	6
Staff returned to work	8
Total	34

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4)

a) What is the longest suspension during the three year period?

The longest suspension during this period was 265 working days

b) How much was paid to that employee during the suspension?

This information is exempt under Section 40 of the Freedom of Information Act as personal information.

c) Please include the employee's role, reason for suspension and outcome of suspension.

With regards to the employee's role this information is exempt under Section 40 of the Freedom of Information Act as personal information. However we can advise that the individual was suspended for alleged misconduct. A disciplinary hearing was held resulting in dismissal.



FOI_861 16/17 – FOI request concerning Solent NHS Trust's neurological physiotherapy services

I confirm that we hold the information as below.

- 1) **Could you please provide a copy of your care pathway for patient requiring Neuro Physio via the community?**
- 2) **Whether there are any commissions/funds for other programmes or initiatives to improve outcomes for patients with Neuro Physio needs?**
- 3) **An overview of what training is provided to GP's of Gosport and Fareham CCG in relation to Neuro Physio and its provision?**
- 4) **Is there a specific service framework in relation to the provision of Neuro Physio?**
- 5) **What are the current timescale for patient to access community Neuro Physio?**
- 6) **Is there a ceiling set on the amount/cost that an individual may receive of community Neuro Physio?**

Please see the information below

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	Services Commissioned for Specific CCG's			
Area of enquiry	SCCCG provision	WHCCG provision	Portsmouth City CCG provision	F&G CCG East Hants CCG provision
1) Could you please provide a copy of your care pathway for patient requiring Neuro Physio via the community?	We do not have a specific set care pathway as we deliver services to a wide variety of Neurological conditions - but follow NICE and National, guidelines and policies. We provide Neurological Physiotherapy in a number of different community teams and settings which would include for example: Stroke ESD which follows RCP guidance and input into SSNAP following the stroke care pathway, MS NICE guidance.			
2) Whether there are any commissions/funds for other programmes or initiatives to improve outcomes for patients with Neuro Physio needs?	Currently working in partnership with Sport England to deliver Neurofit, a circuit based exercise class held at a local gym to improve access to exercise in the community for neuro patients	Currently working in partnership with Sport England to deliver Neurofit, a circuit based exercise class held at a local gym to improve access to exercise in the community for neuro patients	No but we often see neuro patients at local groups which we attend once a month: *MS group at David Lloyd *PD group at Mountbatten centre. We can often deal with problems at this setting, thus reducing contact time, or book to see later.	
3) An overview of what training is provided to GP's of Gosport and Fareham CCG in relation to Neuro Physio and its provision?	N/A	N/A	We attend Portsmouth GP target days to provide them with information on our service. We liaise regularly with GP practices to	We do not do specifically provide training. We liaise with GP's regarding individual patients and write discharge letters with recommendations.

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	Services Commissioned for Specific CCG's			
Area of enquiry	SCCCG provision	WHCCG provision	Portsmouth City CCG provision	F&G CCG East Hants CCG provision
			manage complex patients.	
4) Is there a specific service framework in relation to the provision of Neuro Physio?	Neurological Physiotherapy is commissioned by both SCCC and WHCCG this means there is a difference in delivery specifications across our region and with regards to Community Neurological Physiotherapy specifically and Community Neurological Physiotherapy that is delivered as part of a Multi-professional service such as Snowdon at Home Early Supported Discharge Team.		For Portsmouth CCG we provide community and outpatient neuro physio for all patients. CNS patients (TBI, MS, MND, PD) can self-refer and are reviewed annual and not discharged.	For F & G we provide outpatient neuro physio for patients aged 65 and under.
	These services deliver services as per service specifications and for our clinical support staff we follow a competency framework which is renewed yearly.			
5) What are the current timescale for patient to access community Neuro Physio?	Urgent - 3 weeks Routine Community Neuro Rehab Team – 19 weeks Rehab Gym – 15 weeks Community Neuro Physio is also offered within Early Supported discharge Teams where patients have access to physiotherapy within 24 – 72 hours after discharge.		CNS – Urgent – 2 weeks Routine – 6 weeks	We do not offer Community Neuro Physiotherapy to F & G CCG. We offer a Neuro Outpatient service to patients 65 years and under. Waiting time = 6 weeks

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		Services Commissioned for Specific CCG's		
Area of enquiry	SCCCG provision	Area of enquiry	SCCCG provision	Area of enquiry
6) Is there a ceiling set on the amount/cost that an individual may receive of community Neuro Physio?	<i>Patients are assessed and treated according to their individual needs. An expected course of treatment would be approximately 6 interventions.</i>	<i>Patients are assessed and treated according to their individual needs. An expected course of treatment would be approximately 6 interventions.</i>	Patients are assessed and treated according to their individual needs. CNS patients (TBI, MS, MND, PD) are never discharged and we case manage all patients including the very complex who may be very time consuming and costly, both in terms of staffing and equipment provision.	Patients are assessed and treated according to their individual needs. We set no ceiling on the amount of sessions to ensure patients achieve their set goals and full potential to reduce them being re-referred and ensure they can self-manage effectively. Patients who need to be reviewed at home or in a local gym get referred to F & G community team if able.
	Within Early Supported Discharge services patients can be offered up to 45 minutes 5 days a week of			

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FOI_862 16/17 – FOI request concerning Solent NHS Trust's recording of incoming telephone calls

I confirm that we hold the information as below.

- 1) **Do you record incoming telephone calls to any of your teams?**
Yes, some services
- 2) **If so, what software/equipment do you use?**
Solent NHS Trust uses Redbox
- 3) **Do you have any project/implementation documentation relating to the recording of incoming telephone calls? If so, please supply.**
No, this was done via a third party supplier (CGI Limited)
- 4) **Do you have a cost/benefit analysis documentation regarding the recording of incoming telephone calls? If so, please supply.**
Not applicable, recordings are done for training and clinical safety purposes
- 5) **Have you evaluated the benefits of recording incoming telephone calls? If so, please supply.**
Not applicable

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FOI_863 16/17 – FOI request concerning Solent NHS Trust's linen and laundry services

I confirm that we hold the information as below.

1) Who is your current supplier of linen and laundry services.

Solent NHS Trust's current linen and laundry supplier is Berendsen

2) Which supplier site is your linen delivered from.

The supplier site is in Newport, Isle of Wight

3) Does the supplier and the site that processes your linen hold EN14065 accreditation to demonstrate compliance with HTM01-04 (previously called CFPP01-04).

Yes

4) When this contract was last tendered.

The contract was last tendered on 27th February 2013

5) What was the OJEU reference number for the tender or the framework reference.

ITT 817

6) When is your contract up for retender.

The contract is for 60 months from the 1st August 2013 with the option of 2 x 12 months extension, the earliest retender date is December 2017 to allow for OJEU.

Extension may be triggered and retendered December 2019 to allow for OJEU

7) What is your annual spend on linen and laundry services with your supplier.

The annual spend on linen and laundry services is £126,679

8) What is the weekly volume of number of linen pieces required by your hospital/s (Linen pieces can include all items on linen hire and trust owned).

The weekly number of linen pieces required by Solent NHS Trust's hospital and sites is approximately 207,191

9) Who is the key contact for the linen contract at your hospital (name, position and email address).

The key contact for this contract is Richard Walker, Head Of Facilities, he is contactable on Richard.walker@solent.nhs.uk

FOI_864 16/17 – FOI request concerning Solent NHS Trust’s recruitment and leavers information.

I confirm that we hold the information as below.

- 1) Please provide all of this information in excel format by completing and returning the spread sheet provided. Please provide this information for each of the last two full financial years (i.e. 2014/15 and 15/16), as indicated by the two tabs of the spread sheet. Where questions are not applicable or no spend has occurred, please leave the fields blank and complete all other questions.**

Please see the embedded document below



FOI_864_Response.
xlsx



FOI_865 16/17 – FOI request concerning Solent NHS Trust’s learning disability services

I confirm that we hold the information as below.

- 1) Please provide me with an up to date Organisational Structure chart for The Learning Disabilities Services including all manager NAMES, contact details and job titles.**

Please see the embedded document below



Structure Map June
2016.pdf

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FOI_866 16/17 – FOI request concerning Solent NHS Trust's telephony contracts

I confirm that we hold the information as below.

- 1) I would like to submit a Freedom of Information request please, relating to the telephony contracts for Solent NHS Trust, as per the attached request form.**



FOI_866.xlsx

Solent NHS Trust has a complete Infrastructure contract with CGI Ltd, which includes support and maintenance, management, installation, cabling, desktop, laptop, network, hosting services, telephony, printing services and ICT security. The contract end date is currently February 2022. The complete infrastructure contract has a value of £5m approx. per year. Unfortunately we are unable to break this cost down to specific parts of the contract.

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FOI_867 16/17 – FOI request concerning Solent NHS Trust’s children’s vision screening in schools in Portsmouth

I confirm that we hold the information as below.

Would you please supply me with the latest figures relating to vision screening in your schools? Portsmouth Council have informed me that it's you who look after this in the local area.

Public health commissioning responsibilities for children aged 0-5 transferred from NHS England to local authorities on 1 October 2015.

The UK National Screening Committee (NSC) recommends, universal vision screening for all children between the ages of 4-5 years by an orthoptic-led service.

- <http://www.screening.nhs.uk/vision-child>

Does your organisation:

1) Currently provide – or directs another organisation/ partner to provide - vision screening for children aged 4 to 5?

Yes

2) If Yes to question 1, how many children in this age group have you screened in the academic year Sept 2015-July 2016?

Number screened	2225
Number not screened who are eligible	109
Total eligible population	2334

*The figures provided have focused on Solent East (Portsmouth) Health visiting and School Nursing modules and East Template

3) If Yes to question 1, approximately how many children that have undergone vision screening in the academic year Sept 2015-July 2016, have then been referred on for further investigations?

Out of the total number of children that have received vision screening in the academic year 2015/16, a total of 52 were referred on for further investigations.

FOI_868 16/17 – FOI request concerning Solent NHS Trust's agency staff

I confirm that we hold the information as below.

1) Total agency spend for the year 2014/15 and 2015/16 broken down by staffing groups. Eg AHP's, nurses, administrative, clerical

Agency spend	2014/15 in £'000	2015/16 in £'000
Medical	1,452	1,310
Dental	15	0
Nursing	1,398	2,324
Scientific, Therapeutic & Technical	460	216
Admin & Clerical	1,791	1,222
Healthcare assistants/ Other support	280	118
Maintenance	0	0
Ambulance	0	0
Other	0	0
Total Agency Spend	5,396	5,190

2) Total number of Agency Staff, broken down by staffing groups

Agency staff numbers	2014/15 (WTE)	2015/16 (WTE)
Medical	6	7
Dental	0	0
Nursing	37	32
Scientific, Therapeutic & Technical	7	4
Admin & Clerical	47	15
Healthcare assistants/ Other support	5	2
Maintenance	0	0
Ambulance	0	0
Other	0	0
Total Agency Spend		

3) What is your process for procuring agency staff please?

Solent NHS Trust uses on framework agencies and procure through our procurement and contract departments.

FOI_869 16/17 – FOI request concerning Solent NHS Trust's information in relation to the process and outcome of Smart Parking Ltd.

I confirm that we hold the information as below.

In FOI 555, you say *"Solent NHS Trust currently does not employ a contractor to manage our Car Parking facilities. However, we will be employing a contractor in the near future who will be using an ANPR system."*

1) May I have sight of all and any information with regards to this process and its outcome in reference to Smart Parking Ltd. Please redact anything that it felt to be necessary though I reserve the right to take the matter to the ICO if there is over-redaction.

The Procurement was conducted electronically using our e-tendering portal, the parking solution was for St Mary's Hospital in Portsmouth only.

The Tender Analysis documents outline the process and original outcome.



St Mary's ANPR

Tender Analysis.pdf



Tender Analysis

Comparison Spreadsh

FOI_870 16/17 – FOI request concerning complementary Alternative Medicine provided by Solent NHS Trust

I confirm that we hold the information as below.

I would like to request the following information from within your trust (Please specify if contracts are delegated to organisations outside of your trust):

- 1) Do you offer complementary therapies within the trust?**
Yes, Solent NHS Trust does offer complementary therapies
- 2) If yes, do you offer Reiki therapy?**
No
- 3) Which types of services or departments offer Reiki therapy?**
Not applicable
- 4) Have you conducted a formal evaluation of the Reiki service? If so, please provide brief details.**
Not applicable

In addition, I would like to gather the following details about the provision of your Reiki service within the trust:

- Reason for offering Reiki therapy
- Length of time that Reiki therapy has been offered
- How many sessions of Reiki are provided/patient
- Number of qualified CAM therapists within the service
- Number of qualified Reiki therapists within the service
- Number of referrals to your CAM service
- Number of patients that have accessed your Reiki service
- Details about any psychological outcomes (e.g. anxiety, pain) shown to benefit from Reiki
- Details about any physiological outcomes (e.g. heart rate, blood pressure) shown to benefit from Reiki

FOI_871 16/17 – FOI request concerning all information given to new junior doctors starters at Solent NHS Trust induction in reference to the new junior doctor contract

I confirm that we hold the information as below.

1) Please provide all the information you have given to new junior doctor starters at induction at the beginning of August 2016 regarding the new junior doctor contract.

At Junior Dr induction at the beginning of August 2016 we welcomed the new trainees, the CMO/DME had a general conversation regarding the concept of the Junior Dr contract and directed to the nationally produced NHS Employers faq's. The CMO acknowledged that the Trust wanted to be supportive to the trainees and also to work within the guidelines as is required. The DME informed the Junior Doctors that the Trust had already appointed the GSW, we had followed due process involving trainee representative at interview. We confirmed the intention to set up a Junior Doctor Forum, outlined timelines and asked for trainee representatives/champions and would value their input to discussions.

2) Please state if you are requiring any of these new junior doctors of any grade to sign a contract that differs from the 2002 national terms and conditions of service*. If you are requiring any doctor to sign a contract or other document different to this, please provide a generic copy of that contract/statement that you are requesting any doctor sign.

We do not require these new junior doctors of any grade to sign a contract that differs from the 2002 national terms and conditions of service at this time.

3) Please provide all correspondence (emails etc) involved in the creation of this new document you are requesting any doctor to sign. Please provide any attachments with emails. If any information is exempted, please state how much information has been removed /redacted.

As we are not requesting any doctor to sign an alternative contract for the August rotation, then I interpret this paragraph as not being applicable. Work is in progress to follow the national guidance regarding implementation as set out on the NHS Employers website with the impact for this trust being for February 2017 when the new contract will be issue

FOI_872 16/17 – FOI request concerning emails sent/received or cc'd in by Solent NHS's Director/ Head of HR concerning the new junior doctors' contract in the last two months

I confirm that we hold the information as below.

- 1) Please provide all emails sent/received or cc'd in by your Director (or Head) of Human Resources concerning the new Junior Doctor's contract, in the last 2 months up to 4/8/16. Please make sure to include anything on the contract's imposition, including any consequences for not implementing it. Please provide attachments.**

Please see the embedded document below



FOI_872.pdf

FOI_873 16/17 – FOI request concerning Solent NHS Trusts employees pay bandings.

I confirm that we hold the information as below.

- 1) I am requesting a simple list of all Bandings eg, Band 1, Band 2 upwards, inc SMP/V SMP etc and the number of employees employed for each band.
- 2) I would like to also request the same information broken down by spine point, so for each point, the number of employees currently paid at that point.

Pay scale	Spinal Point	Headcount
Band 1	70	175
Band 2	100	40
	110	21
	130	12
	140	223
	60	1
	70	38
	80	34
Band 3	110	49
	130	40
	140	45
	150	49
	170	35
	180	44
	190	357
Band 4	180	28
	190	16
	200	19
	220	24
	230	20
	240	15
	250	106
Band 5	240	43
	250	68
	270	40
	280	17
	310	41
	320	26
	340	20
	350	258

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Band 6	320	60
	340	40
	350	38
	360	67
	380	62
	390	43
	400	37
	410	54
	420	298
Band 7	390	20
	400	18
	410	29
	420	7
	430	27
	440	30
	450	29
	460	21
	470	236
Band 8A	460	17
	470	13
	480	28
	490	11
	500	10
	510	82
Band 8B	500	4
	510	3
	520	6
	530	7
	540	2
	550	25
Band 8C	540, 550, 560, 570, 580, 590	22
Band 8D	590, 620, 630	13
Band 9	620, 640, 670	3

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Medic-LD01	145, 195, 245, 318, 325	15
Medic-LD11	325, 345, 365, 445	19
Medic-LD21	475, 525, 528, 535	9
Medic-LF21	40	2
Medic-MAAA	20, 50, 60	13
Medic-MC02	610	1
Medic-MN37	130, 150, 190, 240, 280, 300, 314	12
Medic-MN39	130, 95	2
Medic-MC41	616, 643, 645, 647, 666, 675	8
Medic-MC46	165, 225, 285, 335, 395, 396, 416, 496, 497, 535, 536, 537, 565	26
Medic-MPGP	00	3
Medic-MN25	220, 314, 80	4
Medic-GP20	5	1
Medic-YC72	10, 100, 102, 110, 113, 120, 124, 130, 50	10
Medic-YK65	130	1
Medic-YM53	110	1
Medic-YM54	114, 121, 40	3
Medic-YM56	120, 122, 123	3
Medic-YM57	122	2
Medic-YM58	124	1
Medic-YM59	124, 130	2
Medic-YM60	130	1
Medic-YM62	130	1
Medic-YM63	130	1
Medic-YM69	130	1
Medic-YM72	10, 100, 101, 102, 103, 110, 112, 113, 114, 121, 124, 130, 50, 70, 80	27
Non-Afc-DTLW	10	1
Non-Afc-HC45	820	1
Non-Afc-WQ00	N/A	2
Non-Afc-WR05	680	1
Non-Afc-WR35	250	2
Non-Afc-WR55	400	1
Non-Afc-WR59	500	1
Non-Afc-WTAB	6040	1
Grand Total		3445

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FOI_874 16/17 – FOI request concerning Solent NHS Trust's internal plans and strategies

I confirm that we hold the information as below.

1) Corporate

a) Annual Report 2015-16 (May not be available as yet but should be towards the end of June)

This is exempt under S22 of the Freedom of Information Act, as the information is intended for future publication; this is expected to be published in September 2016

b) Financial Strategy 2016 Update/Version

This is currently under construction

c) Annual, Strategic, Operational Plan 2016 Update/Version –

This is available on Solent NHS Trust's public website;

<http://www.solent.nhs.uk/store/documents/20160418solenttdasummaryv11finalpublic.pdf>

d) Capital Programme 2016 Update/Version

Please see the embedded document below



1D Response.pdf

2) Information Technology

a) IM&T, IS, ICT Strategy 2016 (Not Clinical Strategy)

Please see embedded document below



2A Response.pdf

b) IM&T, IS, ICT Business/Departmental Plan 2016 Update/Version

The business plan and 4 year strategy are to be developed by the end of the calendar year.

c) IM&T, IS, ICT Organogram

Please see embedded document below



ICT business structure v1.4.1.pdf

3) Estates and Facilities Management

a) Estates and Facilities Management Strategy 2016 Update/Version

This is currently under construction, due for Board approval October 2016

b) Estates and Facilities Business/Departmental Plan 2016 Update/Version

Please see the embedded document below



3B Response.pdf

c) Estates and Facilities Management Organogram

This is currently under review due to consultation taking place for Facilities.

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FOI_875 16/17 – FOI request concerning Solent NHS Trust's maternity wards, packs and photography services

I confirm that we hold the information as below.

- 1) Does your Trust operate a maternity Ward?**
Solent NHS Trust does not operate a maternity ward
- 2) Packs handed out in maternity wards (and related questions)**
- 3) Photography services in maternity wards (and related questions)**
Questions relating to the above are not applicable, as Solent NHS Trust does not operate a maternity ward

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FOI_876 16/17 – FOI request concerning Solent NHS Trust’s Chief Clinical Information Officer

I confirm that we hold the information as below.

1) Please could you provide me with the contact name within your trust for the Chief Clinical Information Officer?

Solent NHS Trust’s Chief Clinical Information Officer is Dr Jonathan Prosser, Child & Adolescent Consultant



FOI_877 16/17 – FOI request concerning Solent NHS Trust’s suppliers and related information for specified tablets.

I confirm that we hold the information as below.

For each of the questions, please can you provide answers for each of the financial years 2013/14, 2014/15 and 2015/16:

1. PARACETAMOL

a) Which suppliers did you buy paracetamol from?

Please see below the suppliers that Solent NHS Trust has used for all paracetamol types;

14/15	15/16
Mawdsley Brooks and Co	Mawdsley Brooks and Co
AAH Pharmaceuticals	AAH Pharmaceuticals
Sigma Pharmaceuticals	Sigma Pharmaceuticals
Rosemont Pharmaceuticals Ltd	Rosemont Pharmaceuticals Ltd
	Phoenix

b) How many packets of paracetamol did you buy from each supplier? Please disclose how many tablets were in the packets.

This information is not recorded at this level by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

c) How many packets of paracetamol did you buy in total? Please disclose how many tablets were in the packets.

Please see the below table, please note this includes dispersible and normal tablets.

Pack size	14/15	15/16
60	20	61
100	538	996
1000	1	20
32	90	74

d) How much did you pay each supplier for paracetamol?

This information is being exempt under section 43 of the Freedom of Information Act as is commercially sensitive.

e) How much did you spend on paracetamol in total?

This information is being exempt under section 43 of the Freedom of Information Act as is commercially sensitive.

f) How many prescriptions in total did you make for paracetamol?

This information is held by Solent NHS Trust however is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

g) How many of these prescriptions were free for the patient?

This information is held by Solent NHS Trust however is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

h) How much money were you paid by patients for paracetamol?

Not applicable

2. IBRUPROFEN**a) Which suppliers did you buy ibuprofen from?**

Please see below the suppliers that Solent NHS Trust has used for all ibuprofen types;

14/15	15/16
AAH Pharmaceuticals	Mawdsley Brooks and Co
	AAH Pharmaceuticals
	Sigma Pharmaceuticals
	Phoenix

b) How many packets of ibuprofen did you buy from each supplier? Please disclose how many tablets were in the packets.

This information is not recorded at this level by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

c) How many packets of ibuprofen did you buy in total? Please disclose how many tablets were in the packets.

Please see the below table;

Pack size	14/15	15/16
200mg (84)	38	60
400mg (84)	20	28

d) How much did you pay each supplier for ibuprofen?

This information is being exempt under section 43 of the Freedom of Information Act as is commercially sensitive.

e) How much did you spend on ibuprofen in total?

This information is being exempt under section 43 of the Freedom of Information Act as is commercially sensitive.

- f) **How many prescriptions in total did you make for ibuprofen?**
This information is held by Solent NHS Trust however is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.
- g) **How many of these prescriptions were free for the patient?**
This information is held by Solent NHS Trust however is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.
- h) **How much money were you paid by patients for ibuprofen?**
Not applicable.

3. ASPIRIN

- a) **Which suppliers did you buy aspirin from?**
Please see below the suppliers that Solent NHS Trust has used for all aspirin types;

14/15	15/16
Alliance Healthcare	Mawdsley Brooks and Co
Mawdsley Brooks and Co	Alliance Healthcare
Regional Drug Purchasing Centre	Sigma Pharmaceuticals

- b) **How many packets of aspirin did you buy from each supplier? Please disclose how many tablets were in the packets.**
This information is not recorded at this level by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

- c) **How many packets of aspirin did you buy in total? Please disclose how many tablets were in the packets.**
Please see the below table;

Pack size	14/15	15/16
300mg dispersible (32)	6	18
75mg dispersible(100)	27	30
75mg dispersible (28)	129	239

- d) **How much did you pay each supplier for aspirin?**
This information is being exempt under section 43 of the Freedom of Information Act as is commercially sensitive.
- e) **How much did you spend on aspirin in total?**
This information is being exempt under section 43 of the Freedom of Information Act as is commercially sensitive.



f) How many prescriptions in total did you make for aspirin?

This information is held by Solent NHS Trust however is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

g) How many of these prescriptions were free for the patient?

This information is held by Solent NHS Trust however is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

h) How much money were you paid by patients for aspirin?

Not applicable.

4. CODEINE PHOSPHATE**a) Which suppliers did you buy codeine phosphate from?**

Please see below the suppliers that Solent NHS Trust has used for all codeine types;

14/15	15/16
Alliance Healthcare	Alliance Healthcare
Phoenix	Phoenix
Regional Drug Purchasing Centre	Regional Drug Purchasing Centre
Sigma Pharmaceuticals	Sigma Pharmaceuticals

b) How many packets of codeine phosphate did you buy from each supplier? Please disclose how many tablets were in the packets.

This information is not recorded at this level by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

c) How many packets of codeine phosphate did you buy in total? Please disclose how many tablets were in the packets.

Please see the below table;

Pack size	14/15	15/16
15mg (28)	49	270
30mg (28)	109	360
60mg (28)	10	70

d) How much did you pay each supplier for codeine phosphate?

This information is being exempt under section 43 of the Freedom of Information Act as is commercially sensitive.

e) How much did you spend on codeine phosphate in total?

This information is being exempt under section 43 of the Freedom of Information Act as is commercially sensitive.

f) How many prescriptions in total did you make for codeine phosphate?

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g) How many of these prescriptions were free for the patient?

This information is held by Solent NHS Trust however is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

h) How much money were you paid by patients for codeine phosphate?

Not applicable.

FOI_878 16/17 – FOI request concerning Solent NHS Trust's children's vision screening in schools in Southampton

I confirm that we hold the information as below.

I've recently been in contact with Southampton Council. They have referred me to you as they do not supply the information I'm looking for. Please can you provide the below information?

The UK National Screening Committee (NSC) recommends, universal vision screening for all children between the ages of 4-5 years by an orthoptic-led service.

- <http://www.screening.nhs.uk/vision-child>

Does your organisation:

4) Currently provide – or directs another organisation/ partner to provide - vision screening for children aged 4 to 5?

Yes

5) If Yes to question 1, how many children in this age group have you screened in the academic year Sept 2015-July 2016?

Number screened	3169
Number not screened who are eligible	33
Total eligible population	3202

*The figures provided have focused on Solent West (Southampton)

6) If Yes to question 1, approximately how many children that have undergone vision screening in the academic year Sept 2015-July 2016, have then been referred on for further investigations?

Out of the total number of children that have received vision screening in the academic year 2015/16, a total of 309 were referred on for further investigations.

FOI_879 16/17 – FOI request concerning Solent NHS Trust’s annual IT budget.

I confirm that we hold the information as below.

Please provide the most recent year available data

4. Annual IT Budget

Please provide split between: Capital Expenditure/ Revenue Expenditure

Capital Budget	Revenue Expenditure
£3.6m	£10.55m

*The above figures include all services within the ICT directorate including, Information Governance, Patient Systems, Data Quality and ICT.

5. How much of your capital expenditure is spent on outsourced IT services?

Solent NHS Trust’s capital expenditure on outsources IT services is £550k.

6. What is your anticipated capital refresh budget for data centre investment?

Solent NHS Trust’s anticipated capital refresh budget for data centre investments is NIL.



FOI_880 16/17 – FOI request concerning Solent NHS Trust's policies, resources and expenditure in relation to clinical negligence claims

1. What policies does the Trust have in place to identify, investigate and report potential cases of clinical negligence?

Solent NHS Trust has three policies in place to support staff in identifying, investigation and reporting potential cases of clinical negligence.

- RK01 Serious Incidents Requiring investigation (SIRI) Policy
- RK03 Reporting of Adverse events Policy
- RK04 Policy for the Investigation, Analysis and Learning from Incidents, Complaints and Claims

2. In the financial year 2015/16, how much did the Trust spend in-house on managing clinical negligence claims?

Solent NHS Trust's Claims and Litigation manager is responsible for managing clinical negligence claims. The overall cost for the year 2015/16 was £33,286.

3. In the financial year 2015/16, how much did the Trust spend in-house on managing all personal injury claims (e.g. clinical, employer's /public liability etc.)?

Solent NHS Trust's Claims and Litigation manager is also responsible for managing all personal injury claims. Please refer to questions 2.

4. How many full-time equivalent staff within the Trust's employment are responsible for managing clinical negligence claims? What is the total annual pay bill for these members of staff?

One FTE member of staff is responsible for managing clinical negligence claims, PI claims, incidents, inquests, advice and ad hoc legal queries and matters. This member of staff is a band 6 (NHS Agenda for Change)

5. How many full-time equivalent staff within the Trust's employment are responsible for managing all types of personal injury claim? What is the total annual pay bill for these members of staff?

Please refer to question 4, as personal injury claims are managed by this member of staff.

6. In total, how much did the Trust spend in 2015/16 on contracting outside providers (e.g. solicitors), other than the NHS LA, to deal with clinical negligence claims.

Solent NHS Trust spent NIL on contracting outside providers in 2015/16. The NHSLA cover the bill in relation to clinical negligence.

FOI_881 16/17 – FOI request concerning Solent NHS Trust’s organisation structure chart for DOLS

I confirm that we hold the information as below.

1) Please provide me with an up to date Organisational Structure chart for the DOLS including all manager NAMES, contact details and job titles.

Solent NHS Trust does not have an ‘organisational structure chart’ for the DOLS, however can advise that the DOLS lead is Richard Murphy, Mental Health Act and Mental Capacity Act Lead, contactable on 023 9268 2525.

FOI_882 16/17 – FOI request concerning Solent NHS Trust’s maternity guidelines and returning to work.

I confirm that we hold the information as below.

1) Please can you provide me Solent NHS Trust’s maternity guidelines – returning to work after maternity leave.

Please see the embedded document below.



Maternity Guidelines
2016.pdf

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FOI_883 16/17 – FOI request concerning Solent NHS Trust's mobile phones

I confirm that we hold the information as below.

Could you please send me the following information with regards to the organisations **Mobile Phones**. If there is more than one provider please split all the information including the annual average spend, number of users, duration, contract dates and internal contact details.

1) Network Provider(s) - Please provide me with the network provider name

Vodafone

2) Annual Average Spend- Can you please provide me with the average annual spend over the 3 years. If this is a new contract can you please provide the estimated annual spend.

The average spend for this contract is £40k a month

3) Number of Users- Number of connections for each network provider.

There are approximately 5000 users

4) Duration of the contract- please state if the contract also include contract extensions for each provider.

12 months

5) Contract Start Date- please can you provide me with the start date of the signed agreement. Please do not provide me with the framework contract date i require the contract dates of the signed agreement.

The contract start date was 1st April 2016

6) Contract Expiry Date- please can you provide me with the expiry date of the signed agreement. Please do not provide me with the framework contract date i require the contract dates of the signed agreement. If the contract is rolling please state.

The contract expiry date is 31st March 2017 - however is on a 12 month rolling contract

7) Contract Review Date- Please can you provide me with a date on when the organisation plans to review this contract.

The contract review date is currently 1st Feb 2017

8) The person within the organisation responsible for this particular contract. Can you send me the full contact details Contact Name, Job Title, Contact Number and direct email address for each network provider? If full contact details cannot be provided please send me the actual job title.

Simon Sturgeon, Chief Information Officer is responsible for this contract;

Simon.Sturgeon@solent.nhs.uk

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9) If the supply of mobile phones is provided by an external organisation please state the name of the organisation, the number of users (Connections of your organisation only) and the name of the network provider.

CGI Ltd - Vodafone

10) Please can you provide me with the latest information- If the organisation's is currently out to tender please can you also state the approx. date of award along with the information above.

There will be no tender as this is novating into a 7 year outsource deal from February 2017

11) Also if contract in the response has expired / rolling please can you provide me with further information if available of the organisation's plans going forward with regards to mobiles and the current status?

Please refer to question 10

12) If this contract was awarded within the past three months can you please provide me with a shortlist of suppliers that bid on the contract?

None



FOI_884 16/17 – FOI request concerning Solent NHS Trust’s erectile dysfunction service provision

I confirm that we hold the information as below.

1) Does Solent NHS Trust provide an erectile dysfunction clinic and can you provide the total number and addresses of all NHS erectile dysfunction clinics within Solent NHS Trust? If you do not know who should we ask?

Solent does not provide an erectile dysfunction clinic. Such clinics would be run via Urology within Acute Trusts.

2) Does Solent NHS Trust provide psychosexual clinics and can you provide the total number and addresses of all NHS psychosexual clinics within Solent NHS Trust? If you do not know who should we ask?

Solent provides Psychosexual counselling services across Hampshire. We offer clinics in the following locations:

- Southampton – Sexual Health service, Royal South Hants Hospital
- Portsmouth- Sexual Health service St Marys Community campus
- Basingstoke – Sexual health clinic, Crown Heights
- Winchester – Sexual Health clinic -St Clements surgery, Tanner Street
- Aldershot -Sexual health clinic, Aldershot Centre for Health

3) Does Solent NHS Trust provide counselling and sex therapy services and can you provide the details of any NHS counselling services and sex therapy services that treat men with erectile dysfunction within Solent NHS Trust? If you do not know who should we ask?

4) Does Solent NHS Trust provide PDE5-I and if so which one?

5) Does Solent NHS Trust prescribe ‘tadalafil (Cialis)’ tablets for men who experience erectile dysfunction as a result of prostate cancer treatment?

6) At what dose are the ‘tadalafil (Cialis)’ tablets prescribed?

7) Is the daily dose of ‘tadalafil (Cialis)’ tablets (2.5/5mg) available/prescribed?

8) Does Solent NHS Trust prescribe the Vacuum erection device for men who experience erectile dysfunction as a result of prostate cancer treatment?

Questions 3-8 are not provided by Solent NHS Trust.

FOI_885 16/17 – FOI request concerning ransomware attacks on Solent NHS Trust.

I confirm that we hold the information as below.

- 1) Has Solent Trust been a target of ransomware in the last 12 months?**
Yes, Solent NHS Trust has been a target of ransomware in the last 12 months
- 2) If Solent Trust has been a victim of a ransomware attack on was it successful and did you pay the ransom? If so, which hospitals have these successful attacks happened at?**
Solent NHS Trust did not pay the ransom.
- 3) Have any NHS hospitals in Solent Trust paid a ransom to retrieve any stolen data? If so which ones and how much was paid in each instance?**
There was no stolen data as a result of the ransomware.
- 4) In the case that any hospitals in Solent Trust were victims of ransomware, was all data recovered following the payment of a ransom, or by other means?**
Yes, restored through back-ups only
- 5) If any NHS hospitals in Solent Trust were victims of ransomware attacks, have any presiding police forces advised those hospitals to pay the ransom? If so, which police forces and which hospitals?**
Not applicable

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FOI_886 16/17 – FOI request concerning Solent NHS Trust’s physiotherapy outpatient services

I confirm that we hold the information for **Southampton Services** for the last 2 financial years, however, the Trust are currently experiencing difficulties in accessing the server holding the historical information for Portsmouth services (due to a change of information system from Rio to SystmOne TPP during this time period). The information the Trust currently holds is as below.

1) The number of referrals the service receives per year and source eg GP generated / consultant generated / self-referral

Service / Referral source	2014/15	2015/16	Grand Total
Portsmouth Specialist Physiotherapy	0	1695	1695
Self-Referral		31	31
GP (National code: 3)		239	239
Consultant		39	39
Internal Referral		856	856
Occupational Therapist		2	2
Physiotherapist/s		515	515
Podiatry Service		5	5
Other Community Healthcare Professional		5	5
Other Referral Sources		3	3
Southampton Specialist Physiotherapy	4921	4054	8975
GP (National code: 3)	3601	3047	6648
Consultant		1	1
Internal Referral	1220	903	2123
Podiatry Service		58	58
Southern Physiotherapists	5	17	22
Specialist nurses or AHPs	40	16	56
Other Referral Sources	55	12	67
South East Hampshire Specialist Physiotherapy	3892	5284	9176
GP (National code: 3)	58	37	95
Consultant	4	4	8
Internal Referral	34	24	58
Podiatry Service	1	89	90
Solent IMAT	152	51	203
Southern Physiotherapists	3643	5078	8721
Specialist nurses or AHPs		1	1

MSK Physiotherapy - Southampton	9082	9912	18994
Acute Hospital	2	1	3

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Choose and Book	4370	2857	7227
Community Nursing Team		1	1
Consultant	138		138
GP (National code: 3)	2942	5685	8627
GP Written	39	17	56
Midwife	5	5	10
Midwifery Service		1	1
Orthopaedic Choice	2		2
Other Community Health provider	3	2	5
Other Referral Sources	105	58	163
Podiatry Service		21	21
Solent IMAT	1100	946	2046
Solent Pain Assessment	2		2
Solent Pain Team	27	33	60
Solent Physiotherapy	55	40	95
Solent Rheumatology	109	100	209
Southern Physiotherapists	16	83	99
Specialist nurses or AHPs	166	62	228
Walk in Centre	1		1
MSK Physiotherapy - Portsmouth	0	19007	19007
A&E		66	66
Consultant		3908	3908
GP Written		3165	3165
Hospital Inpatient Services		32	32
Internal Referral		14	14
Midwife		315	315
Nurse Practitioner		2	2
Occupational Health		47	47
Other Community Healthcare Professional		251	251
Other Referral Sources		12	12
Physiotherapist/s		34	34
Podiatry Service		37	37
School Nursing		5	5
Self - Referral		11072	11072
Walk in Centre		47	47
Grand Total	17895	39302	57197

2) Number of referrals that are rejected at point of triage

	2014/15	2015/16	Grand Total
Portsmouth Specialist Physiotherapy	0	1	1
Southampton Specialist Physiotherapy	50	19	69
South East Hampshire Specialist	11	1	12

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Physiotherapy			
MSK Physiotherapy - Southampton	70	94	164
MSK Physiotherapy - Portsmouth	0	63	63
Grand Total	131	178	309

3) The number of WTE physiotherapists within the service (including any vacancies) Band 5 and above

2015/16: 55.27 WTE, Sickness 2.04% (sickness is whole service not just these bandings)

2016/17: 62.11 WTE, Sickness 2.22% (sickness is whole service not just these bandings)

4) The number of WTE Band4s/Band3s/Band2s (including any vacancies)

2015/16: 4.22 WTE

2016/17: 3.11 WTE

5) Staff sickness levels

Please see the table provided in response to question 3 above

6) Patient DNA rates

Year	DNA Rates
2014/15	9%
2015/16	10%

7) Waiting List times (in weeks)

Average waiting times per service:

	2014/15	2015/16
Portsmouth Specialist Physiotherapy	0	1.7
Southampton Specialist Physiotherapy	2.5	2.6
South East Hampshire Specialist Physiotherapy	5.1	4.8
MSK Physiotherapy - Southampton	3.3	3.2
MSK Physiotherapy - Portsmouth	3.1	3.2
Grand Total	3.4	3.7

8) The population numbers that the service covers

	Population Served
Portsmouth Specialist Physiotherapy	215702
Southampton Specialist Physiotherapy	264782
South East Hampshire Specialist Physiotherapy	406929
MSK Physiotherapy - Southampton	312123
MSK Physiotherapy - Portsmouth	215702

FOI_887 16/17 – FOI request concerning Solent NHS Trust's charitable fundraising

I confirm that we hold the information as below.

1) Do you have a dedicated Charitable Fund Raising team?

Solent NHS Trust does not have a dedicated Charitable Fund Raising Team

2) If you do, what is the team size and structure - how many members of staff make up the team and at what Band?

N/A

3) What year was the fund raising team fully established?

N/A

4) What was the amount of Charitable Funds raised the year before the team was fully established?

N/A

5) What was the amount of Charitable funds raised in the 3 years after the team was fully established?

N/A

6) Please provide the information related to your Trusts operating income and charitable fund income and expenditure over the previous 3 financial years, by filling in the table proved below.

Operating Income	2013/14 (£)	2014/15 (£)	2015/16 (£)
	1,968	1,129	1,171

Charitable funds raised	2013/14 (£)	2014/15 (£)	2015/16 (£)
	12,696	5,596	10,169

Funds spend	2013/14 (£)	2014/15 (£)	2015/16 (£)
	25,151	15,463	62,405

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FOI_888 16/17 – FOI request concerning Electric Vehicle Charging

I confirm that we hold the information as below.

1) Does your organisation already offer charging facilities (Electric Vehicle Charging Points EVCP) for electric vehicles and if so, how many charge points?

Solent NHS Trust does have charging facilities for electric vehicles and currently has 3 charging points

2) If there is currently no charging provision, what plans do you have to install EVCP and when?

N/A

3) Will the charge points be for fleet usage or public charging?

These charging points are currently just for the 3 hospital floats

4) Within your organisation, which department is responsible for the selection and installation of EVCP?

Solent NHS Trust's Estates department is responsible for the selection and installation of EVCP

FOI_889 16/17 – FOI request concerning Solent NHS Trust's information and IT security arrangements

I confirm that we hold the information as below.

1) How many staff do you currently have?

Solent NHS Trust currently has 3507 staff

2) How many IT network accounts do you have for logging on to the network currently?

Solent NHS trust has approximately 4000 IT network accounts

3) How many Full Time Equivalent (FTE) staff (including vacancies) do you have that are responsible for Information Governance (IG)?

There are currently 3 FTE responsible for Information Governance with no vacancies

4) How many FTE staff (including vacancies) do you have that are responsible for information/IT security? (If they are the same FTE as those responsible for IG just say that)?

There are currently 2 FTE who have this as a part of their role. However, please note that this is only a small part of their role, as they undertake other duties.

5) Please state the make/model version number (as applicable) for the following IT security controls on your IT network;

- a. Desktop firewall
- b. Anti-Malware
- c. Device Control (e.g. endpoint protection to prevent exfiltration of data)
- d. Network Vulnerability
- e. Web Proxy
- f. Network Access Control
- g. Intruder Prevention System (IPS)
- h. Intruder Detection system (IDS)
- i. Firewall activity logging/monitoring
- j. Active Directory activity logging/monitoring
- k. Security Incident and Event Management (SIEM)

Solent NHS Trust has a complete Infrastructure contract with CGI, which includes support and maintenance, management, installation, cabling, desktop, laptop, network, hosting services, telephony, printing services and ICT security.

6) Date (month/year) of last penetration test carried out on any part of your organisation's IT infrastructure (whether that is hosted infrastructure or not)?

This is undertaken as part of our overall CGI account. These are undertaken as part of the contract on a regular basis and as requested.

FOI_890 16/17 – FOI request concerning Solent NHS Trust’s director/ board member with overall responsibility for the management of medical devices

I confirm that we hold the information as below.

- 1) Please could you provide me with the name, job title and email address of the current director or board member with overall responsibility for the management of medical devices as required by the MHRA policy, Managing Medical Devices April 2014.**

Mandy Rayani, Chief Nurse is Solent NHS Trust’s Executive Director with responsibility for Medical Devices.

FOI_891 16/17 – FOI request concerning Solent NHS Trust's agency spend, contractual agreements and suppliers

I confirm that we hold the information as below.

- 1) **For the financial year 2015 / 2016, what was your spend per agency and the names of each agency, broken down in to the following staff groups:**

Staff Group	Spend 2015/16
Psychologists	0
Physiotherapists	£57,399
Occupational Therapists	£39,533
CAMHS Practitioners	0
Grand Total	£96,932

- 2) **Do you currently hold any contractual agreements including Master Vendor, Neutral Vendor, Preferred Supplier, Sole Supplier with any staffing agency?**

Solent NHS Trust currently holds 5 contracts with preferred suppliers.

- 3) **When will these contractual agreements be reviewed?**

Following issue of new NHS CPP framework contract agreements will be reviewed with our current contracted agencies.

- 4) **Do you use any suppliers or systems to manage the release of vacancies to agencies and bank workers? (If so, please state the name of the company used and the staffing categories managed. If you use different suppliers/systems for different staffing categories, please specify.)**

Bank Staffing System through Allocate Healthroster suite.

FOI_892 16/17 – FOI request concerning the new Junior Doctors contract

I confirm that we hold the information as below.

Your trust will recently have received an email on 17th August 2016 from Daniel Mortimer, Chief Executive of NHS Employers. This was sent to all trusts in the England regarding the new Junior Doctors' Contract, with the subject 'New Junior Contract Resources.' *I have enclosed a copy of the email below for your convenience.*

In it he states that 'Over the past few months a number of employers have expressed concern that the pay provisions of the new junior doctors' contract may result in further cost pressures'.

Under the Freedom of Information Act 2002 I would like you to state/provide:

1) If you were one of the trusts who 'expressed concerns over the pay provisions of the new junior doctors contract'.

a. If you were, please say so and please provide copies of these emails, with any replies/attachments.

Solent NHS Trust have not expressed concerns over the pay provisions of the new junior doctors' contract

2) If you have done any costing on the implementation costs, or on-going costs of new rotas under the new Junior's Doctor's contract

a. If so, please provide a copy of these figures, and state how much the new Junior Doctor contract will save/cost the trust.

Solent NHS Trust has not started cost implementation in relation to the new junior doctors' contract

NB: If you do not employ (and will not employ in 2017) any junior doctors, you do not need to reply to this email.

Dear colleague,

Although we are still waiting to find out if the BMA Council will authorise a further rolling programme of unwelcome industrial action, I wanted to write to let you know about some additional resources we have published on the [NHS Employers website](#) to support you and your teams with the ongoing implementation of the new 2016 junior doctors' contract.

Checklist – what needs to be done before a doctor starts

We have [created a factsheet](#) to help remind employers of what information you need to provide to doctors in training with conditional offers of employment. The document also contains a checklist with timescales to work to, based on the [Code of Practice](#)

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for provision of information, which remains in force. You may wish to use this checklist to seek assurance that your current, as well as any future shared administrative arrangements, are working optimally and meeting your obligations to the new employees joining your organisation.

I know that the run up to changeover is always an extremely busy time for your HR and medical staffing colleagues and the circumstances this year have meant even greater demands than usual have been placed on you and your teams. Please pass on my sincere thanks to all of your HR and medical staffing teams for their hard work and resilience during this challenging and uncertain period.

Rota factsheet

We have produced a factsheet summarising the rota rules contained in the 2016 contract. The full terms and conditions of service should still be referred to, but we hope this factsheet will be useful as a quick reference. At our conference for guardians of safe working hours, we heard how a factsheet of this nature would be helpful, so we have produced a further guardian specific version that also highlights the rules where, if breached, a guardian may apply a fine.

Sample generic work schedules

We have produced two sample generic work schedules, based on obstetrics and gynaecology training programmes, in posts at ST3 and ST4. The sample generic work schedule for ST3 shows how a completed generic work schedule should ideally look, with the curriculum mapped outcomes that can be achieved in the placement included, as well as other relevant information.

The sample generic work schedule at ST4 contains less information, but is designed to show that a generic work schedule where a doctor is entitled to transitional pay protection under Schedule 14 section 2 will look slightly different, because these doctors will be paid a basic salary and a banding supplement for protection purposes, rather than all of the pay elements under the 2016 contract.

Rota costing template

Over the past few months a number of employers have expressed concern that the pay provisions of the new junior doctors' contract may result in further cost pressures. To help employers understand the cost implications of the new contract please find attached a ready reckoner that can be used by your trust to compare your junior doctor pay bill under the current New Deal banding system, and the new 2016 contract. This format has also been shared with colleagues at NHS Improvement.

A number of assumptions have been made in the ready reckoner. In particular average pay points have been included for the current New Deal contract, which may be too high or too low in some cases, but should provide you with an average calculation. It should allow you to gauge whether or not your organisation will see a net increase or reduction in junior doctor pay costs (excluding pension and transitional costs).

Webinars

We will shortly be hosting further webinars to further support with the implementation of the junior doctors' contract, and it would be appreciated if you can promote these within your respective organisations.

8 September – Webinar for guardians of safe working hours

Following on from the guardian of safe working hours conference, this webinar will cover topics around the role of the guardian and provide practical guidance around exception reporting, work schedule reviews, engagement with doctors, problem solving and levying fines. [Guardians of safe working hours can book their place now.](#)

13 September – Junior doctors' contract rota rules webinar

This webinar is designed to cover the technical content around the rota/safe working rules contained in the 2016 terms and conditions of service and is open to anyone involved in the implementation of the 2016 junior doctor contract. This includes any guardians of safe working hours who would like to gain a broader understanding of the technicalities of rota rules. [Bookings are now open for this webinar.](#)

Finally, in July we published a suggested timeline for implementation of the new junior doctors' contract. This was based on what was felt in discussions with NHS Improvement, HEE and others to be a practical and achievable for most organisations and was based on the most common rotation dates across the country. It was always acknowledged however that a small number of employers might need to vary this timetable to match the situation on the ground. This might be in circumstances where, for example, rotation dates differ or where multiple grades or specialties share the same rota. Employers planning to vary the timeline in such exceptional circumstances in this way should ensure that the reason for any variation is made clear to the local negotiating committee, so as to avoid unnecessary confusion or concern.

We will continue to supply additional information to you, particularly once the nature and extent of any action planned by the BMA becomes clearer. Thank you for your continued support, advice and feedback. As ever, if you have any comments or feedback please email them to danielmortimer@nhsemployers.org



FOI_893 16/17 – FOI request concerning Solent NHS Trust’s district nurses

I confirm that we hold the information as below.

- 1) At the start of the financial year 2014/15 (e.g. April 6, 2014) how many of the following did you employ or commission?

Community Nursing	529.39
School Nursing	23.73

- 2) At the start of the financial year 2015/16 (e.g. April 6, 2015) how many of the following did you employ or commission?

Community Nursing	477.55
School Nursing	13.9

- 3) At this current date, how many of the following did you employ or commission?

Community Nursing	463.13
School Nursing	15.22

- 4) How many of the following do you plan to employ or commission for the next financial year 2017/18? (Budget)

Community Nursing	478.49
School Nursing	20.55

- 5) If you plan to decommission or reduce any nursing services or posts in the coming year, please state the reason why:

There are no plans to reduce any nursing services in the coming year. There are no specific active plans to reduce nursing posts at the present time, although reviewing skill mix when vacancies arise is routinely undertaken.
(Adult Community Nursing)

There may be further reductions next year and on-going until 2020 in line with the national agenda of public health funding cuts and local authority decisions. Solent NHS Trust are currently undertaking service redesign and workforce shaping to minimise impact on families.
(Childrens Community Nursing)

- 6) Please provide a copy of the risk assessment around any reductions in nurse numbers.

Please see the attached QIA’s below, please note these are for Solent NHS Trust’s children’s services and are not specific to community nursing.



Copy of 16CHD003



Copy of CFR recurrent vacancie16CHD003CFNon-Rec

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FOI_894 16/17 – FOI request concerning Solent NHS Trust’s district nurses

I confirm that we hold the information as below.

1) I wonder if you could tell me how many district/ community nurses you employ?

Solent NHS Trust employs a total 463.13 WTE (Baseline Finance figure) district/ community nurses

2) How many would employ if all vacancies were filled in Solent?

Solent NHS Trust would employ a total of 500.59 WTE (TDA submitted figure) is all vacancies were filled

FOI_895 16/17 – FOI request concerning Solent NHS Trust's air conditioning inspections

I confirm that we hold the information as below.

This request relates to UK Legislation, specifically TM44 Air Conditioning Inspections.

1) Are you responsible for any buildings with more than 12kw of air conditioning present?

Solent NHS Trust are responsible for buildings with more than 12kw of air conditioning

2) Who is the responsible person for ensuring that your buildings are inspected and reports lodged, please provide the name, address, and telephone number of the responsible person.

Joanne Warwick, Building & Environmental Compliance Manager
Western Community Hospital
William Macleod Way
Southampton
SO16 4XE

Tel: 02380 538794

3) If your TM44 Air Conditioning Inspection Certificates are in place, what is their expiry date?

1. 12/01/2016
2. 27/02/2016
3. 07/03/2016
4. 16/11/2016

Please note: Solent NHS Trust have scheduled all four assessments to be completed in October/November to ensure the required assessment and inspection reports are in place.

4) What was the order value of the works placed with the Company who undertook the work?

Due to a change in Solent NHS Trust's finance system, we do not have access to the value of work committed during 2011, which is when the work was conducted.

5) How many Certificates were produced?

4 certificates were produced

6) Was the TM44 Inspector independent as required under the Regulations?

Yes, the TM44 Inspector was independent as required under the Regulations.

7) Name the Inspector Organisation.

Clouds Environmental Consultancy Limited

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FOI_896 16/17 – FOI request concerning Solent NHS Trust’s district nurses who hold the V300 qualification

I confirm that we hold the information as below.

- 1) I would like to know how many district nurses working in Solent hold the V300, Nurse independent and supplementary prescriber qualification.**
Solent NHS Trust currently has 20 staff in the Southampton area and 15 staff in the Portsmouth area with the V300 qualification.

FOI_897 16/17 – FOI request concerning Solent NHS Trust's PBX contracts

I confirm that we hold the information as below.

1) Provide a description of your current PBX?

This is provided as part of a managed service from CGI Ltd.

2) Who is the incumbent supplier for your PBX?

CGI Ltd.

3) When did your PBX contract start? (Provide month and year)

The contract start date for CGI Ltd was February 2015

4) When does your PBX contract end? (Provide month and year)

The contract with CGI Ltd is due for renewal in 2022

5) What is the value of your PBX contract?

Solent NHS Trust has a complete infrastructure contract with CGI; with a value of approximately £5m per year. We do not have spending costs broken down specifically as requested.

6) How many extensions does your PBX have?

Approximately 4500

7) Do you have a Siemens ISDX?

No

8) Do you have NHS Mail?

Yes

9) Do you have NHS Mail 2?

Yes

10) What kind of Microsoft Licensing Agreement do you have? Please select from the below:

Enterprise Agreement Subscription (EAS)

11) What is your Microsoft Licensing renewal date? (Provide month and year)

This is provided as part of the CGI Ltd contract. The current expiry date is in line with the contract on 2022.

FOI_ 898 16/17 – FOI request concerning Solent NHS Trust’s physiotherapy services

I confirm that we hold the information as below.

1) The number of patients on the waiting list for an appointment with a physiotherapist at the year-end 31st March in each year between 2006 and 2016.

Please note: Solent NHS Trust was established in 2011, unfortunately we are unable to provide data for 2011/12 – 2013/14 as our system at the time did not calculate this.

	31/03/2014	31/03/2015	31/03/2016	Comments
MSK Physiotherapy - Portsmouth	-	-	1107	CR System Change in Aug-15, Historical data inaccessible currently before this point
Portsmouth Specialist Physiotherapy	-	-	43	CR System Change in Aug-15, Historical data inaccessible currently before this point
MSK Physiotherapy - Southampton	490	383	440	CR System Change in 2014, Historical data inaccessible currently before this point
Southampton Specialist Physiotherapy	202	158	113	CR System Change in 2014, Historical data inaccessible currently before this point
South East Hampshire Specialist Physiotherapy	77	225	333	Service started in Jun-14
Grand Total	769	766	2036	

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2) The average waiting time for a physiotherapist appointment in each financial year from 2006 to 2016.

	2014/15*	2015/16*	Grand Total*	Comments
MSK Physiotherapy - Portsmouth	-	3.9	3.9	CR System Change in Aug-15, Historical data inaccessible currently before this point
Portsmouth Specialist Physiotherapy	-	1.7	1.7	CR System Change in Aug-15, Historical data inaccessible currently before this point
MSK Physiotherapy - Southampton	3.2	3.8	3.5	CR System Change in 2014, Historical data inaccessible currently before this point
Southampton Specialist Physiotherapy	2.5	2.6	2.6	CR System Change in 2014, Historical data inaccessible currently before this point
South East Hampshire Specialist Physiotherapy	5.1	4.8	5.0	Service started in Jun-14
Grand Total	3.4	3.7	3.6	

**Data has been provided in weeks*

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FOI_899 16/17 – FOI request concerning Solent NHS Trust’s HR payroll information

I confirm that we hold the information as below.

Payroll

1. Is payroll managed: (inhouse/ outsourced or a combination of both)

Solent NHS Trust’s payroll management is outsourced

2. How many payroll staff does the trust / health board currently employ (please provide the number of WTEs)?

Not applicable

3. How many payslips did the organisation process in-house in 2015/16?

Nil

4. Please provide details below of 3rd parties / external providers used to provide payroll services to the trust / health board:

Staffing Group(s)	Substantive or Temporary?	Frequency of Payroll e.g. monthly, weekly, fortnightly	No. of Staff on the Payroll (average)	Average monthly cost of payroll service provision 2016/17 YTD	Annual cost of payroll services provision 2015/16	Which 3 rd party do you use for payroll service?	What type of payroll service do they provide? (Bureau – partly outsourced whereby you retain a payroll team in-house or Fully Managed – where all the payroll expertise resides with the service provider)	When does this contract expire?
All	Substantive and Bank	Monthly	3,700	£17,700	£212,985	NHS Shared Business Services	Fully Managed	March 2017

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Do you use any other 3rd party payroll software to process the payroll?

Solent NHS Trust does not use any other 3rd party payroll software to process the payroll

Non-Mandatory Training

5. Please provide your total spend on:

a. Leadership development training in 2015/16?

b. Continuous Professional Development (CPD) training (afc bands & vsm only) in 2015/16?

Training information is recorded as a whole and not categorised as mandatory/ non mandatory by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

6. What was the highest payment made to any private sector training providers in 2015/16 and what was the training for?

£19,760 for extended Management and Leadership programme of training to Senior Team

7. What non-mandatory training and development courses did you engage in 2015/16 (please list all courses)?

Training information is recorded as a whole and not categorised as mandatory/ non mandatory by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

8. Please state the organisation's training and development budget and actual spend on external providers in the years specified below:

Please note: The figures provided are based on all training (including mandatory & non-mandatory)

	Budget	Actual
13/14	£708,905	£364,056
14/15	£723,373	£305,380
15/16	£351,686	£372,675
16/17	£351,686	£137,554*

*Year to date (August 2016)

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FOI_900 16/17 – FOI request concerning Solent NHS Trust’s AMH/ CAMHS patients

I confirm that we hold the information as below.

- 1) **For the financial year 2014/15 please give the total number of female patients admitted into adult mental health in-patient services.**

For the financial year 2014/15 there were 147 female patients admitted into AMH in-patient services

- 2) **For the financial year 2014/15 please give the total number of male patients admitted into adult mental health in-patient services.**

For the financial year 2014/15 there were 170 male patients admitted into AMH in-patient services

- 3) **For the financial year 2014/15 please give the total number of female patients admitted into CAMHS in-patient services. (If your Trust does not provide in-patient CAMHS services please make this clear)**

Solent NHS Trust does not operate CAMHS in-patient services, this information would be held by NHS England.

- 4) **For the financial year 2014/15 please give the total number of male patients admitted into CAMHS in-patient services. (If your Trust does not provide in-patient CAMHS services please make this clear)**

Solent NHS Trust does not operate CAMHS in-patient services, this information would be held by NHS England.

- 5) **For the financial year 2014/15 please give the total number of female patients who experienced physical restraint by one or more members of staff in both (please note we would like numbers of individual patients not incidents)**

- a. **adult inpatient mental health services**

35 female patients

- b. **CAMHS inpatient mental health services**

Not applicable

- 6) **For the financial year 2014/15 please give the total number of male patients who experienced physical restraint by one or more members of staff in both (please note we would like numbers of individual patients not incidents)**

- a. **adult inpatient mental health services**

83 male patients

- b. **CAMHS inpatient mental health services**

Not applicable

- 7) For the financial year 2014/15 please give the total number of female patients who experienced prone physical restraint by one or more members of staff (also known as face-down restraint) in both *(please note we would like numbers of individual patients not incidents)*
- a. **adult inpatient mental health services**
5 female patients
 - b. **CAMHS inpatient mental health services****
Not applicable
- 8) For the financial year 2014/15 please give the total number of male patients who experienced prone physical restraint by one or more members of staff (also known as face-down restraint) in both *(Please note we would like numbers of individual patients not incidents)*
- a. **adult inpatient mental health services**
9 male patients
 - b. **CAMHS inpatient mental health services**
Not applicable
- 9) For the financial year 2014/15 please give the total incidents prone physical restraint (also known as face-down restraint) experienced by female patients in; *(please note this question is about incidents, not number of patients)*
- a. **adult inpatient mental health services**
Please see the table in Q10.
 - b. **CAMHS inpatient mental health services**
Not applicable
- 10) For the financial year 2014/15 please give the total incidents prone physical restraint (also known as face-down restraint) experienced by male patients in both
- a. **adult inpatient mental health services and**
 - b. **CAMHS inpatient mental health services**
- (please note this question is about incidents, not number of patients)*

Gender	No. of Incidents
Female	6
Male	18
Not specified	1
Total	25

FOI_901 16/17 – FOI request concerning Solent NHS Trust’s specialist case management system for drug and alcohol services

I confirm that we hold the information as below.

1) Do you currently commission a specialist case management system for drug and alcohol services across the Foundation Trust?

Solent NHS Trust currently holds a contract for our substance misuse system which ends on 31st October 2016. We will no longer be contracting the use of a substance misuse system as we will now be using a system owned by Change Grow Live (CGL) as part of joint working with them.

If ‘yes’ please could you answer the below:

- a. The name of the system used and the company that supply the system
- b. When the contract started and the duration of the contract
- c. The total value of the contract
- d. The total cost of initial system implementation
- e. The annual cost agreed within the contract
- f. How much you spend on training annually
- g. The total number of system users



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FOI_902 16/17 – FOI request concerning Solent NHS Trust's communication systems

I confirm that we hold the information as below.

Telephony Systems (VOIP/PBX)

- 1) **Which types of telephony system does the Trust utilise? (E.g. PBX, VOIP, Unified Communication (UC) - please specify all that apply).**
This is provided as part of a managed service from CGI Ltd.
- 2) **Brand of the PBX, VOIP and UC**
This is provided as part of a managed service from CGI Ltd.
- 3) **Are these systems on premise or hosted?**
This is provided as part of a managed service from CGI Ltd.
- 4) **How are the systems maintained (Maintenance Contract, Outsourced Managed Service, Shared Service or internal Trust resource)**
- 5) **Existing Supplier/s of above referenced service contracts (if there is more than one supplier please name each)**
- 6) **Contract Description: please provide a brief description of the overall service provided under this contract**
- 7) **Contract Durations (please include any extension periods)**
- 8) **Contract Expiry Dates (please provide the day/month/year)**
- 9) **Contract Review Date (please provide the day/month/year)**
- 10) **Annual Average Spend (the annual average spend for each contract)**
This information exempt under S21 of the Freedom of Information Act 2000 (accessible by other means) as this information is published within Solent NHS Trust's publication scheme. Please see our ICT FAQ's; <http://www.solent.nhs.uk/store/documents/ict.pdf>
- 11) **Number of users on each system or PBX**
Approximately 4500
- 12) **Application(s) running on PBX/VOIP systems**
This is provided as part of a managed service from CGI Ltd.
- 13) **Who maintains the Local Area Network (Trust or external party – if so please specify names of associated parties) and what is the brand of the associated network hardware?**
- 14) **Which company provides and maintains the Wi-Fi network (Trust or external party – if so please specify names of associated parties) and what is the brand of the associated network hardware?**
- 15) **Which company provides the Wide-Area-Network?**
- 16) **Contact Detail of the person from with the organisation responsible for each contract including full Contact details**



This information exempt under S21 of the Freedom of Information Act 2000 (accessible by other means) as this information is published within Solent NHS Trust's publication scheme. Please see our ICT FAQ's; <http://www.solent.nhs.uk/store/documents/ict.pdf>



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FOI_903 16/17 – FOI request concerning Solent NHS Trust’s Operating Department Practitioners

I confirm that we hold the information as below.

- 1) Could you please let me know how many Health and Care Professions Council (HCPC) registered Operating Department Practitioners (ODPs) work within the trust and provide a breakdown by area of practice i.e. Recovery, Anaesthetics, Scrub or multiple areas.**

Solent NHS Trust does not employ this type of staff.



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FOI_904 16/17 – FOI request concerning validation of information of previous FOI_792

I confirm that we hold the information as below.

Many thanks for your response to my FOI request in May 2016 regarding the Junior Doctors Contract.

Unfortunately just after the time I asked my question a mutually-agreed moratorium was put in place and further changes were negotiated. It is therefore hard to know if your previous response is still accurate in the light of the fact a new contract has been announced and you may not have been able to fully comment as a result.

I would therefore be grateful if you could please review your previous response and consider if it is still valid with respect to the currently proposed contract: [Terms and Conditions of Service for NHS Doctors and Dentists in Training (England) 2016 Version 1 (6th July 2016)]. If your response is unchanged I would be grateful if you could please let me know and there is no need to respond to the specific questions below. If your response is no longer valid I would be grateful if you could please consider the following three areas with regards to this version of the contract:

- 1) Is the trust planning to impose the contract as per the NHS employers current timetable?** <http://www.nhsemployers.org/~media/Employers/Documents/Need%20to%20know/Implementation%20timeline%20July%202016.pdf>
- 2) Details of any modelling of the impact of this new contract (including but not limited to cost impact, levels of staffing across the week, and impact upon training)?**
- 3) Details of any plans to change services offered in order to implement 7-day services as a result of this contract change?**

Solent NHS Trust's response from previous FOI (FOI_792) remains unchanged. Please see embedded below for convenience.



FOI_792_Disclosure_
V1.pdf



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FOI_905 16/17 – FOI request concerning Solent NHS Trust’s organisational charts for therapy services

I confirm that we hold the information as below.

1) Please provide me with an up to date Organisational Structure chart for all therapy services including all manager NAMES, contact details and job titles.

Please see the embedded documents;

Neurological Rehabilitation Services

- Community Neurological Rehabilitation Team (CNRT)
- Vocational Rehab
- Neuro Rehab Gym
- Transition Therapy
- Community Stroke Team
- Neuropsychology
- Snowdon at home
- Snowdon Ward
- Community Neuro Service
- Speech and Language Therapy



Therapy staffing for
FOI request.pdf

Integrated Services Therapy

- Overall Management
- Community Emergency Department Team
- Urgent Response Team
- Community Independent Service (West/ Central/ East)
- Inpatient Therapy Team



Integrated Services
Therapy.pdf

Primary Care MSK Service



MSK Structure
Chart.pdf

Southampton Community Independence Service West

Western Wing, Western Community Hospital, William MacLeod Way, Southampton, SO16 4XE

Telephone 0300 123 3392



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Sept 16 West CIS
Structure-V3.pdf

Childrens Services Integrated Therapy Teams Southampton

Adelaide Health Centre, 2nd Floor, William MacLeod Way, Southampton, SO16 4XE
Telephone 023 80538738

Team	Locality Manager
Southampton East	Lorraine Fenner
Southampton West	Helen Heaton
Southampton Central	Polly Sadler
North Hampshire	Georgina Mayes
South West Hampshire	Karen Davies



CF West Teams July
2016.pdf

Childrens Services Integrated Therapy Teams Portsmouth

Telephone Contact for all teams - 02392684545

Portsmouth Central Team, 2nd Floor, 1 Guildhall Square, Portsmouth, PO1 2GJ
Portsmouth North Team Medina House, Medina Road, Cosham, Portsmouth, PO6 3EX
Portsmouth South Team, 4th Floor, Civic Offices, Guildhall Square, Portsmouth PO1 2AL

Team	Locality Manager
Portsmouth North	Neil Smith
Portsmouth South	Sonia King
Portsmouth Central	Deborah Gibbard
SE Hants Fareham & Gosport	Carol Quint & Gillian Williams



CF East Teams July
2016.pdf

Integrated COPD Service



COPD Organisational
Chart May 2016.pdf

Portsmouth Care Group - Occupational Therapy



OT Staffing 2016.pdf

Portsmouth Care Group – Physiotherapy



Physiotherapy
Portsmouth Care Gro



FOI_906 16/17 – FOI request concerning Solent NHS Trust’s nursing services

I confirm that we hold the information as below.

- 1) Please provide me with an up to date Organisational Structure chart for all nursing services including all manager NAMES, contact details and job titles.**
Please see the embedded documents below of organisational structure charts for Solent NHS Trust’s nursing services.



Adult Services
Portsmouth Structure.



Adult Services
Southampton Structu

FOI_907 16/17 – FOI request concerning Solent NHS Trust’s CCIO and Trust Director of Informatics.

I confirm that we hold the information as below.

1) Can you please provide the name and email of your Chief Clinical Information Officer or the person who holds the equivalent role in your trust?

Solent NHS Trust’s Chief Clinical Information Officer is Dr Jonathan Prosser, contactable on 023 8060 8900, Solent NHS Trust HQ, Highpoint Venue, Bursledon Road, Southampton, SO19 8BR

2) Can you please provide the name and email of the Trust Director of Informatics or the person who holds the equivalent role in your trust?

Solent NHS Trust’s Chief Operating Officer is Alex Whitfield, contactable on 023 8060 8900, Solent NHS Trust HQ, Highpoint Venue, Bursledon Road, Southampton, SO19 8BR



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FOI_908 16/17 – FOI request concerning organisational structure charts for all social care middle management

I confirm that we hold the information as below.

1) Please provide me with an up to date Organisational Structure chart for all social care middle management including all manager NAMES, contact details and job titles.

Solent NHS Trust does not provide social care services. However we believe this information may be held by the relevant local councils.



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FOI_909 16/17 – FOI request concerning numbers of patients with the below conditions treated with the below named drugs.

I confirm that we hold the information as below.

1) We would like to request from Solent NHS Trust the numbers of patients treated in the last 12 months with the following drugs for the conditions listed below:

The conditions listed below may be provided by Solent NHS Trust however the reason or condition that a medication is used for is not documented centrally and therefore is being exempt, as the time taken required to collate and present this information would be in excess of 18 hours set out under S12 of the Freedom of Information Act 2000.

Drug Name	Number of patients treated for:		
	Psoriasis	Psoriatic Arthritis	Ankylosing Spondylitis
Cosentyx (secukinumab)			
Humira (adalimumab)			
Enbrel (etanercept)			
Benepali (etanercept) - biosimilar			
Remicade (infliximab)			
Remsima (infliximab) - biosimilar			
Inflectra (infliximab) - biosimilar			
Cimzia (certolizumab)	N/A		
Simponi (golimumab)	N/A		
Taltz (ixekizumab)		N/A	N/A
Stelara (ustekinumab)			N/A
Otezla (apremilast)			N/A



FOI_910 16/17 – FOI request concerning foreign nationals treated who were not entitled to free NHS treatment

I confirm that we hold the information as below.

1) How many foreign nationals / patients who are not entitled to free NHS treatment have been treated in the last 2 years?

None

2) On average how many days admission did they require?

Not applicable



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FOI_911 16/17 – FOI request concerning acupuncture treatments provided by Solent NHS Trust

I confirm that we hold the information as below.

Please provide the following for the years 2010 to 2015 inclusive:

- 1. The names of the hospitals, clinics or other settings in which you provided acupuncture treatments.**

Musculoskeletal Services

Stoneham Centre, Southampton
 Adelaide Health Centre, Southampton
 Royal South Hampshire Hospital, Southampton
 St Marys Community Campus, Portsmouth
 Queen Alexandra Hospital, Portsmouth
 Eastney Health Centre, Portsmouth
 Drayton Surgery, Portsmouth
 Crookhorn Lane Surgery, Portsmouth
 St James' Hospital, Portsmouth

Homeless Healthcare services

The sessions are run at the Homeless Healthcare Team, GP practice at the Royal South Hants for people who are homeless.

- 2. The number of acupuncture treatments provided and the number of patients treated at each of these locations.**

Musculoskeletal Services

Within this service the requested information is not recorded at this level. This is due to that when patients are seen for a follow up outpatient appointment they may or may not receive acupuncture. This information is therefore being exempt under S12 of the Freedom of Information Act 2000 as would require a manual trawl through patient records exceeding the time restraints set out by the Act.

Homeless Healthcare services

Each week there are two sessions of auricular acupuncture (excluding weeks when the practitioner is on leave or training), the number of patients undergoing acupuncture in each year in question are as follows.

2010	176
2011	288
2012	240
2013	217
2014	174
2015	180



3. The types of clinicians who provided these treatments, eg physiotherapists, doctors, acupuncturists.

Musculoskeletal Services

This is provided by chartered physiotherapists who are registered with the Acupuncture Association of Chartered Physiotherapists (AACP) in accordance with the MSK Acupuncture Procedure.

Homeless Healthcare services

The treatments are provided by a specially trained acupuncturist.

4. The total cost of providing acupuncture treatments at each of these locations.

Musculoskeletal Services

Within this service the requested information is not recorded in a reportable way, this information is therefore being exempt under S12 of the Freedom of Information Act 2000 as would require a manual trawl exceeding the time restraints set out by the Act.

Homeless Healthcare services

Each year 144 hours of Band 5 time = £1,440.00 per annum

Pins approx. £30.00 per annum

5. The cost of acupuncture needles purchased included in the total cost.

Musculoskeletal Services

Average costs of acupuncture needles: £5.20 for 100

Homeless Healthcare services

Each client has 10 needles per session at a cost of 1.5p per needle (15p for 10)



FOI_912 16/17 – FOI request concerning Solent NHS Trust’s complaints information

I confirm that we hold the information as below.

1) How many open K041 formal complaints did you have as a Trust on the last calendar day of each month during 2015/2016 and 2016/2017 (to date)?

2015/2016	Number of K041 complaints
March 2015	14
April 2015	09
May 2015	16
June 2015	16
July 2015	15
August 2015	24
September 2015	23
October 2015	41
November 2015	27
December 2016	20
January 2016	22
February 2016	22
March 2016	35

2016/2017	Number of K041 complaints
April 2016	21
May 2016	33
June 2016	19
July 2016	3
August 2016	36
September 2016	33

2) How many open PALS / Informal concerns did you have as a Trust on the last calendar day of each month during 2015/2016 and 2016/2017 (to date)?

2015/2016	Number of open PALS / Concerns
March 2015	0
April 2015	1
May 2015	3
June 2015	2
July 2015	3
August 2015	18
September 2015	11
October 2015	16
November 2015	10
December 2016	13
January 2016	12
February 2016	13
March 2016	18

2016/2017	Number of open PALS / Concerns
April 2016	23
May 2016	19
June 2016	17
July 2016	20
August 2016	19
September 2016	24

3) Can I have a copy of the Trusts annual complaints report for the last 2 years please?

Please see embedded below Solent NHS Trust's annual complaints report for 2014/15 and 2015/16.



Annual Complaint
report 2014-15.pdf



Annual Complaint
report 2015-16.pdf

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FOI_913 16/17 – FOI request concerning Solent NHS Trust's direct engagement models.

I confirm that we hold the information as below.

- 1) Does your Trust currently utilise a Direct Engagement (DE) model?**
No
- 2) If Yes, who currently provides the service;**
 - a) Brookson
 - b) Liaison/ PWC (StaffFlow)
 - c) Liaison (TEMPre)
 - d) 24/7 Time
 - e) Other (please specify)
Not applicable
- 3) What proportion (in percentage) of your agency workers for the following staff groups are directly engaged:**
 - a. **Medical Locums/Doctors** (e.g. Acute, Emergency, General Surgery, Paediatrics, Gynaecology, Neurosurgery, Dermatology, Cardiology)
None
 - b. **Allied Health Professionals/Health Science Staff** (e.g. Biomedical Science, Clinical Physiology (Cardiology), Dietician, Occupational Therapy, Pharmacy, Physiotherapy, Radiography, Talking Therapy, Speech & Language Therapy, Psychology, Anatomical Pathology)
None
- 4) What percentage are you charged for the management of these services?**
None
- 5) When was the DE contract awarded?**
Not applicable
- 6) What is the contract duration?**
Not applicable
- 7) What was the motivation with engaging with these services?**
Not applicable



FOI_914 16/17 – FOI request concerning Solent NHS Trust’s psychiatry organisational structure chart.

I confirm that we hold the information as below.

- 1) Please provide me with an up to date Organisational Structure chart for Psychiatry including all manager NAMES, contact details and job titles.**



AMH Team
Structure.pdf



CAMHS
Portsmouth.pdf



CAMHS
Southampton.pdf

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FOI_915 16/17 – FOI request concerning Solent NHS Trust’s SPA service phone calls

I confirm that we hold the information as below.

1) The total number of calls received by the SPA team on 21st September 2016 from 08:00 – 20:00?

Solent NHS Trust’s SPA service for Sexual Health on 21st September 2016 received 515 calls in total with 386 calls handled.

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FOI_916 16/17 – FOI request concerning public health funerals carried out by Solent NHS Trust

I confirm that we hold the information as below.

- 1) What is the number of public health funerals carried out by your trust in the year to August 2016? And in the year to August 2015, 2013, 2010 and the year 2000?**

Solent NHS Trust was established in 2011, since this time we have arranged one funeral in September 2012.

- 2) Please can you tell me the age of the oldest and youngest person who had a public health funeral?**

This information is not recorded by the Trust

- 3) Please can you give me a breakdown of the gender of those who had a public health funeral (e.g. 100 men, 50 women)?**

1 female

- 4) If it is recorded, was their family unable to pay or unwilling to?**

This information is not recorded by the Trust

- 5) What is the cost to yourselves of providing public health funerals for each year since 2006? And in the year 2000?**

The total cost of public funerals by Solent NHS Trust was £2,739 in 2012.

FOI_917 16/17 – FOI request concerning Solent NHS Trust's financial spend to treat immigrants and asylum seekers

I confirm that we hold the information as below.

- 1. I would like to know how much this trust spent in the last financial year to treat immigrants and asylum seekers. If you don't know the exact amount you can give me an estimate.**

Solent NHS trust does not record separately healthcare finances for the treatment of immigrants or asylum seekers; we only record information for the whole healthcare provision at service level.

FOI_918 16/17 – FOI request concerning Solent NHS Trust's temporary/ agency social workers

I confirm that we hold the information as below.

1) How many qualified Social Workers did you have working on a temporary (Agency) basis on 30 August 2016?

None

2) What was your total expenditure on temporary (Agency) Social workers supplied through a recruitment agency in the financial year 2015-16?

Solent NHS Trust's total expenditure on temporary (agency) social workers supplied through a recruitment agency in the financial year 2015/16 was £67,000

FOI_919 16/17 – FOI request concerning Solent NHS Trust’s contact for services

I confirm that we hold the information as below.

- 1) I already have information for the adult CRHTT but I was wondering if Solent NHS Trust had a separate older adults or dementia CRHTT? If you are aware of one, would you be able to provide me with the contact details (i.e. email & telephone) for the manager?**

Solent NHS Trust does not have a separate older adults or dementia CRHTT service.

FOI_920 16/17 – FOI request concerning Solent NHS Trust's rostering system

I confirm that we hold the information as below.

1) Does the trust currently use rostering software?

Yes

2) Please state the name(s) of all rostering provider(s) used, split by the following staffing groups. Where no third parties are used, please explain how these staff are rostered:

- a. Medical & Dental
- b. Nursing & Midwifery
- c. AHPs
- d. Other (please specify)

Solent NHS Trust uses the rostering provider Allocate HealthRoster for all staffing groups.

3) Does the organisation store its rostering data on its own servers or in the Cloud? Again please provide this information for each of the following staffing groups:

- a. Medical & Dental
- b. Nursing & Midwifery
- c. AHPs
- d. Other (please specify)

Solent NHS Trust stores its rostering data in the Cloud for all staffing groups.

4) What other rota management systems are used by the organisation? Please state the names of any providers used and what they are used for.

No other rota management systems are used by Solent NHS Trust

5) Please state the name(s) of all third party tech solutions used by the organisation to manage internal bank staff (Allocate, Liaison, Holt, Brookson etc.). Please split this by the following staffing groups:

- a. Medical & Dental
- b. Nursing & Midwifery
- c. AHPs
- d. Other (please specify)

Solent NHS Trust uses Allocate for all staffing groups.

FOI_921 16/17 – FOI request concerning Solent NHS Trust's Mental Health Services

I confirm that we hold the information as below.

We are contacting all NHS trusts that provide mental health services under the Freedom of Information Act to formally request information as to what interventions or services meeting this remit already exist. Examples might include:

- **Welfare / debt / money management / housing / legal advice in a mental health setting (inpatient, community or at point of referral)**
- **Education to service users about managing finances, particularly if it addresses the emotional and behavioural aspects of this (for example through a recovery college)**
- **Screening and support to access advice available elsewhere**
- **Integrated care pathways for mental health and financial / welfare support**
- **Support into employment, such as individualised placement support**
- **Measures to support mental health staff to make referrals for financial advice (eg a central database of advice agencies, a prompting or screening process, training on welfare advice)**
- **Helplines that can give financial advice alongside mental health support**
- **Social prescribing (for example to adult learning)**
- **Peer support projects for people with both financial and mental health problems**

As regards Solent NHS Trust, please could you inform us of:

1) Whether you consider financial difficulties in your local health needs assessment?

Financial needs are a key component in our core assessment that we complete with all patients who enter the service and we ask all patients if they would like support from the service with regard to their financial needs

2) Whether your mental health service users (for both primary and secondary care) are routinely asked about their financial circumstances or difficulties?

As above, in secondary care, this is covered in the core assessment. In primary care it is not routinely asked but support and signposting is offered if difficulties are present and the service user is requesting support

3) Whether you commission or run, either solely or in partnership with another agency (such as local social care), any specialist services like those listed above for people who have both financial difficulties and mental health problems?

In secondary care, our community mental health services are provided with a 3rd sector organisation who provide specific interventions as part of a subcontract from Solent NHS Trust. These interventions primarily relate to employment, education and peer support. However, as part of their service delivery, they will

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provide support for people who experience financial difficulties which might involve signposting or assertively engaging them in the financial support services. So whilst we don't commission or run a specific specialist service for people who have both financial difficulties and mental health problems, we do have various avenues of support available for service users.

4) Whether you have a formal and/or informal working arrangement with any external organisations (e.g. Citizens' Advice Bureaux) providing financial, welfare or debt advice?

Solent NHS Trust do not have any formal working arrangements but such organisations are known to staff and readily used by both Solent NHS staff and our subcontracted partners to assist service users in getting the support they require.

5) How many people using your primary and secondary mental health services are referred to or provided with a specialist service that addresses financial needs?

This information is not recorded centrally by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records exceeding the time limit set out under section 12 of the Freedom of Information Act.

FOI_922 16/17 – FOI request concerning under 16's on Solent NHS Trust's adult mental health wards

I confirm that we hold the information as below.

1) How many under 16's were put on adult mental health wards in the following years;

2013	0
2014	0
2015	0
2016 to date	0

2) Please give the ages and genders for those who were treated on the wards in the following years;

Not applicable

3) How long were the individuals kept on the adult wards in the following years;

Not applicable

FOI_923 16/17 – FOI request concerning Solent NHS Trust’s Rapid Tranquillisation policy

I confirm that we hold the information as below.

- 1) I would like to request your Trust's most recent Rapid Tranquillization (RT) policy and guidance aimed at guiding practice of RT usage by staff involved in its use (should you provide this type of care).**

Please see embedded document below



Rapid Tranq
Guidelines v2 May 20.

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FOI_924 16/17 – FOI request concerning Solent NHS Trust’s Dental services

I confirm that we hold the information as below.

For each institution within your trust that provides dental services, please provide the number of episodes of dental extraction performed under general anaesthesia (GA), **sedation**, and local anaesthesia (LA) for **adults** (18 years or older) and **children** (under 18 years) **between 1st October 2015 and 30th September 2016** in the following format:

The below considerations need to be taken into account when reviewing the attached information.

- the figures shown are for “episodes of dental extraction”, not individual extractions (i.e. instances where a patient attended for extraction rather than number of teeth extracted).
- the dental procedure titles have been amended to reflect the treatment types that we record (as we don’t use OPCS codes).
- All treatments types where the GA/LA isn’t specified are assumed to be LA
- The number of episodes recorded as under sedation are probably artificially low as many also have a LA

	Dental Procedure (Examples of codes below)	Number of episodes of dental extraction under GA	Number of episodes of dental extraction under sedation	Number of episodes of dental extraction under LA
Adults (18 years or older)	Extraction - Surgery - Incisor/Canine			2
	Extraction - Surgery - Pre/Molar other than Imp 8			4
	Extraction - Surgery - Soft Tissue			11
	Extraction under GA	1		
	Extraction under GA - Deciduous	2		
	Extraction under GA - Ortho			
	Extraction under GA - Permanent	184		
	Extraction under LA			954
	Sedation - 1-4 Teeth Extracted on Visit		1	
	Sedation - Extractions 1-4 Teeth Extracted (OCC)		1	
	Surgery - Impacted 8 No Root/Crown Div (OCC)			1
	Total		187	2

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Children (Under 18 years)	Extraction - Surgery - Incisor/Canine			
	Extraction - Surgery - Pre/Molar other than Imp 8			5
	Extraction - Surgery - Soft Tissue			4
	Extraction under GA	9		
	Extraction under GA - Deciduous	2042		
	Extraction under GA - Ortho	19		
	Extraction under GA - Permanent	467		
	Extraction under LA			841
	Sedation - 1-4 Teeth Extracted on Visit		4	
	Sedation - Extractions 1-4 Teeth Extracted (OCC)			
	Surgery - Impacted 8 No Root/Crown Div (OCC)			
	GRAND TOTAL	2537	4	850

As shown above, please provide the number of episodes for each code*.

*Dental extraction might have been coded into different terms depending on each institution's coding system (e.g. surgical removal of impacted wisdom tooth, surgical removal of wisdom tooth NEC, surgical removal of retained root of tooth, unspecified surgical removal of tooth, full dental clearance, extraction of multiple teeth, unspecified simple extraction, etc).

FOI_925 16/17 – FOI request concerning people detained under the Mental Health Act who have died of natural causes

I confirm that we hold the information as below.

1. Please provide me with the following information for the years 2013, 2014 and 2015:

The total number of people detained under the Mental Health Act who has died under classification of “natural causes”. Of these, please state the number of patients that died due to “pulmonary embolism” and/or “myocardial infarction”.

During the years 2013, 2014 and 2015 there were a total of 3 people who died whilst detained under the Mental Health Act. Two of these deaths were of ‘natural causes’ with one of these categorised as ‘myocardial infarction’.



FOI_926 16/17 – FOI request concerning Solent NHS Trust’s IM&T organisational chart

I confirm that we hold the information as below.

1. Please can you provide an updated organisation chart for the IM&T department (names and job titles).

Please see the embedded document below



ICT business
structure v1.5.pdf

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FOI_927 16/17 – FOI request concerning Solent NHS Trust’s IT infrastructure charts

I confirm that we hold the information as below.

- 1) Can you provide me with a detailed structure chart of the IT Infrastructure division, including all names of senior managers, Heads of and interims?**

Please see the embedded document below



ICT business structure v1.5.pdf

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FOI_928 16/17 – FOI request concerning Solent NHS Trust's Cyber Security Services

I confirm that we hold the information as below.

- 1) **Standard Firewall (Network)** - Firewall service protects your corporate Network from unauthorised access and other Internet security threats
- 2) **Intrusion Detection** - [network intrusion detections systems \(IDS\)](#) and [network intrusion prevention systems \(IPS\)](#) services that detect Web application attacks and include anomaly-awareness in addition to handling older threats that haven't disappeared.
- 3) **Web Applications Firewall** - A Web application firewall (WAF) is a firewall that monitors, filters or blocks the HTTP traffic to and from a Web application.
- 4) **Threat Monitoring** - organizations and security analysts to identify and protect against security threats.
- 5) **Anti-virus Software Application** - Anti-virus software is a program or set of programs that are designed to prevent, search for, detect, and remove software viruses, and other malicious software like worms, trojans, adware, and more.
- 6) **Encryption Facilities** - s a host based software solution designed to encrypt sensitive data before transferring it to tape for archival purposes or business partner exchange.

Solent NHS Trust has a complete Infrastructure contract with CGI, which includes support and maintenance, management, installation, cabling, desktop, laptop, network, hosting services, telephony, printing services and ICT security.

For each of the different types of cyber security services can you please provide me with:

Who is the existing supplier for this contract?

- a) **What does the organisation spend for each of contract?**
- b) **What is the description of the services provided for each contract?**
- c) **What is the expiry date of each contract?**
- d) **What is the start date of each contract?**
- e) **What is the contract duration of contract?**
- f) **What is the hardware brand? If available.**
- g) **What is the software brand? If available?**
- h) **The responsible contract officer? Full name, job title, contact number and direct email address.**

This information is being exempt under S21 of the Freedom of Information Act 2000 (accessible by other means), please refer to our Frequently Asked Questions on our Publication Scheme; <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=8&fldKey=595>

FOI_929 16/17 – FOI request concerning Solent NHS Trust's IT Security

I confirm that we hold the information as below.

Please provide information on the manufacturer used, licence expiry and licence cost including duration for each of the following IT security areas within the organisation:

- 1) Desktop anti-virus
- 2) Protection of Microsoft Exchange environment (please state if this is not applicable due to the use of NHSmail/NHSmail2)
- 3) Email gateway (please state if this is not applicable due to the use of NHSmail/NHSmail2)
- 4) Web gateway
- 5) Mobile device management/enterprise mobility management
- 6) Hard disk encryption
- 7) Removable media encryption
- 8) Firewall
- 9) VPN
- 10) Two factor authentication provider
- 11) Wireless network provider
- 12) Virtual server software provider and number of virtual servers (e.g. VMWare, Hyper-V etc.)
- 13) VDI software provider and number of VDI instances
- 14) Network access control solution provider
- 15) Security information and event management (SIEM) solution provider

This information is being exempt under S21 of the Freedom of Information Act 2000 (accessible by other means), please refer to our Frequently Asked Questions on our Publication Scheme; <http://www.solent.nhs.uk/page.asp?fldArea=1&fldMenu=12&fldSubMenu=8&fldKey=595>

Please also provide:**a) The total number of computers within the organisation.**

Solent NHS Trust has a total of 4518 computers. This consists of 2929 laptops (deployed & inventory), and 1589 desktops (deployed & inventory).

b) The total number of smartphones within the organisation.

Solent NHS Trust has approximately 2362 mobile phones within the organisation; the models consist of old and new style Nokia phones and Blackberry's.

c) The total number of tablet devices within the organisation.

This information is not recorded centrally by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.



d) Details of whether IT security is provided by an in-house team or by a third party – if by a third party please state who provides the service and when the contract expires.

Solent NHS Trust has a complete Infrastructure contract with CGI Ltd, which includes support and maintenance, management, installation, cabling, desktop, laptop, network, hosting services, telephony, printing services and ICT security. The contract expiry date is February 2022.



FOI_930 16/17 – FOI request concerning Solent NHS Trust's implementation of the Fit and Proper Persons test

I confirm that we hold the information as below.

I would like the following questions answering under the Freedom of Information Act regarding Solent NHS Trust implementing the Fit and Proper Person's test.

1) How many people in your organisation have been checked against the test since its introduction in 2014?

The Trust has undertaken twenty-four Fit and Proper Person checks in respect of our Directors and Non-Executive Directors as required by the Legislation.

2) In how many cases has the NHS trust been required to investigate a person further?

None

3) How many were in response to complaints from the public?

None

4) How many were instigated by the Trust itself?

Twenty-four were instigated by the Trust as required by the Legislation

5) How many were the result of the Care Quality Commission recommending that a person should be investigated further?

None

6) On what grounds were the complaints made?

No complaints have been made

7) Has the Trust been required (either voluntarily or formally by the Care Quality Commission) to conduct an independent investigation under Regulation 5?

No

8) In how many cases has a person failed the Fit and Proper Person's test within your Trust?

None

FOI_ 931 16/17 – FOI request concerning Hampshire and Isle of Wight Sustainability and Transformation Plan

I confirm that we hold the information as below.

As one of statutory organisations identified in the Hampshire and Isle of Wight Sustainability and Transformation Plan, we are writing to seek from you the following information.

On Page 10/78 of NHS Improvement's document, dated 21 July 2016, entitled "STRENGTHENING FINANCIAL PERFORMANCE & ACCOUNTABILITY IN 2016/17" the following paragraph required you to undertake a review of "unsustainable" services.

"The consolidation of unsustainable services: providers are particularly focusing on areas where planned care services are being delivered using locums and agency staff, with a view to early decisions to re-provide at nearby units operating at efficient scale and with greater assurance of quality. By the end of July STPs should have reviewed services which are unsustainable for financial, quality or other reasons and identified the key priorities based on sustaining quality and improving efficiency. They should have developed plans to re-provide these services in collaboration with other providers to secure clinically and financially sustainable services, both for 2016/17 and for future years."

- 1. Would you please supply details of the outcome of this review which you were asked to complete by the end of July?**
- 2. In particular please supply a list of the services which have been declared as "unsustainable for financial, quality or other reasons."**
- 3. Please also describe which of the two criteria (financial, quality) were assigned to each and where the third criteria of "other" was assigned, what that actually was.**
- 4. Finally, please provide the details of any re-provision plans you have made as described in the above quoted paragraph.**

I can confirm that the information you have requested is not held by Solent NHS Trust; however this information may be held by;

STP Project Office
1st Floor, Room FD 01
Adelaide Health Centre
Western Community Hospital Campus
Southampton
SO16 4XE



FOI_932 16/17 – FOI request concerning Solent NHS Trust’s agency usage

I can confirm that we hold the information as below.

1. Who is your Head of Procurement for the NHS Trust?

Sue Wareham – Head of Procurement. Solent NHS Trust, Highpoint Venue, Bursledon Road, Southampton SO19 8BR

2. Who is responsible for Agency Nursing within the NHS Trust?

Helen Pretty – HR Bank Staffing Manager, Solent NHS Trust, Highpoint Venue, Bursledon, Southampton SO19 8BR

3. What procurement Framework is the Trust currently aligned to for Agency staff i.e. Crown Commercial Service (CCS), Health Trust Europe (HTE), London Procurement Programme (LPP) or no framework?

LPP Framework for Nursing, HCA, HCA Professionals and Locums.

4. If the answer to Question 3 states that the Trust is aligned to a Framework, please provide a breakdown of the “on framework” agencies used for each staffing category with the number of hours supplied over the last 12 months, and a breakdown of expenditure across these agencies

Agency	Grade	Hrs	Costs
BNA	RN	1144.25	£40,348.00
BNA	HCA	789.5	£32,217.00
ID MED	RN	841	£46,761.00
ID MED	HCA	20	£973.00
LOCUM	Consult	75	£6,300.00
Advantage	RN	910	£33,183.00
Advantage	HCA	137	£2,300.00
Pulse	RN	2572	£148,022.00
Pulse	HCA	1450	£56,007.00
Wimbourne	RN	529.5	£36,170.00
NRS	RN	78.75	£2,978.00
Brook St	Admin	3205.6	£53,119.00
Cluett Reeve	Admin	638	£9,230.00
Hays	Admin	346	£96,576.00
WhiteKnight	Admin	525	£6,799.00

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5. Please state if there is any “off framework” usage over the past 12 months. If so, please provide a breakdown of the off framework agencies used for each staffing category with the number of hours supplied over the last 12 months, and a breakdown of expenditure across these agencies

Agency	Grade	Hrs	Costs
Mayday	RN	8182.33	£351,259.00
Platinum	RN	701	£28,473.00
Newcross	RN	2625.35	£105,785.00
Medical Staffing	RN	2935	£150,919.00
Imperial Med	RN	203	£7,432.00
Thornbury	RN	8009	£711,450.00
Mayday	HCA	869.35	£17,244.00
Thornbury	HCA	306.75	£17,619.00
Newcrosss	HCA	6997.35	£185,784.00
Channel 3 Grp	Admin	3110.63	£381,104.00
Grafters	Admin	660	£54,595.00
Logix	Admin	663.75	£34,786.00
Practicus	Admin	472.5	£40,392.00
Scene One	Admin	2501.25	£201,555.00
Vivid Resourcing	Admin	1151.25	£73,290.00

6. What was the total annual agency spend by the NHS Trust in financial years 2014/15 and 2015/16?

The total agency spend for 2014/15 was £5,297k, the total agency spend for 2015/16 was £5,766k

FOI_933 16/17 – FOI request concerning Fathers with Post Natal Depression

I confirm that we hold the information as below.

1) Is there a specific budget for providing support for mothers who suffer from mental health problems following the birth of a child, and if so how much money has been spent on this by Solent NHS Trust in the last five years?

Solent NHS Trust does not have a specific budgets associated for providing support for mothers who suffer from mental health problems following the birth of a child, however Solent NHS Trust's Children's Health Visiting service do support mothers during the early period after birth and patients needing additional support are directed towards the perinatal service provided by Southern Health NHS Foundation Trust, as the Commissioned service within Hampshire.

2) Is there a specific budget for providing support for fathers who suffer from mental health problems following the birth of a child, and if so how much money has been spent on this by Solent NHS Trust in the last five years?

There are no specific budgets associated for providing support for fathers who suffer from mental health problems following the birth of a child; however Solent NHS Trust's Adult Mental Health Service supports adults suffering from mental health problems. It should be noted that as this is an area that has seen increased activity, discussions with commissioners are due to determine a suitable approach on funding to manage this requirement.

3) In the last five years, how many mothers have been diagnosed and treated each year for mental health issues relating to the birth of a child in the area covered by Solent NHS Trust?

This information is not recorded at this level by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

4) In the last five years, how many fathers have been diagnosed and treated each year for mental health issues relating to the birth of a child in the area covered by Solent NHS Trust?

This information is not recorded at this level by Solent NHS Trust and therefore is being exempt as would require a manual trawl through records and would exceed the time limit set out under section 12 of the Freedom of Information Act.

5) Does Solent NHS Trust recognise the mental health of fathers as a specific area of concern, or is it considered that general mental health budgets and services will be sufficient?

Solent NHS Trust recognises that fathers have specific needs around the time of the birth of a child. We aim to address these needs within the provision for general mental health.

FOI_934 16/17 – FOI request concerning Solent NHS Trust’s psychiatric inpatients who have experienced delays to their discharge

I confirm that we hold the information as below.

- 1) Over the past five years how many psychiatric inpatients have experienced delays to their discharge from hospital? Please give the breakdown per calendar year and, if you deal with adult and children’s services, please also give the breakdown for over 18s and under 18s.

2012	6
2013	12
2014	20
2015	20
January 1st – September 30th 2016	22

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1) Please give a list of reasons for the delays and the corresponding number of patients affected by that reason.

Delay Reason	Count of Patient Number
Awaiting Further Non-acute NHS Care - Transfer to other	3
Patient/Relative Choosing Nursing Home	1
Nursing Home Not Available	1
Residential Home Not Available	3
Awaiting Housing - Patients Not Covered By NHS & Community Care Act	1
Awaiting Housing - Care Package In Own Home	14
Awaiting Housing - Care Home Placement	3
Awaiting Home Adaptation	3
Awaiting Support Services	3
Awaiting Continuing Care Funding	6
Awaiting Completion of Social Services Assessment	2
Awaiting Social Services Funding	5
Patient Refusing Discharge	1
Relative Refusing Discharge	1
Awaiting Continuing Care Bed/Placement - Further Non-Acute NHS Care	3
Awaiting Continuing Care Bed/Placement - Care Package In Own Home	1
Awaiting Continuing Care Assessment	1
Awaiting Assessment by Rest Home/Nursing Home Matron	3
Awaiting completion of assessment	6
Awaiting public funding	2
Awaiting further non-acute (including PCT and mental health) NHS care (including intermediate care, rehabilitation services etc)	7
Awaiting residential home placement or availability	22
Awaiting nursing home placement or availability	2
Awaiting care package in own home	3
Disputes	2
Housing – patients not covered by NHS and Community Care Act	3

***duplicate patients removed from each delay reason**

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INVESTOR IN PE

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2) If possible, please also give the total number of days delayed per year because of each reason.

Delay Reason	2012 (August onwards)	2013	2014	2015	2016 to date
Awaiting Further Non-acute NHS Care - Transfer to other Patient/Relative Choosing Nursing Home	2		63		
Nursing Home Not Available			14		
Residential Home Not Available			7		
Awaiting Housing - Patients Not Covered By NHS & Community Care Act	7		108		
Awaiting Housing - Care Package In Own Home	10	59	83		
Awaiting Housing - Care Home Placement		33	14		
Awaiting Home Adaptation		7	14		
Awaiting Support Services		21	6		
Awaiting Continuing Care Funding	48		84		
Awaiting Completion of Social Services Assessment	14	7			
Awaiting Social Services Funding		52	82		
Patient Refusing Discharge	6				
Relative Refusing Discharge			7		
Awaiting Continuing Care Bed/Placement - Further Non-Acute NHS Care			28		
Awaiting Continuing Care Bed/Placement - Care Package In Own Home	7				
Awaiting Continuing Care Assessment			7		
Awaiting Assessment by Rest Home/Nursing Home Matron		6	14		
Awaiting completion of assessment				3	237
Awaiting public funding				7	24
Awaiting further non-acute (including PCT and mental health) NHS care (including intermediate care, rehabilitation services etc)				98	90
Awaiting residential home placement or availability			7	331	329
Awaiting nursing home placement or availability				5	
Awaiting care package in own home			14		6
Disputes				17	13
Housing – patients not covered by NHS and Community Care Act				38	30

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3) How much did these delays cost the trust? Please give the cost per year and explain how this figure was worked out, e.g. it may cost the trust £100/day for an inpatient bed.

E.g. In Devon in 2015, 67 patients experienced delays to their discharge because of public funding and the total number of days delayed because of this reason, was 1,948

Year	
2012 (August onwards)	£21,180
2013	£36,624
2014	£127,017
2015	£122,084
2016 (to date)	£190,156

The Occupied Bed Day Rate varies from £187.40 to £385.19 dependant on the ward.

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FOI_935 16/17 – FOI request concerning the types of Neonatal Units operated by Solent NHS Trust

I confirm that we hold the information as below.

Would you be able to provide the following information in electronic format please (spread sheet attached):

- 1) **The type of neonatal unit you have (NICU, Local Neonatal Unit or SCBU). If you have more than one site, please provide the highest level.**
- 2) **The region your hospital is in from this list (trusts will only be identified by region in the analysis):**
- 3) **Activity (in bed days) for the following Healthcare Resource Groups**
- 4) **(HRGs):**
- 5) **Current neonatal nursing vacancy rate (% of expected)**
Solent NHS Trust is a Community Mental Health Trust and therefore does not operate Neonatal units.



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FOI_936 16/17 – FOI request concerning Solent NHS Trust’s bandings and job titles reporting to the CIO

I confirm that we hold the information as below.

1) Please can you provide me with the job titles and bandings of all the staff that fall under the CIO at all levels?



FOI_936_OrganisationalChart.pdf

2) Please can you also provide me with the job descriptions of all the heads of service/ or equivalent people who directly report to the CIO?

- Head of Information Systems



Head of Information Systems JD March 20



Head of Information Person Spec.pdf

- Head of Information Governance



HeadOfIGInfoSec_JobDescription.pdf

- Head of Data Assurance



Head of Data Assurance JD July 20

- ICT Service Manager



Job_Description_Service_Manager_Solent ICT Service Manager



Person_Specification ICT Service Manager

- ICT Business Manager



JD Solent ICT Business Engagement



FOI_937 16/17 – FOI request concerning Solent NHS Trust’s Chief Pharmacist

I confirm that we hold the information as below.

- 1) Please could you let me know the name of the Chief Pharmacist at Solent NHS Trust, and also please provide me with their NHS email address and phone number?**
Solent NHS Trust’s Chief Pharmacist is Rajeshkumar Parekh, contactable on raj.parekh1@nhs.net



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FOI_938 16/17 – FOI request concerning Solent NHS Trusts spend on exorcists over the last 12 months

I confirm that we hold the information as below.

1) How much money has been paid to exorcists over the past 12 months for properties owned or operated by your organisation?

Solent NHS Trust has not paid any exorcists in the last 12 months for any buildings owned or occupied by the Trust.



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FOI_939 16/17 – FOI request concerning Solent NHS Trust’s Post Traumatic Stress Disorder (PTSD) provisions and patients

I confirm that we hold the information as below.

1) Ideally, I would like to know how many veterans suffering from PTSD have been referred to/treated by the trust since 2010?

I realise that you may not have a specific record of veterans being treated; if this is the case, I would like to know how many people suffering from PTSD have been referred to/treated by the trust since 2010? I would like the breakdown per calendar year, so 2010, 2011, 2012, 2013, 2014, 2015, and January 1st – October 30th 2016.

Solent NHS Trust does not have a specific record of veterans being treated; therefore the information provided is that where patients ICD-10 codes relate to PTSD.

2010	Solent NHS Trust was not established until 2011
2011	6
2012	8
2013	7
2014	10
2015	4
2016– date	5

2) Please explain what provision the trust has made to help treat veterans/veterans with PTSD. For example, specialist training for staff - if so, what was the training and what did it involve/how long did it take?

The majority of people who are veterans with PTSD are treated via our Primary Care Talking Change service as PTSD is specifically covered within this contract. AMH Secondary Care staff follow the Covenant – which supports veterans to continue to receive treatment if they move around the country to meet fair access to treatment guidelines. Our assessment to intervention service and liaison and diversion provide a drop in at Veterans Outreach Services (VOS). Solent NHS Trust also has good links with Combat Stress.

3) If extra provision to help the trust deal with veterans has been made, please state when/what year this was made/introduced.

No extra provision has been made but instead resources have been deployed to prioritise the needs of veterans in the spirit of the Covenant.



FOI_940 16/17 – FOI request concerning Solent NHS Trust's Eating Disorder Services

I confirm that we hold the information as below.

1) Please outline if you have a staffing strategy for the recruitment of staff for the community eating disorder service. Please disclose a copy of this.

There is no specific recruitment strategy for eating disorder services, however the Trust does have a trust-wide recruitment and retention strategy, if you would like to request this.

2) Please advise in the financial years 2014/15 and 2015/16 what number and what percentage of clinical staff were recruited who had no prior clinical experience of working with eating disorders and who would be directly responsible for the care of patients with eating disorders.

The CAMHS Services is not a dedicated eating disorder service and therefore there staff are not recruited to provide only care to clients with eating disorders. However all staff working with clients with an eating disorder, will be appropriately trained.

3) What is your service's policy and or operational protocol on the type of case that new workers without clinical experience of eating disorders may be allocated and the level of supervision that they must receive. Please disclose a copy of the relevant policies and operational protocols.

Within CAMHS, only clinical staff with the relevant skill and knowledge base would be allocated to work with this particular client group.

4) Does your service's policy prevent new recruits with no prior experience of eating disorder to be allocated the care of patients of very low weight? (As defined by Body Mass Index (BMI) of 15 or below, or BMI close to 15 in the context of instability and falling weight.)

Within CAMHS, no clinical member of staff would solely work with a patient, where the BMI is 15 or below, if they do not have the clinical skills or knowledge to do so.

5) What is your service's policy on any training that staff without prior clinical experience of patients with eating disorders should undertake? Please disclose the relevant policy document.

Within CAMHS, all staffs training needs would be discussed within their yearly appraisal and if eating disorder training was highlighted then this would be explored either via in-house training or a relevant external training event.

There are regular in-house training events held which are facilitated by a Child and Adolescent Psychiatrist, Clinical Psychologist, Specialist Nurse and Dietician.

The eating disorder pathway co-ordinator is available for specific training needs.



- 6) **Please advise in financial years 2014/2015 and 2015/2016 whether any new recruits, without prior clinical experience of working with patients with eating disorders, acted as Care Programme care co-ordinators within the first six months of their employment.**

Within CAMHS, no new recruits acted as a Care Programme co-ordinator.

- 7) **Do you have a procedure for accepting urgent referrals from non-mental health trusts?**

Within CAMHS West, as a service we accept referrals, both routine and urgent, from a variety of sources both medical and non-medical. These referrals are triaged on a daily basis by the CAMHS Duty Clinician and actioned for input as per need (either allocated as a routine or urgent referral for assessment).

Within CAMHS East, all referrals are screened by the Single point of access team within 24 hrs and those that are urgent will be followed up by phone on the same day to assess immediate risk. An urgent assessment would be arranged within 72 hrs as indicated by the triage phone call.

- 8) **Please set out if your trust has a maximum/minimum Body Mass Index criteria for accessing specialist eating disorder services and what this is?**

There is no such criteria for CAMHS



FOI_941 16/17 – FOI request concerning Solent NHS Trust copier paper purchases

I confirm that we hold the information as below.

- 1. What was the latest price paid per ream (500 sheets) of standard white A4 copier paper (80 gsm or equivalent)?**
£2.09 ex VAT
- 2. If the answer to question 1. is not representative of a usual price paid, what is the average price paid per ream of copier paper during financial year 2015/16? (Could you please specify whether VAT is included or not in the prices you give.)**
Not applicable
- 3. How many reams of copy paper were purchased during the 2015/16 financial year?**
21,785 (average)



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FOI_942 16/17 – FOI request concerning Solent NHS Trust’s patients treated for anxiety and depression

I confirm that we hold the information as below.

- 1) I would like to know how many people the trust has treated for anxiety and depression over the last six years. Please give the breakdown per calendar year, so 2011, 2012, 2013, 2014, 2015 and January 1st – October 30th 2016. Please give the breakdown for over 18s and under 18s, and if possible, for under 18s, please give the age breakdown. Please also give a breakdown for gender.
- 2) In addition, for the last six years, per year, I would like to know the longest a patient, or patients, have had to wait for treatment, and what that treatment was (For example, in 2014, there may have been 10 patients waiting 24+ months for one-to-one psychotherapy sessions)

Solent NHS Trust’s CAMHS and AMH service have no central record of the number of patients treated for anxiety and depression. This would require a manual trawl of the records which would exceed the time limit set out in section 12 of the Freedom of Information Act 2000.



FOI_943 16/17 – FOI request concerning Solent NHS Trust’s funding for AMH and CAMHS services

I confirm that we hold the information as below.

1) Please state what funding the trust has received to provide adult mental health services over the last six financial years?

I would like the breakdown per financial year; 2011/12, 2012/13, 2013/14, 2014/15, 2015/16, and if possible 2016/17.

2) Please state what funding the trust has received to provide CAMHS over the last six financial years?

I would like the breakdown per financial year; 2011/12, 2012/13, 2013/14, 2014/15, 2015/16, and if possible 2016/17.

This request was cancelled by the requestor



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FOI_944 16/17 – FOI request concerning Solent NHS Trust’s MRI wait times and provisions

I confirm that we hold the information as below.

- 1) What is the current waiting time (in weeks) for a routine MRI scan?**
- 2) What are the current trust waiting time (in weeks) targets for a routine MRI scan?**
- 3) Does the trust hire in any private mobile MRI scanners to meet the existing workload? Or do they send any NHS patients to private centres for their scans?**

Solent NHS Trust does not own any MRI scanners, this is subcontracted to InHealth. However the target stated within the contract is that 95% of patients are seen within 4 weeks.



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FOI_945 16/17 – FOI request concerning Solent NHS Trust V Hampshire County Council Court Case

I confirm that we hold the information as below.

Could I please get the information in reference to the: Solent NHS Trust v Hampshire County Council Case No: HT-14-187

- 1) Whether there has been any settlement for damages from the alleged breach of procurement regulations after the Judge lifted the suspension of the Hampshire contract**
- 2) Overall legal costs of taking the case to court and obtaining a resolution.**

I believe it is in the public interest to disclose to the public the outcome of cases taken to court and how much money is being spent in taking organisations to court

This information is held by Solent NHS Trust; however this information is exempt under section 32 (Information contained within Court Records) of the Freedom of Information Act as it was ordered that these remain confidential and is therefore being withheld.

This is an absolute exemption; therefore no requirement to consider the public interest test is required.





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FOI_ 946 16/17 – FOI request concerning Solent NHS Trust’s RIDDOR and restraint events

I confirm that we hold the information as below.

Please advise for financial year 2015/2016

1) How many locked beds were there in the trust

For the financial year 2015/16 Solent NHS Trust’s Adult Mental Health Service had 10 bedded PICU, which is a locked ward.

Within Older Persons Mental Health Service, from April 15 – January 16, there were 28 beds within a locked ward (14 for organic illness and 14 for functional illness)

From February 16 – March 16, there were 22 beds within a locked ward (14 for organic illness and 8 for functional illness)

2) How many episodes of physical restraint took place within the trust

108 in 2015/16

3) How many episodes of face down (prone) restraint took place within the trust, and what was the duration of these restraint episodes

Please see the below table for the number of face down restraint that occurred 2015/16

No. Minutes	Number of episodes
1	1
2	1
3	2
5	4
10	4
12	1
15	1
(blank)	2
Grand Total	16

4) How many RIDDOR incidents were reported by the Trust to the Health Safety Executive as a result of restraint episodes?

None, as no episodes meet the criteria, under schedule 1 of RIDDOR.



FOI_947 16/17 – FOI request concerning Solent NHS Trust's waste and sharps

I confirm that we hold the information as below.

1) Between 1 April 2015- 31 March 2016 what volume of Non-medicinally-contaminated sharps 18 01 03*, 18 02 02, other medicinally contaminated sharps 18 01 03* and 18 01 09, 18 02 02 and 18 02 08 waste did you dispose of?

Between 1st April 2015 and 31st March 2016, 7.34 tonnes of clinical waste. Unfortunately we are not able to separate this out to identify only non-medicinally contaminated sharps were disposed of.

2) How much does it cost you for the waste to be taken away?

The charge for 2015/16 was £46529.97

3) What was the cost of Non-medicinally-contaminated sharps 18 01 03*, 18 02 02, Other medicinally contaminated sharps 18 01 03* and 18 01 09, 18 02 02 and 18 02 08 disposal 1 April 2015- 31 March 2016

The cost of non-medicinally – contaminated sharps, 18 01 03*, 18 02 02, other medicinally contaminated sharps 18 01 03* and 18 01 09, 18 02 02 and 18 02 08 disposal 1 April 2015- 31 March 2016 was £46529.97.

4) Between 1 April 2015- 31 March 2016 how many syringes did your trust purchase, sizes 0.3ml-60ml luer lock and Slip Total

Between 1st April 2015 and 31st March 2016, 52,000 syringes were purchased (sizes 0.3ml-60ml luer lock and Slip Total)

5) Between 1 April 2015- 31 March 2016 how many syringes did your trust purchase, sizes 0.3ml-60ml luer lock and Slip with safety devices Eg auto retractors or fixed needle and cover

Between 1st April 2015 and 31st March 2016, 0 syringes were purchased (sizes 0.3ml-60ml luer lock and Slip with safety devices Eg auto retractors or fixed needle and cover)

6) Between 1 April 2015- 31 March 2016 how many Hypodermic Sterile needles did your trust purchase, Gauge 16-34 total

Between 1st April 2015 and 31st March 2016, 51,000 hypodermic sterile needles were purchased (Gauge 16-34)

7) Between 1 April 2015- 31 March 2016 how many Hypodermic Sterile needles did your trust purchase, Gauge 16-34 with attached or integral safety devices

Between 1st April 2015 and 31st March 2016, 4,700 hypodermic sterile needles were purchased (Gauge 16-34 with attached or integral safety devices.)

8) What is the name of the company that you use for your waste management?

Solent NHS Trust's company used for waste management is Veolia



FOI_948 16/17 – FOI request concerning Solent NHS Trust’s Multi-Functional Devices and printers

I confirm that we hold the information as below.

1) Please can you fill out the attached form and return



FOI_948_Response.
pdf



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Telephone: 023 8060 8900 Website: www.solent.nhs.uk

FOI_949 16/17 – FOI request concerning Solent NHS Trust’s overseas visitors

I confirm that we hold the information as below.

- 1. How many overseas visitors received treatment at the trust in the financial year 2015-16 who weren't eligible for free care?**
None
- 2. How much has the trust so far (as of today's date) collected in payments from overseas visitors who weren't eligible for free care in 2015-16? How much is still owed?**
N/A
- 3. How many overseas visitors received treatment in any form of obstetrics or maternity care in 2015/16?**
N/A – Solent NHS Trust is a Community Mental Health Trust and therefore does not provide obstetrics or maternity care
- 4. How much has the trust so far collected in payments from overseas visitors receiving obstetrics or maternity care in 2015/16? How much is still owed?**
N/A
- 5. Did any overseas visitors receive IVF or any other fertility treatment in 2015/16?**
N/A
- 6. If yes please provide as many details as possible including the nationality (if possible), the form of treatment and the price. Please also state if they paid the full amount for the cost.**
N/A
- 7. Is the trust doing anything specific to better identify overseas visitors and ensure they are charged eg ID checks on specific wards, training for staff, employing debt collection agencies – please specify.**
N/A as Solent NHS Trust does not have overseas patients.



FOI_950 16/17 – FOI request concerning Solent NHS Trust’s locum and agency spend

I confirm that we hold the information as below.

Please clarify for the supply of both medical locum doctors and agency nurses:

- 1) **What was your total spend for the last financial year (2015/16) for agency medical locums?**
£1,010,463
- 2) **What was that spend broken by specialty, for example Accident and Emergency, Anaesthetics, Medicine, Mental Health, Obstetrics and Gynaecology, and Surgery?**
Mental Health £216,346
Other £794,117
- 3) **What was that spend broken down by agency?**
Please see the table detailed in Q6.
- 4) **What was your total spend for the last financial year (2015/16) for agency nurses?**
£1,879,521
- 5) **What was that spend broken by specialty, for example Accident and Emergency, Community, Critical, General, Mental Health, Midwifery, and Theatres?**
Community £296,719
Mental Health £264,056
Other £1,318,746
- 6) **What was that spend broken down by agency?**

Row Labels	Sum of (£)
A GOOD PRACTITIONER LTD	13,135
ARABELLA HEALTH STAFFING LTD	35,340
CRI	17,645
CROMWELL MEDICAL STAFFING LTD	6,381
HALLAM MEDICAL LTD	2,961
ID MEDICAL GROUP LTD	41,347
IMPERIAL MEDICAL STAFFING	7,432
INDEPENDENT CLINICAL SERVICES	593,211
INTERSERVE HEALTHCARE LTD	30,950
MAYDAY HEALTHCARE PLC	387,529
MEDICAL STAFFING LTD	139,248
MEDICARE FIRST NURSING	23,310
NEWCROSS HEALTHCARE SOLUTIONS LTD	119,054



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NRS GLOBAL LTD	47,138
PLATINUM NURSING 24 LTD	72,969
PULSE HEALTHCARE LTD	188,510
RIG MEDICAL RECRUIT LTD	617
THORNBURY NURSING SERVICES	116,575
WIMBORNE NURSING AGENCY LTD	36,170
Grand Total	1,879,521



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FOI_951 16/17 – FOI request concerning Solent NHS Trust’s environmental and waste management

I confirm that we hold the information as below.

- 1. Who is the Trust’s waste manager and what are their contact details?**
Jo Warwick, Building and Environmental Compliance Manager, Jo.warwick@solent.nhs.uk
- 2. How much is spent on clinical waste per annum? (£)**
£39,276
- 3. How many tonnes of clinical waste are sent for alternative treatment (last financial year/12 months if possible)?**
3.580 tonnes
- 4. How many tonnes of clinical sharps waste are produced of per annum?**
9.024 tonnes
- 5. How many tonnes of offensive waste is produced per annum?**
1.724 tonnes
- 6. How many tonnes of waste is sent for landfill/waste to energy?**
1.724 tonnes went to Landfill. 17.4 tonnes went to waste to energy or refused derived fuel (RDF) facilities
- 7. How many tonnes of waste is sent for recycling?**
16.815 tonnes
- 8. When does the domestic waste and recycling contract expire?**
30/06/2019
- 9. Who currently provides the domestic and recycling waste services?**
Veolia
- 10. Who currently provides the clinical waste services?**
Veolia
- 11. When does the clinical waste contract expire?**
30/06/2019
- 12. How much is spent on domestic waste per annum? (£)**
£50,448
- 13. How much is spent on recycling waste per annum?**
£18,744



14. How many tonnes of food waste is segregated and recycled per annum?

We are currently unable to segregate food waste due to centralised cooking and each individual property producing very small quantities of food waste.

15. How much is spent on food waste recycling per annum? (£)

N/A see above

16. How much does the Trust spend on sharps containers per annum? (£)

£4,000

17. Who currently supplies the sharps containers to the Trust?

NHS Supply Chain

18. Does the trust use e-learning for waste management?

No

19. Does the trust have its own procurement department?

Yes

20. Who is the infection control lead and what is their email address?

Ann Bishop, Community Senior Nurse Infection Control, ann.bishop@solent.nhs.uk

21. Who is the procurement lead and what is their email address?

Sue Wareham, Head of procurement, sue.wareham@solent.nhs.uk

22. Who is environmental lead and what is their email address?

Jo Warwick – same as waste manager above

23. Who is health and safety lead and what is their email address?

Dave Keates, Health & Safety Manager, dave.keates@solent.nhs.uk

24. Who is the education lead and what is their email address?

Ceri Connor, Associate Director of Workforce Development, ceri.connor@solent.nhs.uk

25. Is the waste contract linked to a procurement framework?

An OJEU tender process was carried out.



FOI_952 16/17 – FOI request concerning Solent NHS Trust’s provision of services for ADHD

I confirm that we hold the information as below.

As noted in the NICE Quality Standard for ADHD (<https://www.nice.org.uk/guidance/qs39>), can you please provide information on:

1) What proportion of children and young people with symptoms of ADHD have been referred to an ADHD specialist for assessment in the past 12 months (Quality Statement 1)

CAMHS East: This information has not previously been collected centrally, however since March 2016, when referral conditions started to be collected centrally, Solent NHS Trust CAMHS East Service has received 52 referrals for the condition of ADHD. Information prior to March 2016 would be exempt under S12 of the FOI Act, time taken to complete requests would exceed the time allocation of 18 hours; as this would require a manual trawl of records.

CAMHS West: This information is recorded centrally and in the past twelve months there have been 93 referrals into the CAMHS West team where ADHD has been noted as an initial referral concern by the referrer.

2) What proportion of adults with symptoms of ADHD without a childhood diagnosis of ADHD have been referred to an ADHD specialist for assessment in the past 12 months (Quality Statement 2)

Not applicable for both CAMHS East and West

3) What proportion of adults who were diagnosed with ADHD as children or young people and present with symptoms of continuing ADHD have been referred to general adult psychiatric services in the past 12 months (Quality Statement 3)

None. We have a local arrangement that beyond 18 they stay with local CAMHS team if on stimulant medication. We can pass back to GP at 18 if on Atomoxetine as this is not a stimulant.

4) What proportion of parents or carers of children with symptoms of ADHD who meet the NICE eligibility criteria have been offered a referral to a parent training programme in the past 12 months (Quality Statement 4)

CAMHS East: As part of the ADHD pathway parents are required to attend a parenting course prior to referral on to assessment. We used to have a Parent Empowerment Group for parents of children with ADHD symptoms (diagnosis not necessary) but due to lack of interest/attendance this was discontinued. This can be reinstated if demand and commitment is indicated.

CAMHS West: All referrals into service, where ADHD is a primary concern, are offered the NFPP training package. This can be within completed on-line or within a group format.



5) What proportion of children and young people with moderate ADHD have been offered a referral to a psychological group treatment programme in the past 12 months (Quality Statement 5)

As a service we do not offer a psychological group treatment programme for ADHD however should the child/young person require psychological intervention (alongside pharmacological intervention) then a referral to the most form appropriate of psychological intervention will be made.

6) In the past 24 months, what proportion of eligible patients with ADHD who are starting drug treatment go on to have their initial drug dose adjusted and response assessed by an ADHD specialist (Quality Statement 6)

All children and young people who are commenced on medication are done so by a Child and Adolescent Consultant Psychiatrist, Specialist Register and/or Specialist CAMHS ADHD Nurse Prescriber.

7) In the past 24 months, what proportion of eligible patients with ADHD who are taking drug treatment have a specialist review at least annually to assess their need for continued treatment (Quality Statement 7)

All children and/or young people who are pharmacologically treated for ADHD are reviewed on a three/four month rotation via a Child and Adolescent Consultant Psychiatrist, Specialist Register and/or Specialist CAMHS ADHD Nurse Prescriber.

In addition, can you please provide information on: Please note that for the following questions Solent NHS Trust can confirm that this is N/A for Adults, please refer to response above

8) The number of people with symptoms of ADHD who have come into contact with your service in the past 12 months:

a. **Children and young people:** No way of collating this figure as we do not capture data in this way.

9) The number of people referred with symptoms of ADHD who are currently waiting for their first outpatients appointment:

a. **Children and young people**

CAMHS East: No way of collating this figure as we do not capture data in this way.

CAMHS West: do record this information – 11

10) The average waiting time from referral to first outpatients appointment in the past 12 months for

a. **Children and young people presenting with symptoms of ADHD**

CAMHS East: 4 weeks

CAMHS West: 3 weeks

11) The range of waiting times (ie shortest to longest) for patients from referral to first outpatient appointment in the past 12 months for



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a. Children and young people presenting with symptoms of ADHD

0 to 18 weeks (all new referrals are seen within 18 weeks of referral as per KPI)

12) What specialist services are available for referral for adults presenting with symptoms of ADHD

None within CAMHS. Adults would seek information via the GP.

13) Does your organisation provide a transition to an adult service for adolescents with ADHD?

No. Current agreement is to keep young people /adults on stimulant medication.

14) The age at which your organisation transitions a young person diagnosed with ADHD to general adult psychiatric services

At 18 and on Atomoxetine can transfer to GP for monitoring.

15) Does your organisation receive out of area referrals for specialist ADHD services?

No ADHD out of area referrals at present.

We will offer second opinions where highlighted as clinical need.



FOI_953 16/17 – FOI request concerning Solent NHS Trust’s DBS checks and parking

I confirm that we hold the information as below.

1) How many nurses and midwives (from Band 5 upwards) waiting to take up employment with your trust are awaiting completion of Disclosure and Barring Service (DBS) checks?

There are currently 13 nurses, band 5 and upward waiting to take up employment with Solent NHS trust that are awaiting completion of DBS checks.

2) How long is the average wait for DBS approval for new starters at your organisation?

The average wait for DBS approval for new starters within Solent NHS Trust is 5-7 days.

3) How many parking spaces at your hospitals are exclusively for staff use and how much do they pay to use them?

Western Community Hospital Campus (WCH) has 175 space in total but not broken down to staff and visitors as the WCH only have about 15-20 visitors who visit the site and at present no charge are applied to staff but this is likely to change mid-2017.

St Mary’s Community Hospital Campus has 76 parking spaces for staff who will be charged £20 pound or £10 per month depending on if they are full or part time employees. In addition, Solent NHS Trust also rents around 48 spaces at Kinston prison, Portsmouth for additional staff parking but this will be removed in 2017 this is also charged at either £20 or £10 a month

St James Hospital does not have any dedicated staff parking and there are no charges.

4) What is your FTE nursing and midwifery staff establishment (from Band 5 upwards)?

Establishment	871.1 TFE
Staff in post	777.7 FTE

FOI_954 16/17 – FOI request concerning Solent NHS Trust’s mail procurement and services

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I confirm that we hold the information as below.

1) **On average, how many pieces of mail does the Trust send on an annual basis?**
250,000-500,000

2) **Within your Trust do you use:**

a) **Franking Machines (Y/N).**

Yes

i. **If yes, how many franking machines do you have?**

3

ii. **If yes, who supplies your franking machines?**

• **Pitney Bowes**

Ends November 16 and replacement contract with Neopost committed to which expires November 2022

• **Neopost**

Yes

b) **PPI Envelopes (envelopes with pre-printed indices) (Y/N)**

No

i. **If yes, do you have an envelope machine(s) to automate folding and enveloping documents?**

Not applicable

ii. **If yes, who supplies your envelope machine(s)?**

Not applicable

3) **For the majority of your postal communication do you use:**

a) **Internal mail Room**

Yes

b) **External Mail Supplier**

i. **If yes, please provide the name of External Mail Supplier**

Not applicable

c) **If External Hybrid Mail Supplier**

ii. **If yes, please provide the name of External Hybrid Mail Supplier**

iii. Not applicable



4) Does your Hybrid supplier provide you with any of the following mail services?

- i. Offsite printing
- ii. Posting letters
- iv. Other

No

5) Which supplier(s) do you use to pick up your post?

- i. Royal Mail
- ii. Whistl

Which procurement frameworks does your Trust use/belong to?

Crown Commercial Solutions
Commercial Alliance
Health Trust Europe
SBS
Supply Chain
ESPO

6) How long is left on the current mailing contract?

Whistl	Contract ends 29 June 2018
Neopost	March 2017, 14/01/2021 and November 2022
Royal Mail	No formal overriding contract in place – some ad hoc pre-paid envelope arrangements and redirect

7) Please supply the name of the person(s) responsible for Transformation projects in your trust and the department they work in if available? (If you are unable to give names please indicate by Job Title)

We are undertaking a consultation process with our transformation managers across the organisation to review line management arrangements and roles; currently individuals are managed within a number of service lines including Adults Portsmouth, Adults Southampton, and Children services.

Due to the timing of the query we would suggest as a point of contact the Heads of Commercial, Debbie James and Claire Budden contactable on 023 8060 8900 for any queries at this stage.



FOI_955 16/17 – FOI request concerning car parking at Solent NHS Trust's hospital sites

I confirm that we hold the information as below.

- 1) **Are your carparks managed by a private contractor? If yes, please provide the name of the contractor.**
TPS Total Parking Solution
- 2) **How many parking enforcement tickets were issued in your carparks between 1st April 2015 and 31st March 2016?**
This information is not held by Solent NHS Trust, however TPS as the contractor would hold this information.
- 3) **What is the cost of a parking enforcement fine in your carparks?**
A parking enforcement fine in Solent NHS Trust car parks is £50 that is reduced to £25 if paid within 14 Days
- 4) **How many parking enforcement ticket appeals did you receive between 1st April 2015 and 31st March 2016?**
This information is not held by Solent NHS Trust, however TPS as the contractor would hold this information.
- 5) **How many parking enforcement ticket appeals were successful between 1st April 2015 and 31st March 2016?**
This information is not held by Solent NHS Trust, however TPS as the contractor would hold this information.



FOI_956 16/17 – FOI request concerning foreign nationals working for Solent NHS Trust

I confirm that we hold the information as below.

Can I have the following details:

Solent NHS Trust's total number of staff	3436
the number of EU national (i.e. non UK passport holding) staff	109 (EU excluding UK)
the number of non-UK and non EU national staff.	122 (Non EU)

and the above numbers of foreign national staff broken broadly down into these professional groups

- 1) Doctors (including, junior doctors and consultants etc)
- 2) Nurses
- 3) Other staff

Type	Medical and Dental	Nursing and Midwifery Registered	Non Medic or Nurse	Grand Total
EU excluding UK	13	20	76	109
Non EU/Non Uk	28	38	56	122
UK	138	892	2175	3205
Grand Total	179	950	2307	3436



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FOI_957 16/17 – FOI request concerning the multi storey car park at St Mary's Community Health Campus

I confirm that we hold the information as below.

1) Has the contract for the new build multi storey car park at St Marys Community Health Campus, Milton Road, Southsea tendered 27 July 2016 been awarded and if so, are you able to tell me who to?

Solent NHS trust went out to tender to understand what the costs would be, however no contract has been awarded as the costs are too expensive and not value for money.



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FOI_958 16/17 – FOI request concerning services for women experiencing multiple disadvantages

I confirm that we hold the information as below.

As part of a national project to map services for women experiencing multiple disadvantages, I would like to request the following information from your organisation:

- 1) **What services are you currently commissioned to deliver specifically for women affected by:**
 - a) **substance use problems**
 - b) **mental health problems**
 - c) **homelessness**
 - d) **involvement in offending**
- 2) **For each type of service commissioned:**
- 3) **Who is the service manager and what are their contact details?**
- 4) **How many women can they support at any one time?**
- 5) **When does the current contract end?**

Solent NHS Trust does not have services commissioned specifically for women



FOI_ 959 16/17 – FOI request concerning Solent NHS Trust’s GPs in emergency departments

I confirm that we hold the information as below.

- 1) **Is the Trust planning to use GPs within any of its emergency departments over the winter months?**
- 2) **Has the Trust recruited/is the Trust planning to recruit GPs to staff its emergency departments over the winter months? If so, how many will be/have been recruited? If so, please confirm (i) the cost of recruitment and (ii) the planned duration of the post(s).**
- 3) **If the Trust is planning to use GPs in A&E departments, how will they fit into the current system/how will they be used?**
- 4) **If the Trust is planning to use GPs in A&E departments, why is this necessary?**
- 5) **If the Trust is NOT planning to use GPs in A&E departments, will it be necessary to employ more consultants/nurses/locums for this coming winter? If so, why?**

Solent NHS Trust is a Community Mental Health Trust and therefore does not operate any emergency or A&E departments.



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Better health, local care



FOI_960 16/17 – FOI request concerning Solent NHS Trust’s outstanding medical bills for foreign patients using maternity services

I confirm that we hold the information as below.

- 1) **Please could you provide me with details of any outstanding individual medical bills for foreign patients using maternity services within the trust.**
 - a. **Within this, could you please include the dates that the care was provided and the nationality of the patient.**
 - b. **Please redact the name of the patient if you feel it would breach any laws protecting their identity.**
 - c. **Also, please can you tell me if debts are written off or passed on to debt recovery services after a certain amount of time and how long that is.**
Solent NHS Trust is a Community Mental Health Trust and therefore does not provide maternity services.



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FOI_961 16/17 – FOI request concerning the annual usage information of all surgical suture codes used by Solent NHS Trust

I confirm that we hold the information as below.

- 1) May I kindly request annual usage information of all surgical suture codes being used by the trust at various hospitals? I require suture manufacturer codes with description and total boxes/pack ordered annually/per year.**



FOI961_Response.xls

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FOI_962 16/17 – FOI request concerning Solent NHS Trust’s mental health service discharge planning and implementation

I confirm that we hold the information as below.

All the questions relate to patients of your Trust’s adult mental health services.

The information provided in all parts of questions 1 and 2, should be taken with the following caveats:

- The wards in question cover our acute admissions, psychiatric intensive care unit and recovery and rehabilitation wards – 3 wards in total

1) Please provide me with the following information:

- a) the number of people discharged from mental health inpatient services who received follow up within seven days of discharge in the three years 2013-14, 2014-15 and 2015-16**

13/14	142
14/15	106
15/16	236

- b) the proportion this represents of all people discharged from mental health inpatient services in those periods**

13/14	78%
14/15	80%
15/16	74%

**Please note: This is a percentage of all mental health inpatient discharges.*

- The service has a Key Performance Indicator for 7 follow up for those discharged on Care Programme Approach from the acute admissions and psychiatric intensive care units. Performance consistently averages $\geq 99\%$ for Portsmouth resident discharges.
- The service has a contract with a neighbouring trust to provide a number of psychiatric intensive care unit beds. Follow up arrangements for these patients when discharged is the responsibility of the neighbouring trust and this information is not routinely passed back to Solent NHS Trust. Discharges for these patients are included in the statistics above.

- c) how many people were assessed to need follow-up within 48 hours?**
d) how many of those assessed to need it, received follow-up within 48 hours?

This information is not routinely collected and to collate would require a manual trawl of records. This information is therefore being exempt under Section 12 of the Freedom of Information Act 2000 as would require more than 18 hours to collect the information requested.

We are interested in all patients discharged from mental health inpatient services, including those who are not being treated under the Care Programme Approach.



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2) For the same periods, 2013-14, 2014-15 and 2015-16, please provide me with the number of people whose follow-up within seven days was:

a) face to face

13/14	124
14/15	97
15/16	172

b) telephone only

13/14	18
14/15	9
15/16	64

c) other only (please specify).

3) Please provide me with your policy on:

a) Discharge from adult acute care (hospital and home treatment), and in particular the:

- criteria, procedures and standards for seven day and 48 hour follow-up, including what happens if contact cannot be established
- procedures and standards for addressing housing needs in discharge planning.

Standard operating procedures for both Solent NHS Trust's inpatient and crisis teams are currently being updated and reviewed along with the service specification for the whole mental health service with commissioners and key stakeholders. Therefore we are unable to share these at this time. However, pertinent parts from both current procedures are:

12. Exit from CRHTT

Recovery Teams: CRHTT undertakes to provide the Recovery Teams with at least 7 day's notice of a Care Co-ordinator requirement before discharge to Recovery Team / Care Co-ordinators.

Primary Care: Where the crisis is resolved without the need for specialist services follow up, CRHTT will discharge the Service User to the care of the GP. A full care plan will be issued to the Service User and GP and Carer (with the Service User's agreement).

DISCHARGE FROM THE MENTAL HEALTH UNIT

- Discharge planning commences at the beginning of any in-patient episode and is addressed within the care plan.
- A pre-discharge CPA is held. The GP, together with the service user, relevant carers, the Multi-Disciplinary Team and any other involved agencies are invited.
- Attention will be given to the home situation to ensure identified social care needs have been addressed and return home is practicable and safe prior to discharge.
- Community Teams will attend the daily MDT reviews once a week, or have



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regular contact with the Named Nurse (or delegated representative) to consider whether early discharge with CRHT and day treatment could be considered.

- A Community Team representative will be present at reviews and ensure that community services are commenced as planned following the patient's discharge from hospital. A representative from Older Peoples Services and Learning Disability Services will be present when a service user requiring their services is to be discharged.
- Discharge against medical advice or following inappropriate behaviour (such as the use of alcohol or illegal drugs on the ward), will sometimes occur. When this happens during normal working hours ward staff will ensure the carers, the Community Team and any other relevant community services are notified immediately.
- When an unplanned discharge occurs outside normal working hours or over a weekend or bank holiday the Nurse in Charge (or delegated representative) will contact the relevant carers to inform them of the unplanned discharge. Possible risks will be assessed and the Nurse in Charge (or their delegated representative) will consider the most appropriate short term follow-up. This may be by way of CRHT or the GP. The bleep-holder and On Call Manager will be advised of the situation and the actions taken.
- The use of drugs or alcohol whilst an in-patient may lead to immediate discharge if this action is clinically appropriate. The use of illegal drugs is a criminal offence and if this occurs on the ward the Police will be notified according to the agreed procedures
- When any unplanned discharge occur the Care Co-ordinator is responsible for arranging an urgent home visit/contact within 7 working days in accordance with 7 day follow up procedure, and an early CPA review.
- The final CPA review, prior to discharge, should identify the date of the first community review, the level of CPA on discharge and the name of the Care Co-ordinator. The date for the 7 day follow-up contact will be agreed in accordance with the 7 day follow up procedure.
- All service users will be encouraged to complete an "Advanced Directive" indicating their views on treatment should in-patient admission be required at any future date.
- The Risk Summary must be updated on discharge from the ward to ensure that the risk captured is reflective of the admission and the current risk status is accurate.
- The GP is notified of the discharge by ward staff within 48 hours and the discharge summary is sent within 4 days.

b) The Care Programme Approach, in particular the criteria used to decide whether or not a patient discharged from inpatient services will receive care under the CPA.

Please refer to table above



- 4) If your organisation has particularly good practice in discharge planning and implementation (not solely seven day follow-up) that you would like to share through Mind's campaign, we would welcome any information you can provide on it.

Daily Multi-Disciplinary Teams reviews held between ward teams, Community Mental Health Team representatives and CRHTT representatives ensure that people are discharged as soon as they are able to be, that teams are held to account for actions they have to undertake to facilitate discharges and to ensure that there are clearly understood roles and responsibilities in the discharge plans.



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FOI_963 16/17 – FOI request concerning Solent NHS Trust’s Community Neurology Specialist Nurses.

I confirm that we hold the information as below.

1) How many Community Neurology Specialist Nurses have been funded since April 2013 – please can the figures be broken down by year?

In Solent West (Southampton) we employ 1 WTE Parkinson’s Disease Nurse Specialist, 1 WTE Multiple Sclerosis Nurse Specialist and 1 WTE Epilepsy Nurse Specialist.

In Solent East (Portsmouth) we employ 1 WTE Parkinson’s Disease Nurse Specialist and 1 WTE Multiple Sclerosis Nurse Specialist.

These posts have all been funded since April 2013.

2) Who funded and provided the nurses each year?

The posts have been commissioned by CCG’s and provided through Solent NHS Trust.

3) Of these nursing positions, how many were solely dedicated to treating Parkinson’s Disease patients, broken down by financial year since April 2013?

1 WTE post in Southampton and 1 WTE in Portsmouth

4) And how many of the Community Neurology Specialist Nurses specialise in Parkinson’s Disease but treat other neurology patients, broken down by financial year since April 2013?

None – the two Parkinson’s’ Disease Nurse Specialists only treat patients with Parkinson’s disease.

5) How many patients have been referred to specialist neurology nurses, broken down by financial year since April 2013?

Solent East

Number of MS patients on caseload of specialist nurse per calendar year

2016	351
2015	317
2014	327
2013	294

Number of PD patients on caseload of specialist nurse per calendar year

2016	331
2015	331
2014	379
2013	351



West: We do not have available data on the number of patients in Southampton as this is something we do not routinely collect. We have included number of contacts which will give an indicative figure.

Number of MS patient contacts per calendar year by specialist nurse

2016	Post vacant
2015 to date*	102 to end Feb 2015
2014	474
2013	533

Our staff member has had multiple episodes of long term sickness which accounts for variation in activity. New staff member in post November 2016.

Number of Epilepsy patient *contacts* per calendar year by specialist nurse

2016	603
2015	322

New staff member in post mid 2015.

Number of PD patient *contacts* per calendar year by specialist nurse

2016	79 to date
2015	446
2014	815
2013	850

PD nurse vacancy reflected in figures 2015/16. New staff member now in post.

6) Of these patients, how many have been referred because of having Parkinson's Disease, broken down by financial year since April 2013?

Detail above

7) What is the average waiting time for neurology patients to see a specialist neurology nurse, broken down by financial year since April 2013?

We do not routinely collect waiting time data.

8) What is the average waiting time for Parkinson's Disease patients to see a specialist neurology nurse, broken down by financial year since April 2013?

We do not routinely collect waiting time data.

9) How much money has been spent by the provider(s) on specialist neurology nursing positions, broken down by financial year since April 2013?

Costs incurred for each year as follows:

2015/16 - £221k

2014/15 – £215k

2013/14 – £200k

10) How much money has been spent by the provider(s) on dedicated Parkinson's Disease nursing positions, broken down by financial year since April 2013?

2015/16 – £88.4k

2014/15 – £86k

2013/14 – £80k



11) How many times have proposals been rejected to fund new Community Neurology Specialist Nurses, broken down by financial year since April 2013?

No fully worked up proposals have been rejected. CCG and providers are having conversations around how we can reduce isolation for specialist practitioners and improve succession planning for these specialist roles.

12) How many times have proposals been rejected to fund a dedicated Parkinson's Disease nurse position, broken down by financial year since April 2013?

No fully worked up proposals have been rejected. CCG and providers are having conversations around how we can reduce isolation for specialist practitioners and improve succession planning for these specialist roles.

FOI_964 16/17 – FOI request concerning Solent NHS Trust's department structures



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Solent NHS Trust Headquarters, Highpoint Venue, Bursledon Road, Southampton, SO19 8BR
Telephone: 023 8060 8900 Website: www.solent.nhs.uk

I confirm that we hold the information as below.

1) I am looking for a departmental structure chart with names for the following teams :

- **Finance & Procurement**



Finance Structure
Chart v1 5 Sept 16 dt

- **HR**



Copy of
Accountability framev



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FOI_965 16/17 – FOI request concerning details of the Trust’s CEO and Finance Director

I confirm that we hold the information as below.

Starting from those in post since 1 January 2009, please supply :

- 1. The name of each Trust Chief Executive and Director of Finance.**
- 2. For each of them (Trust Chief Executive and Director of Finance) the starting date and the end date of their mandate.**

Ros Tolcher, Chief Executive, 10/04/2011 – 31/07/2014

Tony Snell, Acting Chief Executive, 01/08/2014 – 31/08/2014

Sue Harriman, Chief Executive, 01/09/2014 – to date

Michael Parr, Finance Director, 01/07/2011 – 31/10/2014

June Harrison, Acting Finance Director, 01/11/2014 – 29/03/2015

Margret Ashworth, Interim Finance Director, 30/03/2015 – 23/08/2015

Andrew Strevens, Finance Director, 24/08/2015 – to date



FOI_966 16/17 – FOI request concerning Patient Experience surveys and measurements

I confirm that we hold the information as below.

1. Do you have a monthly target response rate targets set for your The Friends and Family Test?

Yes from commissioners. Response rate target is 38 per month for in patient wards in Southampton and 555 per month for all other clinical services in Southampton. The response rate for Portsmouth is to be confirmed.

2. What survey channels do you use to ask The Friends and Family Test?

Survey Channel	Is this channel used? Y/N	Annual Volume	Cost per unit
Text	Not currently	N/A	N/A
IVR/IVM	No		N/A
Agent calls	No		N/A
Online surveys	Yes	191	Not recorded
Paper	Yes	14,621 (Nov15-Nov 16)	Not recorded
Kiosk	No		N/A
Other: (please state)			

3. How do you promote The Friends and Family Test to patients?

Posters, post boxes, staff promoting with individual patients, web site

4. How many patients are surveyed monthly?

We receive approx. 1000 responses per month

Adhering NHS England compliance

5. When surveying patients by text, how do you ensure there is no charge to the end user to respond?

6. Are you using a dedicated short code for your text messaging patient feedback?

Not applicable

Supplier details

7. The Friends and Family Test suppliers of the above services:

Optimum Health Technology

8. Expected contract length?

18 months

9. Contract review date:

January 2018

10. Details of the implementation costs and on-going support costs:

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Not available

11. Any other associated costs to The Friends and Family Test?

Internal resources

12. Details of the processes followed to procure The Friends and Family Test?

NHS Framework providers - CCS

13. Details of the channels used to publish notification of procurement for The Friends and Family Test?

Given the use of Frameworks not publications were undertaken apart from those used by the Framework provider when establishing the Framework for NHS Trust use

Local surveys

14. Does the Trust carry out local surveys?

Yes

15. What survey channels do you use to carry out local surveys? (please circle all that apply)

Survey Channel	Is this channel used? Y/N	Volume	Cost per unit
SMS	No	N/A	N/A
IVR/IVM	No	N/A	N/A
Agent calls	No	N/A	N/A
Online surveys	Yes	90 per month approx	
Paper	Yes	1100 per month approx	
Kiosk	No	N/A	N/A
Other: (please state)			

16. How often does the Trust carry out local surveys? (please circle)

Monthly

17. If not, does the Trust intend to in the future?

18. If Local surveys are outsourced, what supplier(s) is used?

19. Expected contract length?

20. Contract review date?

21. Details of the implementation costs and on-going support costs:

Not applicable

22. Details of any other costs associated to carrying out Local surveys?

Paper and postage

23. Details of the processes followed to procure Local surveys?

24. Details of the channels used to publish notification of procurement for local surveys? Not applicable

FOI_967 16/17 – FOI request concerning Purchase of Dyson products



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I confirm that we hold the information as below.

1. **How many Dyson products has your trust bought in the last five years?**
2. **What are these products and models?**
3. **A breakdown of how many items of each Dyson product was bought in the last five years, eg how many fans, vacuum cleaners, hand dryers etc.**
4. **How much money has been spent on all Dyson products for the last five years for your trust?**
5. **Please could I have a breakdown for how much has been spent on each type of product, eg vacuum cleaners, fans, hand dryers etc, for the last five years?**

Solent NHS Trust has not purchased any Dyson products.



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FOI_968 16/17 – FOI request concerning the number of Mental Health Social Workers employed by Solent NHS Trust

I confirm that we hold the information as below.

I am writing to you under the Freedom of Information Act (2000) to request that you provide workforce numbers in the following table for social workers working with adults with mental disorders or infirmities, excluding learning disability or dementia (i.e. adult mental health social workers).

These social workers may work with people of different ages or with learning disabilities as well, but your social workers who work exclusively with children and adolescents, older people or those with learning disabilities or dementia, should not be included. These numbers will be used alongside data from local authorities to understand the nationwide situation for the number of mental health social workers in England. If possible, please express your workforce numbers as actual jobs and Full Time Equivalent (FTE) jobs.

Numbers of: social workers working with adults with mental disorders or infirmities, excluding learning disability or dementia. Not those who work exclusively with young people, older people or people with learning disabilities or dementia. (Number of actual jobs & number of FTE jobs)	April 2017	2016-March 2017	Projection/plans for April 2017-March 2018 (if known)
Number working in services provided by your organisation and currently employed by your organisation? (Number of actual jobs & number of FTE jobs)	5 FTE Social Worker posts with 4.4 FTE Social Workers currently in post		No immediate plans to amend these. Pay Control totals and roles are reviewed each year and the service is due to review current S75 arrangements for 17/18
Number working in services provided by your organisation and currently employed elsewhere but seconded into your organisation ? (Number of actual jobs & number of FTE jobs)	10 FTE Social Worker posts in the service with 9.2 FTE Social Workers currently in post		As above
Posts currently vacant in your organisation? (Number of actual jobs & number of FTE jobs)	1 vacant FTE post		This post is currently being advertised



FOI_969 16/17 – FOI request concerning how much money has the Trust spent on Cyber Security

I confirm that we hold the information as below.

1. How much money has the Trust spent on cyber security measures in the following financial years:

- a. 2016-17 (so far)
- b. 2015-16
- c. 2014-15
- d. 2013-14
- e. 2012-13

This is part of our overall ICT Infrastructure contract with CGI Ltd. Therefore the cost cannot be broken down to identify total cost spent on a specific area of the contract.

2. How many cyber-attacks has the Trust experienced in the following financial years:

- a. 2016-17 (so far)
- b. 2015-16
- c. 2014-15
- d. 2013-14
- e. 2012-13

None – existing security controls have prevented a cyber-attack

3. How were each of these cyber threats dealt with? If this request exceeds the FOI cost limit, then please provide as much explanation as possible of how the Trust dealt with the most recent cyber threats.

A comprehensive set of security policies and controls are in place to address all known threats and vulnerabilities. This includes:

1. Boundary firewalls and internet gateways
2. Secure configuration
3. Access control
4. Malware protection
5. Patch management

4. What was your Trust's total spending budget for the following financial years:

- a. 2016-17 (so far)
- b. 2015-16
- c. 2014-15
- d. 2013-14
- e. 2012-13

This is part of our overall ICT Infrastructure contract with CGI Ltd. Therefore the cost cannot be broken down to identify total cost spent on a specific area of the contract.



FOI_ 970 16/17 – FOI request concerning Midwife-led unit for births

I confirm that we hold the information as below.

- 1. Does the trust run a midwife-led unit for births – either stand-alone or alongside. If so please specify which.**

No, as we are not an Acute NHS Trust



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FOI_971 16/17 – FOI request concerning Drug and Therapeutic committee

I confirm that we hold the information as below.

1. If your organisation has a Drug and Therapeutic committee (or equivalent)

Yes

2. If you do can you let me know what type of committee it is

It is a committee that focuses on Medicines Management and medicine safety issues for Solent NHS Trust. Any formulary decisions are discussed at Regional Drugs Committees as we have region wide formularies.

3. The Name of the committee and who the current membership is for the committee.

Medicines Management and Safety Committee

- Chief Pharmacist
- Medical Director
- Deputy Chief Pharmacist
- Resus Officer
- Senior Nursing, Medical and Pharmacist Representation from Solent NHS Trust service lines



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FOI_972 16/17 – FOI request concerning Payroll Services In-house / Outsourced

I confirm that we hold the information as below.

I am looking to understand the amount spent by health organisations on payroll services, whether this is completed in-house or outsourced to third parties.

Under FOI rules, please complete the questions included in the attached s/sheet by completing and returning this to me in excel format. Please do not provide this information in pdf.

Please use the drop-down box to indicate if the payroll provisions are delivered in-house, outsourced or if this is not applicable. I have pre-populated cells with a value of 0. This is so that questions which do not apply to the organisation can be left as 0.



Payroll FOI
Questions December

Whilst processing your request Solent NHS Trust advised that the request required clarity into the definitions provided within the attached spread sheet, in accordance with Section 1(3) of the Freedom of Information Act 2000. Since no clarification has been received to date, this request will now be closed as we are unable to fulfil the request until it is complete. We have however provided some basic information below that may be of use to you.

No of payslips for 2015-16	50,096
Cost of payroll contract for 2015-16 (exc VAT)	£212,986
Average monthly cost of payroll for 2016-17 (exc VAT)	£16,290

FOI_973 16/17 – FOI request concerning CAMHS Referrals & Funding



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I confirm that we hold the information as below.

CAMHS Funding

1) The funding allocation for CAMHS each financial year from 2010/11 to 2015/16;

Year	Funding Allocation (£000s)
2010/11	N/A
2011/12	N/A
2012/13	£6,765
2013/14	£7,300
2014/15	£7,484
2015/16	£7,118

2) The following information on the allocation of funding between different tiers of CAMHS, for each financial year from 2010/11 to 2015/16:

- (i) The Amount of funding to universal services (Tier 1);
 - (ii) The Amount of funding to targeted services (Tier 2);
 - (iii) The Amount of funding to specialist services (Tier 3);
 - (iv) The Amount of funding to highly specialist services (Tier 4).
- Solent NHS Trust does not record the information requested to this level.

CAMHS Referrals

3) Please provide trust data for each year between 2010-2015 on:

a) The number of referrals to CAMHS;

Year	Number of CAMHS East & West Referrals
2010	606
2011	938
2012	1495
2013	2447
2014	4080
2015	3350



b) The number of referrals to CAMHS by tier of service¹ referred to;
CAMHS East & West

Year	Number of CAMHS Referrals to:			
	Tier 1	Tier 2	Tier 3	Tier 4
2010		392	214	
2011		512	426	
2012		863	632	
2013		1566	881	
2014		3224	856	
2015*				

*Please note: Referrals to CAMHS by tier of service is no longer divided as above.

c) The recorded reasons for these referrals;
CAMHS East & West

Referral Reason	Number of Referrals in:					
	2010	2011	2012	2013	2014	2015
Assessment	510	836	1392	2301	3710	2085
Court Diversion		1		1	1	
Mental Health Act Assessment	2		1	2		2
Not recorded	60	50	45	8	128	1131
Second Opinion (MH)				1	1	3
Treatment	34	51	57	134	240	128

d) The recorded sources of these referrals;
CAMHS East & West

Source of Referral	Number of Referrals in:					
	2010	2011	2012	2013	2014	2015
Community Health Services (excluding GP)	2	4	129	215	370	198
Family/Friend/Neighbour	1	3	9	11	10	7
GP	188	359	609	989	1843	1822
Hospital (including A&E, clinics, consultants and wards)			51	127	229	159
Local Authority Services (including social services)	27	35	56	111	199	181
Mental Health Services	13	23	244	531	539	243
Police	1	1			1	7
School (including school nurse)	93	100	191	279	547	503
Self-referral	16	20	32	74	135	106
Voluntary sector organisations			1	1	3	1
Other: Other Agency	260	381	165	33	72	67
Other: Secondary Care	5	12	6	72	125	9
Other: Drug Misuse Agency			1	1		
Other: Primary Health Care			1	1	7	45

¹ As recognised under the Integrated Care Pathways

(http://www.icptoolkit.org/child_and_adolescent_pathways/about_icps/camh_service_tiers.aspx)

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Other: Independent Sector					2		1
Other Employer							1

**e) The ages of the child/adolescent of the young people referred.
CAMHS East & West**

Age:	Number of Referrals in:					
	2010	2011	2012	2013	2014	2015
0-4	42	84	97	131	299	208
5-7	119	207	244	376	584	526
8-11	222	285	353	411	810	772
12-18	217	346	772	1472	2288	1810
>18	6	15	26	43	96	20
Not Known		1	3	14	3	14

4) The average waiting time in days between a referral to CAMHS being made and an initial CAMHS assessment for each year from 2010-15.

This information is not held centrally and to collate would require a manual trawl of records. This information is therefore being withheld under S12 of the Freedom of Information Act 2000.



FOI_974 16/17 – FOI request concerning Number of staff within Secondary Care Mental Health Services and the number of referrals and outcome data

I confirm that we hold the information as below.

1) Number of clinical staff (professionally qualified) working in AMH and the FTE

Staff Group	Headcount	FTE
Medical & Dental	26	23.70
Nursing & Midwives	144	126.63
Scientific, Therapeutic & Technical	77	64.89
Grand Total	247	215.22

2) Waiting times for psychological therapies (please list waiting times next to therapies available).

Please note: this is secondary care only

	Overall	ACT	CAT	CBT	DBT	EMDR	ECS-HI	ECS-LI	Family
Average (Mean)	26	36	49	28	26	44	22	12	14
Min	0	6	17	0	0	41	14	0	6
Max	66	53	66	47	56	47	28	24	21

*Units = Weeks

3) Number of new referrals to AMH with comparison figure for last 3 years

Date	Total
13/14	5815
14/15	7437
15/16	9094
16/date	5426

4) Number of new referrals seen by a practitioner and psychiatrist

Please note that clarification from the requestor has been sought with regards to this question and to date this has not been received. As a result a response to this question can not be provided.

5) Number of patients referred but not seen and number of patients referred and seen once for the last 3 years.

Referred and seen once:

2013/14 Data not available

2014/15 = 418

2015/16 = 1015

Referred and not seen: Due to issues within the system we are not able to reliably report against this criteria



6) Caseload numbers for care co-ordinators and psychiatrists

The average caseload number for care co-ordinators is 28, the average caseload number for psychiatrists is 162

7) Number of patients discharged in last year from Recovery teams (inc psychosis service and outreach teams)

Date	
15/16	3816

8) Number of deaths of patients as a comparison over the last 3 years

Financial Year	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Grand Total
2013/2014									3	1	2	4	10
2014/2015	4	2	4	3	1	3	5	1	1	5	5	3	37
2015/2016	4	1	2	4	4		7	1	3	2	1	3	32
2016/2017	1	2		1	3	3	2	2					14
Grand Total	9	5	6	8	8	6	14	4	7	8	8	10	93

9) Average waiting time for assessment following routine referral in last year.

15/16: Average within 2 weeks

10)% of cases on CPA with an in date risk assessment

Current figures: within 1 year 73%, within 6 months 51%.

11)Please provide all 7 day follow up data for last 4 years

The information provided below relates to Portsmouth patients being following up from the acute admission and psychiatric intensive care wards:

Date	
13/14	99%
14/15	99%
15/16	99%

Talking Change

1) Comparison over last 3 years of new referrals

Please can clarification be provided as to what is being requested

2) Waiting times for therapy

We have number of different treatments, but all wait lists are within 4 weeks from assessment.

3) Number and % of DNA rate over last 3 years

As advised in Q2 above, we have a number of different treatments, but on average we have around 20% DNA rate across the board and this has been fairly consistent in the past 3 years

FOI_975 16/17 – FOI request concerning the average time between referral to CAMHS for anxiety and the start of treatment for under 18s

I confirm that we hold the information as below.

1. What was the average time between referral to CAMHS for anxiety and the start of treatment for under 18s in your trust in the 2015-16 financial year?

Solent NHS Trust does not record information at this level. Once a case has been allocated for therapeutic intervention it is taken off a wait list which results in the calculating of wait times for specific diagnosis difficulty to clearly ascertain and the routine recording of diagnosable disorders is not made within the current electronic health records.



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FOI_976 16/17 – FOI request concerning Solent NHS Trust’s children’s services staff

I confirm that we hold the information as below.

1. How many registered children’s nurses (Whole Time Equivalent) are employed at your organisation? Please list by clinical area.

East	West
CCN Solent EAST = 23.36	CCN Solent WEST = 11.8 (1.6 Mat Leave/Vacancy)

2. How many support workers (Whole Time Equivalent, bands 1-4) are working in your children’s service? Please list by clinical area.

East	West
Solent EAST CCN TEAMS Children nursery Nurses = 22.31 Admin support = 1.97 CPMS (Community Paediatrics) Support Workers 6.13wte CPMS (Community Paediatrics) Childrens Nurses 3.0wte Therapy Assistants SE Hants 2.32wte Speech & Language Assistants 1.2wte Health Visiting/School Nursing - 11.75wte Childrens Nurses and 2.5wte Support Workers/Community Nurse Nurses	CCN Solent WEST Nursery Nurses = 7.0 (2.0 Mat Leave) ECHSA = 12.8 Admin Support = 1.0 Speech & Language Assistants 0.8wte

3. How many nurses (Whole Time Equivalent) deliver your community children’s nursing service? Please list by clinical area.

East	West
COAST East = 8.34 CCN East = 7.06 Special Schools East = 1.72 Continuing Care East = 3.44	COAST West = 3.86 CCN West = 4.81 Special Schools West = 2.4 (0.8 Vacancy) Continuing Care West = 2.0 (1.0 Vacancy)

4. How many clinical specialist children’s nurses do you have in your service? Please list their clinical specialisms, e.g. 1x haematology; 2x epilepsy.

East	West
Solent EAST = 1x Respiratory 1x Diabetes 1x loss and bereavement	Solent WEST = 1.0 Respiratory, 0.6 loss and bereavement

5. How many advanced neonatal nurse practitioners do you have in your service?

East	West
Solent East = 0	Solent West = 0

6. How many advanced paediatric nurse practitioners do you have in your service?

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East	West
Solent East = 2	Solent West = 0

7. Do you have transition (children's to adults' services) nursing roles?

If yes, how many?

Do any have clinical specialisms? If so, please list their clinical specialisms, e.g. 1x haematology; 2x epilepsy.

East	West
Solent East = 0	Solent West = 1 Transition

8. Do you employ a play specialist?

East	West
Solent East = no	Solent West = No

9. How many inpatient beds are there designated for children and young people? Please provide a number against the following and list by clinical area:

East	West
Neonates – n/a Children's - n/a Adolescents – n/a	Neonates – n/a Children's – n/a Adolescents – n/a

10. What were the key gaps in knowledge and skills within the children's nursing workforce identified by your most recent Training Needs Analysis or courses commissioned through Non-Medical Education and Training (NMET)?

East & West
IV administration updates Advance Care Planning Paediatric moving and handling



FOI_ 977 16/17 – FOI request concerning Solent NHS Trust’s WTE of nurses and nursing staff

I confirm that we hold the information as below.

- 1) What was your whole time equivalent nursing establishment for each AfC band 5 to 8d, at
- 2) How many whole time equivalent nursing vacancies did you have, for each AfC band 5 to 8d, at
- 3) What was your whole time equivalent nursing support staff establishment for each AfC band 1 to 4, at
- 4) How many whole time equivalent nursing support staff vacancies did you have, for each AfC band 1 to 4, at

01-Dec-16	Establishment	WTE	Vacancy
Healthcare Assistants and Other Support Staff	666.4	629.7	36.8
Band 1	122.9	115.3	7.6
Band 2	161.8	153.8	8.0
Band 3	304.0	287.5	16.5
Band 4	77.9	73.1	4.7
Nursing & Midwives	872.1	776.5	95.5
Band 5	285.1	247.8	37.3
Band 6	369.3	320.7	48.5
Band 7	168.6	154.6	14.0
Band 8A	35.6	35.0	0.5
Band 8B	10.6	12.4	-1.8
Band 8C	3.0	6.0	-3.0
Band 8D	0.0	0.0	0.0

01-Dec-15	Establishment	WTE	Vacancy
Healthcare Assistants and Other Support Staff	735.7	661.9	73.8
Band 1	142.6	125.8	16.8
Band 2	193.7	158.6	35.1
Band 3	317.6	296.8	20.8
Band 4	81.8	80.8	1.1
Nursing & Midwives	958.6	832.1	126.5
Band 5	326.4	271.5	54.9
Band 6	403.1	343.5	59.6
Band 7	178.3	162.4	15.9
Band 8A	42.3	37.4	4.9
Band 8B	6.5	11.4	-4.9
Band 8C	1.0	5.0	-4.0
Band 8D	1.0	1.0	0.0

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FOI_978 16/17 – FOI request concerning Solent NHS Trust’s Subject Access Requests

I confirm that we hold the information as below.

- 1. How many Subject Access Requests were received in Q1 2016/2017?**
146
- 2. How many Subject Access Requests received in Q1 2016/2017 were completed within the 40 day deadline?**
111 *please note that currently 3 requests are not due, due to being placed on hold whilst awaiting payment or further information from the requestor
- 3. How many Subject Access Requests were received in Q2 2016/2017?**
120
- 4. How many Subject Access Requests received in Q2 2016/2017 were completed within the 40 day deadline?**
81 *please note that currently 26 requests are not due, due to being placed on hold whilst awaiting payment or further information from the requestor
- 5. How many Subject Access Requests were received in Q3 2016/2017?**
121
- 6. How many Subject Access Requests received in Q3 2016/2017 were completed within the 40 day deadline?**
47 *please note that currently 70 requests are not due, due to being placed on hold whilst awaiting payment or further information from the requestor
- 7. What database or system do you use to log and manage Freedom of Information Requests and Subject Access Requests?**
Microsoft Excel and Microsoft Outlook



FOI_979 16/17 – FOI request concerning Solent NHS Trust’s incidents, unexpected deaths and further information

I confirm that we hold the information as below.

- a) the number of Serious Incidents (SIs);**
- b) the number of unexpected deaths;**
- c) the ratio of in-patient serious untoward incidents per 10,000 occupied bed days**

For your trust for each financial year (April to March) from 2010-11 until 2015-16 inclusive. If your trust was established after 2010-11, please send us the data for each full year since the trust was established.

	2011/12	2012/13	2013/14	2014/15	2015/16	2016-September
Serious Incidents	Not available	70	360	130	162	102
Unexpected deaths**	65	78	78	81	89	83
Ratio of inpatient untoward incidents per 10,000 occupied bed days	Not available	3.54	1.18	1.65	1.37	1.06

*Please note: There is no data available for 2011/12.

** Unexpected death data has been taken from Solent NHS Trust’s incident reporting system,

Please note: Solent NHS Trust provides community physical health, end of life and mental health services. The data provided covers all Solent NHS Trust’s services.



FOI_980 16/17 – FOI request concerning Solent NHS Trust’s aseptic preparation of non-nutrition drugs within hospital based pharmacies

I confirm that we hold the information as below.

We are conducting a piece of research into the aseptic preparation of non-nutrition drugs within all NHS hospital based pharmacies. Under the Freedom of Information Act 2000 we would like to request the following information about the aseptic drug preparation facilities within the Trust pharmacy.

Please complete spread sheet attached for your completion.



FOI Questionnaire
20-12-16.xlsx

Solent NHS Trust does not have an aseptic production unit, therefore the spread sheet provided is not applicable.



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Telephone: 023 8060 8900 Website: www.solent.nhs.uk

FOI_981 16/17 – FOI request concerning Non-emergency Patient Transport Services

I confirm that we hold the information as below.

- 1. Do you outsource your NEPTS work to private sector?**
- 2. If you do outsource, when is your initial contract term due and can you tell me the maximum term granted for these contracts?**
- 3. What is the annual value of your NEPTS contract?**
- 4. Do you have plans to join with any other Trusts as part of your procurement?**

I have established that the information you requested is not held by this Trust. Non-urgent patient transport is commissioned by the Clinical Commissioning Groups (CCG's), we believe this information can be requested from the relevant area's CCGs.



FOI_982 16/17 – FOI request concerning Solent NHS Trust's community teams

I confirm that we hold the information as below.

- 1) In the last 4 years, how many times has a "lead" of one of your community teams reported a carer to Hampshire County Council Adult Services please?
- 2) In the last 4 years, how many times has a "lead" of one of your community teams reported a carer to Hampshire County Council Adult Services after speaking to the GPs to advise that an assessment cannot be carried out please?
- 3) In the last 4 years, how many times has a "lead" of one of your community teams reported a carer to Hampshire County Council Adult Services, without telling the carer, that this is what is going to happen to them please?
- 4) In the last 4 years, how many times has the "lead" of one of your community teams reported a carer to Hampshire County Council Adult Services, for concerns about how the carer has acted as LPA please?
- 5) In the last 4 years, how many times has a "lead" of one of your community teams reported a carer to Hampshire County Council Adult Services, for their reaction to an assessment please?
- 6) In the last 4 years, how many times has a "lead" of one of your community teams rang a carer, after 6.00pm, when a carer is accessible on their phone during the day please?

This information is not held by Solent NHS Trust; however Hampshire County Council may be able to advise you where Solent have contacted them.

- 7) Please can I have a copy of the policy which states that your service users/ patients of your Trust should undergo an assessment for a problem, which no medical person has discussed with them, that they do not see as a problem/issue at all, when any patient/service user is awaiting an appointment/assessment, which they had requested and had been fully discussed with them by a doctor for another medical issue, which would give the information to show that the original assessment which the service user/patient did not desire, was not required?

Solent NHS Trust does not have a policy that specifically covers this.



FOI_983 16/17 – FOI request concerning annual totals of specified patients treated by Solent NHS Trust.

I confirm that we hold the information as below.

- 1) In the years 2015 & 2016, of the patients that became resident for Cancer care/treatment within a hospital managed by your trust, please list the annual total for the patients as described?**

Solent do not provide cancer care/treatment within our inpatient units, we provided palliative care only.

- 2) Further to the above please also provide the annual total for those patients families who received a pass entitling free parking during the patients stay to reduce the financial burden on the family visiting?**

Currently all our end of life (cancer related deaths) are managed within Jubilee House. This has free parking on site for the relatives.



FOI_984 16/17 – FOI request concerning the total income of the Trust for the delivery of mental health patient care

I confirm that we hold the information as below.

1. Total income of the trust for delivery of mental health patient care (i.e. clinical income, excluding education, research etc.), by year, since 2013
2. Total mental health income of the trust from CCGs , by year, since 2013
3. Total mental health income of the trust from local authorities, by year, since 2013
4. Surplus/deficit of the trust, by year, since 2013

	13-14	14-15	15-16	16-17 FOT
1. Total Mental Health Clinical Income	39,082	40,098	32,755	33,978
2. MH Income from CCGs	28,396	30,478	28,918	29,649
2a. MH Income from NHS England	0	0	1,045	1,515
3. MH Income from LAs	10,686	9,620	2,792	2,814
4. Trust Surplus / (Deficit)	1,858	(6,274)	(5,062)	(3,460)
Notes:				
Excludes NCAs and CQUIN – all years				
Includes NHS England MH Income (Liaison & Diversion)				
Drop in LA income from 14-15 to 15-16 reflects loss of the Hampshire HOMER Contract - circa £6m				



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FOI_985 16/17 – FOI request concerning admissions to A&E with flu and the cost of this

I confirm that we hold the information as below.

- 1) How many people were admitted to Accident and Emergency with flu in each calendar year: 2010; 2011; 2012; 2013; 2014; 2015, and; 2016.**
- 2) What is the total financial cost for people presenting with flu at Accident and Emergency in each calendar year in answer to Question A. Please provide this information broken down by calendar year, as follows: 2010; 2011; 2012; 2013; 2014; 2015, and 2016. This should include all costs incurred to treat the illness during the patients stay at the hospital, including all staff salaries and any other medical treatment costs.**

Solent NHS Trust is a Community Mental Health Trust and therefore does not operate A&E departments.



FOI_986 16/17 – FOI request concerning psychiatric patients being sent out of their respective counties, trust or board areas

I confirm that we hold the information as below.

- 1) Over the last five years (2012, 2013, 2014, 2015, 2016), how many patients were sent out of the county/trust area for inpatient treatment? Please give the number of patients per year and specify whether they were 18 and over, or under 18 if the trust deals with CAMHS.**

CAMHS: Solent NHS Trust does not provide an inpatient service for CAMHS patients, therefore all patients are transferred to facilities run by other Trusts. Details of community admissions are held by NHS England as the responsible allocators for in-patient admissions, bed allocations and funding for CAMHS in-patient services, therefore this information can may be redirected to NHS England on; england.contactus@nhs.net.

- 2) For each patient, please state where/how many miles away they were sent**
3) What was the total cost per year of sending these patients away/out of area for care? (an average day rate is fine to save you from tallying it all up)
4) Over the last five years, how many times has it not been possible to find a patient a bed at all? Please give the number of occasions per year.
5) Over the last five years, have there been any occasions where bed and breakfasts/hotels/other accommodation types have been used instead of hospital beds, because an inpatient bed wasn't available? If so when, and where was it/how many miles away was it?

CAMHS: Please refer to question 1, this information is not held by Solent NHS Trust.



FOI_987 16/17 – FOI request concerning Solent NHS Trust's IT and Financial BACS

I confirm that we hold the information as below.

I am writing to you under the Freedom of Information Act 2000 to request the following information from *Finance (Accounts Receivable/Payable) and IT (Information Technology)*:

- 1) **Who provides the organisations BACS payments and Direct Debit collection software?**
- 2) **Please provide a list of your suppliers of the above software.**
- 3) **How you came to the decision to choose these companies?**
- 4) **Are these solution(s) hosted on premise or cloud hosted?**
- 5) **Please provide expenditure on computer software used for Bacs payment processing and Direct Debit collection. For financial years 2014/2015 and 2015/2016.**
- 6) **When does your current contract(s) with BACs payment and direct debit collection software expire?**
- 7) **Will this service(s) be tendered and if so where?**
- 8) **What is the total value of your current BACS payment and Direct Debit collection software contract(s) and over what period?**
- 9) **With whom does the organisation hold its primary bank account?**
- 10) **Does the organisation, acting as a Bureau, provide Bacs processing on behalf on any other organisation?**
- 11) **What payments types does the organisation use? (e.g Bacs (Direct Credit), Direct Debit, Faster Payments, etc.).**
- 12) **Who is the person responsible for BACS processing and Direct Debit collection software?**
 - a. **Name**
 - b. **Position**
 - c. **Telephone Number**
 - d. **Email**

NHS Shared Business Services provide Solent NHS Trust's BACs and direct debit services as part of a managed service and therefore this information is not held by Solent NHS Trust.



FOI_988 16/17 – FOI request concerning Solent NHS Trust’s Secondary Care Mental Health and Talking Change Services

I confirm that we hold the information as below.

Secondary Care Mental Health Service-Portsmouth

- 1) **Number of clinical staff (professionally qualified) working in AMH and the FTE equivalent**

Staff Group	Headcount	FTE
Medical & Dental	26	23.70
Nursing & Midwives	144	126.63
Scientific, Therapeutic & Technical	77	64.89
Grand Total	247	215.22

- 2) **Waiting times for psychological therapies (please list waiting times next to therapies available).**

Please note: this is secondary care only

	Overall	ACT	CAT	CBT	DBT	EMDR	ECS-HI	ECS-LI	Family
Average (Mean)	26	36	49	28	26	44	22	12	14
Min	0	6	17	0	0	41	14	0	6
Max	66	53	66	47	56	47	28	24	21

*Units = Weeks

- 3) **Number of new referrals to AMH with comparison figure for last 3 years.**

Date	
13/14	5815
14/15	7437
15/16	9094
16/date	5426

- 4) **Number of new referrals seen by a practitioner and psychiatrist for the last three years**

Please note that clarification from the requestor has been sought with regards to this question and to date this has not been received. As a result a response to this question cannot be provided.

- 5) **Number of patients referred but not seen and number of patients referred and seen once for the last 3 years.**

Referred and seen once:

2013/14 Data not available

2014/15 = 418

2015/16 = 1015



Referred and not seen: Due to issues within the system we are not able to reliably report against this criteria

6) Caseload numbers for care co-ordinators and psychiatrists

The average caseload number for care co-ordinators is 28, the average caseload number for psychiatrists is 162

7) Number of patients discharged in last year from Recovery teams (inc psychosis service and outreach teams)

Date	
15/16	3816

8) Number of deaths of patients as a comparison over the last 3 years

Financial Year	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Grand Total
2013/2014									3	1	2	4	10
2014/2015	4	2	4	3	1	3	5	1	1	5	5	3	37
2015/2016	4	1	2	4	4		7	1	3	2	1	3	32
2016/2017	1	2		1	3	3	2	2					14
Grand Total	9	5	6	8	8	6	14	4	7	8	8	10	93

9) Average waiting time for assessment following routine referral in last year.

15/16: Average within 2 weeks

10) % of cases on CPA with an in date risk assessment

Current figures: within 1 year 73%, within 6 months 51%.

11) Please provide all 7 day follow up data for last 4 years

The information provided below relates to Portsmouth patients being following up from the acute admission and psychiatric intensive care wards:

Date	
13/14	99%
14/15	99%
15/16	99%

12) Please include a service structure chart and a list of available interventions for to patients



AMH Team
Structure.pdf



Talking Change

1) Comparison over last 3 years of new referrals

Please can clarification be provided as to what is being requested

2) Waiting times for therapy

We have number of different treatments, but all wait lists are within 4 weeks from assessment.

3) Number and % of DNA rate over last 3 years

As advised in Q2 above, we have a number of different treatments, but on average we have around 20% DNA rate across the board and this has been fairly consistent in the past 3 years

4) Please include a service structure chart and a list of available interventions for to patients

EMDR

Narrative Exposure Therapy

Acceptance Commitment Therapy

Cognitive Behavioural Therapy

Interpersonal Therapy

Dynamic Interpersonal Therapy

Compassionate Focused Therapy group and one to one

Counselling for Depression

Behavioural Couple Therapy

Brief Counselling

Counselling based groups

CBT based groups

Guided CBT

Team

IAPT – Talking Change

Address & Phone number

8F The Pompey Centre

Fratton Way

Portsmouth, PO4, 8TA

Head of service: Mahdi Ghomi

Step 3 Lead: Foske Twiest

Step 2 Lead: Viola Masona

Service provided: Primary Care Psychology



FOI_989 16/17 – FOI request concerning Public Health Funerals

I confirm that we hold the information as below.

1. Has the Trust conducted any Public Health Act funerals since 01/01/14 to the present (up to and including the date of your response)?

There have been no Public Health funerals carried out by Solent NHS Trust since 01/01/2014.

2. If the answer to this question is yes, please disclose for each:

- a) The full name of the deceased
- b) The date of birth of the deceased
- c) The date of death of the deceased
- d) The last known address of the deceased
- e) Whether details of the estate have been/will be or are likely to be referred to the Government Legal Department, if known.

Not applicable

3. Have there been any similar FOI requests to this (within the time period outlined in question 1)?

There have been 2 FOI requests this financial year (2016/17) that have requested Public Health funeral information. One ranged from 2010 – 2015 and the other requested more specific dates of 2000, 2010, 2013, 2015 and 2016

4. Within the time period outlined in question 1, has the Trust ever used a genealogist, family researcher, 'heir hunter' or similar company to try to locate the next of kin of a deceased person for whom the Trust has taken responsibility for conducting a public health funeral? If so, which research company has been used?

Solent NHS Trust does not use genealogists, family researchers or heir hunters.



FOI_ 990 16/17 – FOI request concerning Solent NHS Trust’s absence, health and wellbeing

I confirm that we hold the information as below.

Please refer to the embedded document



Wellbeing FOI
Questionnaire Januar



FOI_ 991 16/17 – FOI request concerning Solent NHS Trust’s Data Protection and Freedom of Information request management

I confirm that we hold the information as below.

DATA PROTECTION ACT & ACCESS TO HEALTH RECORDS ACT - SUBJECT ACCESS REQUESTS

- 1) **How many requests did your organisation receive under either the Access to Health Records Act (Deceased) or the Data Protection Act (living individuals) for the following calendar years, if possible please confirm the number of requests within this figure that had to be read and 3rd party information removed:**

Please see the table below, please note that these figures include both requests made under the Access to Health Records Act 1990 and the Data Protection Act 1998.

Year	Requests received
2012/13	454*
2013/14	887
2014/15	1095
2015/16	898
2016/17 to date (21/12/16)	495

*The Trust changed the way of reporting during this time

- 2) **Can you confirm the percentage per year of requests which breached the statutory 40 day deadline?**

Year	Breaches (%)
2012/13	16.7%
2013/14	14.8%
2014/15	16.9%
2015/16	18.7%
2016/17 to date (23 rd Jan)	15.6%*

*Please note: There are currently 104 requests not due or on hold, therefore 2016/17 data is subject to change

- 3) **Can you confirm within your organisation the current process that is used to respond to these requests i.e do you supply the information by post, in person (viewing) or in an electronic format. If in an electronic format what software do you use, and how do you share the information electronically i.e email/memory stick or other?**

At present all requests from patients or solicitors are sent via signed for delivery post. If a patient requests to view their records in person, this is accommodated

Requests from Police or Local Authorities are sent electronically through encrypted email systems



- 4) Can you confirm within your organisation the current process that is used to redact third party information from Subject Access Requests i.e who is responsible for this is it admin staff or clinicians?

Information can be redacted by both clinical and admin staff, but all requests are currently signed off by a clinician, who approves any redaction.

- 5) Can you confirm the number of staff within your organisation currently who have the day to day responsibilities for ensuring compliance with these types of requests, please confirm:

Staff numbers	3
WTE numbers	0.85
Job titles	Head of Information Governance (IG) (0.10 WTE of role – complex cases) Senior IG Officer (0.25 WTE of role) IG Officer (0.5 WTE of role)
Agenda for Change or appropriate banding	Head of IG – Band 8a Senior IG Officer – Band 5 IG Officer – Band 4

- 6) Can you confirm which service line this function sits within your organisation i.e Health Records or Information Governance or some where else?

Information Governance

- 7) Can you confirm if further resource is planned for this service line to meet the changes and work required by the GDPR?

This is still being reviewed

FREEDOM OF INFORMATION ACT REQUESTS

- 8) How many requests did your organisation receive under the Freedom of Information Act in the following calendar years?

2012/13	102
2013/14	165
2014/15	165
2015/16	217
2016/17 to date (23 rd Jan 17)	240*

- 9) Can you confirm the percentage per year of requests which breached the statutory 20 day deadline?

2012/13	
2013/14	
2014/15	1.9%
2015/16	7.3%
2016/17 to date (23 rd Jan 17)	12.3%



10) Can you confirm within your organisation the current process that is used to respond to these requests, copies of your policy or process are acceptable?



20160915_FOIProcedure-dealingwithrequ

11) Can you confirm the number of staff within your organisation currently who have the day to day responsibilities for ensuring compliance with FOI requests, please confirm:

Staff numbers	1
WTE numbers	Senior IG Officer (0.25 WTE of role)
Job titles	Senior IG Officer (0.25 WTE of role)
Agenda for Change or appropriate banding	Senior IG Officer – Band 5

12) Can you confirm which service line this function sits within your organisation i.e Health Records or Information Governance or somewhere else?
Information Governance



FOI_993 16/17 – FOI request concerning Solent NHS Trust Multi-Functional Devices

I confirm that we hold the information as below.

Please see page 2.



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Information Request under the Freedom of Information Act 2000

Under the Freedom of Information Act 2000, can you please provide details on the following:

Organisation Name: Solent NHS Trust *as of 22th November 2017

Question	Answer
How many Full Time Employees do you have?	2990 FTE
How many locations do you have?	82
Please confirm if you are in contract for a managed print service.	No
Does this include Multi-Functional Devices (MFDs) and printers?	No
Please confirm contract number and dates.	N/A
Please confirm who the contract was awarded to.	N/A
Please confirm the name of the employee that is responsible for the management of the printer estate for your organisation.	Simon Sturgeon
Please confirm if you currently reclaim the VAT on the managed service contract	N/A
Please confirm if you intend to go out to tender next time or call off an existing framework. If so, which one?	Framework . Yet to be decided.
How many MFDs do you have?	126 Approximately
What is the annual spend on MFDs – including lease costs, consumables, costs per click and service charges?	£33,066.76 year ending 2015
How many printers do you have?	Approximately 150
What is the annual spend on printers – including lease costs, consumables, costs per click and service charges?	This information is not recorded to this level and to collate would exceed the time limit set out under Section 12 of the Freedom of Information Act 2000 and is therefore being exempt.
Please confirm the annual volumes of mono and colour prints.	This information is not recorded
How much time a month does the IT team spend on printer queries from end users?	This information is not recorded to this level and to collate would exceed the time limit set out under Section 12 of the Freedom of Information Act 2000 and is therefore being exempt.
Do you have any mobile print capabilities?	Yes
Do you have any secure print capabilities?	Yes
What print management software do you use across the organisation?	N/A

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INVESTOR IN PEOPLE

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 Telephone: 023 8060 8900 Website: www.solent.nhs.uk

FOI_994 16/17 – FOI request concerning Obstetrics, Coloproctology, and/or Gynaecology services

I confirm that we hold the information as below.

I would like to request the following information for the hospitals/clinics in your trust that deal with patients that require obstetrics, Coloproctology and/or gynaecology services.

- 1. The information I am requesting concerns the usage, price and supplier of the following surgical instruments. The information I would like for each surgical instruments is the: Supplier/product code; Price inclusive of delivery £; Quantity/box size per Order; Total usage for 2016**

Surgical instrument are:

- a) Spackman Cannula;**
- b) Fetal Blood sampling;**
- c) Proctoscopes;**
- d) Haemorrhoid Banding Device**

- 2. Please could you also provide a list of the hospitals within your trust that use these surgical instruments?**

Solent NHS Trust is a Community Mental Health Trust and therefore does not operate the services listed.



FOI_ 995 16/17 – FOI request concerning Orthotic Service

I confirm that we hold the information as below.

- 1) We are making a Freedom of Information (FOI) request with a view to gain an understanding of the current NHS provision in this area. We have enclosed a questionnaire for you to complete. To make it easier for you to collate the information, we have grouped the questions into the following areas: Finance, Service provision, Staffing, Complaints, Outcome measures and Key Performance indicators.**



FOI Orthotics.pdf

Please note Solent NHS Trust does not operate Adults Orthotic services, the responses enclosed relate to the Paediatric therapies that are provided by Solent NHS Trust.

Solent are commissioned to manage Children's Orthotics services for the following localities – Southampton City, New Forest, Southern Parishes, Rushmore and Hart. For all other localities within Solent, the acute services (Portsmouth Hospital Trust, Hampshire Hospital Foundation Trust) are responsible for managing and providing children's orthotics services. Solent Children's Physiotherapists work with the different Orthotics services across Solent through joint clinics to best meet the needs of the child and family.



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Better health, local care



FOI_996 16/17 – FOI request concerning Solent NHS Trust’s translation/interpretation services

I confirm that we hold the information as below.

The following questions refer to any translation from another language into English, or from English into another language.

For the last four financial years, please provide the following details:

1) How much your trust has spent on the translation of written information for patients or carers?

Information is not recorded at this level, therefore we do not hold the information being requested

2) How much your trust has spent on translation/interpreter services?

Year	Cost (£)
2012/13	8,555.63
2013/14	34,745.21
2014/15	79,178.22
2015/16	90,311.23

3) How much your trust has been spent on the employment of translators/ interpreters? Please note Solent NHS Trust does not directly employ translators/ interpreters but are contracted when required. This is the cost of providing this service.

Year	Cost (£)
2012/13	6,705.16
2013/14	101,482.35
2014/15	190,276.64
2015/16	116,842.97

4) How much your trust has spent on employing advocates for non-English speakers?

Year	Cost (£)
2012/13	N/A
2013/14	N/A
2014/15	N/A
2015/16	N/A

5) Which languages did your interpreters/translators work from or to?

a) Please list each language

Arabic	House	Polish
Azeri	Igbo	Portugese
Bengali	Kurdish	Potwari
Cantonese	Lao	Punjabi
Farsi/Dari	Latvian	Russian
French	Lezgi	Spanish
Georgian	Mandarin	Thai
Gujarati	Nepalese	Turkish
Hindi	Phusto	Urdu

b) Please list the number of interpreters/translators who worked for you in each language

Language	2012/13	2013/14	2014/15	2015/16
Arabic	5	4	4	4
Azeri	2	1	2	2
Bengali	9	10	8	7
Cantonese	2	3	3	3
Farsi/Dari	11	8	9	8
French	2	2	2	1
Georgian		1	1	1
Gujarati	5	4	1	1
Hindi	16	14	8	8
House	1	1	1	1
Igbo	1	1	1	1
Kurdish	1	2	1	2
Lao	1	1	1	1
Latvian	1	1	1	1
Lezgi	1	1	1	1
Lithuanian	1	1		
Mandarin	3	4	3	3
Nepalese	1	1	1	1
Phusto	5	4	5	3
Polish	19	14	16	13
Portuguese	5	2	3	3
Potwari	1	1	1	1
Punjabi	15	12	9	7
Romanian	2	2	2	
Russian	4	5	5	4
Somalian	1	1		
Spanish	1	1	1	1
Swahili	1	1		
Thai	1	1	1	1
Turkish	4	3	2	2
Urdu	14	13	10	9



c) Please list how many times the interpreters/translators worked for you in each language.

The below table details the number of times **in house** interpreters/translators worked for Solent NHS Trust in each language.

Language	2012/13	2013/14	2014/15	2015/16
Arabic	4	1	2	1
Bengali	6	5	4	4
Braille	1			
Bulgarian		1		1
Chinese	8	25	9	8
Croatian			1	
Farsi/Dari	4	8	6	6
French	6	6	8	2
Greek	1	5		
Hindi		1		
Hungarian			1	
Italian	2	1	1	1
Kurdish	3	2	8	5
Latvian	1	1	5	
Lithuanian	1			
Nepalese			1	1
Phusto		2		2
Polish	59	61	33	24
Portuguese	4	5		8
Punjabi	10	10	3	7
Romanian		4		
Russian	5	3	4	3
Slovak		1		
Somalian		1	1	2
Spanish	3	3	1	3
Tamil			1	1
Thai			1	2
Turkish	4	7	1	3
Urdu	5	4	2	4

The below table details the number of times freelance/telephone interpreting support **not in-house** interpreters worked for Solent NHS Trust in each language

Language	2012/13	2013/14	2014/15	2015/16
* Albanian				1
Arabic	136	135	129	130
Azeri		4		
Bengali	218	334	300	204
* Bulgarian	1			1
Cantonese	107	196	245	278
* Creole		1		



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* Czech	1	1	5	2
Farsi/Dari	642	788	597	544
French	8	10	5	8
Georgian		3	6	7
* Greek				1
Gujarati	10	15	6	7
Hindi	19	40	48	31
* Hungarian	5	1	3	2
* Indonesian		1		
* Italian	1	1	4	1
* Japanese	1		2	
Kurdish	40	17	39	18
Latvian	19	34	16	10
* Lithuanian	5			1
* Macedonian			1	1
Mandarin	254	245	227	201
Nepalese	41	40	51	71
Phusto	172	184	184	112
Polish	2973	2963	3120	2779
Portuguese	146	106	117	206
Punjabi	626	609	501	398
Romanian	1	1	25	1
Russian	510	438	521	365
* Slovak	6	5	7	1
* Somalian	6	21	13	9
Spanish	8	10	17	13
* Sudanese		1		
* Tamil	2	2	3	5
Thai	30	62	73	49
Turkish	9	35	23	49
Urdu	187	149	152	169
* Vietnamese	1	11	2	3



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Better health, local care



FOI_997 16/17 – FOI request concerning Solent NHS Trust’s contracts with its Commissioners

I confirm that we hold the information as below.

I would like to request some information about the contracts that the trust holds with its commissioners.

Can you please provide figures for the below mentioned questions, for each of the financial years listed. Please state in monetary terms, and as a percentage of the contract.

Please see page 2



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Information requested	2014-15 (£m)	2014-15 (%)	2015-16 (£m)	2015-16 (%)	2016-17 (£m)	2016-17 (%)	2017-18 (£m)	2017-18 (%)	2018-19 (£m)	2018-19 (%)	Details of any marginal rates etc...	Other Information
In relation to the trust's main CCG contract, what proportion was/will be set by the payment by results tariff? Please state the amount in monetary terms, and as a percentage of the contract.	1m	1%	1m	1%	1m	1%	0	0%	0	0%	Cost & Volume	TOPS & Vasectomies in the PC CCG Community & Mental Health Contract
What proportion of this contract was/will be based on some form of block contract or risk share? Please state in monetary terms, and as a percentage of the contract. Also please give details of what this involves, eg marginal rates/fixed uplifts etc	46m	99%	49m	99%	52m	99%	53m	100%	54m	100%	Block Contract	PC CCG Community & Mental Health Contract excluding TOPs & Vasectomies
In terms of all the trust's contracts, roughly what proportion was/will be based on PbR? Please state in monetary terms and as a percentage.	13m	11%	17m	13%	17m	13%	16m	12%	16m	12%		Refers to Patient Care Contracts with CCGs & NHS E
In relation to the trust's NHS England contracts, what proportion was/will be set by the payment by results tariff? Please state	12m	40%	13m	48%	10m	48%	11m	49%	10m	48%		Includes NHS E Dental / HIV Outpats / APMS (I excluded HIV Drugs as not strictly PbR)

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INVESTOR IN PEOPLE

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Information requested	2014-15 (£m)	2014-15 (%)	2015-16 (£m)	2015-16 (%)	2016-17 (£m)	2016-17 (%)	2017-18 (£m)	2017-18 (%)	2018-19 (£m)	2018-19 (%)	Details of any marginal rates etc...	Other Information
in monetary terms, and as a percentage of the contract.												
What proportion of these NHS England contracts will be based on some form of block contract or risk share? Please state in monetary terms, and as a percentage of the contract. Please also give details of any marginal rates/fixed uplifts etc	18m	60%	14m	52%	11m	52%	11m	51%	11m	52%		

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FOI_998 16/17 – FOI request concerning bowel management for spinal cord injured people and other with neurogenic bowel dysfunction

I confirm that we hold the information as below.

As a request under the Freedom of Information Act, please provide the following information on bowel management for spinal cord injured people and others with neurogenic bowel dysfunction

- 1) Does the Trust have a formal written policy for digital rectal examination/check, digital rectal stimulation and the digital removal of faeces (manual bowel evacuation) in spinal cord injured and other patients with neurogenic bowel dysfunction?**

The Trust does have a DRE Standard Operating Procedure (embedded) but are currently developing a policy

- 2) If the Trust does, please supply a copy of this document.**



SOP DRE.pdf

- 3) If the Trust does not, how is bowel care managed in the above patient groups who present with this care need?**

Bowel Care is managed on an individual basis to meet individual needs. Staff will liaise with the referrer or whichever service has commenced the treatment to ensure continuity of care n support. This approach is consistent with a shared person-centred planning approach

- 4) Does the Trust employ a specialist continence nurse(s)?**

Yes specialist continence nurses are employed both in adult and paediatric services across the Solent area (Portsmouth and Southampton)

- 5) If the Trust employs a specialist continence nurse(s) can they (a) undertake digital rectal checks, digital rectal stimulation and digital removal of faeces (manual bowel evacuation), otherwise known as 'intimate digital bowel care procedures' (b) provide instruction to other nurses to enable them to perform intimate digital bowel care procedures'?**

(A) The bladder and bowel service nurses are competent in this skill , but are commissioned to train others, not to provide direct patient care in this area

(B) The competencies and skills are transferred to community teams who deliver holistic care . The service model is that the patient will be best cared for in this holistic way as long as the appropriate training has been received and access to specialist advice is available



- 6) **If the Trust does not employ a specialist continence nurse, is there another health care professional who undertakes intimate digital bowel care procedures including manual bowel evacuation? If yes, who does this?**

See above specialist continence nurse are employed and where appropriate level of skills and competence are in existence patients will be cared for by community teams

- 7) **Does your Trust have a policy in place that will allow your staff to do trans-anal irrigation (TAI) of the bowel as a method of bowel care management for spinal cord injured patients? Do you train your staff to do TAI/ bowel irrigation?**

A policy is not currently in existence to support this. If there is a patient with these needs the service would look at how these needs could be met through facilitating appropriate care resource and expertise

- 8) **Do you run bowel care courses for your staff that allows them to deliver the full range of bowel care required by spinal cord injured patients or others with a neurogenic bowel?**

Yes courses are run on a regular basis

- 9) **If yes, please provide details. If no, does the Trust have a policy which allows for the personal care assistants (PAs) of spinal cord injured patients to assist with this element of the patient's care?**

The Solent Bladder and Bowel provide training or the Clinical Educator in Practice, in addition some staff attend the Spinal Injuries Study Day at Salisbury

This would be within the Trust's scope of commissioned practice and staff would liaise with the care provider in this instance. In addition support is given to carers on an on-going basis depending on patient need



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FOI_999 16/17 – FOI request concerning Solent NHS Trust’s Electronic Patient System

I confirm that we hold the information as below.

1) What Electronic Patient Record system (EPR) do you use and when does the contract with your present supplier end?

- TPP SystmOne
The above contract expires in March 2017, please note although the contract expires in 2017, there is a 12 month rolling renewal attached to the contract.
- R4
The above contract expires in March 2017, and is currently being renegotiated.
- INFORM
The above contract expires in March 2017, and is currently being renegotiated.

2) Will you be going out to procurement for a replacement for the above system within the next 3 years?

No

3) If you are going out to procurement please can you advise what date and through which procurement route?

Not applicable

4) Please can you provide details of the year 1 contract value for this system and yearly on-going costs?

TPP SystmOne	£400,000 per year (approx.)
R4	£100,000 per year
Inform	£100,000 per year

5) Please can you contribute the name and contact details of the organisations -

a) CIO

Simon Sturgeon, Chief Information Officer

b) IT Director

Alex Whitfield, Chief Operating Officer (with lead on ICT)



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FOI_1000 16/17 – FOI request concerning Solent NHS Trust’s workforce and ethnicity information

I confirm that we hold the information as below.

1. Demographics of your workforce - just focusing on ethnicity

Please see the below table detailing Solent NHS Trust’s workforce ethnicity

A White - British	2975
B White - Irish	23
C White - Any other White background	94
C3 White Unspecified	1
CA White English	2
CC White Welsh	2
CFWhite Greek	2
CK White Italian	1
CP White Polish	12
CY White Other European	7
D Mixed - White & Black Caribbean	13
E Mixed - White & Black African	2
F Mixed - White & Asian	15
G Mixed - Any other mixed background	20
H Asian or Asian British - Indian	69
J Asian or Asian British - Pakistani	13
K Asian or Asian British - Bangladeshi	7
L Asian or Asian British - Any other Asian background	30
LK Asian Unspecified	3
M Black or Black British - Caribbean	11
N Black or Black British - African	53
P Black or Black British - Any other Black background	7
PD Black British	1
R Chinese	6
S Any Other Ethnic Group	14
SC Filipino	9
Z Not Stated	33
TOTAL	3425



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2. Numbers of BMEs who hold AFC B7 and higher posts within the organisation

Band 7+ posts held by BME: 52 (Excludes medics)

Band	White British	BME	Not Stated	Grand Total
Band 7	376	37	3	416
Band 8A	125	10	2	137
Band 8B	43	2		45
Band 8C	18	2		20
Band 8D	11		1	12
Band 9	2	1		3
Total	575	52	6	633

3. For period from 1 April 2011 to 01 Jan 2017, how many candidates described as BMEs applied and were shortlisted for B7 and higher posts within the organisation.

Band	BME
Band 7	1064
Band 8A	812
Band 8B	336
Band 8C	112
Band 8D	28
Band 9	0
Total	2352

4. Over same period (Q4) how many were appointed?

B7+ appointments by ethnicity 01-Apr-11 to 01-Jan-2017 (Excludes Medics)

Band	White British	BME	Not Stated	Grand Total
Band 7	200	21	11	232
Band 8A	73	8		81
Band 8B	14	1	2	17
Band 8C	13			13
Band 8D	11			11
Band 9		1		1
Total	311	31	13	355



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5. For period from 1 April 2011 to 01 Jan 2017, how many candidates described as 'white' applied and were shortlisted for B7 and higher posts within the organisation.

Band	White British
Band 7	2828
Band 8A	1008
Band 8B	672
Band 8C	448
Band 8D	112
Band 9	
Total	5068

6. Over same period (Q5) how many were appointed?
B7+ appointments by ethnicity 01-Apr-11 to 01-Jan-2017 (Excludes Medics) (Same table as Q4)

Band	White British	BME	Not Stated	Grand Total
Band 7	200	21	11	232
Band 8A	73	8		81
Band 8B	14	1	2	17
Band 8C	13			13
Band 8D	11			11
Band 9		1		1
Total	311	31	13	355

7. Over period from 01 January 2016 to 01 January 2017, how many cases of alleged racism were reported across the organisation?
None reported to HR
8. Over same period (Q7) what action was taken/outcome of any investigation carried out?
N/A
9. Over period from 01 January 2016 to 01 January 2017, how many cases of alleged racism were reported within your Sexual Health Services?
None reported to HR
10. Over same period (Q7) what action was taken/outcome of any investigation carried out?

N/A

11. Have any person/s accused of, or proven to have committed, of a racist slur over period from 01 Jan 2016 to 01 Jan 2017, been moved to work/manage different services? If that was the case, please provide detailed reasons for each case.

N/A



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FOI_1001 16/17 – FOI request concerning the longest continual stretch of days lost due to delayed discharge

I confirm that we hold the information as below.

1) What is the longest continual stretch of days that have been lost to delayed discharge by one patient in:

2013/14	95
2014/15	108
2015/16	121
2016/17 (YTD)	198



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FOI_1002 16/17 – FOI request concerning Solent NHS Trust’s pharmacy staffing levels

I confirm that we hold the information as below.

Please provide me with the following information relating to staffing within the pharmacy department (all areas including: dispensary, clinical, aseptics, clinical trials, MI).

- 1) How many permanent staff are employed by the pharmacy department?**
39 (based on CCs 404150, 404155, 402915)
- 2) How many permanent vacancies are currently open/unfilled within the pharmacy department?**
Using Budget Establishment minus staff in post, there is 1 vacancy
- 3) How many agency staff/locums are currently being used across the pharmacy department?**
3 in December 2016 (1.11 FTE)
- 4) How many bank temps are being used across the pharmacy department?**
4 in December 2016 (0.97 FTE)
- 5) During the 2015-2016 financial year, how much did the pharmacy department spend on temporary agency staff**
Total spend £16k
- 6) During the 2015-2016 financial year, how much did the pharmacy department spend on temporary bank staff**
£18,556.13 – 402915 and 404155
- 7) During the 2015-2016 financial year, how much did the pharmacy department spend on permanent finders/introduction fees through recruitment agencies**
NIL
- 8) Does the pharmacy department utilise frameworks for temporary staffing? If so, which framework is of choice?**
National Collaborative Framework.
- 9) Does the pharmacy department book agency staff direct with agencies or do all bookings run through a centralised temporary staffing team?**
All bookings made through internal Bank/Agency Office.
- 10) Does the pharmacy department work within a master vendor agreement or managed service agreement?**
Managed service agreement



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11) Which agencies does the pharmacy department use for temporary/locum staff?

Labmed – Maximma Agency

12) Please provide me with the following contact names within the authority:

a) The name of the senior manager (Chief Pharmacist/Director of Pharmacy) with overall responsibility for the pharmacy department.

Mr Raj Parekh – Chief Pharmacist

b) The name of the head of temporary staffing.

Sarah Martin – Associate Director of HR



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FOI_1003 16/17 – FOI request concerning emergency paediatric scrotal pain/ scrotal exploration in children

I confirm that we hold the information as below.

1. Please can you complete the attached



FOI_Questionnaire.d
ocx

Solent NHS Trust is a Community Mental Health Trust and therefore does not operate these services.



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FOI_1004 16/17 – FOI request concerning Solent NHS Trust’s IT infrastructure and Cyber security

I confirm that we hold the information as below.

1) Please can you update the attached spread sheet where we ask about general IT infrastructure and cyber security?



FOI_1004_Disclosure
_V1.xlsx



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FOI_1005 16/17 – FOI request concerning Solent NHS Trust’s vehicle provisions

I confirm that we hold the information as below.

1) The number of vehicles provided to all grades of Administrative/Management staff by your Trust.

The Trust currently has 76 vehicles. 7 are pool vehicles, however none of which relate to admin or management staff.

2) The annual cost of this provision for the most recently available financial year.

The total cost of the 76 vehicles to the Trust is £204,174 per annum for the pool vehicles and costs related to business mileage only

3) Confirmation that this provision registered with HMRC as a 'Benefit in Kind'.

Each vehicle that individuals lease are reported to the HMRC and if there is any benefit in kind element the HMRC notify the individuals of the changes in tax.



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FOI_1006 16/17 – FOI request concerning Number of Eating Disorder patients under Section (Mental Health Act) 2013-2016

I confirm that we hold the information as below.

I'd appreciate if this data could relate to the patient numbers as they stand at the end of each year (i.e number of patients in treatment in December 2013, 2014, e.t.c.).

- There are no patients that had both an inpatient period and Eating Disorder diagnosis over a December period so **the figures included below cover the full years.**
- Eating Disorder diagnosis may not be the primary diagnosis and is unlikely to be the reason for admission.

1) The number of eating disorder patients in inpatient treatment under a section order (Mental Health Act) in the years 2013, 2014, 2015 and 2016

Year	Patient Count
2013	0
2014	2
2015	2
2016	0

2) The number of VOLUNTARY eating disorder patients in inpatient treatment in the years 2013, 2014, 2015 and 2016.

Year	Patient Count
2013	2
2014	4
2015	3
2016	1

3) The number of discharged eating disorder inpatients under a section order (Mental Health Act) in the years 2013, 2014, 2015 and 2016

Year	Patient Count
2013	0
2014	2
2015	2
2016	0

4) The number of voluntary discharged eating disorder inpatients NOT under a section order in the years 2013, 2014, 2015, 2016.

Year	Patient Count
2013	2
2014	4
2015	3
2016	1



FOI_1007 16/17 – FOI request concerning current waiting times for servicemen and women seeking care now that they are in transition into ‘civvy street’

I confirm that we hold the information as below.

1. The current waiting times that you have for servicemen and women seeking care now that they are in transition into ‘civvy street’.

There are currently no reported military veterans waiting for services within our organisation. All Adult Community and Mental Health Units within our Clinical Records System have the option to record military veteran along with other demographic information about a patient, and staff are trained to collect this information as stated within Solent NHS Trusts Access Policy. To the best of our knowledge this information is being collected where and when appropriate.

2. Are waiting times reducing or getting longer over the years?

Very few patients have been identified as a Military veteran and as such no significant trends have been observed.

3. Is the demand for servicemen seeking help outside of the forces increasing or decreasing?

The demand appears to be stable across 2014-2016 calendar years.



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FOI_1009 16/17 – FOI request concerning the financial Year 2015/16 how much was spent on office supplies.

I confirm that we hold the information as below.

1. **Would you please advise in the last financial Year 2015/16 how much was spent on office supplies.**

Ideally this should be broken down into main headings such as stationary, printing and postage, photocopying and printer supplies, etc

Name	Cost (£)
Printing Costs	69,000
Stationery	428,877
Postage & Carriage	259,032
Contr Photocopier Rental	137,881
Office Equipment	32,733
Office Equipment Hire	2,630
Office Equipment Repair	720
TOTAL	930,872



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FOI_1010 16/17 – FOI request concerning staff training in regards to the government's Prevent strategy

I confirm that we hold the information as below.

- 1. Please state what percentage of trust staff have received training on the government's Prevent strategy and the statutory duty to report those at risk of being drawn into terrorism.**

Currently 77% of staff have received training on the governments Prevent strategy .

- 2. Please state whether staff have received any further training on the Prevent Strategy apart from the Workshop to Raise Awareness of Prevent (WRAP training). If yes, please state what further training they receive**

The Adult Safeguarding team dedicate a stand-alone session on raising awareness of the PREVENT strategy in their level 3 safeguarding training.

- 3. Please state whether all staff receive training on the Prevent Strategy or just clinical staff**

All staff both clinical and non-clinical receive training on PREVENT.

- 4. Please state the number of people who the trust has referred to Prevent since the duty was introduced in 2015. Please state how many of these people have been referred to the Channel programme (if known).**

0

- 5. Please state what proportion of referrals (if you have made any) have involved patients and what proportion have involved staff.**

0



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FOI_1011 16/17 – FOI request concerning Human Resource costs, processes and statistics

I confirm that we hold the information as below.
Please see embedded document below



HR FOI Questions
V0.2.xlsx

FOI_1012 16/17 – FOI request concerning Solent NHS Trust’s IT organisational structure chart and middle managers

I confirm that we hold the information as below.

- 1) **Please provide me with an up to date Organisational Structure chart for all I.T middle management including all manager NAMES, contact details and job titles.**
Please see the embedded document below;



FOI_1012_Organisat
ionalChart.pdf

IT Middle Management

Gareth Banks - ICT Business Engagement Manager
Julian Snook - ICT Service Manager
Sadie Bell - Head of Information Governance
Jenny Hausen - Head of Data Assurance
Glen Wale - Head of Information Systems

The above people are contactable via Solent NHS Trust’s Headquarters switchboard: 023 8060 8900



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FOI_1013 16/17 – FOI request concerning Solent NHS Trust’s Patient Administration Systems

I confirm that we hold the information as below.

1) What is the name of your Patient Administration Systems (PAS)?

SystemOne, R4 and Inform

2) What is the name of your PAS Software Supplier?

TPP, Carestream, Equiniti



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FOI_1014 16/17 – FOI request concerning Solent NHS Trust’s dress code/ uniform policy

I confirm that we hold the information as below.

- 1) I would like to request a copy of your dress code and/or uniform policy relating to nurses and other clinical staff. I have looked on your web site but have been unable to locate it.**

Please see the embedded document below



GO17 Uniform Policy
ratified June 2016.pd



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FOI_1015 16/17 – FOI request concerning the number of patients who have died in hospital while experiencing a delayed transfer of care

I confirm that we hold the information as below.

I am writing under the Freedom of Information Act to request the following information regarding patients present in hospitals governed by the trust due to delayed transfer of care or 'bed-blocking'. Please could you tell me:

- 1) The number of patients who have died in hospital while experiencing a delayed transfer of care. Please could I have these figures for the years 2014, 2015 and 2016, broken down by year of the patient's death.

2014	0
2015	1
2016	0

FOI_1016 16/17 – FOI request concerning diagnosis statistics of Bipolar disorder, OCD, Eating disorders, Psychosis, Clinical depression and Schizophrenia.

I confirm that we hold the information as below.

I would be grateful if you would provide the following information under the FOI Act for the years 2001, 2005, 2010, 2014, 2015, and 2016.

How many people have been diagnosed with?

	2014	2015	2016
a) Bipolar disorder	190	188	201
b) OCD	57	54	54
c) Eating disorder	42	41	44
d) Psychosis	39	44	45
e) Clinical depression	257	260	257
f) Schizophrenia	307	294	346

*Please note: Solent NHS Trust was established in 2011; therefore information prior to this time is not available.



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FOI_1017 16/17 – FOI request concerning security guard provisions, complaints and restraints

I confirm that we hold the information as below.

1) Who provides security at each of your hospital sites? Where security is supplied by multiple providers please breakdown this provision.

Security is provided by Solent NHS Trust through a directly employed security team to its hospital sites

2) How many complaints have been made to the trust in regards to hospital security guards in 2016?

None

3) For each complaint, please give a short description of the details (where available) and identify which security provider the security officer was employed by.

N/A

4) The number of times security guards have been used to restrain patients from January 2016 to the latest available figures? And the departments where the restraint took place?

None

5) Does the trust use security personnel to restrain patients with mental health problems or patients with dementia?

No



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FOI_ 1018 16/17 – FOI request concerning physical attacks/assaults that took place in 2016 and related information

I confirm that we hold the information as below.

1) For 2016 the total number of physical attacks/assaults that took place in the trust on:	
staff (both clinical and administrative)	185
patients	177
visitors	5

2) Where known any details of the assault (redacted where necessary to protect confidentiality).

This information is exempt under S12 of the Freedom of Information Act 2000 as would require a manual trawl through each incident and therefore exceeds the time limits set out under the act.

3) The number of times that the police were called following the instances above.
25

4) How much money does the trust spend on security staff (or sub-contractors)?
The net cost of security across all sites for financial year 2015/16 was £543,335.

5) Does the trust use on-body cameras in the hospital in any form?
Solent NHS Trust does not use on-body cameras



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FOI_1019 16/17 – FOI request concerning Solent NHS Trust’s Mental Health Out of Area Placements

I confirm that we hold the information as below.

If information is only held by financial year, please provide it by financial year - however, this is not my preferred format.

1. Please state the number of Out of Area Placements (OAPs, defined below) each year
2. Please state the number of OAPs each year (question 1 figures) that were due to unavailability of beds ("inappropriate" OAPs)
3. Please state the number of inappropriate OAPs each year (question 2 figures) that lasted 31 nights or more
4. Please state the number of inappropriate OAPs each year (question 2 figures) that were more than 100km away

Due to the rarity of Out of Area Placements, Solent NHS Trust does not record central information that relates to these placements, therefore does not hold the information being requested.

5. Please state the number of inappropriate OAPs that lasted 31 nights or more each year (question 3 figures) that were more than 100km away.

2013	
2014	
2015	
2016	

If information is only held by financial year, please provide it by financial year - however, this is not my preferred format.

6. The total combined duration (in total number of days) of all OAPs each year

2013	
2014	
2015	
2016	

If information is only held by financial year, please provide it by financial year - however, this is not my preferred format.

7. The number of NHS funded non-specialist adult acute mental health beds - adult mental health care, older adult mental health care, and psychiatric intensive care unit - that the Trust had on 1st January 2012, and 31st December 2016 respectively. This excludes any wards or units that were out of use.

An OAP is defined as when a person with assessed acute mental health needs who requires non-specialist adult mental health acute inpatient care, is admitted to a unit that does not form part of their usual local network of services. I understand that this definition of OAPs is one that Trusts routinely follow and collect data for.

FOI_1020 16/17 – FOI request concerning DNRs

I confirm that we hold the information as below.

- 1) The number of patients who have been taken to the Royal Courts of Justice Court of Protection, to have a DNR placed upon their lives by your hospital./service. I would like to know if the patient had a Lasting Power of Attorney and the sex, age, ethnicity of the patients and the length of time each case took & outcomes of each case. From when the hospital/ service opened to the present day.**
None



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FOI_1021 16/17 – FOI request concerning Solent NHS Trust’s Serious Untoward Incidents

1. The number all Serious Untoward Incidents (SUIs) reported within your NHS trust which occurred during 2016 (Jan-Dec), and the details of what occurred.

The number of all Serious Untoward Incidents (SIs) reported within the NHS trust which occurred during 2016 (Jan-Dec), grand total is **211** please see the enclosed table of categories. Each incident is fully investigated.

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Allegations against HC Professionals	-	1	-	-	1	-	-	-	-	-	-	-
Delayed Diagnosis	-	-	1	-	1	-	-	-	-	1	-	-
Fatal (Undetermined Intent)	-	-	-	-	-	1	-	-	-	-	-	-
Information Governance Breach	-	-	-	-	1	1	1	1	-	1	3	-
Injury (Undetermined Intent)	-	-	-	-	1	-	-	1	-	-	-	-
Medication Error	-	-	-	1	-	-	-	-	-	-	-	-
Other - IT Failure	-	-	-	-	-	-	-	1	1	1	1	-
Patient Accident/Incident	-	3	-	-	-	-	-	1	1	-	-	-
Pressure Ulcer	3	6	12	7	6	18	11	12	9	13	18	11
Self Harm	-	1	-	-	-	-	-	-	-	-	-	1
Slips/Trips/Falls	-	-	-	1	2	-	1	-	-	-	1	-
Sub-Optimal Care of the deteriorating patient	-	-	-	1	1	-	-	-	-	-	1	-
Substance misuse whilst inpatient meeting SI criteria	1	-	-	-	-	-	-	-	-	-	-	-
Surgical Error	-	-	-	-	-	-	-	2	1	-	-	-
Treatment Delay	-	-	-	-	-	-	-	-	-	-	1	-
VTE	-	-	1	-	-	-	-	-	-	-	-	-
Unexpected Death	2	5	3	2	3	3	7	6	7	1	4	-
Grand Total	6	16	17	12	16	23	20	24	19	17	29	12

2. Of those SUIs, how many resulted in a patient death.

The grand total of SIs that resulted in unexpected death is **43** and each incident is fully investigated.



FOI_1022 16/17 – FOI request concerning Solent NHS Trust’s water hygiene

I confirm that we hold the information as below.

This request relates specifically to water hygiene and the measures taken to prevent infection from waterborne pathogens.

1. Can you please advise the number of point-of-use filters used per annum by the Trust to prevent waterborne pathogens

The Trust is currently utilising 0 point-of-use water filters per annum.

2. Ideally a breakdown giving the number of filters used in 2014, 2015 and 2016. However if only approximate annual usage figures are available then this will be adequate for our purposes.

N/A



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FOI_1023 16/17 – FOI request concerning Cyanide antidotes, Levothyroxine and Primidone

I confirm that we hold the information as below.

- 1) The laid out questions are structured as follows: 1 question on cyanide antidotes, 1 question on levothyroxine and 1 question on Primidone. Each question will be split into price paid per unit, total expenditure and volume brought per financial year. Please complete the attached spread sheet.**

Please see the embedded document below



FOI_1023.xlsx



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FOI_1024 16/17 – FOI request concerning people and inpatients that have been infected with and treated for a superbug

I confirm that we hold the information as below.

	2014	2015	2016
How many people and inpatients have been infected with and treated for a superbug.	6	3	1
List which superbug people were infected with.	MRSA CDI	MRSA CDI	MRSA CDI
In which hospital did they contract the infection?	Non- Solent NHS Trust Hospitals	Non- Solent NHS Trust Hospitals	Non- Solent NHS Trust Hospitals
How many of these people later died of the infection?	0	0	0

Please note that ‘superbug’ has been defined as MRSA Bloodstream Infection (BSI) and Clostridium difficile Infection (CDI).

It is a national requirement to report and investigate all of these cases.

FOI_1025 16/17 – FOI request concerning patients detained/ transferred on a Section 44 of the Mental Health Act by a magistrates court

I confirm that we hold the information as below.

1) How many patients have been detained/transferred to the Solent NHS Trust on a Section 44 of the Mental Health Act 1983 (amended 2007) by a magistrate court in the last 5 years.

Solent NHS Trust has not located any records of patients who have been detained/transferred to Solent NHS Trust on a Section 44 of the Mental Health Act 1983 (amended 2007) by a magistrate's court in the last 5 years. Therefore we are making the assumption that this is a nil return.



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FOI_1026 16/17 – FOI request concerning photocopiers, multi-functional devices and desktop printers

I confirm that we hold the information as below.

	Question	Photocopiers	MFD's	Desktop printers
Q1	Type of current contract details?	Purchased	Leased	Purchased
Q2	Name of companies awarded?	Various	Ricoh/Canon	Various includes HP/Canon
Q3	What is the length of contract/s and end dates?	These are under warranty not contracts	3 to 5 years	These are under warranty not contracts
Q4	Number of devices?	This information is not recorded by Solent NHS Trust	126 approx.	This information is not recorded by Solent NHS Trust
Q5	Estimated annual print/copy volume	This information is not recorded by Solent NHS Trust	1M	This information is not recorded by Solent NHS Trust
Q6	What is the annual spend?	£137,881 (2015/16)	£33,066.76 year ending 2015	This information is not recorded at this level
Q7	Please provide details on how these were procured. i.e.– By Framework	Framework		
Q7a	Procurement method that's used	Framework pricing		
Q7b	If Framework, please state which one	CCS CBC		
Q8	Do you have any print management software? If so, which software?	No		
Q9	Do they supply you with any scanning software (additional to the software native to the device)? If so, which software?	No		
Q10	What Document Management solution/s do you currently use within your organization?	Electronic Records: Network storage Paper Records: Document storage via PHS on a framework contract		
Q11	Do you have any managed	Contracted IT provider supplies hosting solution		

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	cloud hosting solution? If so which software / provider?	
Q12	Do you have any mobile print software? If so, which software?	No
Q13	Who is the person within your organization responsible for the MFD's and the contract(s), what is their title, and their contact details?	Procurement : Stewart Baynham, Procurement Manager IT: Simon Sturgeon, Chief Information Officer Contactable via: 023 8053 8900



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FOI_1027 16/17 – FOI request concerning Solent NHS Trust’s ICT documents

I confirm that we hold the information as below.

ICT Documents

1. **ICT Strategy- I require the document that hold future plan and strategy of the organisation’s ICT department.**



ICT Strategy.pdf

2. **ICT Departmental Business Plan**

This is currently in draft and will be available in April

3. **ICT Technical Strategy**

This is included within the ICT strategy

4. **ICT Structure**



FOI_1027_Organisat
ionalChart.pdf

5. **ICT Capital budgets and programmes**

17-18

Capital Resource

ICT End User Devices Replacement / Refresh	375,000
ICT Projects	
Wireless	310,000
Sharepoint Project	150,000
Digital Dictation	250,000
Patient Systems Optimisation Programme	50,000
Email Archiving	210,000
Unified Comms	25,000
Secure Mail	150,000

Can you please provide me with the latest document to date the organisation holds and please state this within the response. If no information is provided, I will contact the organisation back to verify that this is the latest version of the document.

AN example of this would be an ICT strategy 2012-2017, in some cases, this is acceptable, but on the foot of the document, it states 2012. We require the latest documents; please communicate this to the information holders.



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If the organisation doesn't have a document that covers the current financial year, please provide me with information (month) on when this document will be published or updated. In the response please provide us with the previous document along with publish month of the future document.

Some organisations within the region may title the document something else, which includes IM&T Strategy, IS Strategy, Technology Strategy and ICT Strategic Plan.

A. Lead member: Cabinet Member for ICT and Telecommunications come under. Please can you provide me with their direct contact details including their Full Name, Actual Job Title, Contact Number and Direct Email Address?

Simon Sturgeon, Chief Information Officer
023 8060 8900

B. Can you please provide me with a direct link to this committee?

As above



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FOI_1028 16/17 – FOI request concerning equality/ diversity roles within Solent NHS Trust's

I confirm that we hold the information as below.

- 1) **The number of staff employed in either an equality or diversity role/capacity by the Trust**
1 WTE, please note this does not form part of a single job description but forms part of several job descriptions which make up 1 WTE.
- 2) **The pay bandings for the staff above, broken down as number of staff employed in pay bandings of £25,000**
£25,000 approximately



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FOI_1029 16/17 – FOI request concerning Solent NHS Trust’s car parking charges

I confirm that we hold the information as below.

1. Could you please supply me with the information that is outlined in the attached document on car parking charges in your organisation.

Please see embedded document below



FOI car parking charges 2017.xlsx



PA01 - Operational Parking Policy 2015.p



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FOI_1030 16/17 – FOI request concerning Solent NHS Trust CAMHS services

I confirm that we hold the information as below.

I am writing to request information under the Freedom of the Information Act. Could you please answer the following questions for the child and adolescent mental health services (CAMHS) run by Solent NHS Trust?

1. From what age are young people no longer able to access child and adolescent mental health services in your local area?

Young people can access CAMHS for the first assessment up until their 18th Birthday. They will be discharge from CAMHS before their 19th birthday depending on the circumstances although transition is most common around 18th birthday. Transition planning starts around 17.5 years of age.

2. How many adolescents in care (aged 13-18) used any CAMHS service in 2016? Solent East CAMHS Annual Referral Figures 2015/16

Please note: All responses for Solent East CAMHS services cover all patients as we are unable to report on age ranges within our system without a manual trawl.

<p>CAMHS East East referrals LAC– 2016/17 Quarter 4 = Jan 16- March 16 = 13 Quarter 1 = April 16-june 16 = 9 Quarter 2 =July 16- Sept 16= 12 Quarter 3 = Oct -Dec 16 = 19</p>	<p>CAMHS West West - 43</p>
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3. How many of these adolescents in care (aged 13-18) were referred to CAMHS, in 2016, by:

CAMHS West – Not all referrers are recorded, therefore the figures provided are what has been recorded within the system.

	CAMHS East	CAMHS West
Care workers		1
GPs	Community Paeds 24	9
School Professionals		
Other/ no source of referral	Social care 29	5

Please note: The referrer is not always recorded within the system; the figures provided are a representative of referrals which are now recorded manually and used as an average. Referrers are social care and community Paeds and the % of referrals from each remain constant.

4. What percentage of child and adolescent mental health service appointments in 2016 were:

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	CAMHS East	CAMHS West
Cancelled	1.6%	4.7% cancelled by patient, 3.7% cancelled by unit
Not attended by the child or young person	3.4%	6.6%

5. Please state the criteria that must be met for a child or young person to access tier 3 CAMHS.



CAMHS east
Professionals FINAL k



FO1030 CAMHS
Referral Criteria.doc



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FOI_1031 16/17 – FOI request concerning Solent NHS Trust’s dress code/ uniform policy

I confirm that we hold the information as below.

- 1. Could you please email me your most recent versions of your Uniform Policy and/or Dress Code for staff members. If there are separate policies for any of the different services under your governance, please provide me with all of them. (For example, if you have different policies for community services vs acute hospital setting, or for ward versus theatre staff). If you have separate policies for Uniformed and non-Uniformed staff, please send both.**

Please see the embedded document below



GO17 Uniform Policy
ratified June 2016.pdf



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FOI_1032 16/17 – FOI request concerning Solent NHS Trust’s use of SystemOne for Mental Health records

I confirm that we hold the information as below.

My specific question is: do you place your mental health records within the same SystemOne organizational "ring fence" as community services (so, for example, your health visitors would by default see your psychiatrists' notes, and vice versa), or do you segregate them and require explicit consent (via SystemOne's "share out"/"share in" model) for one service to see the other's?

No our Adult and Older Persons Mental Health services records are not “ring fenced” as Community Services. To view any of the Solent Adult and Older Persons Mental Health services activity, clinicians are required to seek explicit consent direct from the patient, as per the Information Sharing rules embedded within SystemOne.



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FOI_ 1033 16/17 – FOI request concerning Solent NHS Trust's eProcurement systems

I confirm that we hold the information as below.

This Freedom of Information request concerns eProcurement systems (electronic procurement systems) used by the Trust. This includes any/all software tools used by the Trust within the procurement department to facilitate the sourcing and purchasing of goods and/or services used by the Trust.

Where different and distinct systems are in use at separate Trust sites, please disclose this. Where this is the case, please answer the following sections in a site-specific format.

Where any/all of the procurement functions are outsourced to another party/parties (e.g. a private company or a distinct NHS body) please disclose the structure of this relationship.

- 1. Does the Trust have/have use of an eProcurement system(s)?
If so, please name the provider(s).**
NHS SBS – Transactional Procurement
Bravosolutions – E-tendering
- 2. What is the length (in years) of the contract(s) in place with such provider(s)?**
NHS SBS – due to sign up for new 5 year agreement
Bravosolutions – 2 years
- 3. What is the end/renewal date (dd/mm/yyyy) of the contract(s)?**
NHS SBS 31st March 2022
Bravosolutions March 2019
- 4. What Finance/E.R.P (enterprise resource planning) system does the Trust use?**
NHS SBS
- 5. How many members of staff work in the procurement/purchasing department(s) at the Trust?**
7
- 6. How many members of staff across the Trust have permission/access to raise requisitions and purchase orders through the eProcurement system(s) in place? (estimate)**
352



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The following section of this FOI request concerns the capability of any/all eProcurement systems being used by the Trust.

7. Does the system(s) in place cover the sourcing (auctioning/tendering) of goods/services used by the Trust?

Yes - Bravosolutions

8. Does the system(s) in place cover the management of contracts with chosen suppliers?

Yes - Bravosolutions

9. Does the system(s) in place cover the enablement of electronic catalogues to allow buyers within the Trust to purchase goods/services sourced by the Trust?

Yes – NHS SBS



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FOI_1034 16/17 – FOI request concerning ICT Vendors, Contracts and Contacts

I confirm that we hold the information as below.

Please send me information with regard to the following:

1. Number of employees

3741 including bank staff

2. URL Filtering vendor

This is provided as part of our outsourced Complete Infrastructure ICT contract with CGI Ltd.

3. URL Filtering annual cost

The complete infrastructure contract has a value of £5m approx per year, we are unable to break this cost down to specific parts of the contract

4. URL Filtering expiry date

The CGI Ltd contract renewal date is February 2022

5. Firewall vendor

This is provided as part of our outsourced Complete Infrastructure ICT contract with CGI Ltd.

6. Firewall annual cost

The complete infrastructure contract has a value of £5m approx per year, we are unable to break this cost down to specific parts of the contract

7. Firewall expiry date

The CGI Ltd contract renewal date is February 2022

8. Sandboxing vendor

This is provided as part of our outsourced Complete Infrastructure ICT contract with CGI Ltd.

9. Sandboxing annual cost

The complete infrastructure contract has a value of £5m approx per year, we are unable to break this cost down to specific parts of the contract

10. Sandboxing expiry date

The CGI Ltd contract renewal date is February 2022

11. Guest WiFi vendor

This is provided as part of our outsourced Complete Infrastructure ICT contract with CGI Ltd.



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12. Guest WiFi annual cost

The complete infrastructure contract has a value of £5m approx per year, we are unable to break this cost down to specific parts of the contract

13. Guest WiFi expiry date

The CGI Ltd contract renewal date is February 2022

14. Number of Egress Points

4

15. VPN Vendor

This is provided as part of our outsourced Complete Infrastructure ICT contract with CGI Ltd.

16. Number of IT Security Breaches in past 12 months

One minor Phishing attack which encrypted one network share; this was recovered from backup.

17. Are you using Office 365

No

18. Are you scanning SSL traffic

Yes

19. What are your MPLS costs per year

All WAN connections are included within contract with CGI.

20. How many locations do you have connected to your MPLS Network

39

21. Who are the people responsible for Network Security

This is provided as part of our outsourced Complete Infrastructure ICT contract with CGI Ltd.

22. Which cloud Platform or platforms as a Service (PAAS) are you using / looking to use. (AWS, Azure, Google)

N/A

23. Who is your Head of Security or Chief Information Security Officer

Simon Sturgeon, Chief Information Officer

24. Who is your Chief Information Officer or Chief Technology Officer

Simon Sturgeon, Chief Information Officer

25. Who is your Senior Cloud Architect

N/A

26. What VPN / RAS solution do you use

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This is provided as part of our outsourced ICT contract with CGI Ltd.

27. How much is your VPN / RAS solution renewal cost

This is provided as part of our outsourced Complete Infrastructure ICT contract with CGI Ltd.

28. When is your VPN / RAS solution due to be renewed

The CGI Ltd contract renewal date is February 2022

FOI_1035 16/17 – FOI request concerning Mental Health Trust training & development

I confirm that we hold the information as below.

1. Which external organisations does your Mental Health Trust provide training/ development/ mentorship to?

None

2. Who is the person in your Mental Health Trust with overall responsibility for training income generation? Please provide the following details:

N/A

3. Which are the 5 externally delivered courses most frequently provided by your organisation?

N/A

**4. Which training and development partners do you currently work with?
(Organisations that either deliver or develop learning material in partnership with your Mental Health Trust)**

N/A



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FOI_1036 16/17 – FOI request concerning Hospital Food costs, untouched food, suppliers, complaints and the Trust's Health Eating Policy

I confirm that we hold the information as below.

- 1. For the most recent two financial years (14/15) and (15/16) please state what the cost of providing food to patients was at your trust per patient per day?**
14/15 £6.51 and 15/16 £5.80
- 2. If you have a figure please state what percentage of food in the most recent financial year (15/16) was returned untouched by patients?**
6.67%
- 3. If you have an outside caterer that is responsible for supplying food to the Trust, please state the name of the company and how much it was paid by the Trust in (15/16)?**
N/A
- 4. In the 2016 calendar year please state how many complaints you logged relating to the provision of on-site food and give brief details of the nature of those complaints.**
No complaints received.
- 5. What is the trust's policy on healthy eating?**
We follow the Department of Health's Guidelines.



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FOI_1037 16/17 – FOI request concerning Training provided by Public Concern at Work to the trust

I confirm that we hold the information as below.

- 1) Details of the training on whistleblowing provided to the trust by Public Concern at Work (PCaW), and any written materials provided to the trust as part of that training
- 2) Details of how the training was purchased, whether directly arranged by the trust or via another NHS body. If the latter please advise which other NHS body commissioned PCaW's services, and the reason for that body purchasing the training.
- 3) The total cost of the training provided to the trust by PCaW
- 4) The number of staff trained by PCaW, and details of their seniority and professional roles.
- 5) What arrangements the trust has put into place to evaluate the effectiveness of the training.

Solent NHS Trust have not used Public Concern at Work for any training provisions



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FOI_1038 16/17 – FOI request concerning Computer & Laptop Purchases

I confirm that we hold the information as below.

1. Solent NHS Trust spending on computers and laptops, over the last five years (separated by year)

Please note, due to a change in reporting for historic data, we are unable to split the spend of laptops and computers but have provided the overall spend.

	2012-13 (£)	2013-14 (£)	2014-15 (£)	2015-16 (£)	2016-17 (£)
Computers					0
Laptops					465,698
Total	336,000	429,000	809,545	1,961,088	465,698

2. The number of computers and laptops purchased by the Solent NHS Trust over the last five years (separated by year)

Solent NHS Trust currently has approximately 800 PCs and 3000 laptops/mobile devices.

3. The number of computers and laptops disposed by the Solent NHS Trust over the last five years (separated by year)

Solent NHS Trust has disposed of 2600 computers, laptops and mobile devices over the last 5 years.

4. The total Solent NHS Trust IT spend per year, over the last five years (separated by year)

2012-13	2013-14	2014-15	2015-16	2016-17
2,920,415	3,983,318	8,757,827	8,813,899	8,119,622



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FOI_1039 16/17 – FOI request concerning the number of and the maximum cost to the Trust of an elective operation being cancelled last-minute for non-clinical reasons

I confirm that we hold the information as below.

Please note that Solent NHS Trust was not established until the 1st April 2011 and therefore we will only be providing answers for April 2011 – to date

- 1. Since 1st April 2011 what has been the maximum cost to the Trust of an elective operation being cancelled last-minute for non-clinical reasons? Please give additional detail as to what the operation was and how many members of staff were supposed to be working on the operation.**

Solent NHS Trust is a Community Mental Health provider. Routine elective operations are only undertaken in three Trust services; Dental, Sexual Health and Primary Care services. The maximum cost to the Trust of an elective operation that was cancelled at the last minute was £224; this would be the cost of one cancelled vasectomy.

- 2. Secondly, please provide the total number of elective operations cancelled last-minute for non-clinical reasons for each quarter going back to 2011.**

Dental – Nil

Sexual Health – 15

Primary Care – 2

- 3. Thirdly, please provide the total quarterly cost of elective operations being cancelled last-minute for non-clinical reasons for each quarter going back to 2011.**

Financial Year	Quarter	Number of elective operations cancelled last-minute for non-clinical reasons	Total cost of elective operations being cancelled last-minute for non-clinical reasons (£)
2011/12	1 - 4	Nil	Nil
2012/13	1 - 4	Nil	Nil
2013/14	1 - 4	Nil	Nil
2014/15	1 - 4	Nil	Nil
2015/16	1	0	0
	2	0	0
	3	0	0
	4	2	£148
2016/17	1	£3360 – due to the nature of reporting this information is unable to be broken down by quarters	
	2		
	3		

FOI_1040_16/17 – FOI request concerning the amount, cost, methods and reporting of the disposal and treatment of municipal, healthcare and clinical waste

I confirm that we hold the information as below.

Please could you provide the following information relating to the amount, cost, methods and reporting of the disposal and treatment of municipal, healthcare and clinical waste.

The questions below relate to **bagged** waste only, including the following:

- Municipal waste, residual (not segregated for recycling);
- Municipal waste, recyclable (segregated by single type or as a comingled recyclable stream);
- Offensive waste;
- Infectious waste streams, orange and yellow categories (not sharps).

1. Please indicate the total amount of waste (in weight) produced by your organisation:

	Tonnes 2014/15	Tonnes 2015/16
Municipal, residual (black bags)	204	255
Municipal, recycling	95	112
Offensive (tiger stripes)	21.92	25.43
Infectious (orange), suitable for alternative treatment	36.58	42.16
Infectious (yellow), requiring incineration	Do not produce this type of waste	Do not produce this type of waste

2. The associated costs for collection and treatment/disposal of these wastes:

	2014/15	2015/16
Municipal, residual (black bags)	£14,000	£16,000
Municipal, recycling	£52,000	£49,000
Offensive (tiger stripes)	£3014.76	£5,800
Infectious (orange), suitable for alternative treatment	£9,231.27	£14,680
Infectious (yellow), requiring incineration	Do not produce this type of waste	Do not produce this type of waste

3. Do you currently compact offensive waste?

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We do not currently compact offensive waste and have no plans to do so in the next financial year

4. How often does your organisation report on the management of waste (including cost) at Board level?

Every other month

5. Do you currently employ any nurses specifically to support the procurement of consumables/supplies/equipment in your organisation (for example a specialist procurement nurse)?

No



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FOI_1041 16/17 – FOI request concerning contract details reference our Courier Supplier

I confirm that we hold the information as below.

1. The total value of the courier service contracts that were outsourced?

£310,000 approx.

2. The name of your primary and any secondary Courier supplier:

Primary ERS Medical – No secondary courier service

a) The value of your primary supplier contract, its expiry date and the services they provide (e.g. ad hoc/same day/overnight/GP route)

- The value of our primary supplier - £310,000 approx.
- Expiry Date: September 2017 with a further option to extend by 2 additional periods of 12 months. Solent NHS Trust is advanced in the triggering of extension option and contract will expiry in September 2019.
- The services they provide – see service elements broken down below

b) The value of your secondary supplier's contract, its expiry date and the services they provide (e.g. ad hoc/same day/overnight/GP route)

N/A

3. The total cost of the courier services that were managed in-house?

- 1. The number of staff employed in managing those contracts**
- 2. The number of vehicles owned or leased to meet the in-house courier requirement**

N/A

4. The name and email of the person responsible for the procurement/management of these services?

Procurement lead: Sue Wareham; sue.wareham1@solent.nhs.uk

Contract Manager: Stuart Broughton; stuart.broughton@solent.nhs.uk

Service elements

- Regular daily internal mail service with a next day delivery service to all Authorities sites, GP practices, hospital sites and other health services in non-clinical locations.
- Transportation of patient records and X-rays from storage to clinical locations
- Transportation of Child Health Records to support the Child Health service
- Transportation of patient records and stores between the PPSA locations and primary care contractors

- Transportation of dirty instruments from hospital and clinical locations to sterilisation plant in Guildford and return of sterile instruments back to the correct location. Within timescales of the CSSD service



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- Pharmaceuticals from dispensaries to other health locations
- Pathology specimens to all sites in Hampshire and the Isle of Wight.
- Distribution of small packages inclusive of medical devices
- Distribution of health and well being resources some of which are bulky, large and heavy, e.g. leaflets etc, to all NHS sites and GP surgeries in Hampshire, Southampton, Portsmouth and the Isle of Wight
- Ad hoc service as required



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FOI_1042 16/17 – FOI request concerning Solent NHS Trust's ophthalmology services information

I confirm that we hold the information as below.

- 1) **Whether the organisation has paid any suppliers to deliver clinical ophthalmology services, which are, or have been, recorded as the organisations own NHS activity in 2015-16**
- 2) **A list of any suppliers paid to deliver clinical ophthalmology services, which are, or have been, recorded as the organisations own NHS activity in 2015-16**
- 3) **The current clinical ophthalmology contract(s) start and contract(s) end dates with each provider and the procurement method used to procure each contract**
- 4) **The overall expenditure and associated activity levels of the clinical ophthalmology contract(s) in financial year 2015-16 (a) in total and (b) broken down by contract**
- 5) **The quality requirements associated with each clinical ophthalmology contract (and any performance data held on them) in the financial year 2015-16**

Solent NHS Trust is a Community Mental Health Trust and therefore does not have any ophthalmology services.



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FOI_1043 16/17 – FOI request concerning ECT treatments carried out by Solent NHS Trust

I confirm that we hold the information as below.

1) The total number of ECT treatments recorded in each of the following year periods: 2011/12; 2012/13; 2013/14; 2014/15 and 2015/16

2011/2012	0
2012/13	36
2013/14	0
2014/15	0
2015/16	Solent NHS Trust stopped offering this service in March 2015

2) The total number of people who received ECT treatments in each year period listed above

2011/2012	0
2012/13	3
2013/14	0
2014/15	0
2015/16	Solent NHS Trust stopped offering this service in March 2015

FOI_ 1044 16/17 – FOI request concerning Solent NHS Trust’s employment references resources and processes

I confirm that we hold the information as below.

- 1) **Which department/person(s) deals with Employment References at your organisation and what is the name of the Head of Department?**
HR support services deal with all requests for references. Helen Pretty is the manager for this service.
- 2) **What is the average hourly rate of the person(s) dealing with Job References? (If outsourced, how much do you pay annually for this service?)**
The references are undertaken by Band 3 admin staff.
- 3) **How are Employment References requested for new starters? How are they chased up? (email/telephone/postal service/fax)**
Email requests, then chased through email and direct phone calls.
- 4) **How are Employment References completed for ex-employees (email/telephone/postal service/fax)?**
Email requests.
- 5) **How many hours (on average) does your company (or the outsourced company) spend, each month, requesting employment references for new candidates?**
Approx. 15- 20 hours per month.
- 6) **How many hours (on average) does your company (or the outsourced company) spend, each month, chasing up employment references for new candidates?**
Approx. 20- 30 hours per month.
- 7) **How many hours (on average) does your company spend (or the outsourced company), each month, completing employment references for former employees?**
Approx. 2-3 hours per month.
- 8) **How many leavers (on average) does your company have per month?**
Varies between 30 – 45 per month. Please note: leavers are based on substantive employees.
- 9) **How many new starters (on average) does your company have per month?**
Varies 50- 60 per month. Please note: the higher number of new starters includes the numbers of bank staff taken on each month
- 10) **How many staff does your organisation employ at the moment?**
4116 including temporary staff.

FOI_ 1045 16/17 – FOI request concerning maternity unit closures



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I confirm that we hold the information as below.

1) How many occasions have maternity units at the Trust been closed to new admissions in 2014, 2015 and 2016. Please supply figures for each calendar year.

2) For each such closure, please state the duration of and the reason for the closure.

Solent NHS Trust is a Community Mental Health Trust and does not operate any maternity units.



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FOI_1046 16/17 – FOI request concerning Solent NHS Trust’s CAMHS services

I apply under the terms of the Freedom of Information legislation for the following information about access and missed appointments to your CAMHS services for children and young people aged 10 to 17 (inclusive) within the period between **1 January 2016 and 31 December 2016** (if data during this period is unavailable, please provide us with your most recent data).

Please tell us the Local Authorities and/or Clinical Commissioning Groups you work with to deliver your CAMHS services.

- Portsmouth City Council
- Hampshire County Council
- Southampton Council
- Hampshire CCG
- Portsmouth CCG
- We will work with any LA where we need to

1. Referrals received and accepted

In the period between 1 January 2016 and 31 December 2016, and in relation to Tier 3/specialist CAMHS² in your area, please can you provide the following information on referrals a) **received**, b) **assessed and accepted**?

If you cannot provide a breakdown by age, please provide total numbers for young people aged 10-17 (inclusive)

Ages:	10-15 year olds (inclusive)	16-17 year olds (inclusive)	Total number of 10-17 (inclusive)
a) Total number of young people who were referred for support to Tier 3/specialist CAMHS services by age group	1218	528	1649
b) Total number of young people whose referral was assessed and accepted by Tier 3/specialist CAMHS services by age group	1216	526	1645

Rates of missed appointments

In the period between 1 January 2016 and 31 December 2016, and in relation to Tier 3/specialist CAMHS in your area, please could you provide the following information on the numbers of children and young people aged 10-15 (inclusive) and those aged 16 and 17 who missed their appointment or Did Not Attend (DNA)?

If you cannot provide data for the period we have specified, please provide total numbers for the latest recorded data by your service.

2. Rates of missed appointments for children and young people aged 10 to 15

² A definition of what we mean by Tier 3/specialist CAMHS is available in the annex of this FOI request. Please see page 12. Solent NHS Trust was established on 1st April 2011 and provides Community Healthcare for Southampton and Portsmouth.



In the period between 1 January 2016 and 31 December 2016, and in relation to Tier 3/specialist CAMHS in your area, please could you provide a breakdown of missed appointments by young people aged 10-15 (inclusive) by the financial quarters we have specified?

Total number of missed appointments	Total number for the period between 1 January 2016 (Q.4) – 31 December 2016 (Q.3) of 2016
a) Total number of <u>initial appointments</u> missed by children and young people aged 10 to 15 (inclusive)	61
b) Total number of <u>follow-up appointments</u> missed by children and young people aged 10 to 15 (inclusive)	369

Total number of children and young people who miss appointments	Total number for the period between 1 January 2016 (Q.4) – 31 December 2016 (Q.3) of 2016
c) Total number of children and young aged 10 to 15 (inclusive) who have missed an <u>initial appointment</u>	53
d) Total number of children and young aged 10 to 15 (inclusive) who have missed <u>one subsequent</u> appointment	129
e) Total number of children and young aged 10 to 15 (inclusive) who have missed <u>two subsequent</u> appointments	55
f) Total number of children and young aged 10 to 15 (inclusive) who have missed <u>three subsequent</u> appointments	20
g) Total number of children and young aged 10 to 15 (inclusive) who have missed <u>four subsequent</u> appointments	9
h) Total number of children and young aged 10 to 15 (inclusive) who have missed <u>five or more subsequent</u> appointments	6

3. Rates of missed appointments for children and young people aged 16 and 17

In the period between 1 January 2016 and 31 December 2016, and in relation to Tier 3/specialist CAMHS in your area, please could you provide a breakdown of missed appointments by young people aged 16-17 (inclusive) by the financial quarters we have specified?

Total number of missed appointments	Total number for the period between 1 January 2016 (Q.4) – 31 December 2016



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	(Q.3) of 2016
a) Total number of <u>initial appointments</u> missed by children and young people aged 16 and 17 (inclusive)	57
b) Total number of <u>follow-up appointments</u> missed by children and young people aged 16 and 17 (inclusive)	217

Total number of children and young people who miss appointments	Total number for the period between 1 January 2016 (Q.4) – 31 December 2016 (Q.3) of 2016
c) Total number of children and young aged 16 and 17 (inclusive) who have missed an <u>initial appointment</u>	45
d) Total number of children and young aged 16 and 17 (inclusive) who have missed <u>one subsequent appointment</u>	83
e) Total number of children and young aged 16 and 17 (inclusive) who have missed <u>two subsequent appointments</u>	26
f) Total number of children and young aged 16 and 17 (inclusive) who have missed <u>three subsequent appointments</u>	9
g) Total number of children and young aged 16 and 17 (inclusive) who have missed <u>four subsequent appointments</u>	6
h) Total number of children and young aged 16 and 17 (inclusive) who have missed <u>five or more subsequent appointments</u>	5



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4. Referrals received and Did Not Attend (DNA) by source of referral

In the period between 1 January 2016 and 31 December 2016, and in relation to Tier 3/specialist CAMHS in your area, please could you provide a breakdown of a) the total numbers of referrals received and b) the total numbers missed initial appointments by source of referral?

Source of referral	a) Total number of children and young people aged 10 to 17 (inclusive) who were referred for support to Tier 3 /specialist CAMHS in the period between 1 January 2016 and 31 December 2016 by source of referral	b) Total number of children and young people aged 10 to 17 (inclusive) who have missed an initial appointment for Tier 3/specialist CAMHS in the period between 1 January 2016 and 31 December 2016 by source of referral
GP	878	101
Paediatric health service	135	52
Other health service, please specify	127	9
Educational psychologist	0	0
School (including referrals from school nurse)	292	21
Further Education or other educational establishments	0	0
Social services	89	2
Police	0	0
Local Safeguarding Children's Board	0	0
Voluntary sector organisations	1	0
Other, please specify	166	9

5. Did Not Attend (DNA) cases and risk assessments³

a) Does your Tier 3/specialist CAMHS undertake a risk assessment for all initial appointments missed by children and young people aged 10-17 (inclusive)?

If the child is not brought to the initial appointment a risk assessment will not be completed. A risk assessment is only completed once a face to face assessment has taken place. However, a risk assessment on the basis of referral information will have been completed at initial triage and if the case was considered as high risk, follow up action is taken.

b) Does your Tier 3/specialist CAMHS undertake a risk assessment for all subsequent appointments missed by children and young people aged 10-17 (inclusive)?

³ The [NHS England Service Specification for CAMHS Tier 2/3](#) outlines the requirement for a risk assessment and follow up for all children and young people who fail to attend their appointment. It is crucial these assessments include a review of their case file and identify any risk indicators requiring follow up or onward referrals to other agencies including social care services.



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Previously risk would have been considered following DNA every time and protocol would be followed but a documented risk assessment wouldn't have been recorded. Only very recently would a DNA be recorded on system risk assessment and this is likely to be only if this is significant to the case.

c) Who in your area undertakes the risk assessment following a missed appointment and how is it done? (Screening by clinician, screening by manager, use of risk checklist etc.)

See 6a above

d) In the period between 1 January 2016 and 31 December, and in relation to Tier 3/specialist CAMHS in your area, please could you provide the following information on Did Not Attend (DNA) cases that have or have not been risk assessed involving young people by age groups 10- 15 and 16 and 17.

If possible, please input your information into the table below or alternatively provide this as recorded in your area. If you cannot provide a breakdown by age, please provide total numbers for young people aged 10-17 (inclusive).

Total number of missed appointments risk assessed	Total number for the period between 1 January 2016 (Q.4) – 31 December 2016 (Q.3) of 2016
a) Total number of children and young people aged 10 to 15 (inclusive) who have missed an appointment and have been risk assessed by your service	115
b) Total number of children and young people aged 10 to 15 (inclusive) who have missed an appointment and have <u>not been risk assessed</u> by your service	148
c) Total number of children and young people aged 16 and 17 (inclusive) who have missed an appointment and have been risk assessed by your service	52
d) Total number of children and young people aged 16 and 17 (inclusive) who have missed an appointment and have <u>not been risk assessed</u> by your service	114

6. Did Not Attend (DNA) cases and discharge

In the period between 1 January 2016 and 31 December 2016, and in relation to Tier 3/specialist CAMHS services in your area, please could you provide the following information on Did Not Attend (DNA) cases involving young people by age groups 10- 15 and 16 and 17 that have resulted in a discharge from services ?

Total number of children and young people aged 16 and 17 who missed appointments and were discharged from services between 1 January 2016 (Q.4) – 31 December 2016 (Q.3) of 2016



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a) Total <u>number of children and young</u> aged 10 to 15 (inclusive) who have missed an appointment and were discharged from your services	130
b) Total <u>number of children and young</u> aged 10 to 15 (inclusive) who have missed an appointment and were discharged from your services <u>with</u> a risk assessment	33
c) Total <u>number of children and young</u> aged 10 to 15 (inclusive) who have missed an appointment and were discharged from your services without a risk assessment	97
d) Total <u>number of children and young</u> aged 10 to 15 (inclusive) who have missed an appointment and were discharged from your services and signposted or referred onwards	0
e) Total <u>number of children and young</u> aged 10 to 15 (inclusive) who have missed an appointment and were discharged from your services without being signposted or referred onwards	130

Total number of children and young people aged 16 and 17 who missed appointments and were discharged from services between 1 January 2016 (Q.4) – 31 December 2016 (Q.3) of 2016	
a) Total <u>number of children and young</u> aged 16 and 17 (inclusive) who have missed an appointment and were discharged from your services	88
b) Total <u>number of children and young</u> aged 16 and 17 (inclusive) who have missed an appointment and were discharged from your services <u>with</u> a risk assessment	17
c) Total <u>number of children and young</u> aged 16 and 17 (inclusive) who have missed an appointment and were discharged from your services without a risk assessment	71
d) Total <u>number of children and young</u> aged 16 and 17 (inclusive) who have missed an appointment and were discharged from your services and signposted or referred onwards	3
e) Total <u>number of children and young</u> aged 16 and 17 (inclusive) who have missed an appointment and were discharged from your services without being signposted or referred onwards	85

7. The cost of missed appointments

a) Please provide an estimate of the average cost to the Mental Health Trust as a result of a missed appointment in Tier 3/specialist CAMHS for the period between 1 January 2016 and 31 December 2016? *Please could you tell us how you calculated this estimate?*

£64.58 (based on an average appointment length being 1 hour and the average of the clinician being £64.58 per hour in the CAMHS service)

b) Please provide an estimate of the total cost per year to the Mental Health Trust as a result of the total number of missed appointments in Tier 3/specialist CAMHS for the period between 1 January 2016 and 31 December 2016? *Please could you tell us how you calculated this estimate?*

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£45,464 (based on 704 DNAs at £64.58 per appointment)

c) What is the estimated total cost per year to the Mental Health Trust as a result of the total number of missed appointments in Tier 3/specialist CAMHS as a percentage of your total allocated budget for children’s mental health? *Please could you tell us how you calculated this estimate?*

1% (DNA / Total expenditure budget £45,464 / £5,502,121)

8. Waiting times

In the period between 1 January 2016 and 31 December 2016, and in relation to Tier 3/specialist CAMHS in your area, please could you provide the following information on:

- Average waiting time for an initial assessment
- Average waiting time from referral to first treatment by a Tier 3/specialist CAMHS for young people aged 10-17 (inclusive) for children and young people referred in the financial quarters specified below.

If you cannot provide an average waiting time for this age group, please provide the waiting time across all child population.

Financial period	Q.4 (1 January 2016 -31 March 2016)	Q.1 (April 2016 -31 June 2016)	Q.2 (1 July 2016 – 31 September 2016)	Q.3 (1 October 2016 -31 December 2016)	Average waiting for the period between Q.4 – Q.3 2016.
a) Average waiting time from referral to initial assessment	45	38	46	31	47
b) Average waiting time from initial assessment to first treatment	45	43	40	40	29
c) Average waiting time from referral to first treatment	87	78	81	71	67

Policies and procedures

9. DNA policy

Please could you enclose a copy of your area's latest Did Not Attend (DNA) policy for CAMHS?



Family

Disengagement & Chi

10. Measures used to ensure patients keep to their appointments

a) Please provide details of the measures you have in place to reduce the number of missed appointments, in general and involving children/parents in particular.

Appointments are flexible to meet the needs of the children/young person/parent and extended clinic hours are available to ensure late afternoon/early evenings can be offered.

b) Has your Tier 3/specialist CAMHS service explored or established the reasons why children and young people miss appointments or disengage from your service?

We have just completed a 'was not brought' audit and would look to see if the findings can guide changes to service provision.

11. Does your Tier 3/specialist CAMHS service consult with children and young people in the design and delivery of CAMHS services?

No but we are about to establish one.

12. Does your Tier 3/specialist CAMHS service have an established youth participation group to consult with or provide feedback into the commissioning and improvement of services?

No but we are about to establish one.

13. Arranging appointments

Does your Tier 3/specialist CAMHS services negotiate appointment times and locations with children, young people and their parents? (Please circle or tick beside the answer)

Never Rarely Sometimes Most of the time Always

14. Advocacy

a) Does your service offer independent advocacy support for children and young people accessing Tier 3 CAMHS/specialist service? (please circle or tick beside the answer)

Never Rarely Sometimes Most of the time Always

b) Following a missed Tier 3/specialist CAMHS appointment, does your service refer vulnerable groups of young people to advocacy services? For example advocacy for looked after children or children and young people with disabilities. (Please circle or tick beside the answer)

Never Rarely Sometimes Most of the time Always



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Annex.

1) Specialist/Tier 3 CAMHS

Specialist/Tier 3 CAMHS Most young people will present with moderate and severe mental health problems that are causing significant impairments in their day-to-day lives. These may be acute presentations.

There should be a pathway for challenging behaviour of mild to moderate severity in place.

Commissioners should consider how they would commission a range of services for children and young people who will typically present with one or more of the following:

- Emotional and behavioural disorders (moderate to severe)
- Conduct disorder and oppositional defiant disorder
- Hyperkinetic disorders
- Psychosis
- Obsessive-compulsive disorder
- Eating disorders
- Self-harm
- Suicidal ideation
- Dual diagnosis – including comorbid drug and alcohol use
- Neuropsychiatric conditions
- Attachment disorders
- Post-traumatic stress disorders
- Development disorders
- Significant mental health problems where there is comorbidity with mild/moderate learning disabilities or comorbid physical and mental health problems
- Mood disorders
- Somatising disorders

NB: Presentations that could be described as emerging personality disorder will probably be accepted under mood disorder, suicidal ideation and self harm. Commissioners should also take account of other specialist services, e.g. for children with Learning Difficulties

Source. [NHS England. Model Specification for Child and Adolescent Mental Health Services: Targeted and Specialist levels \(Tiers 2/3\)](#)



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FOI_1047 16/17 – FOI request concerning Solent NHS Trust’s Community Dental Services

I confirm that we hold the information as below.

Please can you provide the following information for the Community Dental Service(s) provided by your organisation;

1) For paediatric patients referred in to your service from the General Dental Service or other referrers for routine exodontia;

a) The wait time for assessment by a CDS practitioner	12.7 weeks
b) The wait time from CDS assessment to General Anaesthetic (GA) assessment	9.8 weeks
c) The wait time from GA assessment to completion of GA treatment	9.4 weeks
d) The location of the most utilised (by absolute patient headcount) GA facility.	Poswillo Centre - Portsmouth

2) For paediatric patients under your service’s continuing care;

a) The wait time from CDS assessment re suitability for treatment under GA to GA assessment	9.8 weeks
b) The wait time from GA assessment to GA appointment	9.4 weeks
c) The location of the most utilised (by absolute patient headcount) GA facility.	Poswillo Centre - Portsmouth

3) For adult patients under your service’s continuing care;

a) The wait time from CDS assessment re suitability for treatment under GA to GA assessment	15.2 weeks
b) The wait time from GA assessment to GA appointment	36.3 weeks
c) The location of the most utilised (by absolute patient headcount) GA facility.	Royal Hants County Hospital - Winchester



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FOI_ 1048 16/17 – FOI request concerning Solent NHS Trust's Cyber-Security

I confirm that we hold the information as below.

1. Has your organisation completed all of the government's '[10 steps to cyber security](#)'?

Yes

2. Have you suffered Distributed Denial of Service (DDoS) cyber-attacks on your network in the last year?

No

3. If so, how many DDoS attacks did you experience during 2016?

a. Attacks occur weekly or even daily

b. Attacks occur monthly

c. Less than a handful of attacks during the entire year

N/A

4. Has your organisation ever been the victim of a DDoS attack which was used in combination with another type of cyber-attack, such as a demand for ransom/ransomware, network infiltration or data theft?

No

5. How does your IT team detect that your organisation has suffered a DDoS attack?

End-users complain of a service issue

Infrastructure outages/failures, (e.g. firewalls went down)

6. Does your method of DDoS mitigation detect sub-saturating DDoS attacks of less than 30 minutes in duration, which do not typically overwhelm the network?

No



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FOI_ 1049 16/17 – FOI request concerning specific software solutions and contractual arrangements

I confirm that we hold the information as below.

1. What software solution do you currently use for consultant annual job planning?
In house template.

2. If you use a software solution for consultant job planning, when does your current contractual arrangement end?
N/A

3. What software solution do you currently use for medics revalidation (i.e. medical appraisals and 360 degree multisource feedback)?
Dashboard provided by Fourteenfish.

4. If you use a software solution for revalidation, when does your current contractual arrangement end?
31/03/2017



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FOI_1050 16/17 – FOI request concerning Solent NHS Trust’s use of rostering and rota management software

I confirm that we hold the information as below.

1. Name of Software

Allocate

2. Description of its uses (including the staffing groups or departments it is used for)

Solent NHS Trust uses the rostering provider Allocate HealthRoster for all staffing groups.

3. Who signed the contract (job title)

Director of Finance

4. What is the maximum sign off value of this person's position?

Lowest cost tender	£3m
Not the lowest cost tender	£250k
Single tender	£250k

5. What was the value of the contract?

£37,380 per annum for Health Roster, Bank Staff & E-expenses

£47,000 per annum for Cloud Hosting

6. What is the contract term?

Contract	Length	Expiry
HealthRoster, Bank Staff & E-expenses	3 years	February 2019
Cloud Hosting	4 years	November 2019

**Please note: Although the contracts expire in 2019, they is a rolling renewal attached to the contracts.*

7. When was it signed?

November 2013

8. What is the notice period?

90 day written notice period

9. Was it bought through a framework? If so, please state which one

Allocate is accessed through CCS G-cloud.

FOI_ 1051 16/17 – FOI request concerning access and waiting times standards for children and young people with an eating disorder

I confirm that we hold the information as below.

1. Please provide the number of referrals to your community eating disorders service for children and young people for the following financial years:

2014-15	3222
2015-16	2573
2016-17 to date	1501

2. Please provide details of the numbers of patients referred to your service who, after an initial assessment, were diagnosed with:

	2014-15	2015-16	2016-17 to date
Anorexia nervosa	0	>5	0
Bulimia nervosa	0	0	0
OSFED	0	0	0
Binge eating disorder	0	0	0
No eating disorder detected	3222	2572	1501

3. How many patients, after initial assessment, were not provided with treatment from your service - please provide data via diagnosis and year, as stipulated below:

	2014-15	2015-16	2016-17 to date
Anorexia nervosa	0	0	0
Bulimia nervosa	0	0	0
OSFED	0	0	0
Binge eating disorder	0	0	0
No eating disorder detected	760	451	97

4. Please provide figures detailing the reasons why referrals to your service were not offered subsequent treatment during the years of 2014-15, 2015-16 and 2016-17 (to date). For each year, please include the reasons why treatment was not offered, and the number of cases these reasons applied to.

Please provide the information in the form below: **Inappropriate Referral**

		2014 - 2015	2015 - 2016	2016 - 2017 (to date)
Does your service accept self-referral?	yes	7	9	Nil
Does your service accept referral from parents or carers?	yes	Nil	1	Nil
Does your service accept referrals from schools?	yes	84	57	20
Does your service accept referrals from colleges/universities?	Yes – however this information is not recorded at this level			
Does your service accept referrals from voluntary sector organisations?	Yes – however this information is not recorded at this level			
Does your service accept referrals from GP's?	yes	514	292	51

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FOI_ 1052 16/17 – FOI request concerning Solent NHS Trust’s funding for Pulmonary Rehab Course

I confirm that we hold the information as below.

We have been advised that funding for the Pulmonary Rehab Maintenance Course, currently held on Wednesday afternoon at Gosport Leisure Centre is being withdrawn 31st March.

- 1. As none of those attending understand the decision regarding the funding, under the Freedom of Information Act please advise how much per annum the course costs with a breakdown of all elements e.g. hall hire, physio’s including their preparation and travel time etc.**

This funding has previously been funded by a non-recurring funding stream, from commissioners (CQUIN funding).

To enable us to fund this going forward to prevent withdrawal, we have looked at a number of other options, one of these is to ask that the patients make a contribution to assist in covering the cost of the venue. The patients are aware of this and have been liaising with the centre manager.

Please see below for costs broken down for running the class;

	(£)(pa)
Staffing	4876
Travel	1115
Room Hire	866
Other non pay costs	353
Overheads and ICT costs	1281
Total	8491

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FOI_1053 16/17 – FOI request concerning Solent NHS Trust’s workforce

I confirm that we hold the information as below.

1. How many consultants do you employ on a permanent basis?

48

2. Of the consultants you employ on a permanent basis, how many of them do one or more session a week in the community?

36

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FOI_1054 16/17 – FOI request concerning access and waiting time standards for children and young people with an eating disorder

I confirm that we hold the information as below.

1. What are your admission to treatment criteria for your community Eating Disorder service for Children and Young People for the following diagnoses:

anorexia nervosa	For all of the diagnosis listed, Solent NHS Trust accepts the content of the referral letter, and then subsequent assessment.
bulimia nervosa	
binge eating disorder	
OSFED	

2. What was the average admission to treatment BMI's for those with anorexia nervosa during the years: 2014-15, 2015-16, 2016-17?

	2014-15	2015-16	2016-17
anorexia nervosa	15.1	14.1	N/A

Please note: 2016-17 response N/A is due to no new admissions

3. What was the average number of sessions received by patients in 2014-15, 2015-16 and 2016-17, broken down by the following diagnoses:

	2014-15	2015-16	2016-17
anorexia nervosa	0	11	7
bulimia nervosa	0	0	0
binge eating disorder	0	0	0
OSFED	0	1.3	0

4. What was the average BMI's at discharge from treatment, for those with anorexia nervosa during the years: 2014-15, 2015-16, 2016-17?

	2014-15	2015-16	2016-17
anorexia nervosa	N/A	19.8	N/A

Please note: 2016-17 response N/A is due to no discharges for this time frame, patients currently on caseload

5. Please provide a breakdown as to what services patients were discharged to, at the end of their treatment at your service, in 2014-15, 2015-16 and 2016-17, broken down by the following diagnoses:

	2014-15	2015-16	2016-17
anorexia nervosa	This information is not recorded by Solent NHS Trust.		
bulimia nervosa			
binge eating disorder			
OSFED			

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FOI_1055 16/17 – FOI request concerning Solent NHS Trust's medical records inaccuracies

I confirm that we hold the information as below.

- 1. On how many occasions have patients made the trust aware of factual inaccuracies (rather than 'differences of opinion') in their medical records, originally documented by trust staff, broken down by year each financial year from 2010-11 to 2016-17.**
- 2. On how many occasions has the trust deleted proven factual inaccuracies (rather than 'differences of opinion'), in patients' medical records, broken down by year each year from 2010-11 to 2016-17?**

This information is not recorded centrally and would require a manual trawl through each patient record thus exceeding the cost limit set out under S12 of the Freedom of Information Act 2000.

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FOI_1056 16/17 – FOI request concerning Solent NHS Trust’s medicine usage

I confirm that we hold the information as below.

It would be much appreciable if you could provide me the Medicine usage Information according to Freedom of Information act for the below Mentioned Anti Biotics During the Past 5 years.

It would be much appreciable if you provide the Pack size information of the usgae if possible

1. *Cefuroxime powder for injection or infusion

	250 mg vials	750 mg vials	1500 mg vials
2011/12			
2012/13			
2013/14	0	0	0
2014/15	0	7	0
2015/16	0	4	0

2. *Ceftriaxone powder for injection or infusion

	1 gram vial	2 gram vial
2011/12		
2012/13		
2013/14	58	0
2014/15	476	0
2015/16	209	0

3. *Ceftazidime powder for injection or infusion*

	500 gram vial	1000 gram vial	2000 gram vial
2011/12			
2012/13			
2013/14	0	0	0
2014/15	0	0	0
2015/16	0	0	0

4. *Cefotaxime powder for injection or infusion*

2011/12	
2012/13	
2013/14	0
2014/15	0
2015/16	0

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5. ***Meropenem powder for injection or infusion***

	500 gram vial	1000 gram vial
2011/12		
2012/13		
2013/14	0	0
2014/15	3	0
2015/16	1	0

6. ***Imipenem Cilastatin powder for injection or infusion***

	250/250 mg vial	500/550 mg vials
2011/12		
2012/13		
2013/14	0	0
2014/15	0	0
2015/16	0	0

7. ***Piperacillin Tazobactam powder for injection and infusion**

	4 gram/ 500 mg vials
2011/12	
2012/13	
2013/14	0
2014/15	197
2015/16	218

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FOI_1057 16/17 – FOI request concerning Solent NHS Trust’s number of private and NHS beds

I confirm that we hold the information as below.

The Health and Social Care Act (2012) section 164 allows Trusts to earn up to 49% of their total income from non-NHS sources, including private patients. If your Trust provides private patient services, please supply the following information.

- 1) **How many beds did the Trust have for NHS services in 2012?**
178
- 2) **How many beds does the Trust have for NHS services in 2017?**
174
- 3) **How many beds did the Trust have for private patients in 2012?**
0
- 4) **How many beds does the Trust have for private patients in 2017?**
0

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FOI_1058 16/17 – FOI request concerning Solent NHS Trust’s agency locum spend

I confirm that we hold the information as below.

1. I would like to request the Trusts Agency Locum Spend for the year 2016 across all specialties and grades.

Within the financial year 15/16, Solent NHS Trust’s spend relating to Agency Medical Consultants was £1.2m

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FOI_1059 16/17 – FOI request concerning MRI scans under general anaesthetic

I confirm that we hold the information as below.

1. How many patients each year have required an MRI under general anaesthetic in the following years:

2016/17

2015/16

2014/15

NIL

2. What is the total approximate cost of these scans in each of the above years?

N/A

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FOI_1060 16/17 – FOI request concerning St James Hospital security staff

I confirm that we hold the information as below.

- 1. The only thing that I require is what training do security staff have for their employment at St James's Hospital Portsmouth with regard to medical care support on site particularly at night? If there is a detailed training procedure would you please forward me a copy.**

Solent NHS Trust security staff do not receive medical training other than basic first aid and resuscitation training.

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FOI_1061 16/17 – FOI request concerning Solent NHS Trust’s complaints relating to quality of care

I confirm that we hold the information as below.

I would like to know the number of registered complaints, written or verbal, that your NHS mental health trust received relating to the quality of care that the patient received, for example if the patient was not happy with the way they were treated by their doctors. If possible, I would also like you to explain the reason for the complaint and any relevant details relating to the complaint.

Year	Number of complaints across the Trust (including corporate)	Number of complaints which relate solely to clinical treatment
2011/12	337	173
2012/13	316	131
2013/14	307	130
2014/15	328	164
2015/16	290	145

Please note: The information provided is for Solent NHS Trust as a whole

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FOI_1062 16/17 – FOI request concerning requesting ID of foreign nationals prior to providing care

I confirm that we hold the information as below.

1. Prior to April 2017, did the Trust have policy the requesting of identification of foreign nationals prior to providing care?

Yes, please see embedded document below



Overseas Visitors
policy1.pdf

2. In the 12 months to April 2017, did employees or others providing Trust services check any patients' passports before giving them care? If so

- a) Which services?
- b) How many patients were asked for identification in the 12 months to April 2017
- c) How many were asked to provide passports
- d) How many those asked to provide identification did not go on to seek care?

Nil

3. What preparations did you make for the new up-front charges for non-emergency care from April 2017? To clarify these are the changes outlined in

<https://www.gov.uk/government/consultations/overseas-visitors-and-migrants-extending-charges-for-nhs-services>

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/590027/Cons_Response_cost_recovery.pdf

Solent NHS Trust reviewed its process, with regards to charging overseas patients, after new national guidance was issued. Solent NHS Trust assessed that due to a low number of patients that would be affected, it was not cost effective to the Trust to implement such charges.

4. What projections or estimates have been made of

- a) The cost of implementation?
- b) The revenue it will bring in?
- c) The potential to deter people from seeking care and consequences on their health and public health?
- d) Compliance with equality and discrimination rules?

None

5. How do you collect charges for overseas patients after care? Do you have figures and are they available for the cost of doing this, the revenue it brought in, the number of people contacted and the number who paid in the 12 months to April 2016?

N/A

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